



FISCAL YEAR 2024 PROPERTY VALUES ARE BASED ON AN ASSESSMENT DATE OF JANUARY 1, 2023 USING PROPERTY SALES AND ECONOMIC DATA FROM THE CALENDAR YEAR 2022. SALES AND DATA FROM CALENDAR YEAR 2023 ARE NOT APPLICABLE TO THIS TAX PERIOD.

THE ASSESSMENTS DO NOT REFLECT CURRENT MARKET CONDITIONS.

Attached are two forms to be reviewed and completed in conjunction with your application for abatement.

The first form is the abatement application (State Form 128). This form should be completed in full and must be filed with the Board of Assessors by the close of business on February 1, 2024. By law, late applications may not be acted upon.

Having first filled out the top portion, identifying who you are and what property is involved, complete the section for reason(s) abatement sought.

If you think that your property is overvalued, you should enter your opinion of value in the space provided. Next, fill in the space provided to tell us which sales or other assessed values you feel would substantiate your opinion of value. You should offer at least three (3) properties, other than your own, with sales or assessed values to make your case. Be sure to use "comparable" properties that have very similar characteristics to your own and property sales that occurred between January 1, 2022 and December 31, 2022. Property sales that occurred in 2023 are not applicable to this tax period. Property appraisals using sales data that occurred in 2023 are also not applicable to this tax period.

If you think that the property is improperly classified, this should be noted with explanation.

The second form is used to verify the accuracy of the property information that we have on file. If all, or a portion, of your property produces rental income, you may be sent an additional form requesting rental and income information.

In the processing of your application, one of things we may do is set up an appointment with you to inspect the property, inside and outside, in order to verify the appraisal data on file.

The Board of Assessors has 3 months from the date you file your application to take action. If the board does not take action within this time, your application is "Deemed Denied" by act of law. You will receive notification of disposition from our office regardless of whether that disposition was to grant or deny your abatement.