



The TOWN OF NORWOOD

Commonwealth of Massachusetts

NORWOOD AIRPORT COMMISSION

Mark P. Ryan, *Chairman*

Michael Sheehan, *Vice Chairman*

John J. Corcoran

NORWOOD AIRPORT COMMISSION

POSTING

NOTICE IS HEREBY GIVEN THAT A PUBLIC MEETING OF THE NORWOOD AIRPORT COMMISSION WILL BE HELD:

DATE: Wednesday, February 21, 2024

TIME: 4:00 p.m.

PLACE: Norwood Airport Commission Meeting Room
111 Access Road
Mark C. Welch Administration Building (Building #9)
Norwood, MA 02062

The Chair reserves the right to call items on the agenda out of order. The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items listed for executive session may be discussed in open session, in addition to or in lieu of discussion in executive session.

MEETING AGENDA

1. PROJECTS

AIP project update: *DuBois & King*

2. MINUTES

1/17/2024 regular business meeting

3. AIRPORT MANAGER'S REPORT

4. NEW BUSINESS

AIP No. 3-25-0037-47-2022, FAA Payment Request No. 7

AIP No. 3-25-0037-47-2022, FAA Payment Request No. 8

AIP No. 3-25-0037-48-2023, FAA Payment Request No. 2

Michael O'Brien, William Mulvey, Timothy Sullivan, Dylan Sullivan, Frank Duggan and Jacob Bennett – request to hunt on airport property

5. OLD BUSINESS

Airport Landing Fees

6. CORRESPONDENCE

Letter from Michael O'Brien re: request to hunt on airport property

Letter from William Mulvey re: request to hunt on airport property

Letter from Jacob Bennett re: request to hunt on airport property

Letter from Timothy Sullivan re: request to hunt on airport property

Letter from Dylan Sullivan re: request to hunt on airport property

Letter from Frank Duggan re: request to hunt on airport property

7. EXECUTIVE SESSION

Purpose 3 for executive session (M.G.L. c. 30A, § 21(a)(3)) – To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: *Boston Executive Helicopters, LLC v. Town of Norwood et al.*, U.S. District

Court-Massachusetts Civil Action No. 1:15-cv-13647-RGS and state court litigation involving BEH and FlightLevel.

Norwood Airport Commission
January 17, 2024
Meeting Minutes

PRESENT

Mark Ryan, Chair
Michael Sheehan, Vice Chair
John Corcoran

Mark Raymond, Airport Manager
Emily Manning, Recording Secretary

Meeting being recorded by NCM, Norwood Record (Matt MacDonald)

CALL TO ORDER

The meeting was called to order at 4:00 P.M.

AIP PROJECT UPDATES

Mark Goodrich of Dubois & King presented the AIP project updates. The Taxiway C project had been completed and was in its closing stages. A bidder was secured for the Runway 1028 project that was set to begin in the spring. The Paved Safety Areas project was getting underway. DuBois & King was working with the FAA on that project. Mr. Sheehan questioned if the paved safety areas were for both runways. Mr. Goodrich clarified that the paved safety areas would be on the north and south ends of Runway 1735. Mr. Ryan wondered how the budget worked out for the Taxiway C Project. That project was closed out under budget.

MEETING MINUTES

Mr. Sheehan recognized Mr. Raymond on the seven U.S. Army helicopters that were hosted by the airport in the Fall.

MOTION to approve the minutes of the November 8, 2023 meeting made by Mr. Sheehan.
Seconded by Mr. Corcoran.

Roll Call Vote:

Mr. Sheehan: Yes
Mr. Corcoran: Yes
Mr. Ryan: Yes

Result: 3-0-0 (Motion Passed)

AIRPORT MANAGER'S REPORT

Mr. Raymond presented the report. He discussed landing fees received from airport tenants.

NEW BUSINESS

Airport Landing Fees

Mr. Raymond recommended a 20% raise in landing fees. He also suggested tabling the vote to the next meeting to allow for public comment. Mr. Ryan pointed out that the fee increase would only be a few dollars. This would only apply to aircrafts that are not based out of the airport.

MOTION to recommend the 20% increase in landing fees to be voted on officially at the February 2024 meeting to allow for public comment made by Mr. Sheehan. Seconded by Mr. Corcoran.

Roll Call Vote:

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

Result: 3-0-0 (Motion Passed)

OLD BUSINESS

Norwood Trails Advisory Committee- Airport Trail Proposal

Mr. Raymond was working with an FAA compliance officer in regards to the airport trail project.

EXECUTIVE SESSION MINUTES

MOTION to table the vote on the Executive Session Minutes for November 8, 2023, pending legal review, made by Mr. Sheehan. Seconded by Mr. Corcoran.

Roll Call Vote:

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

Result: 3-0-0 (Motion Passed)

ADJOURNMENT

MOTION to adjourn the meeting made by Mr. Sheehan. Seconded by Mr. Corcoran.

Roll Call Vote:

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

Result: 3-0-0 (Motion Passed)

The meeting was adjourned at 4:12 P.M.

Minutes respectfully submitted by Emily Manning

TO: NORWOOD AIRPORT COMMISSION
FROM: MARK RAYMOND, AIRPORT MANAGER
RE: MANAGER'S REPORT: 1/17/24 - 2/20/24

Monthly Revenues

For the month of January one deposit was posted to the Treasurer's office. This totaled \$40,870.43 in payments.

Landing Fees – Fourth Quarter 2023

For the months of October, November, and December the airport collected \$10,400.00 in landing fees from *Flightlevel Aviation*.

Monthly Fuel Flowage

For the month of January, *Flight Level's* bills of lading for fuel totaled 38,538 gallons. At \$.07/gallon, the Town received \$2,697.66 in flowage fees.

To the Norwood Airport Commission,

My Name is William Mulvey I am local hunter. I was honored to have gotten the permission last year from the Airport commission to hunt on the Airport grounds during last year's deer hunting season. I am writing to you in hopes I would be considered again for the opportunity to hunt on the Norwood Airport grounds for the 2024 season.

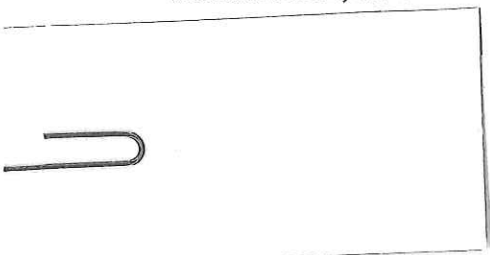
Jake Bennett, Michael O'Brien and I will be hunting together again this year with a couple new additions to the team. Michael's two sons Tim Sullivan and Dylan Sullivan will also be requesting permission and I look forward to help teaching them what it means to be a good sportsman as well as how to manage a property such as the airport. Frank Duggan and I have hunted together for a few years now and I'm happy to bring him on with us. Frank brings many years of hunting experience. This past season we have only begun to scratch the surface of the property and have come up with a great plan to manage the property for the commission.

We have hunted together for the last 7 years and would like to be considered for approval to hunt for the Airport this season. Michael O'Brien and I are Marine Corps veterans and have been hunting for approximately 18 years. Jake Bennett has grown up hunting with his family in upstate New York. We strictly abide by all rules and regulations set forth by the State of Massachusetts and there hunting laws as well as any other guidelines that my put forth by this commission. I hope to hear back from you, and I would like to thank you for your time.

William Mulvey

6 Bradford St.

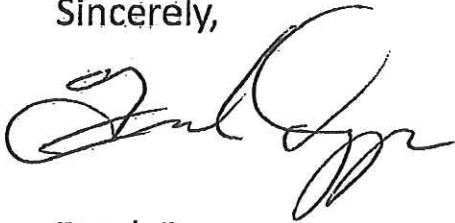
South Easton, Ma. 02375



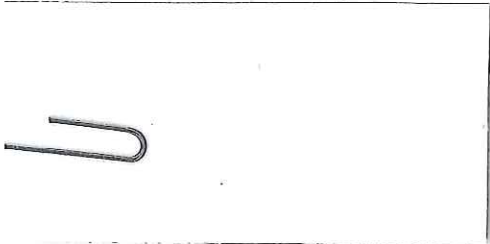
To: Norwood Airport Commission

My name is Frank Duggan, I am the owner of OuterLimits Pro Shop in Holbrook, MA. I am writing to ask permission to hunt the airport grounds. I have hunted for years with Jake Bennett and William Mulvey whom have had permission in the past. I am 57 years old, a certified safety instructor and a responsible adult. I follow all Mass State Laws of hunting and would abide by any rules set forth by the commission. I thank you for your time and consideration and hope to hear back from you.

Sincerely,



Frank Duggan
148 Centre St.
Holbrook, MA 02343



To the Norwood Airport Commission,

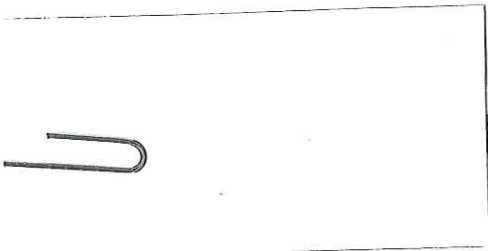
My name is Dylan Sullivan I am 18 years old and a senior Try-County Regional High School. I am a local hunter. My step father Michael O'Brien introduced me to hunting 2 years ago and I have enjoyed the experience so far. I was lucky to be able to hunt on the airport property with him a couple times. I would like to request my own permission to hunt the property during the 2024 season due to my father's schedule and mine not always matching up.

The team of guys my father has put together has many years of hunting between all of them and I am looking forward to learn from them as well as get some time on my own. Even though I only have two season of hunting, my father has made sure I know the proper hunting laws. I know and understand that there are certain rules that may come with hunting a property like the Norwood Airport and will fallow any and all rules and regulations set forth by the Commission. I want to thank you for your time and consideration.

Dylan Sullivan

17 Sandra Rd.

E. Walpole MA. 02062



To the Norwood Airport Commission,

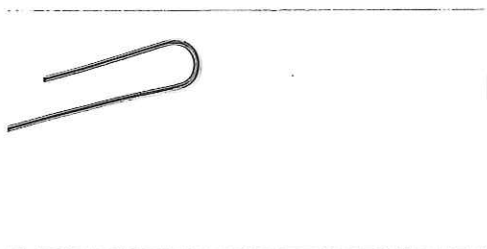
My name is Timothy Sullivan I am 20 years old and a JR. at UMASS Boston. I am a new local hunter. My step father Michael O'Brien has introduced me to hunting and I have enjoyed the experience so far. I was lucky to be able to hunt on the airport property with him a couple times and I would like to request my own permission to hunt the property during the 2024 season due to my father's schedule and mine not always matching up.

The team of guys my father has put together has many years of hunting between all of them and I am looking forward to learn from them as well as get some time on my own. Even though I only have one season of hunting, my father has already made sure I know the proper hunting laws. I know and understand that there are certain rules that may come with hunting a property like the Norwood Airport and will follow any and all rules and regulations set forth by the Commission. I want to thank you for your time and consideration.

Timothy Sullivan

17 Sandra Rd.

E. Walpole MA. 02062



To the Norwood Airport Commission,

My Name is Michael O'Brien I am a Police officer for the Town of Norwood and a local hunter. I was honored to have gotten the permission last year from the Airport commission to hunt on the Airport grounds during last year's deer hunting season. I am writing to you in hopes I would be considered again for the opportunity to hunt on the Norwood Airport grounds for the 2024 hunting season.

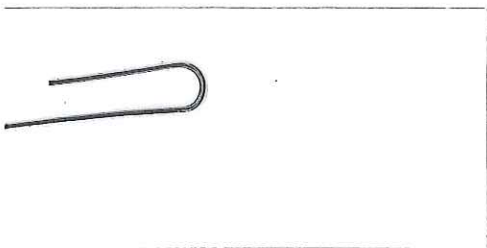
Jake Bennett, William Mulvey and I will be hunting together again this year with a couple new additions to the team. My two sons Tim Sullivan and Dylan Sullivan will also be requesting permission as well as Frank Duggan. Frank Duggan owns a local Outdoors shop called Outer Limits and brings many years of hunting experience. My two sons who are newer will have plenty of experience around them to help mold them into great sportsman's. This past season we have only begun to scratch the surface of the property and have come up with a great plan to manage the property for the commission.

We have hunted together for the last 7 years and would like to be considered for approval to hunt for the Airport this season. William Mulvey and I are Marine Corps veterans and have been hunting for approximately 18 years. Jake Bennett has grown up hunting with his family in upstate New York. We strictly abide by all rules and regulations set forth by the State of Massachusetts and there hunting laws. Thank you for your time and consideration.

Michael O'Brien

17 Sandra Rd

E. Walpole MA 02032



To the Norwood Airport Commission,

My Name is Jacob Bennett, I am a Registered Nurse in a local Emergency Department and a local hunter. I was honored to have gotten the permission last year from the Airport commission to hunt on the Airport grounds during last year's deer hunting season. I am writing to you in hopes I would be considered again for the opportunity to hunt on the Norwood Airport grounds for the 2024 season.

William Mulvey, Michael O'Brien and I will be hunting together again this year with a couple new additions to the team. Michael's two sons Tim Sullivan and Dylan Sullivan will also be requesting permission and I look forward to help teaching them what it means to be a good sportsman as well as how to manage a property such as the airport. Frank Duggan and I have hunted together for a few years now and I'm happy to bring him on with us. Frank brings many years of hunting experience. This past season we have only begun to scratch the surface of the property and have come up with a great plan to manage the property for the commission.

We have hunted together for the last 7 years and would like to be considered for approval to hunt for the Airport this season. William Mulvey and Michael O'Brien are Marine Corps veterans and have been hunting for approximately 18 years. I have grown up hunting with my family in upstate New York. We strictly abide by all rules and regulations set forth by the State of Massachusetts and there hunting laws as well as any other guidelines that my put forth by this commission. I hope to hear back from you, and I would like to thank you for your time.

Jacob Bennett

127 Tolman st
Canton MA 02021

