



# The TOWN OF NORWOOD

Commonwealth of Massachusetts

## NORWOOD AIRPORT COMMISSION

Mark P. Ryan, *Chairman*

Michael Sheehan, *Vice Chairman*

John J. Corcoran

## ***NORWOOD AIRPORT COMMISSION***

### **POSTING**

NOTICE IS HEREBY GIVEN THAT A PUBLIC MEETING OF THE NORWOOD AIRPORT COMMISSION WILL BE HELD:

**DATE:** Wednesday, April 19th, 2023

**TIME:** 4:00 p.m.

**PLACE:** Norwood Airport Commission Meeting Room  
111 Access Road  
Mark C. Welch Administration Building (Building #9)  
Norwood, MA 02062

*The Chair reserves the right to call items on the agenda out of order. The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items listed for executive session may be discussed in open session, in addition to or in lieu of discussion in executive session.*

## MEETING AGENDA

### 1. PROJECTS

AIP project update: *DuBois & King*

### 2. MINUTES

3/22/2022 regular business meeting

### 3. AIRPORT MANAGER'S REPORT

### 4. NEW BUSINESS

Mass-DOT Contract, AIP-3-25-0037-46-2022 - Taxiway C Relocation – Reimbursable Agreement

*Michael O'Brien, William Mulvey, and Jacob Bennett* – request to hunt on airport property

*Norwood Memorial Airport* – commercial permit fees

### 5. OLD BUSINESS

Aircraft overflights in the Winfield St. /Rock St. neighborhood.

### 6. CORRESPONDENCE

Letter from Michael O'Brien re: request to hunt on airport property

Letter from William Mulvey re: request to hunt on airport property

Letter from Jacob Bennett re: request to hunt on airport property

Memo from Mark Raymond, airport manager to the Norwood Airport Commission  
Re: commercial permit fee

### 7. EXECUTIVE SESSION

Purpose 3 for executive session (M.G.L. c. 30A, § 21(a)(3)) – To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: *Boston Executive Helicopters, LLC* v. Town of Norwood et al., U.S. District Court-Massachusetts Civil Action No. 1:15-cv-13647-RGS and state court litigation involving BEH and FlightLevel.

**DRAFT ONLY**

**AIRPORT COMMISSION MEETING - REGULAR BUSINESS MEETING**

**March 22, 2023**

**Attendance:**

Commissioners: Mark Ryan, Chairman; Michael Sheehan, Vice Chairman; John Corcoran;  
Mark Raymond, Airport Manager

**Meeting Called to Order: 4:00 PM**

**Christopher Donovan of BEH, Matt McDonald from the  
Norwood Record, and Norwood Community Media are  
recording this meeting  
Held in the Major Mark C. Welch Administration Building**

**PROJECTS**

- AIP Project update, Mark Goodrich - DuBois & King

Mr. Goodrich gave updates on the following projects on behalf of DuBois & King:

AIP No. 3-25-0037-47-2022 Reconstruct/Relocate Taxiway C

AIP No. 3-25-0037-XX-2023 Reconstruct Runway 10/28

**MINUTES**

- 2/15/23 Regular Business Meeting

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the minutes.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

**AIRPORT MANAGER'S REPORT**

Mr. Raymond Presented the report

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the Airport Manager's Report.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

## NEW BUSINESS

- Mass-Dot/FAA Contract, AIP No. 3-25-0037-47-2022 Reconstruct/Relocate Taxiway C

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to authorize the chairman to sign the contract on behalf of the commission.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

- Mass-Dot grant assurances, Taxiway C Relocation – Reimbursable Agreement

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to authorize the chairman to sign the grant assurances on behalf of the commission.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

- Airport Playground Project

Mr. Ryan made a presentation about the installation of playground equipment in the airport park area and an available grant to fund the equipment.

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve applying for a grant to purchase playground equipment for the airport park area.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

## OLD BUSINESS

- Aircraft overflights in the Winfield St. / Rock St. neighborhood.

Mr. Corcoran made gave an update to the commission on the subcommittee to address the Increase in aircraft overflights in the Winfield St. / Rock St. area. A discussion followed with input from residents of the neighborhood, the airport commission, and the airport manager.



DRAFT ONLY

**CORRESPONDENCE**

2/7/2023 letter from J. DeCarlo of *Mass-Dot* to M. Ryan of the *NAC* re: letter of funding commitment, AIP project No. 3-25-0037-047-2022 – Relocate Taxiway "C"

2/10/2023 letter from O. Silbaugh of *Mass-Dot* to M. Ryan of the *NAC* re: Mass-Dot grant award notification, AIP project No. 3-25-0037-047-2022 – Relocate Taxiway "C"

3/1/2023 letter from O. Silbaugh of *Mass-Dot* to M. Ryan of the *NAC* re: Mass-Dot grant award notification, AIP project No. 3-25-0037-046-2022 – Relocate Taxiway "C" – reimbursable agreement

3/6/2023 letter from J. Seltsman-Wilps of the *FAA* to M. Ryan of the *NAC* re: grant closeout letter AIP project No. 3-25-0037-042-2021 – Relocate Taxiway "D"

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to file all correspondence.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to adjourn the meeting.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

The minutes of the NAC will be published on the Town Website.

**MEETING ADJOURNED: 4:25 PM**

**TO: NORWOOD AIRPORT COMMISSION**  
**FROM: MARK RAYMOND, AIRPORT MANAGER**  
**RE: MANAGER'S REPORT: 3/22/23—4/18/23**

---

### **Airport Interceptor Manhole Replacement**

Airport management worked closely with Norwood DPW and GVC Construction in support of the manhole replacement project ( project # NPW-23-01).

### **Annual Mass-Dot Airport Inspection**

On April 4<sup>th</sup> Mass-Dot Aeronautics inspector Drew Mihaley performed the annual inspection of the airport. The airport manager and assistant manager participated in the inspection. Inspector Mihaley will submit a copy of the report to the airport manager when completed.

### **Monthly Revenues**

For the month of March one deposit was posted to the Treasurer's office. This totaled \$24,211.18 in payments.

### **Monthly Fuel Flowage**

For the month of March, *Flight Level's* bills of lading for fuel totaled 26,531 gallons. At \$.07/gallon, the Town received \$1,857.17 in flowage fees.

For the month of March, *Boston Executive Helicopter's* bills of lading for fuel totaled 10,069 gallons. At \$.07/gallon, the Town received \$704.83 in flowage fees.

To the Norwood Airport Commission,

My Name is Michael O'Brien I am a Police officer for the Town of Norwood an local hunter. I was honored to have gotten the permission last year from the Airport commission to hunt on the Airport grounds during last years deer hunting season. Unfortunately last season was a tough one and we did not get a chance to use the opportunity. I am writing to you in hopes I would be considered again for the opportunity to hunt on the Norwood Airport ground.

Jake Bennett, William Mulvey and myself will be hunting together again this year and even though we did not get a chance to get in during the season for a hunt, we had put in some work as far a scouting and with any new area there are those hit or miss times and we feel that we were just not in the wright spot due to our scouting. We hope to get some more scouting in and find that prime spot as long as we get the permission through this commission.

We have hunted together for the last 6 years and would like to be considered for approval to hunt for the Airport this season. Myself and William Mulvey are Marine Corps veterans and have been hunting for approximately 17 years. Jake Bennett has grown up hunting with his family in upstate New York. We strictly abide by all rules and regulations set forth by the State of Massachusetts and there hunting laws. Thank you for your time and consideration.

Michael O'Brien

17 Sandra Rd

E. Walpole MA 02032

781-603-5139

Mobrien3081@yahoo.com

To the Norwood Airport Commission,

My Name is William Mulvey I am local hunter. I was honored to have gotten the permision last year from the Airport commission to hunt on the Airport grounds during last years deer hunting season. Unfortunatly last season was a tough one and we did not get a chance to use the opertunity. I am wrighting to you in hopes I would be concider again for the opertunity to hunt on the Norwood Airport ground.

Jake Bennett, Michael O'Brien and myself will be hunting together again this year and even though we did not get a chance to get in during the season for a hunt, we had put in some work as far a scouting and with any new area there are those hit or miss times and we feel that we were just not in the wright spot due to our scouting. We hope to get some more scouting in and find that prime spot as long as we get the pemission through this comission.

We have hunted together for the last 6 years and would like to be considered for approval to hunt for the Airport this season. Myself and Michael O'Brien are Marine Corps veterans and have been hunting for approximately 17 years. Jake Bennett has grown up hunting with his family in upstate New York. We strictly abide by all rules and regulations set forth by the State of Massachusetts and there hunting laws as well as any other guidelines that my put forth by this commission. I hope to hear back from you and I would like to thank you for your time.

William Mulvey

6 Bradford St.

South Easton, Ma. 02375

Cell: 781-812-8208



To the Norwood Airport Commission,

My Name is Jacob Bennett, I am a Registered Nurse in a local Emergency Department and a local hunter. I was honored to have gotten the permission last year from the Airport commission to hunt on the Airport grounds during last years deer hunting season. Unfortunately last season was a tough one and we did not get a chance to use the opportunity. I am writing to you in hopes I would be considered again for the opportunity to hunt on the Norwood Airport ground.

William Mulvey, Michael O'Brien and myself will be hunting together again this year and even though we did not get a chance to get in during the season for a hunt, we had put in some work as far as scouting and with any new area there are those hit or miss times and we feel that we were just not in the wright spot due to our scouting. We hope to get some more scouting in and find that prime spot as long as we get the permission through this commission.

We have hunted together for the last 6 years and would like to be considered for approval to hunt for the Airport this season. William Mulvey and Michael O'Brien are Marine Corps veterans and have been hunting for approximately 17 years. I have grown up hunting with my family in upstate New York. We strictly abide by all rules and regulations set forth by the State of Massachusetts and there hunting laws as well as any other guidelines that my put forth by this commission. I hope to hear back from you and I would like to thank you for your time.

Jacob Bennett

127 Tolman st  
Canton MA 02021

Cell: 617-875-8732

---

## ***NORWOOD MEMORIAL AIRPORT***

<b>MEMORANDUM</b>
-------------------

<b>TO:</b>	<b>Norwood Airport Commission</b>
<b>FROM:</b>	<b>Mark Raymond, Airport Manager</b>
<b>RE:</b>	<b>Commercial Permit Fee</b>
<b>TODAY'S DATE:</b>	<b>April 11, 2023</b>

---

The commercial permit fee for the airport hasn't been raised in over 20 years. The current \$30 fee doesn't cover the administrative cost to process the annual commercial permits. At this time I ask the commission to review the current fee and raise it to something more appropriate in order to cover the administrative costs.

Thank you.