

Below is a list of applications available online for the Town of Norwood Building Department and associated documents that need to be uploaded during online application.

Application requirements are subject to change.

- Notes:**
- Each application requires that specific digital attachments be uploaded at time of application.
  - Each document should be uploaded individually
  - There are free scan apps available for mobile devices if needed.
  - ALL applications require a Workers' Comp Affidavit. You can find a blank copy [Click here for a copy of the Workers' Comp Affidavit.](#)

Trade Permit Application	Device Specifications	Electrical License	Liability Insurance Cert	Workers' Comp Affidavit	**Workers' Comp Insurance Cert	Plumbers/Gas-fitters License
Electrical Permit	*	*	*	*	*	
Gas Permit			*	*	*	*
Gas - Replacement Appliances Only			*	*	*	*
Plumbing Permit			*	*	*	*

Building Permit Applications	Liability Insurance Cert	Workers' Comp Affidavit	**Workers' Comp Insurance Cert	Contractor CSL	Copy of Signed Contract	Building Plans	Plot Plans	Contractor HIC	HERS Rating	Business License	Manual D, Manual J, Manual S	Photo ID	Sheet Metal License	*Copy of Demolition of Buildings Sign-Off	Sign Drawing/Pictures/Plans
New Construction - Commercial	*	*	*	*	*	*									
New Construction - Residential Contractor	*	*	*	*	*	*		*	*						
New Construction - Residential Homeowner		*				*	*		*						
Renovation/Alteration - Commercial	*	*	*	*	*	*									
Renovation/Alteration - Residential Contractor	*	*	*	*	*	*		*							
Renovation/Alteration - Residential Homeowner		*				*									
Sheet Metal/Mechanical - Commercial	*	*	*							*	*	*	*		
Sheet Metal/Mechanical - Residential Contractor	*	*	*							*	*	*	*		
Roofing - Contractor	*	*	*	*	*			* (For Residential)							
Roofing - Residential Homeowner		*													
Siding - Contractor	*	*	*	*	*			* (For Residential)							
Siding - Residential Homeowner		*													
Structure Demolition - Contractor	*	*	*	*	*			* (For Residential)						*	
Structure Demolition - Residential Homeowner		*												*	
Sign Permit	*	*	*												*
Annual Wiring Inspection License (subject to change)															

\*A copy of the Demolition of Buildings Sign-Off Sheet is required unless demolition is for a Minor Out Building (Garage, Shed, Cabana).

[Click here for a copy of the Demolition of Buildings Sign-off Sheet.](#)

\*\*Workers' Comp Insurance Certificate is ONLY required; IF required to carry Workers' Compensation Insurance.