



## The TOWN OF NORWOOD

Commonwealth of Massachusetts

### BOARD OF SELECTMEN MEETING MINUTES

TUESDAY, MARCH 26, 2024

6:30 PM

HARRY BUTTERS SELECTMEN'S CHAMBERS

NORWOOD TOWN HALL • 566 WASHINGTON STREET • NORWOOD, MASS.

**BOARD PRESENT:** Matthew E. Lane, Robert G. Donnelly, William J. Plasko, Amanda R. Grow and Michael Saad

**BOARD ABSENT:**

**RECORDING SECRETARY:** Christine M. Woodward

**1. Warrant Signature Update**

Submitting notification of reviewed and approved Warrant Reports, signed by the Board's representative.

Motion to approve.

*Moved by:* Robert Donnelly

*Seconded by:* William Plasko

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

**2. Meeting Minutes for approval of the Board**

Submitting meeting minutes for March 12th, 2024.

Motion to approve.

*Moved by:* Amanda Grow

Seconded by: Robert Donnelly

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

### **3. Appointments**

#### 3.1 6:35 PM Liz Hogrell - Storywalk Proposal

Liz Hogrell, Program Coordinator for the Norwood Coordinated Family and Community Engagement Grant (which falls under the Norwood Public School umbrella) submitting information regarding a Storywalk Proposal. Ms. Hogrell is seeking permission to install these structures along one of the trails in the Endean Recreation area.

Ms. Hogrell introduced a power point presentation to the Board which highlighted the following: What is a StoryWalk.? - What does a StoryWalk look like.? - StoryWalk Solutions, proposed layout and location, project cost and timeline. Discussion took place and Ms. Hogrell answered questions from the Board. All Board members made comment and gave their support for the project. Selectman Plasko noted that 'technically the Board could vote to support this and send that along to the Conservation Commission because they really control the area and they are the ones who should get the final say.'

#### 3.2 7:00 PM - Public Hearing - Carnegie Breakfast and Lunch DBA The Sixties Diner

Application has been made to the Licensing Board of the Town of Norwood for All Alcoholic Beverages for Carnegie Breakfast and Lunch, Inc. DBA The Sixties Diner, located at 1210B Boston Providence Turnpike, Norwood, Massachusetts, Joi-Lyn Theresa Pistorino, Manager of Record, under Chapter 138, Section 12 of the Massachusetts General Law, as

amended for the sale of All Alcoholic Beverages to be drunk on the premises of 1210B Boston Providence Turnpike, Norwood, Massachusetts. Description of premises is as follows: 4,200 square feet, one entrance, two exits, two floors, seating capacity of 80, with an office located on the second floor.

Public hearing on this application will be held on Tuesday, March 26th, 2024 at 7:00 PM in the Harry B. Butters Chambers, Room 34, Norwood Town Hall.

The hearing notice was read. The applicant was not present due to some administrative issues that they need to take care of.

Motion to continue the hearing until April 9th, 2024.

*Moved by:* William Plasko

*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

3.3 7:15 PM Norwood High School Wrestling Team

The Norwood High School Wrestling team appeared before the Board. Each team member was introduced to the Board by Coach McDermott and his assistant Mike McDonough. The team went 15 and 9 for the season. Coach McDermott praised the team for their hard work. Board members also offered their congratulations to the team.

**4. New Business**

4.1 Town Common Request - Annual Back to School Event

Omar Medina of the United Church of Norwood submitting request to use the Town Common for the Annual Back to School event on Saturday, August 24th, 2024 from 2:00 PM until 4:00 PM with between 50 and 100 attendees expected.

Motion to approve.

*Moved by:* William Plasko

*Seconded by:* Robert Donnelly

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.2 Car Wash - Norwood High School Cheer

Submitting request to use the municipal lot for a car wash on Saturday, August 3rd, 2024 from 7:30 AM until 2:30 PM.

Motion to approve.

*Moved by:* Robert Donnelly

*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.3 Car Wash - Norwood High School Baseball

Submitting request to use the municipal lot for a car wash on Saturday, April 6th, 2024 from 9:00 AM until 3:00 PM.

Motion to approve.

*Moved by:* Robert Donnelly

*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.4 Central Street Seasonal Closure

Submitting request to close the portion of Central Street along the Town Common to permit picnic tables to be set up for the summer season.

Motion to approve.

*Moved by:* Amanda Grow  
*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert  
Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

- 4.5 Annual Performance Review Process  
For discussion and potential vote.  
Motion to accept.

*Moved by:* William Plasko  
*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert  
Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

- 4.6 Cemetery Fees  
For discussion.  
Motion to accept all fee increases.

*Moved by:* William Plasko  
*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert  
Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

- 4.7 FY25 General Government Budget  
FY25 Water and Sewer  
Shared Costs  
For discussion.  
Motion to approve as presented.

*Moved by:* Robert Donnelly  
*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.8 Traffic Safety Advisory Committee Recommendations  
Submitting recommendations from the Traffic Safety Committee:

1. Proposing installing a crosswalk at the end of Achorn Street at Neponset Street.
2. Placing a 'no parking here to corner' sign 20 feet back from the crosswalk on Pond Avenue at Saint James Avenue.

Motion to approve.

*Moved by:* Michael Saad  
*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.9 Annual Town Meeting Warrant and Yellow Sheet (Draft)  
For review.

Motion to approve.

*Moved by:* Michael Saad  
*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

4.10 LATE AGENDA ITEM: One Day Liquor Permit - Hometown Arcade

Submitting a request for a one day liquor permit for Hometown Arcade located at 61 Endicott Street, Building 26A for a 40th Birthday Party on Saturday, April 6th, 2024 from 6:00 PM until 11:00 PM with approximately 50 guests expected.

Motion to deny.

*Moved by:* William Plasko

*Seconded by:* Michael Saad

**Aye** Amanda Grow, Matthew Lane, William Plasko, and Michael Saad

**Nay** Robert Donnelly

**Carried 4-1**

**5. Memoranda**

5.1 Verizon  
For information. Programming changes.

5.2 Verizon  
For information. License fee schedule/report.

5.3 Comcast/Xfinity  
For information. License fee and programming changes.

5.4 Norwood Light and Broadband  
For information. Billing and termination filing.

5.5 Norwood Police Department - Commendation  
For information.

5.6 Norwood Airport  
For information. Manager's Report February/March 2024.

Motion to file items 5.1 - 5.6

*Moved by:* Amanda Grow

*Seconded by:* Robert Donnelly

**Aye** Amanda Grow, Matthew Lane, Robert  
Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

## **6. Manager's Update**

The budget is moving along and we are on target for the timeline with getting information to the Finance Commission, getting the Budget Book completed and getting the information out to Town Meeting Members. Mr. Mazzucco noted the great work done by the Accounting Office - Molly Ahearn, Linda Clarkin and Megan Rogers as well as Sue Bartlett. Their work enabled us to be on time and not miss a beat despite the Town Accountant position being vacant for several months.

The bids for road work were under the appropriation by a small amount. Lorusso Corporation will be performing the work. The Cooper Park bids also came in under budget. Mr. Mazzucco also noted that the Town was successful in getting into the State's Clean Water Revolving Fund for the DPW tank project.

## **7. Selectmen's Addenda**

Selectman Saad: Mr. Saad asked Mr. Mazzucco whether spot lights or some form of lighting could be added to crosswalks because of visibility concerns.

Selectman Grow: On April 4th, an Impact Norwood Coalition meeting will be taking place in the Simoni Room of Morrill Memorial Library at 7:00 PM. The topic will be, 'Talk - They Hear You.' Ms. Grow also wanted to speak with Mr. Mazzucco regarding continued funding for Impact Norwood. Selectman Grow also mentioned that Senator Rush's office had reached out to see if we had a list of projects that were under the \$100,000 limit that could be forwarded to him. Discussion took place among Board members and Mr. Mazzucco with regard to various projects on the list that Ms. Grow had provided with very rough cost estimates from the General Manager.



**Motion to direct Selectman Grow to contact the legislature with the discussed modifications regarding the project list, made by Selectman Donnelly, seconded by Selectman Plasko. The motion was carried.**

Selectman Donnelly: Capital Outlay Committee met recently to consider the annual request for school IT equipment. It's the only project that goes up for consideration at the May Town Meeting. The Committee approved \$156,000.00 for the technology equipment purchases.

The food composting pilot program is ongoing. Enrollment is filling up but there is still room for people to participate. Mr. Donnelly and Mr. Mazzucco will be going to the Senior Center in early April to give a presentation regarding the composting program.

Selectman Donnelly posed the question - Should the vacancy on the COA Board be considered at a future meeting.? It was decided that interviews will take place at the second meeting of the month - April 23rd.

Norwood 101 is scheduled for April 8th at the Morrill Library from 6:00 PM until 8:00 PM.

The Mass School Building Authority is increasing their reimbursement rate from \$360 per square foot to \$390 which will mean that the grant is larger and the Town's contribution will decrease.

Chairman Lane: There is a town wide election on Monday, April 1st.

Motion to enter Executive Session.

*Moved by:* Michael Saad

*Seconded by:* Amanda Grow

**Aye** Amanda Grow, Matthew Lane, Robert Donnelly, William Plasko, and Michael Saad

**Carried 5-0**

## **8. Executive Sessions**

**Purpose 3:** To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so

declares;

- Police
- AFSCME
- Public Employee Committee

**Purpose 6:** To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body;

- Land Acquisition