



The TOWN OF NORWOOD

Commonwealth of Massachusetts

NORWOOD AIRPORT COMMISSION

Mark P. Ryan, *Chairman*

Michael Sheehan, *Vice Chairman*

John J. Corcoran

NORWOOD AIRPORT COMMISSION

POSTING

NOTICE IS HEREBY GIVEN THAT A PUBLIC MEETING OF THE NORWOOD AIRPORT COMMISSION WILL BE HELD:

DATE: Wednesday, March 17, 2021

TIME: 3:30 p.m.

PLACE: This meeting will be conducted digitally using *Go To Meeting*. Directions explaining how to join the meeting can be found on page three of the agenda.

The Chair reserves the right to call items on the agenda out of order. The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items listed for executive session may be discussed in open session, in addition to or in lieu of discussion in executive session.

MEETING AGENDA

1. PROJECTS

- AIP project update: *DuBois & King*

2. MINUTES

- 2/10/21 regular business meeting

3. AIRPORT MANAGER'S REPORT

4. OLD BUSINESS

5. NEW BUSINESS

- Airport eligibility for FAA grant under the *Coronavirus Response and Relief Supplemental Appropriations Act* (Public Law 116-260) (CRRSA)
- *Flight Level* aviation fuel deliveries involving west apron, Superior Court order
- *Boston Executive Helicopters' (BEH)* request for placement of storage containers and office on DC-3 and west aprons
- Payment request #4, AIP No. 3-25-0037-039-2020 (post-construction monitoring)
- Payment request #4, AIP No. 3-25-0037-041-2020 (environmental assessment)
- Request to bow hunt on airport property, W. Mulvey

6. CORRESPONDENCE:

- 2-26-21 order on motion of *FlightLevel Norwood, LLC* for preliminary injunction; *Flightlevel Norwood, LLC* vs. *Boston Executive Helicopters, LLC* (Superior Court Civil Action: 1582CV01637)
- 3-2-21 letter from Attorney N. Hartzell to Attorney M. Makarious re *Flight Level* aviation fuel deliveries
- 2-18-21 narrative statement from NAC to FAA re: final reimbursement for CARES Act grant
- SF 425 for CARES Act grant (3-25-0037-40-2020)
- Payment request #4, AIP No. 3-25-0037-039-2020 (post-construction monitoring)
- Payment request #4, AIP No. 3-25-0037-041-2020 (environmental assessment)
- 1-13-21 BEH e-mail re: placement of storage containers, office on DC-3 and west aprons
- Undated letter from W. Mulvey to the NAC requesting permission to bow hunt on airport property
- 2-11-21 letter from R. Maguire to J. Bennett approving request to bow hunt on airport property
- 2-11-21 letter from R. Maguire to M. O'Brien approving request to bow hunt on airport property

7. EXECUTIVE SESSION

Purpose 3 for executive session (M.G.L. c. 30A, § 21(a)(3)) – To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: *Boston Executive Helicopters, LLC* v. Town of Norwood et al., U.S. District Court-Massachusetts Civil Action No. 1:15-cv-13647-RGS.

- 2/10/21 executive session minutes

Here is additional information about how to attend the meeting using GoToMeeting:

Norwood Airport Commission, Regular Business Meeting

Wed, March 17, 2021 3:30 PM - 4:30 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/111944405>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3311](tel:+18722403311)

Access Code: 111-944-405

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/111944405>

DRAFT ONLY

**AIRPORT COMMISSION MEETING
REGULAR BUSINESS MEETING
February 10, 2021**

In Attendance:

Commissioners: Mark Ryan, Chairman; Michael Sheehan, Vice Chairman; John Corcoran; Russ Maguire, Airport Manager

Meeting Called to Order: 3:31 PM

NCM is recording this meeting.

Meeting via GoToMeeting

PROJECTS

- AIP Project update, DuBois & King, Jeff Adler
Jeff Adler updated the Commission regarding the environmental assessment for the paved safety areas and Taxiway C relocation. There were discussions with MassDEP regarding the variance. MassDEP is looking for additional information prior to formal filing. That will be filed within the week. Everything is still on target to get all permits and variance by the end of 2021, which is needed for construction scheduled for 2022.

Mr. Adler discussed the design/construction Taxiway D relocation as well as obstruction removal of approaches to the four runway ends. There was a meeting with MassDOT and FAA. Plans are being finalized and a preliminary submission will be given to MassDOT, FAA and Norwood Airport. The goal is to get project out to bid in the second or third week of March.

MINUTES

- 1/13/21 Regular Business Meeting

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the minutes with correction made.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

AIRPORT MANAGER'S REPORT

Mr. Maguire discussed the report including a section on the airport park, a Capstone project hoping to receive MassDOT grant money to finish off the park that has benches and tables. A grant application is included in the report. Snow removal was also discussed. The Board of Selectmen requested that the financial reports be broken down on a monthly basis. In future reports of the air traffic control data there will be comparative data showing the monthly traffic count relative to the same month in the prior calendar year. Mr. Maguire congratulated Patrick Fahey on his retirement and thanked him for his service to the Town and to the airport community. Mr. Ryan requested that Mr. Maguire speak to the tenant of the DC-3 and west aprons to be sure that they are plowed and catch basins are not impeded.

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the Airport Manager's Report.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

NEW BUSINESS

- Flight Level update on hangar construction project, Bob Laurence
Mr. Laurence updated the NAC on the status of the hangar construction project. The civil site work is complete, underground utilities are complete. The building steel erection is ongoing for the 7,200 square foot hangar. It should be closed in by mid-March. There is a forecasted completion date of late April or early May. Mr. Laurence would like to thank the abutting neighbors for their assistance with having access to the job site. Mr. Maguire thanked Mr. Laurence for his work in coordinating the meetings with Norwood Light, FAA, and the air traffic control tower. Mr. Maguire also thanked the Airport Business Park for their cooperation as well. Mr. Ryan would like to thank everyone, and also expressed his thanks and congratulations to Pat Fahey on his retirement.
- Flight Level concept plan for installation of self-serve fueling cabinet on DC-3 apron
Mr. Burlingham from Flight Level discussed the fact that Flight Level would like to install a line off its current fuel farm to a self-serve terminal. It was suggested that Flight Level work with BEH on this project before coming to the NAC seeking approval.
- Boston Executive Helicopters (BEH) electrical interests of DC-3 apron, west apron.
Mr. Maguire updated the Commission on meetings regarding Mr. Donovan's email to Mr. Maguire on January 4th stating with the use of the west apron and DC-3 ramps they would need power. He has retained an electrician, and would like guidance on who he needs to coordinate with. Mr. Donovan was given time to discuss this as well. Because this was not on the agenda, Mr. Makarios reminded the Commissioners they are not allowed to deliberate or speak to it.
- July 2019 General Release and Settlement Agreement (Boston Executive Helicopters, LLC and Town of Norwood); update by Attorney Mina Makarios
Every substantive measure that's in there has been complied with by the Airport's standpoint. BEH has appealed the decision from the district court of denying its motion to enforce the settlement. Leases have now been signed with BEH for the west apron and DC-3 apron. January 31st marked the end of the 18 month period referred to in several points in the agreement for particular formal communications protocol between the Airport and BEH.

CORRESPONDENCE

- Undated letter from J. Bennett to the NAC re: permission request to hunt on airport property

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to grant permission to hunt on the airport property.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

- Undated letter from M. O'Brien to the NAC re: permission request to hunt on airport property

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to grant permission to hunt on the airport property.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

- 1-08-21 email schematic/attachment from Jason Haber, Norwood Light Electrical Engineer/Operations Manager showing proposed conduit/wire run for BEH electrical service
- 1-14-21 letter and attachments from P. Eichleay, of Flight Level, to the Norwood Airport Commission (NAC) re: a concept plan for installation of self-serve fueling cabinet
- 1-14-21 letter from R. Maguire to G. Grant, re: re-activation of security badge and re-instatement of unescorted privileges
- 1-10-21 letter from P. Eichleay, of Flight Level, to the NAC and Town of Norwood re: first bulk fuel delivery following lease of west apron and DC-3 apron to Boston Executive Helicopters

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to adjourn for the purposes of Executive Session for Purpose 3 to discuss strategy with respect to litigation, if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: Boston Executive Helicopters, LLC v. Town of Norwood et al., U.S. District Court – Massachusetts Civil Action No 1:15-CV-13647-RGS;

- 1/13/21 executive session minutes.

The open session and executive session will be adjourned at the end of the executive session meeting.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

Adjourned for the purposes for Executive Session at 4:32 p.m.

The minutes of the NAC will be published on the Town Website.

MEETING ADJOURNED: 5:10 PM



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Partner

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nhartzell@fmglaw.com

March 2, 2021

Via Email (mina@andersonkreiger.com)

Mina Makarious
Anderson & Kreiger, LLP
50 Milk Street
Boston, MA 02109

Re: FlightLevel Norwood, LLC

Dear Attorney Makarious:

As I'm sure you are aware, on Monday, February 22, 2021 Mr. Donovan of Boston Executive Helicopters, LLC ("BEH") denied FlightLevel's request that BEH move its vehicles out of the wide-turn area on Lot H, to allow a fuel delivery transport to gain access the Jet-A loading and containment area of FlightLevel's fuel farm on Lot H. This was the third Jet-A delivery in a row that BEH attempted to block. However, unlike the prior January 12 and January 28 deliveries, BEH's blockade was successful this time, causing the transport to depart the airport without provisioning FlightLevel's fuel farm. Had FlightLevel not hired a trucking company to flatbed a mobile refueler to and from a sister location in Rhode Island on Thursday night, at great expense to FlightLevel, where it could be re-provisioned, the airport would have run out of jet fuel entirely.

On Friday, February 26, 2021, Norfolk County Superior Court, Maynard Kirpalani, J, issued a preliminary injunction preventing Boston Executive Helicopters, LLC from interfering with future fuel deliveries. The preliminary injunction was based in part on the harm to the flying public that would result from the airport running out of jet fuel. A copy of Judge Kirpalani's Order is attached. If BEH is able to demonstrate at trial that the West Apron and DC-3 Apron subleases give it the right to exclude FlightLevel and its delivery transports, Judge Kirpalani's Order may be vacated.



March 2, 2021

Page 2

In advocating that its West Apron and DC-3 Apron leases provide it with exclusive rights, including the unconditional right to park vehicles in the approach path to FlightLevel's fuel farm, one of BEH's arguments was that none of the Town, the NAC or the Airport Manager did anything to intervene – during any of the three Jet-A deliveries - even after learning that the Airport's supply of Jet fuel was dangerously depleted and would imminently run out.

BEH's attorney, Mr. Loeffler, further argued that the language at Section IV, ¶ 2 of BEH's West Apron and DC-3 Apron leases ("Third party commercial activity customarily associated with FBO operations shall be authorized and permitted") simply meant that third party commercial customers seeking BEH's FBO services were permitted and authorized – with the prior consent of BEH. If your clients continue to avoid taking a position on BEH's wrongful conduct, FlightLevel's access to its fuel farm will continue to be imperiled, airport operations will continue to be disrupted, and one party or the other will ultimately be forced to name them in an action to quiet title. FlightLevel should not, under any circumstances, be compelled to go to Court to obtain a fuel delivery.

A follow-up hearing has been scheduled for March 24, 2021 at 10 am, approximately 3 weeks from today. We are concerned that without something in writing from your clients confirming their understanding of the intent of the language at Section IV, ¶ 2 of BEH's West Apron and DC-3 Apron leases, and/or without a more formal endorsement by the NAC of FlightLevel's right to rely on its unanimously approved fueling plan and routing - beyond the engineer-stamped plan itself and the meeting minutes from the February 15, 2017 NAC meeting where it was approved, BEH will continue to try and argue it has rights that it does not have, further jeopardizing FlightLevel's access to its fuel farm and airport operations.

Very truly yours,


A. Neil Hartzell



March 5, 2021

Mr. Russ Maguire, Airport Manager
Norwood Memorial Airport
111 Access Road
Norwood MA 02062

SUBJECT: Norwood Memorial Airport
AIP No. 3-25-0037-039-2020 Post Monitoring Years 1 and 2
FAA Payment Request No. 4

Dear Mr. Maguire:

Attached please find copies of FAA Pay Request No. 4 for the above referenced project. The payment request includes DuBois & King, Inc. invoice no 221255.

The Commission should anticipate the following reimbursement sources for the total amount billed to date:

FAA \$ 6,901.70
Total \$ 6,901.70

The Commission should anticipate the following reimbursement sources for the total amount billed to date:

	Total Invoice	FAA	MassDOT	OWD
Sponsors Administration Costs	\$.00	\$.00	\$.00	\$.00
DuBois & King, Inc.	\$6,901.70	\$6,901.70	\$..00	\$.00
Total Recommended Payments	\$6,901.70	\$6,901.70	\$..00	\$.00

If you have any comments or questions don't hesitate to contact me at 603-637-1043.

Very truly yours,
DuBOIS & KING, INC.

Jeffrey A. Adler, P.E.,
Senior Project Manager

REQUEST FOR ADVANCE OR REIMBURSEMENT	1. TYPE OF PAYMENT REQUESTED	a. "X" one or both boxes <input type="checkbox"/> ADVANCE <input checked="" type="checkbox"/> REIMBURSEMENT	2. BASIS OF REQUEST <input type="checkbox"/> CASH <input checked="" type="checkbox"/> ACCRUAL
		b. "X" the applicable box <input type="checkbox"/> FINAL <input checked="" type="checkbox"/> PARTIAL	
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED <div>FAA</div>		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY <div>3-25-0037-039-2020</div>	
5. PARTIAL PAYMENT REQUEST NUMBER FOR THIS REQUEST <div>4</div>	6. EMPLOYER IDENTIFICATION NUMBER <div>04-6001254</div>	7. FINANCIAL ASSISTANCE IDENTIFICATION NUMBER <div></div>	
8. PERIOD COVERED BY THIS REQUEST From: <div>12/18/2020</div> To: <div>02/25/2021</div>			

9. RECIPIENT ORGANIZATION

Name:

Norwood Airport Commission

Street1:

111 Access Road

Street2:

City:

Norwood

County:

State:

MA: Massachusetts

Province:

Country:

USA: UNITED STATES

ZIP / Postal Code:

02062

10. PAYEE (Where check is to be sent if different than item 9)

Name:

MassDOT - Aeronautics

Street1:

Logan Office Center

Street2:

One Harborside

City:

East Boston

County:

State:

MA: Massachusetts

Province:

Country:

USA: UNITED STATES

ZIP / Postal Code:

02128-2009

11. COMPUTATION OF AMOUNT OF REIMBURSEMENTS/ADVANCES REQUESTED

PROGRAMS/FUNCTIONS/ ACTIVITIES	(a)	(b)	(c)	TOTAL
a. Total program outlays to date (As of date) 02/25/2021	\$ 34,573.65	\$	\$	\$ 34,573.65
b. Less: Cumulative program income				
c. Net program outlays (Line a minus line b)	34,573.65			34,573.65
d. Estimated net cash outlays for advance period				
e. Total (Sum of lines c & d)	34,573.65			34,573.65
f. Non-Federal share of amount on line e				
g. Federal share of amount on line e	34,573.65			34,573.65
h. Federal payments previously requested	27,671.95			27,671.95
i. Federal share now requested (Line g minus line h)	6,901.70			6,901.70
j. Advances required by month, when requested by Federal grantor agency for use in making prescheduled advances				
1st month				
2nd month				
3rd month				

12. ALTERNATE COMPUTATION FOR ADVANCES ONLY

a. Estimated Federal cash outlays that will be made during period covered by the advance	\$
b. Less: Estimated balance of Federal cash on hand as of beginning of advance period	
c. Amount requested (Line a minus line b)	\$

13. CERTIFICATION

I certify that to the best of my knowledge and belief the data on the reverse are correct and that all outlays were made in accordance with the grant conditions or other agreement and that payment is due and has not been previously requested.

SIGNATURE OR AUTHORIZED CERTIFYING OFFICIAL

DATE REQUEST SUBMITTED

TYPED OR PRINTED NAME AND TITLE

Prefix: First Name: Mark Middle Name: Last Name: Ryan Suffix: Title: Chairman

TELEPHONE (AREA CODE, NUMBER, EXTENSION)

781-255-5616

This space for agency use

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PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

INVOICE SUMMARY

GRANT RECIPIENT INFORMATION

Name: Norwood Airport Commission

Airport: Norwood Memorial Airport

Address: 111 Access Road

City/State: Norwood MA

PROJECT INFORMATION

AIP Grant Number: 3-25-0037-039-2020	Description: Post Monitoring (Year 1)
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City/State: Norwood MA

4

Federal Share %: 100%

(1) Vendor/Class/Description	(2) Invoice Number	(3) Invoice Date	(4) Due Date	(5) Invoice Amount	(6) AIP Eligible Costs	(7) Non-Participating Costs	(8) AIP Share
DuBois & King/	221255	2/26/21	Due	\$ 6,901.70	\$ 6,901.70	\$ -	\$ 6,901.70
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				\$ -	\$ -	\$ -	\$ -
				AMOUNT OF THIS REIMBURSEMENT			
				\$	\$ 6,901.70	\$	\$ 6,901.70
				PREVIOUS REIMBURSEMENTS			
				\$	\$ 27,671.95	\$	\$ 27,671.95
				TOTAL REIMBURSEMENTS			
				\$	\$ 34,573.65	\$	\$ 34,573.65

I certify that to the best of my knowledge and belief the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due, which has not been previously requested and that all work is in accordance with the terms of the award.

Signature _____

Date

DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION		Form approved Budget Bureau No. 04-R0004		PAGE	OF	PAGE
SUMMARY OF PROJECT COSTS				1. PROJECT NO. 3-25-0037-039-2020		
				2. GRANT AGREEMENT CONTRACT NO. 4		
Print or type data requested. Read instructions on reverse before completing form.						
3. SPONSOR'S NAME AND ADDRESS Norwood Airport Commission, 125 Access Road, Norwood MA 02062				4. PERIOD ENDING 2/25/2021		
5. OFFICIAL NAME AND LOCATION OF AIRPORT Norwood Memorial Airport				6. MAXIMUM FEDERAL FUNDS		
7. DESCRIPTION	8. LATEST REVISED TOTAL ESTIMATED COST	9. ACTUAL COST INCURRED TO DATE		10. ESTIMATE OF AGGREGATE OF TOTAL COSTS INCURRED AND TO BE INCURRED PRIOR TO (Date)		
		AMOUNT (a)	PERCENT (b)	AMOUNT (a)	PERCENT (b)	
1. Administration	\$0.00	\$0.00	0%			
2. Engineering						
Permitting	\$32,790.00	\$27,871.50	85%			
Administration	\$17,185.00	\$6,702.15	39%			
Total	\$49,975.00	\$34,573.65	69%			
11. CERTIFICATION - I certify that the latest revised total estimated cost shown above reflects the best information available as to the probable total final cost of each item; that amounts shown as actual costs incurred to date are true and correct and are supported by records of the sponsor; and, when applicable, that the estimates of the costs to be incurred reflect the best information available. I further certify that the materials used and construction accomplished meet the requirements of the plans and specifications, as evidenced by certified test and inspection reports included in the project records.						
DATE 3/5/21		SIGNATURE OF SPONSOR'S ENGINEER Jeff Adler				



Norwood Airport Commission
Attn: Mr. Mark Ryan, Chairman
111 Access Road
Norwood MA 02062

February 26, 2021
Invoice No: 221255
Project No: 326166

TERMS: Net 30 days from invoice date, 1.5% per month charged thereafter.

For professional services rendered through February 25, 2021

For engineering services related to Post Monitoring

AIP NO. 3-25-0037-039-2020

Project Phase	Contract Amount	Percentage Complete	Previous Billed	Current Invoice	Total to Date
Article C Permitting	\$ 32,790.00	85%	\$ 21,313.50	\$ 6,558.00	\$ 27,871.50
Article D Administration	\$ 17,185.00	39%	\$ 6,358.45	\$ 343.70	\$ 6,702.15
Total Contract Amount	\$ 49,975.00		\$ 27,671.95	\$ 6,901.70	\$ 34,573.65
Total Amount Earned to Date	\$ 34,573.65				
Less Previous Billing	\$ 27,671.95				
Total Amount Billed this Invoice	\$ 6,901.70				



March 5, 2021

Mr. Russ Maguire, Airport Manager
Norwood Memorial Airport
111 Access Road
Norwood MA 02062

SUBJECT: Norwood Memorial Airport
AIP No. 3-25-0037-041-2020 Environmental Assessment I
FAA Payment Request No. 4

Dear Mr. Maguire:

Attached please find copies of FAA Pay Request No. 4 for the above referenced project. The payment request includes DuBois & King, Inc. Invoice No 221251

The Commission should anticipate the following reimbursement sources for the total amount billed to date:

FAA \$ 95,072.48
Total \$ 95,072.48

The Commission should anticipate the following reimbursement sources for the total amount billed to date:

	Total Invoice	FAA	MassDOT	OWD
Sponsors Administration Costs	\$.00	\$.00	\$.00	\$.00
DuBois & King, Inc.	\$95,072.48	\$95,072.48	\$..00	\$.00
Total Recommended Payments	\$95,072.48	\$95,072.48	\$..00	\$.00

If you have any comments or questions don't hesitate to contact me at 603-637-1043.

Very truly yours,
DuBOIS & KING, INC.

Jeffrey A. Adler, P.E.,
Senior Project Manager

REQUEST FOR ADVANCE OR REIMBURSEMENT	1. TYPE OF PAYMENT REQUESTED	a. "X" one or both boxes <input type="checkbox"/> ADVANCE <input checked="" type="checkbox"/> REIMBURSEMENT	2. BASIS OF REQUEST <input type="checkbox"/> CASH <input checked="" type="checkbox"/> ACCRUAL
		b. "X" the applicable box <input type="checkbox"/> FINAL <input checked="" type="checkbox"/> PARTIAL	
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED FAA/Airports Division		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY 3-25-0037-041-2020	
5. PARTIAL PAYMENT REQUEST NUMBER FOR THIS REQUEST 4	6. EMPLOYER IDENTIFICATION NUMBER 04-6001254	7. FINANCIAL ASSISTANCE IDENTIFICATION NUMBER	

8. PERIOD COVERED BY THIS REQUEST

From: 12/18/2020 To: 02/25/2021

9. RECIPIENT ORGANIZATION

Name: Norwood Airport Commission

Street1: 111 Access Road

Street2:

City: Norwood

County:

State: MA: Massachusetts

Province:

Country: USA: UNITED STATES

ZIP / Postal Code: 02062

10. PAYEE (Where check is to be sent if different than item 9)

Name: MassDOT - Aeronautics

Street1: Logan Office Center

Street2: One Harborside

City: East Boston

County:

State: MA: Massachusetts

Province:

Country: USA: UNITED STATES

ZIP / Postal Code: 02128-2009

11. COMPUTATION OF AMOUNT OF REIMBURSEMENTS/ADVANCES REQUESTED

PROGRAMS/FUNCTIONS/ ACTIVITIES	(a)	(b)	(c)	TOTAL
a. Total program outlays to date (As of date) 02/25/2021	\$ 189,655.20	\$	\$	\$ 189,655.20
b. Less: Cumulative program income				
c. Net program outlays (Line a minus line b)	189,655.20			189,655.20
d. Estimated net cash outlays for advance period				
e. Total (Sum of lines c & d)	189,655.20			189,655.20
f. Non-Federal share of amount on line e				
g. Federal share of amount on line e	189,655.20			189,655.20
h. Federal payments previously requested	94,582.72			94,582.72
i. Federal share now requested (Line g minus line h)	95,072.48			95,072.48
j. Advances required by month, when requested by Federal grantor agency for use in making prescheduled advances				
1st month				
2nd month				
3rd month				

12. ALTERNATE COMPUTATION FOR ADVANCES ONLY

a. Estimated Federal cash outlays that will be made during period covered by the advance	\$
b. Less: Estimated balance of Federal cash on hand as of beginning of advance period	
c. Amount requested (Line a minus line b)	\$

13. CERTIFICATION

I certify that to the best of my knowledge and belief the data on the reverse are correct and that all outlays were made in accordance with the grant conditions or other agreement and that payment is due and has not been previously requested.

SIGNATURE OR AUTHORIZED CERTIFYING OFFICIAL

DATE REQUEST SUBMITTED

TYPED OR PRINTED NAME AND TITLE

Prefix: First Name: Mark Middle Name: Last Name: Ryan Suffix: Title: Chairman

TELEPHONE (AREA CODE, NUMBER, EXTENSION)

781-255-5616

This space for agency use

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0004), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

INVOICE SUMMARY

GRANT RECIPIENT INFORMATION

Name: Norwood Airport Commission
 Airport: Norwood Memorial Airport
 Address: 111 Access Road
 City/State: Norwood MA

PROJECT INFORMATION

AIP Grant Number: 3-25-0037-041-2020

Description: Environmental Assessment 1

Reimbursement No.	4	Federal Share %:	100%
-------------------	---	------------------	------

(1) Vendor/Class/Description	(2) Invoice Number	(3) Invoice Date	(4) Due Date	(5) Invoice Amount	(6) AIP Eligible Costs	(7) Non-Participating Costs	(8) AIP Share
DuBois & King/	221251	2/26/21	Due	\$ 95,072.48	\$ 95,072.48	\$ -	\$ 95,072.48
						\$ -	
						\$ -	
						\$ -	
						\$ -	
				\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -	\$ -
				AMOUNT OF THIS REIMBURSEMENT			
				\$	\$ 95,072.48	\$	\$ 95,072.48
				PREVIOUS REIMBURSEMENTS			
				\$	\$ 94,582.72	\$	\$ 94,582.72
				TOTAL REIMBURSEMENTS			
				\$	\$ 189,655.20	\$	\$ 189,655.20

I certify that to the best of my knowledge and belief the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due, which has not been previously requested and that all work is in accordance with the terms of the award.

Signature _____

Date _____

DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION		Form approved Budget Bureau No. 04-R0004		1. PROJECT NO. 3-25-0037-041-2020	
SUMMARY OF PROJECT COSTS				2. GRANT AGREEMENT CONTRACT NO. 4	
				4. PERIOD ENDING 2/25/2021	
3. SPONSOR'S NAME AND ADDRESS Norwood Airport Commission, 111 Access Road, Norwood MA 02062				6. MAXIMUM FEDERAL FUNDS	
5. OFFICIAL NAME AND LOCATION OF AIRPORT Norwood Memorial Airport				10. ESTIMATE OF AGGREGATE OF TOTAL COSTS INCURRED AND TO BE INCURRED PRIOR TO (Date)	
7. DESCRIPTION	8. LATEST REVISED TOTAL ESTIMATED COST	9. ACTUAL COST INCURRED TO DATE			
		AMOUNT (a)	PERCENT (b)	AMOUNT (a)	PERCENT (b)
1. Administration	\$4,000.00	\$4,000.00	100%		
2. Engineering					
Data Collection	\$31,745	\$ 31,745.00	100%		
Design	\$117,936	\$ 82,555.20	70%		
Permitting	\$107,450.00	\$62,474.20	58%		
Administration	\$22,202.00	\$8,880.80	40%		
Total	\$283,333.00	\$189,655.20	67%		
11. CERTIFICATION - I certify that the latest revised total estimated cost shown above reflects the best information available as to the probable total final cost of each item; that amounts shown as actual costs incurred to date are true and correct and are supported by records of the sponsor and, when applicable, that the estimates of the costs to be incurred reflect the best information available. I further certify that the materials used and construction accomplished meet the requirements of the plans and specifications, as evidenced by certified test and inspection reports included in the project records.					
DATE 3/5/21		SIGNATURE OF SPONSOR'S ENGINEER Jeff Adler			



ENGINEERING • PLANNING • DEVELOPMENT • MANAGEMENT

Norwood Airport Commission
Attn: Mr. Mark Ryan, Chairman
111 Access Road
Norwood MA 02062

February 26 2021
Invoice No: 221251
Project No: 326165

TERMS: Net 30 days from invoice date, 1.5% per month charged thereafter.
For professional services rendered through February 25, 2021

For engineering services related to Environmental Assessment I

AIP NO. 3-25-0037-041-2020

Project Phase	Contract Amount	Percentage Complete	Previous Billed	Current Invoice	Total to Date
Article A Data Collection	\$31,745.00	100%	\$ 31,745.00	\$ -	\$ 31,745.00
Article B Design	\$117,936.00	70%	\$ 23,587.20	\$ 58,968.00	\$ 82,555.20
Article C Permitting	\$ 107,450.00	58%	\$ 32,142.24	\$ 30,331.96	\$ 62,474.20
Article D Administration	\$ 22,202.00	40%	\$ 3,108.28	\$ 5,772.52	\$ 8,880.80
Total Contract Amount	\$279,333.00		\$ 90,582.72	\$ 95,072.48	\$ 185,655.20
Total Amount Earned to Date	\$ 185,655.20				
Less Previous Billing	\$ 90,582.72				
Total Amount Billed this Invoice				\$ 95,072.48	

*docket
2/26/21*

2/26/2021
RECEIVED & FILED
CLERK OF THE COURTS
NORFOLK COUNTY
3/1/2021

79.0

COMMONWEALTH OF MASSACHUSETTS

NORFOLK, ss.

**SUPERIOR COURT
CIVIL ACTION
1582CV00213**

BOSTON EXECUTIVE HELICOPTERS LLC, ET AL.

Plaintiffs,

vs.

FLIGHTLEVEL NORWOOD, LLC. ET AL.,

Defendants.

******* CONSOLIDATED WITH**

NORFOLK, ss.

**SUPERIOR COURT
CIVIL ACTION
1582CV01637**

FLIGHTLEVEL NORWOOD, LLC. ET AL.,

Plaintiffs,

vs.

BOSTON EXECUTIVE HELICOPTERS LLC, ET AL.

Defendants.

**ORDER ON MOTION OF FLIGHTLEVEL NORWOOD, LLC. ET AL.,
FOR PRELIMINARY INJUNCTION**

After hearing, the court hereby ORDERS:

- 1) Boston Executive Helicopters LLC ("BEH"), its members and employees, and any persons or entities acting under its control or for its benefit, are enjoined from interfering with access to FlightLevel Norwood, LLC("FlightLevel")'s fuel farm,

including but not limited to the parking of vehicles or aircraft or the placement of obstructions in the Gate 3 Taxilane Object Free Area, on FlightLevel's Lot G Sublease premises, on FlightLevel's Tank Farm Lease Lot premises, on FlightLevel's "25' Tank Farm Access Easement" area, on the "Lot B & H Licensed area," as depicted on Exhibit 1 attached hereto, and on the area on Lot H as shown on Exhibit 2 attached hereto, and are also enjoined from interfering with FlightLevel's rights under its Tank farm Sublease.

- 2) FlightLevel shall give BEH 24 hours written notice of any fuel supply tanker delivery or delivery window that may require BEH to move its vehicles or other objects, and if BEH has not moved its vehicles or other objects that are parked on Lot H that are blocking access to FlightLevel's fuel farm on Lot H by the time of the delivery or the start of the delivery window, FlightLevel may move those BEH vehicles or other objects at BEH's expense.
- 3) BEH is deemed to have been given sufficient notice of the delivery window of 8:00 am to 1:00 pm, Saturday, February 27, 2021.

SO ORDERED.



Maynard M. Kirpalani
Justice of the Superior Court

DATED: February 26, 2021

EXHIBIT 1



HELICOPTER PADS

DOUBLE YELLOW LINE

SOLID YELLOW LINE

TAXIWAY

DOUBLE YELLOW LINES (THY)

LAND COURT PLAN 15289-12

LOT A

LOT H

DC-3

"FLIGHTLEVEL NORWOOD"
BUILDING 18
HANGER

LOT B

750' OFF CENTERLINE OF RUNWAY BUILDING RESTRICTION LINE

GATE 3 TAXI LANE
(50' WIDE)

LOT B & H
LICENSED AREA

LOT H
LEASED AREA

25' TANK FARM ACCESS EASEMENT

LOT G

"FLIGHTLEVEL NORWOOD"
BUILDING 16

REFUELING
AREA

TANK FARM ACCESS EASEMENT

TANK FARM
LEASE LOT
"FLIGHTLEVEL NORWOOD"

"FLIGHTLEVEL NORWOOD"
BUILDING 15
HANGER

SWITCHING

LOT F

"BOSTON EXECUTIVE HELICOPTERS"
BUILDING 14

LOT F LICENSED AREA

LOT H

FLIGHTLEVEL
BUILD

ACCESS

ROAD

CHAIN LINK FENCE

CHAIN

EXHIBIT 2

TO: NORWOOD AIRPORT COMMISSION
FROM: RUSS MAGUIRE, AIRPORT MANAGER
RE: MANAGER'S REPORT: 2/09/21—3/15/21

— Major Projects/Issues—

Snow Removal/Airport Closures

On 2/9, 2/19 and 2/20, airport management participated in snow removal operations. These operations included the temporary closure of the airport's runways and taxiways to fixed-wing aircraft. Other actions throughout this period included checking/updating surface conditions for snow and ice contamination. Due to multiple snow storms this month, the department exceeded its snow/ice removal budget. Therefore, on 3/9, the Airport Manager (AM) requested a reserve fund transfer from the Town's Finance Commission. See *Attachment A*.

Flight Level Hangar Construction

The AM participated in weekly construction meetings organized by *Flight Level*, as the fixed-base operator works toward completion of its new hangar south of the *Maj. Mark C. Welch Administration Building*. On the critical path is a scheduled electrical outage which *Flight Level* has been coordinating with both Norwood Light and FAA, ultimately, to extend electrical service to the new hangar. Tentatively, this 8-12 hour outage is set for 3/23, with an alternate date of 3/24. While the outage will only occur during 'visual meteorological conditions,' a contingency plan is also in place to support the affected circuits which energize the airport's runway/taxiway edge lighting, approach lighting, and precision approach path indicator lighting systems.

Southern Airways

The seasonal charter, *Southern Airways*, is reporting its return to Norwood beginning on 5/27. The company's Thursday-to-Monday flight schedule will include an 11:30 a.m. arrival time with a 12:15 departure time. Effective 6/30, *Southern Airways'* schedule is expected to increase to seven days a week, with two additional arrivals/departures on the weekend. These weekend flights will include a 3:30 p.m. arrival time with a 4:15 p.m. departure time. Regarding the Airport Commission's agreement last year to designate parking spots in the main lot, *Southern* remains undecided on this need—with a final determination based on whether the company plans to do year-round service for Norwood. *Southern Airways* will continue to base out of the New Bedford Regional Airport.

Vegetation Management

To update the airport's yearly operational plan (YOP), the AM is working with *Epsilon Associates* to document all relevant vegetation management activities undertaken in the past six years. This YOP update will be included in the upcoming capital project to re-construct/re-locate a section of taxiway D.

2020 Annual Report

During this period, the AM wrote and submitted the department's 2020 annual report (attached separately under 'Postings').

Monthly Revenues

For the month of January, two deposits were posted to the Treasurer's office. These totaled \$35,162.10 in payments (see *Attachment B*). For the month of February, three deposits were posted to the Treasurer's office. These totaled \$23,734.53 in payments (see *Attachment C*).

FAA Virtual Conference

On 3/9 – 3/11, the AM attended a virtual conference held by the FAA Airports Division. For this well-attended event, the briefings included topics such as: capital planning, grant assurances, environmental considerations for capital projects, NFPA standards for aviation fueling operations, wildlife hazards, federal procurement requirements, airport engineering, unmanned systems, safety, and compliance with the disadvantaged business enterprise program.

Flight Safety/Wildlife Control

Through the FAA conference, the AM has begun an outreach with the agency's Wildlife Services personnel, volunteering the Norwood Airport as a possible test bed for future FAA research/mitigation studies to better control our resident geese population.

— Informational Updates —

New Air Traffic Manager

Following Pat Fahey's recent retirement, Diana Novellano has been promoted to Air Traffic Control Tower Manager. Originally from Michigan, Diana joined the U.S. Navy right out of high

school. Throughout her military career, she's had a number of air traffic control assignments, such as: on the USS John F. Kennedy (an aircraft carrier), at Pearl Harbor, HI, at Naval Air Station Lemoore and the Naval Technical Training Center—both in Florida— and at the Naval Air Station Patuxent River in Maryland. Diana finished her service as an instructor to both Navy and Marine Corps air traffic controllers, attaining the rank of Chief Petty Officer. Not long after retirement from the Navy, Diana came to work here at the Norwood Airport. She lives in Massachusetts with her husband, Paul, and their four children, ages 6-16.

MassDOT

On 3/12, the AM participated in a MassDOT virtual conference which introduced a new web-based project management system. This platform is expected to streamline the way that airport sponsors create and manage future capital projects, submit payment requests and maintain airport records.

COVID-19 Pandemic

Airport management continues to support the guidelines set forth by CDC, the Commonwealth and Town officials, while the airport operates without restrictions seven days a week. Airport management has kept normal business hours, providing full services that include inspections, NOTAM filings, general administration, project management, infrastructure and equipment maintenance, liaison work with FAA and MassDOT, capital planning and budgetary accounting. Airport management has also been available after hours, as needed.

Air Traffic Count

For the Norwood Airport's February 2021 air traffic reports, see *Attachments D-E*.

See *Attachment F* for a seven-year look at Norwood's air traffic count in the month of February.

(A)



The TOWN OF NORWOOD

Commonwealth of Massachusetts

Norwood Memorial Airport

Russ Maguire, A.A.E., ACE, Airport Manager

OFFICE ADDRESS

111 Access Road
Norwood, MA 02062

MAILING ADDRESS

111 Access Road
Norwood, MA 02062

March 9, 2021

Norwood Finance Commission
Attn: Bob Donnelly, Chairman
566 Washington Street
Norwood, MA 02062

**RE: Request for \$25,000 Reserve Fund Transfer to Augment the
Airport Department's Snow & Ice Expense Account (014822-529400)**

Dear Chairman Donnelly:

On behalf of the Norwood Airport Commission, I'd like to request a \$25,000 reserve fund transfer for the Airport Department, to augment our snow & ice removal expense account (014822-529400). This request follows a particularly active February in which the Airport Department and its contractors¹ were repeatedly tasked with clearing aircraft operating areas, parking lots, utility and service roads.

In the FY 21 budget, the Airport Department's initial appropriation for our snow & ice removal expense account was \$47,380. To date, our department has incurred \$64,233 in snow removal contractor expenses—giving us a \$16,853 shortfall. Our request for a \$25,000 infusion of reserve funds would be to meet this shortfall, and, to address any anticipated snow & ice removal expenses for the remainder of the winter. Historically, as you know, March has been an active snow month.

Please feel free to contact me if you have any questions or need any additional information. Thank you.

Sincerely,

Russ Maguire, Manager
Norwood Memorial Airport

Cc: Norwood Airport Commission, Norwood Board of Selectmen, Norwood General Manager,
Town Accountant

¹ The Airport Department utilizes two snow removal contractors: *P.J. Hayes, Inc.* and *Ciavattone Construction*.

January 2021 Financial Report

REVENUE TYPE	AMOUNT THIS PERIOD	FY 2021 YTD	FY 2020	FLN FBO ¹ THIS PERIOD	BEH FBO ² THIS PERIOD
Land Leases	\$22,728.85	\$129,949.69	\$205,921.83	\$14,065.43	\$4,858.71
Fuel Flowage Fees	\$4,625.25	\$20,889.12	\$30,405.27	\$4,625.25	\$0
Aircraft Tie-Down Leases	\$0	\$0	\$0	\$0	\$0
Security Badge Fees	\$800	\$3,250	\$4,700	\$0	\$0
Revolving – Insurance Recovery	\$0	\$0	\$0	\$0	\$0
General ³	\$0	\$0	\$360	\$0	\$0
Landing Fees	\$7,008.00	\$23,328	\$35,884.80	\$7,008.00	N/A
TOTAL	\$35,162.10	\$177,416.81	\$277,271.90	\$25,698.68	\$4,858.71

¹ Flight Level Norwood, LLC

² Boston Executive Helicopters, LLC

³ General revenues include commercial permit and public records request fees, FEMA and insurance reimbursements, etc.



February Financial Report

REVENUE TYPE	AMOUNT THIS PERIOD	FY 2021 YTD	FY 2020	FLN FBO ¹ THIS PERIOD	BEH FBO ² THIS PERIOD
Land Leases	\$21,543.80	\$151,493.49	\$205,921.83	\$14,065.43	\$3,673.66
Fuel Flowage Fees	\$1,990.73	\$22,879.85	\$30,405.27	\$1,990.73	\$0
Aircraft Tie-Down Leases	\$0	\$0	\$0	\$0	\$0
Security Badge Fees	\$200	\$3,450	\$4,700	\$0	\$0
Revolving – Insurance Recovery	\$0	\$0	\$0	\$0	\$0
General ³	\$0	\$0	\$360	\$0	\$0
Landing Fees	\$0	\$23,328	\$35,884.80	\$0	\$0
TOTAL	\$23,734.53	\$201,151.34	\$277,271.90	\$16,056.16	\$3,673.66

¹ *Flight Level Norwood, LLC*

² *Boston Executive Helicopters, LLC*

³ General revenues include commercial permit and public records request fees, FEMA and insurance reimbursements, etc.

FAA CONTRACT TOWER - AIRPORT OPERATIONS COUNT RECORD

Facility Name: Norwood

Location: Norwood, MA

Mo. Yr. Location Ident.
0 2 2 1 0 W D

Airport Operations Count

Facility Operating Hours → 1 3 0

ITINERANT										LOCAL					Total Airport Operations
IFR					VFR										
Day	AC	AT	GA	MI	Total IFR Inherent Ops	AC	AT	GA	MI	Total VFR Inherent Ops	Civil	Military	Total Local Ops		
01								1		1				1	
02															
03		3	6		9		10	33		43	34		34	86	
04		5	14		19		9	94		103	144		144	266	
05		1	7		8		7	10		17	38		38	63	
06			5		5			73		73	42		42	120	
07			2		2			20		20	18		18	40	
08			3		3		4	38		42	38		38	83	
09							3	20		23	2		2	25	
10		1	6		7		15	89		104	62		62	173	
11		1	6		7		7	115		122	98		98	227	
12		6	11		17		5	102		107	64		64	188	
13		2	6		8		1	157		158	98		98	264	
14			1		1			26		26	90		90	117	
15		1	6		7			12		12	48		48	67	
16		1	1		2									2	
17		1	4		5		15	98		113	74		74	192	
18			1		1		2	55		57	86		86	144	
19															
20		1	7		8		2	101		103	50		50	161	
21		1	11		12		2	156		158	104		104	274	
22		2	1		3		9	31		40	74		74	117	
23		6	4	2	12		13	137		150	80		80	242	
24		3	8		11		7	80		87	94		94	192	
25		2	8	1	11		4	33		37	12	8	20	68	
26		2	10		12		6	155		161	126		126	299	
27			3		3									3	
28		1	10		11		1	123		124	116		116	251	
29															
30															
31															
Total		40	141	3	184		122	1759		1881	1592	8	1600	3665	

SYMBOLLOGY

AC = Air carrier-type aircraft (e.g., Delta, United)
 AT = On-demand aircraft that use three-letter ID at beginning of call sign
 GA = General aviation FAR Part 91 aircraft using 'N' at beginning of call sign
 MI = Military

①

FAA CONTRACT TOWER OVERFLIGHT SUMMARY RECORD

Facility Name

Norwood

Location:

Norwood, MA

Mo.

O | 2 | 2 | 1

Yr.

O | W | D

Loc Ident.

O | W | D

OVERFLIGHT COUNT

IFR OVERFLIGHTS						VFR OVERFLIGHTS						Total Overflights
Day	AC	AT	GA	MI	Total	AC	AT	GA	MI	Total		
01												
02												
03							2	14		16	16	
04							2	8		10	10	
05							2	2		4	4	
06								14		14	14	
07								2		2	2	
08		2			2		10	8		18	20	
09							6			6	6	
10							4	6	4	14	14	
11								10	2	12	12	
12								20		20	20	
13								14		14	14	
14							6			6	6	
15												
16		2			2						2	
17							2	8	2	12	12	
18							2			2	2	
19												
20							2	4		6	6	
21							4	26		30	30	
22								4		4	4	
23								10		10	10	
24							2	6		8	8	
25							6	2		8	8	
26								8		8	8	
27												
28								20		20	20	
29												
30												
31												
Total		4			4		50	186	8	244	248	

MONTHLY TOTAL, AIR TRAFFIC COUNTS (2015-2021)

February

2015	2016	2017	2018	2019	2020	2021
1,563	2,927	3,676	4,018	3,752	4,599	3,913

REPORT OF THE NORWOOD AIRPORT COMMISSION

The Norwood Airport Commission (NAC) is pleased to submit its annual report for calendar year 2020.

A three-member commission, the NAC is appointed by the Board of Selectmen, with individual members serving three-year terms. NAC's responsibilities include overseeing the stewardship, development, operations and management of Norwood Memorial Airport, which encompasses some 672 acres. Day-to-day management is handled by Airport Manager, Russ Maguire, and his assistant, Mark Raymond.

Norwood Memorial Airport is one of 30 public use airports within the Commonwealth that exclusively provides general aviation (non-military, non-airline) services. These offerings include transportation alternatives for corporate officers and business persons, television and sports personalities, as well as local, state, national and international officials and statesmen. Other airport services include: charter flights, electronic newsgathering for two major Boston news stations (Channels 5 and the NBC affiliate), traffic reporting, pipe-line patrol, aerial spraying by the Norfolk County Mosquito Control, personal transport, flight instruction, plus air cargo services. The State Police Air Wing, though no longer a tenant on the Norwood Airport, still relies on our fueling and maintenance support. And our weather station provides up-to-the-minute meteorological conditions reported throughout the day by both national and regional news stations.

Our facility operates 24 hours a day, seven days a week. This is especially critical for residents throughout the Commonwealth and northeastern United States who depend on emergency medical transports from the Norwood Airport. In particular, our air ambulance and inter-hospital organ donor flights provide time-critical, life-saving access to specialized medical centers in Boston, Providence and New York.

One year ago, the Massachusetts Department of Transportation (MassDOT) released the latest findings of its study on the economic impact of the state's public use airports. Accordingly, Norwood Airport generates more than \$59 million each year in total economic activity, third highest in the ranking among the state's 30 general aviation airports. Regarding visitor-related economic impacts in particular, Norwood Airport ranked first. The study found that more than 9,800 transient aircraft-based outside the local area-use the airport annually. This translates to more than 23,000 visitors arriving at the Norwood Airport each year, visitors who in turn spend money off-airport. Norwood Airport users take advantage of our hotels, restaurants and retail outlets. And according to MassDOT's study, visitor-related spending alone, when re-circulated in the local economy, totals more than \$12.8 million annually in economic output.

As for the airport's diversity of service, in addition to the private, corporate and charter aircrews/passengers who utilize our facility for personal and profession-related transport, a number of companies also call Norwood Memorial Airport home. The following is a list of companies and agencies based here in 2020, to include the services provided by each:

- **MassDOT/Aeronautics:** State aircraft for industry support, inspections, investigations

- **Flight Level:** Line services, aircraft maintenance, fueling, hangar services, terminal operations, car rentals (through AVIS)
- **Kestrel Aviation:** Charter services
- **New Horizon Aviation:** Fixed-wing flight training, sightseeing tours, aircraft rentals
- **Norwood Air Multi Training:** Fixed-wing flight training, aircraft rentals
- **ATP:** Fixed-wing flight training
- **Blue Hill Helicopters:** Helicopter flight training/aircraft rentals
- **Boston Executive Helicopters:** Charter, sightseeing tours, hangar services, aerial photo and survey, line services
- **Aerial Productions:** Video production, Dep't. of Defense support, power line surveys
- **Elite Aero Services:** Aircraft detailing
- **New England Aircraft Detailing:** Aircraft detailing
- **Midwest Air Traffic Services:** Air traffic control (under FAA's purview)
- **East Coast Aero Club:** Fixed-wing and helicopter flight training/aircraft rentals
- **Tuckamore Aviation:** Charter services, sightseeing tours, aerial photo and survey
- **Taso's Euro-Café:** Airport restaurant (through Flight Level)

Norwood Airport continued to be an origin/destination for the *Southern Airways* route network. *Southern Airways* is a seasonal charter operator which began service in June 2019 from Norwood to Nantucket. According to company executive, Mark Cestari, the Norwood-Nantucket connection was *Southern Airways'* first New England route. *Southern Airways* had been operating in the southern United States.

In spite of the ongoing Covid-19 pandemic which has plagued our nation, this year, the Norwood Airport continued to operate—without restrictions—seven days a week. In addition, airport management supported the guidelines set forth by the Center for Disease Control, state and Town officials.

In 2020, the Airport Department completed the two-level, *Welch Administration Building*, named in honor of retired U.S. Marine Corps Major Mark C. Welch. For this construction project, the scope of work included a fit-out of some 4,000 sq. ft. in the existing building, with the addition of new mechanical systems, vehicle bays, a mechanic's workshop and downstairs office, plus an interior stairwell. Upstairs, in the newly constructed 2,000 sq. ft.

mezzanine, we now have a conference/training room, airport administration and badging offices, along with security and access control upgrades. With a MassDOT grant which covered 95% of the project's total fit-out costs, the new *Welch Administration Building* eliminated the department's need to lease space on the Town's airport.

Adjacent to the building's upper level, we also added a new parking lot. This public space, now complete with landscaped grounds, benches and plantings, supports both the *Welch Administration Building* and our air traffic control tower.

To further develop land "inside the fence" and meet the needs of our airport users, new construction began on a parcel of land adjacent to the *Welch Administration Building*. Here, a 7,200 sq. ft. hangar is being built and financed privately by *Flight Level*.

In 2020, the Airport Department also completed its technical master plan update (TMPU), with 95% of the project's costs covered by federal/state grant financing. The TMPU updated the airport master plan by defining current conditions and identifying capital improvement needs consistent with the airport's mission statement. Key issues tied to proposed airport improvements were also identified in light of current and future aviation demand. In addition, the Airport Commission voted to accept the airport layout plan, or ALP, which was later approved by FAA and MassDOT. The ALP was a direct result of the technical master plan update which had been completed earlier in the year.

Other federal/state grant projects to receive financing in 2020 included:

1. The post-construction monitoring of taxiway A, which had been built in 2019;
2. An environmental assessment to study taxiway C's proposed re-location, as well as the paving of runway 17/35's safety areas;
3. A comprehensive crack seal and saw-cut/seal project that addressed sections of runway 10/28 and taxiways C,F and G; with a follow-on project to re-mark this runway and its connecting taxiways;
4. The procurement of new vegetation management equipment valued at more than \$220,000

As for revenue enhancements, in late 2020, the Airport Commission signed two land leases with *Boston Executive Helicopters* for the West Apron and DC-3 Apron.

In spite of another busy winter season, to keep flight operations moving, airport management conducted snow removal operations—day and night—clearing snow from our runways, taxiways, aircraft aprons, as well as the municipal parking lots. These activities were managed along with our daily airport inspections, safety and security oversight, infrastructure maintenance, government liaison work, capital planning, business development, financial and accounting support.

Additionally, the Airport Department had a hand in the following:

- We initiated a cooperative with the Town's new Facilities Department, first sharing a 22-page evaluation of the *Welch Administration Building* conducted by *Energy New England*. Facilities staff then scheduled the *Welch Administration Building* for an LED lighting conversion, with a similar conversion planned for the airport's monopole ramp lighting.
- We supported animal conservation through the *Turtles Fly Too* program. *Turtles Fly Too* rescues endangered sea turtles like Kemp's Ridley, green and loggerhead sea turtles stranded along the Cape Cod beaches—and then releases up to 85% of them. In the past, the program worked directly with the New England Aquarium's Quincy Animal Care Facility (NEAQ). Unfortunately, this year, due to the Covid-19 pandemic, NEAQ wasn't involved in the rescue effort. So the *Turtles Fly Too* program recruited pilots and aviation businesses from airports like Norwood to take these sea turtles directly to other rehabilitation centers along the east coast.

Looking ahead:

1. We plan to continue work on an environmental assessment of both a taxiway re-location project and a paved runway safety area project; with at least 95% federal/state grant financing expected.
2. We plan to remove obstructions affecting the use of our runways; with at least 95% federal/state grant financing expected.
3. We plan to re-construct a section of taxiway D, to conform to FAA design standards; with at least 95% federal/state grant financing expected.
4. We plan to address a capstone project on the grounds adjacent to the *Welch Administration Building*. This would complete a comprehensive, 14-year commitment to improve the site, which has become the airport's main observation area, a park in fact, which today overlooks many of our aircraft operating areas. This is where the Airport Commission has already constructed two public parking lots, and installed a flagpole, picnic benches and tables. Since making these improvements, the volume of pedestrian traffic frequenting the airport park continues to grow. The Airport Commission is seeking MassDOT grant monies to complete this capstone project to further enhance the viewing public's experience.

For community relations, we continue to pursue a comprehensive noise education/abatement program consisting of airfield signage and a flight publication insert for both our based and transient pilots. This remains a high priority program. Not surprisingly, the piloting community has also embraced our efforts, and this is reflected in the overall decrease in noise complaints. Throughout 2020, noise complaints continued to decline.

The success of Norwood Memorial Airport is due to many. But we would be remiss if we did not thank the Board of Selectmen, Finance Commission, Town Meeting members, our U.S. Congressman, Rep. Stephen Lynch, along with State Rep. John Rogers and State Sen. Mike Rush. All of these parties recognize the great importance of this airport to the regional and national air transportation system, as well as its critical value to the economy of Norwood and the Commonwealth. Through the years, we've also been grateful for the support—financial and otherwise—that the MassDOT Aeronautics Division

and FAA have provided to our airport. We look forward to continuing this productive partnership.

For flight enthusiasts and natural lovers alike, the wide open spaces here at Norwood Airport provide an ideal viewing locale, especially with the surrounding vista that includes the Blue Hills. We invite all to pay a visit to this tremendous asset known as NORWOOD MEMORIAL AIRPORT. The airport administration office is located at 111 Access Road. Please feel free to contact the Airport Manager's office with your questions or comments at 781-255-5615/5615, or: rmaquire@norwoodma.gov. For web surfers, check out the airport's web page located at: www.norwoodma.gov. Under 'Departments,' click on 'Airport'—and enjoy the ride!

Respectfully submitted,

Norwood Airport Commission

Mark P. Ryan — Chairman

Michael Sheehan— Vice Chairman

John J. Corcoran

Zimbra

rmaguire@norwoodma.gov

BEH containers and office placement

From : Christopher Donovan
<christopherdonovan1@gmail.com>

Wed, Jan 13, 2021 03:14 PM

 1 attachment

Subject : BEH containers and office placement

To : Mark Ryan <mryan@norwoodma.gov>, Michael Sheehan
<msheehan8@gmail.com>, msheehan
<msheehan@norwoodma.gov>, John Corcoran
<jcorcoran@mbta.com>, jcorcoran
<jcorcoran@norwoodma.gov>

Cc : Russ Maguire, A.A.E. ,ACE
<rmaguire@norwoodma.gov>, Mina S. Makarious
<mina@andersonkreiger.com>, David S. Mackey
<dmackey@andersonkreiger.com>, Tony Mazzucco
<tmazzucco@norwoodma.gov>, selectmen
<selectmen@norwoodma.gov>

External images are not displayed. [Display images below](#)

Dear Mark, Michael and John,

Please find attached the plan and exhibit of ground containers BEH will be placing on the West and DC-3 ramps under lease for FBO operations. I also attached some pictures of the containers, office, which are the same as the container already placed on the FLN leased area.

Thank you,
Christopher Donovan
BEH

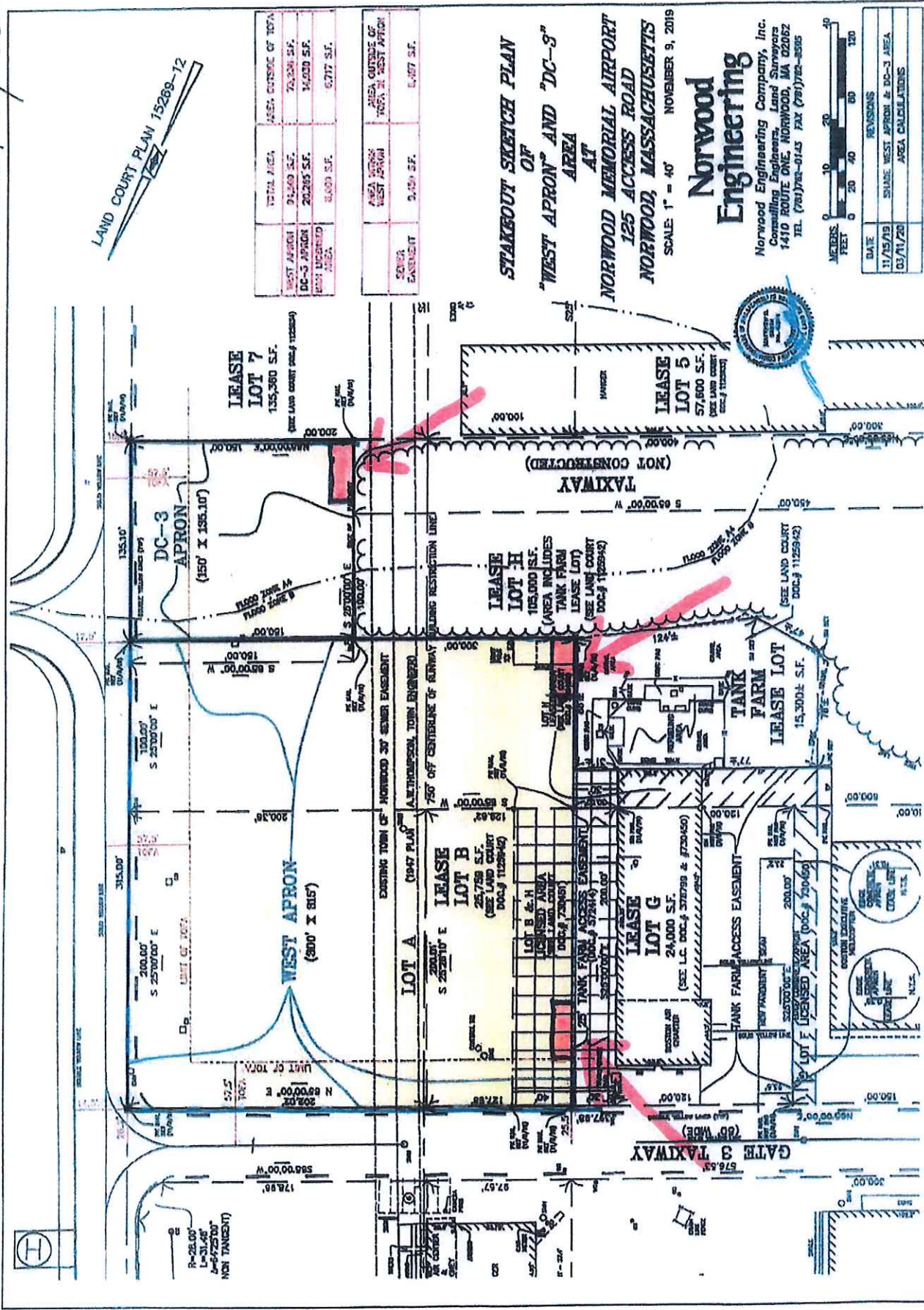
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Christopher R. Donovan
President, Boston Executive Helicopters
781-603-6186
www.Bostonexecutivehelicopters.com

All quotes are subject to change based on known or unknown conditions. All flights are subject to cancellation for weather, maintenance or Temporary Flight Restrictions (TFR) which may be in effect with short notice. All flights conducted in VFR weather conditions. All flight times, departure times and arrival times can vary due to WX, ATC and/or other factors beyond our control. The Pilot in command is the ultimate authority regarding all flight operations, routes, etc. All flights must be paid in advance unless credit terms are arranged & approved by Boston Executive helicopters. BEH assumes no responsibility for consequential damages caused by delays.

 **BEH containers and office.pdf**

1-1-2021 by BEH



Location of ground based Containers for FBO operations, storage, office space.

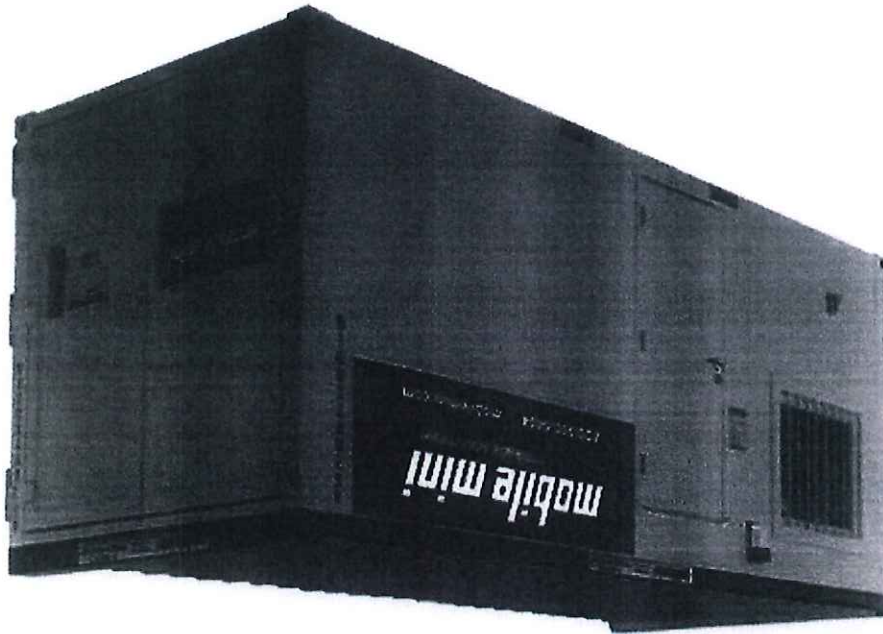
FIN Containers OK.
by Maguire / NAC

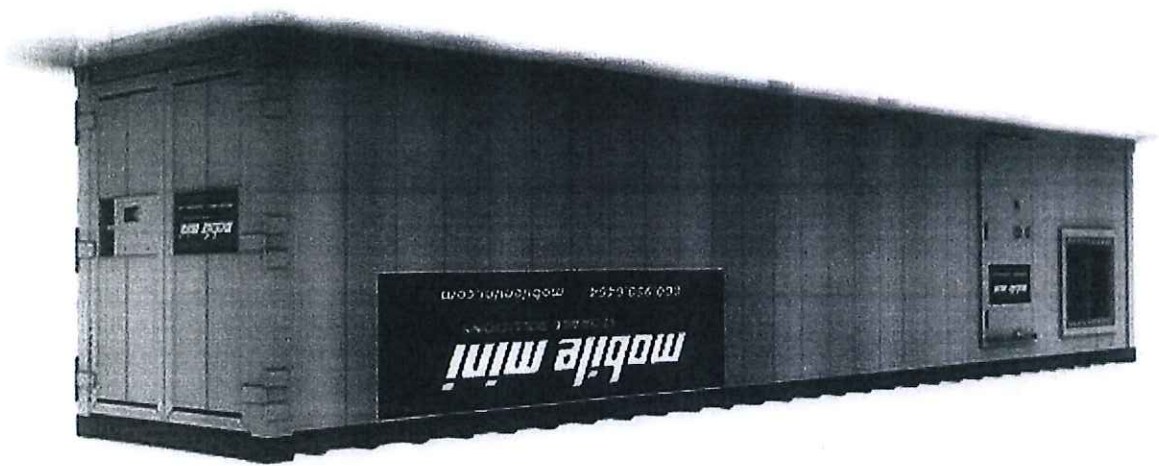
2261

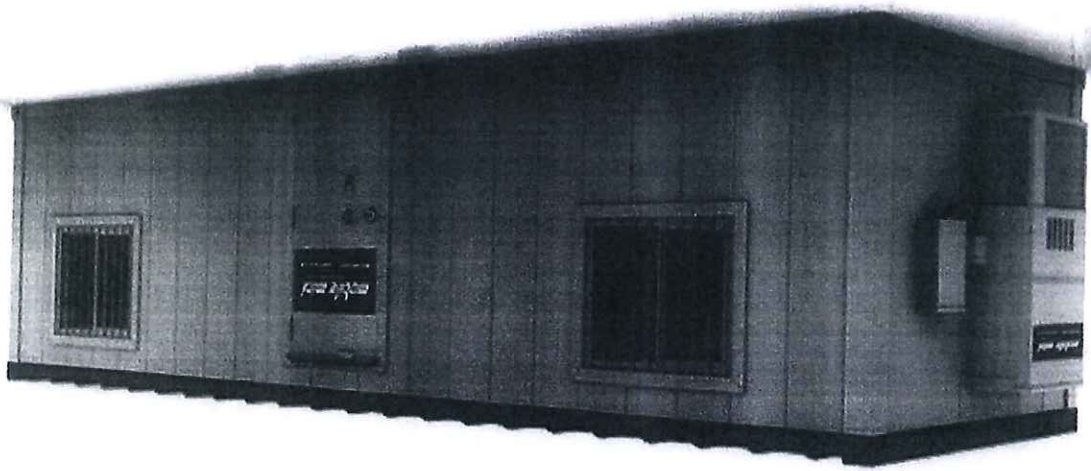
7 64110 230503 5

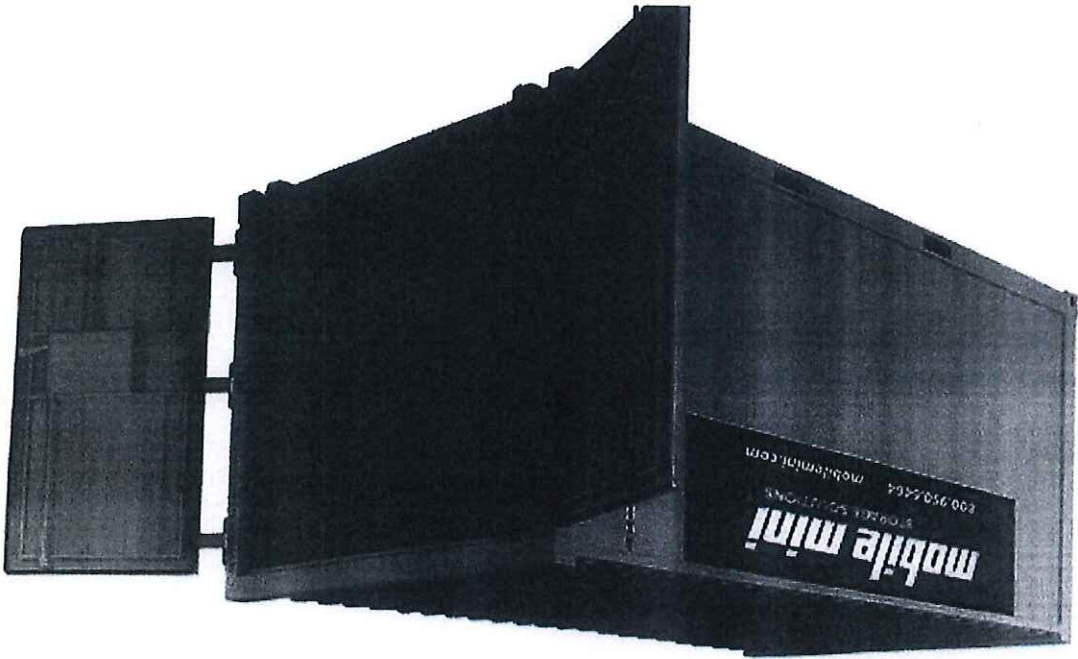
FIN Containers
OK Maguire - NAC















The TOWN OF NORWOOD

Commonwealth of Massachusetts

NORWOOD AIRPORT COMMISSION

Mark P. Ryan, *Chairman*

Michael Sheehan, *Vice Chairman*

John J. Corcoran

Date: February 18, 2021

To: Federal Aviation Administration, New England Region
Airports Division (ANE-600)
1200 District Avenue
Burlington, MA 01803

Re: **Narrative Statement for CARES Act Grant, (3-25-0037-40), Final Request for Reimbursement**

Dear Sir or Ms.:

From February 1, 2020 through June 30, 2020, the Norwood Airport Commission incurred more than \$69,000 in payroll expenses. These expenses were tied directly to the operations and maintenance of Norwood Memorial Airport.

All of these expenses were in accordance with the FAA's policy and procedures concerning the use of airport revenues.

Sincerely,

Mark P. Ryan, *Chairman*

Norwood Airport Commission

Federal Financial Report

(Follow form Instructions)

OMB Number: 4040-0014
Expiration Date: 02/28/2022

1. Federal Agency and Organizational Element to Which Report is Submitted <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">Federal Aviation Administration Airports Division</div>		2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) <div style="border: 1px solid black; padding: 2px; margin-top: 5px; background-color: yellow;">3-25-0037-040-2020</div>	
3. Recipient Organization (Name and complete address including Zip code) Recipient Organization Name: <div style="border: 1px solid black; padding: 2px; display: inline-block;">Norwood Airport Commission</div> Street1: <div style="border: 1px solid black; padding: 2px; display: inline-block;">111 Access Road</div> Street2: <div style="border: 1px solid black; padding: 2px; display: inline-block;"></div> City: <div style="border: 1px solid black; padding: 2px; display: inline-block;">Norwood</div> County: <div style="border: 1px solid black; padding: 2px; display: inline-block;"></div> State: <div style="border: 1px solid black; padding: 2px; display: inline-block;">MA: Massachusetts</div> Province: <div style="border: 1px solid black; padding: 2px; display: inline-block;"></div> Country: <div style="border: 1px solid black; padding: 2px; display: inline-block;">USA: UNITED STATES</div> ZIP / Postal Code: <div style="border: 1px solid black; padding: 2px; display: inline-block; color: red;">02062</div>			
4a. DUNS Number <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">084211572</div>	4b. EIN <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">04-6001254</div>	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment) <div style="border: 1px solid black; padding: 2px; margin-top: 5px;"></div>	
6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual	8. Project/Grant Period From: <div style="border: 1px solid black; padding: 2px; display: inline-block;">02/01/2020</div> To: <div style="border: 1px solid black; padding: 2px; display: inline-block;">06/30/2020</div>	9. Reporting Period End Date <div style="border: 1px solid black; padding: 2px; display: inline-block; margin-top: 5px;">06/30/2020</div>
10. Transactions			Cumulative
(Use lines a-c for single or multiple grant reporting)			
Federal Cash (To report multiple grants, also use FFR attachment):			
a. Cash Receipts			0.00
b. Cash Disbursements			0.00
c. Cash on Hand (line a minus b)			0.00
(Use lines d-o for single grant reporting)			
Federal Expenditures and Unobligated Balance:			
d. Total Federal funds authorized			69,000.00
e. Federal share of expenditures			69,000.00
f. Federal share of unliquidated obligations			0.00
g. Total Federal share (sum of lines e and f)			69,000.00
h. Unobligated balance of Federal Funds (line d minus g)			0.00
Recipient Share:			
i. Total recipient share required			0.00
j. Recipient share of expenditures			0.00
k. Remaining recipient share to be provided (line i minus j)			0.00
Program Income:			
l. Total Federal program income earned			0.00
m. Program Income expended in accordance with the deduction alternative			0.00
n. Program Income expended in accordance with the addition alternative			0.00
o. Unexpended program income (line l minus line m and line n)			0.00

11. Indirect Expense						
a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
<div style="border: 1px solid black; height: 30px;"></div>	<div style="border: 1px solid black; width: 40px;"></div>	<div style="border: 1px solid black; width: 60px;"></div>	<div style="border: 1px solid black; width: 60px;"></div>	<div style="border: 1px solid black; width: 120px;"></div>	<div style="border: 1px solid black; width: 120px;"></div>	<div style="border: 1px solid black; width: 120px;"></div>
<div style="border: 1px solid black; height: 30px;"></div>	<div style="border: 1px solid black; width: 40px;"></div>	<div style="border: 1px solid black; width: 60px;"></div>	<div style="border: 1px solid black; width: 60px;"></div>	<div style="border: 1px solid black; width: 120px;"></div>	<div style="border: 1px solid black; width: 120px;"></div>	<div style="border: 1px solid black; width: 120px;"></div>
g. Totals:				<div style="border: 1px solid black; width: 120px;"></div>	<div style="border: 1px solid black; width: 120px;"></div>	<div style="border: 1px solid black; width: 120px;"></div>
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:						
<div style="border: 1px solid black; height: 20px; width: 300px;"></div> <div style="display: flex; justify-content: flex-end; gap: 10px;"> <div style="border: 1px solid black; padding: 2px 5px;">Add Attachment</div> <div style="border: 1px solid black; padding: 2px 5px;">Delete Attachment</div> <div style="border: 1px solid black; padding: 2px 5px;">View Attachment</div> </div>						
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).						
a. Name and Title of Authorized Certifying Official						
Prefix: <div style="border: 1px solid black; width: 80px;"></div>		First Name: <div style="border: 1px solid black; width: 250px;">Mark</div>		Middle Name: <div style="border: 1px solid black; width: 180px;"></div>		
Last Name: <div style="border: 1px solid black; width: 400px;">Ryan</div>		Suffix: <div style="border: 1px solid black; width: 80px;"></div>				
Title: <div style="border: 1px solid black; width: 300px;">Chairman</div>						
b. Signature of Authorized Certifying Official				c. Telephone (Area code, number and extension)		
<div style="border: 1px solid black; height: 40px; position: relative;"> <div style="position: absolute; bottom: 5px; right: 10px; font-family: cursive; font-size: 1.2em;">2-18-21</div> </div>				<div style="border: 1px solid black; width: 150px; height: 20px;">781-255-5615</div>		
d. Email Address				e. Date Report Submitted		14. Agency use only:
<div style="border: 1px solid black; width: 400px; height: 20px;">rmaguire@norwoodma.gov</div>				<div style="border: 1px solid black; width: 60px; height: 20px; background-color: yellow;"></div>		

To the Norwood Airport Commission,

My Name is William Mulvey I am local hunter. I was honored to have gotten the permision last year from the Airport commission to hunt on the Airport grounds during last years deer hunting season. Unfortunately last season was a tough one and we did not get a chance to use the opertunity. I am wrighting to you in hopes I would be concider again for the opertunity to hunt on the Norwood Airport ground.

Jake Bennett, Michael O'Brien and myself will be hunting togerther again this year and even though we did not get a chance to get in during the season for a hunt, we had put in some work as far a scouting and with any new area there are those hit or miss times and we feel that we were just not in the wright spot due to our scouting. We hope to get some more scouting in and find that prime spot as long as we get the pemission through this comission.

We have hunted together for the last 4 years and would like to be considered for approval to hunt for the Airport this season. Myself and Michael O'Brien are Marine Corps veterans and have been hunting for approximately 15 years. Jake Bennett has grown up hunting with his family in upstate New York. We strictly abide by all rules and regulations set forth by the State of Massachusetts and there hunting laws as well as any other guidelines that my put forth by this commission. I hope to hear back from you and I would like to thank you for your time.

William Mulvey

6 Bradford St.

South Easton, Ma. 02375

Cell: 781-812-8208



The TOWN OF NORWOOD

Commonwealth of Massachusetts

Norwood Memorial Airport

Russ Maguire, A.A.E., ACE, Airport Manager

OFFICE ADDRESS

111 Access Road
Norwood, MA 02062

MAILING ADDRESS

111 Access Road
Norwood, MA 02062

February 11, 2021

Michael O'Brien
17 Sandra Road
East Walpole, MA 02032

RE: Request to Bow Hunt on Norwood Airport Property (Attached)

Dear Michael:

With the support of Norwood Police Chief, William Brooks, the Norwood Airport Commission (NAC) again approves your request to lawfully hunt (**bow-hunting only**) on the Town's airport land, beyond the security fence. The Airport Commission's requirement—that your hunting continues to be endorsed by the Norwood Police, and, in observance of all Commonwealth of Massachusetts hunting regulations—remains in force. Additionally, the NAC has made clear in its determination that you only gain access to airport land, beyond the security fence, by lawful entry.

The NAC does not support access onto airport land by trespassing through private property.

For safety reasons, airport management would like to be advised in advance when you expect to bow-hunt on airport land. Please advise us in writing at both of the following e-mail addresses:

rmaguire@norwoodma.gov
mraymond@norwoodma.gov

With the expectation that you'll meet the aforementioned conditions, the NAC hereby authorizes you to bow-hunt on the Town-owned airport land, beyond the airport security fence.

Sincerely,

Russ Maguire, Manager
Norwood Memorial Airport

Cc: Norwood Airport Commission; Norwood Police; Norwood Board of Selectmen

To the Norwood Airport Commission,

My Name is Michael O'Brien I am a Police officer for the Town of Norwood an local hunter. I was honored to have gotten the permission last year from the Airport commission to hunt on the Airport grounds during last years deer hunting season. Unfortunately last season was a tough one and we did not get a chance to use the opportunity. I am writing to you in hopes I would be considered again for the opportunity to hunt on the Norwood Airport ground.

Jake Bennett, William Mulvey and myself will be hunting together again this year and even though we did not get a chance to get in during the season for a hunt, we had put in some work as far a scouting and with any new area there are those hit or miss times and we feel that we were just not in the wright spot due to our scouting. We hope to get some more scouting in and find that prime spot as long as we get the permission through this commission.

We have hunted together for the last 4 years and would like to be considered for approval to hunt for the Airport this season. Myself and William Mulvey are Marine Corps veterans and have been hunting for approximately 15 years. Jake Bennett has grown up hunting with his family in upstate New York. We strictly abide by all rules and regulations set forth by the State of Massachusetts and there hunting laws. Thank you for your time and consideration.

Michael O'Brien

17 Sandra Rd

E. Walpole MA 02032

781-603-5139

Mobrien3081@yahoo.com



The TOWN OF NORWOOD

Commonwealth of Massachusetts

Norwood Memorial Airport

Russ Maguire, A.A.E., ACE, Airport Manager

OFFICE ADDRESS

111 Access Road
Norwood, MA 02062

MAILING ADDRESS

111 Access Road
Norwood, MA 02062

February 11, 2021

Jacob Bennett
127 Tolman Street
Canton, MA 02021

RE: Request to Bow Hunt on Norwood Airport Property (Attached)

Dear Jacob:

With the support of Norwood Police Chief, William Brooks, the Norwood Airport Commission (NAC) again approves your request to lawfully hunt (**bow-hunting only**) on the Town's airport land, beyond the security fence. The Airport Commission's requirement—that your hunting continues to be endorsed by the Norwood Police, and, in observance of all Commonwealth of Massachusetts hunting regulations—remains in force. Additionally, the NAC has made clear in its determination that you only gain access to airport land, beyond the security fence, by lawful entry.

The NAC does not support access onto airport land by trespassing through private property.

For safety reasons, airport management would like to be advised in advance when you expect to bow-hunt on airport land. Please advise us in writing at both of the following e-mail addresses:

rmaguire@norwoodma.gov
mraymond@norwoodma.gov

With the expectation that you'll meet the aforementioned conditions, the NAC hereby authorizes you to bow-hunt on the Town-owned airport land, beyond the airport security fence.

Sincerely,

Russ Maguire, Manager
Norwood Memorial Airport

Cc: Norwood Airport Commission; Norwood Police; Norwood Board of Selectmen

To the Norwood Airport Commission,

My Name is Jacob Bennett, I am a Registered Nurse in a local Emergency Department and a local hunter. I was honored to have gotten the permission last year from the Airport commission to hunt on the Airport grounds during last years deer hunting season. Unfortunately last season was a tough one and we did not get a chance to use the opportunity. I am writing to you in hopes I would be considered again for the opportunity to hunt on the Norwood Airport ground.

William Mulvey, Michael O'Brien and myself will be hunting together again this year and even though we did not get a chance to get in during the season for a hunt, we had put in some work as far a scouting and with any new area there are those hit or miss times and we feel that we were just not in the wright spot due to our scouting. We hope to get some more scouting in and find that prime spot as long as we get the permission through this commission.

We have hunted together for the last 4 years and would like to be considered for approval to hunt for the Airport this season. William Mulvey and Michael O'Brien are Marine Corps veterans and have been hunting for approximately 15 years. I have grown up hunting with my family in upstate New York. We strictly abide by all rules and regulations set forth by the State of Massachusetts and there hunting laws as well as any other guidelines that my put forth by this commission. I hope to hear back from you and I would like to thank you for your time.

Jacob Bennett

[127 Tolman st](#)
Canton MA 02021
Cell: [617-875-8732](#)