



The TOWN OF NORWOOD

Commonwealth of Massachusetts

GENERAL MANAGER
Tony Mazucco

**ASSISTANT
GENERAL MANAGER**
Michael Rosen

July 25, 2023

Ms. Heidi K. Barsamian
Vintage Properties, Inc.
148 Country Dr.
Weston, MA 02493

Dear Ms. Barsamian:

Please be advised that Vintage Properties, Inc. has been awarded the Town of Norwood's July 13, 2023 bid for the Woman's Locker Room Renovation contract (Contract #FAC-23-04). The total amount of the award is \$230,000.

The following forms/reports must be submitted to Jason Adams of my staff:

1. A performance bond in the amount of \$230,000 is due within ten (10) calendar days of this award letter.
2. A payment bond in the amount of \$230,000 is due within ten (10) calendar days of this award letter.
3. Certificates of insurance showing the Town of Norwood as an additional insured are due immediately.
4. Certified payroll reports are due weekly once this project begins.
5. Documentation that all employees working on this project have completed a course in construction safety and health approved by the U.S. Occupational Safety and Health Administration (OSHA) that is at least 10 hours in duration. If new employees are brought onto this project, a document showing they have received the required training must be submitted to the Town prior to the employee working on this project.

Very truly yours,

Tony Mazucco
General Manager

cc: J. Adams
P. Riccardi
J. Kinney