



The TOWN OF NORWOOD

Commonwealth of Massachusetts

November 7, 2022

Mr. Daniel J. Canniff
Dan's Company Inc., dba The Canniff Company
34 Intervale Street
Quincy, MA 02169

GENERAL MANAGER
Tony Mazzucco

**ASSISTANT
GENERAL MANAGER**
Michael Rosen

Dear Mr. Canniff:

Please be advised that Dan's Company Inc., dba The Canniff Company, has been awarded the Town of Norwood's September 29, 2022, bid for the stabilization of a slope on Sunset Avenue in Norwood (Contract #NGM-23-01). The total amount of the award is \$116,500.00.

The following forms/reports must be submitted to Catherine Carney of my staff prior to construction. It is understood that construction will begin in the spring of 2023, but no later than April 1, 2023 (weather permitting).

- A performance bond in the amount of \$58,250.00 is due prior to the commencement of construction, which shall be a date mutually agreed upon by the Town and the Contractor.
- A payment bond in the amount of \$58,250.00 is due prior to the commencement of construction, which shall be a date mutually agreed upon by the Town and the Contractor.
- Certificates of insurance showing the Town of Norwood as an additional insured are due immediately.
- Certified payroll reports are due weekly once this project begins.
- Documentation that all employees working on this project have completed a course in construction safety and health approved by the U.S. Occupational Safety and Health Administration (OSHA) that is at least 10 hours in duration. If new employees are brought onto this project, a document showing that they have received the required training must be submitted to the Town prior to the employee working on this project.

It is understood that the Contractor shall provide the Town of Norwood with an updated construction schedule. Please contact Mark Ryan, Superintendent of Public Works, at (781) 762-1413 to schedule this project. The work on this project is to commence as soon as weather permits in the spring of 2023 but not later than April 1, 2023.

Very truly yours,

Tony Mazzucco
General Manager

TM:cc

cc: C. Carney
M. Ryan
P. Halkiotis