



The TOWN OF NORWOOD

Commonwealth of Massachusetts

GENERAL MANAGER

Tony Mazzucco

ASSISTANT

GENERAL MANAGER

Michael Rosen

July 14, 2023

Mr. Bryan Murphy-Eustis
BME Strategies
131 Main Street #397
North Andover, MA 01845

Dear Mr. Murphy-Eustis:

Please be advised that BME Strategies has been awarded the Town of Norwood's July 6, 2023 bid for consulting services for a shared services coordinator. This Invitation for Bids was on behalf of the Norfolk County-8 (NC-8) regional coalition. The total amount of the award is not to exceed \$165,000 per year. The hourly rate for services beyond what has been specified is \$85.00.

This contract is effective July 1, 2023, for one year. The Town reserves the right to renew for a second and third year at the Town's sole discretion. Pricing shall remain firm and fixed for the three year period.

Certificates of insurance as shown in the bid specifications are now due and should be submitted to Jason Adams of my staff within ten (10) calendar days of award. Once the insurance certificates have been received, you will be given notification to proceed.

Please contact Ms. Stacey Lane at (781) 762-1240, Extension 6048, to arrange scheduling of this contract.

Sincerely,

Tony Mazzucco
General Manager

cc: J. Adams
S. Lane