

APPROVED

11/16/2022

AIRPORT COMMISSION MEETING REGULAR BUSINESS MEETING

August 17, 2022

Attendance:

Commissioners: Mark Ryan, Chairman; Michael Sheehan, Vice Chairman; John Corcoran; Mark Raymond, Acting Airport Manager, Mina Makarious (via Phone)

Meeting Called to Order: 4:00 PM

NCM, Christopher Donovan of BEH and Matt McDonald from the Norwood Record are recording this meeting

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to suspend the regular session and enter into executive session for the following purpose:
Purpose 3 to discuss strategy with respect to litigation, if in an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: Boston Executive Helicopters, LLC v. Town of Norwood et al., U.S. District Court – Massachusetts Civil Action No1:15-CV-13647-RGS

5-25-22 executive session minutes

Open session would resume at the adjournment of executive session.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

Meeting resumed at: 4:42 PM

PROJECTS

- AIP Project update, DuBois & King, Mark Goodrich

Updates were given for the following projects:

AIP No. 3-25-0037-43-2021 Environmental Assessment. Phase II Taxiway C

AIP No. 3-25-0037-47-2022 Construct Taxiway C

AIP No. 3-25-0037-42-2021 Construct Taxiway D

FAA payment request #4, AIP No. 3-25-0037-42-2021 Construct Taxiway D:

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the payment request for \$450,941.41.

Mr. Sheehan: Yes
Mr. Corcoran: Yes
Mr. Ryan: Yes

FAA payment request #1, AIP No. 3-25-0037-46-2022 Runway 10 PAPI Relocation:
On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the payment request for \$26,266.00.

Mr. Sheehan: Yes
Mr. Corcoran: Yes
Mr. Ryan: Yes

FAA payment request #1, AIP No. 3-25-0037-43-2021 Environmental Assessment Phase II:
On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the payment request for \$71,521.43.

Mr. Sheehan: Yes
Mr. Corcoran: Yes
Mr. Ryan: Yes

MINUTES

- 6/8/21 Regular Business Meeting

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the minutes.

Mr. Sheehan: Yes
Mr. Corcoran: Yes
Mr. Ryan: Yes

AIRPORT MANAGER'S REPORT

Mr. Raymond Presented the report:

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the Airport Manager's Report.

Mr. Sheehan: Yes
Mr. Corcoran: Yes
Mr. Ryan: Yes

NEW BUSINESS

- Renewal of commercial permit application, FY 2023 for New England Detailing LLC

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the FY 2023 commercial permit application as a renewal for New England Detailing LLC with waivers granted.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

- Renewal of commercial permit applications, FY 2023

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve FY 2023 commercial permit applications for the following businesses: Flight Level, Norwood, LLC; New Horizon Aviation, Inc.; Kestrel Aviation, Inc.; Tuckamore Aviation Corporation; HB Holdings, Inc., d/b/a Norwood Air; and East Coast Aero Club, Inc., ATP of Massachusetts, Inc., Boston Executive Helicopters, Blue Hill Helicopters.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

AIRPORT MANAGER POSITION

- The chairman asked for the support of the commission and to entertain a motion to enter into negotiations with Mr. Raymond to take the Airport Manager position.

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to have the chairman enter into negotiations with Mr. Raymond.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

OLD BUSINESS

- Boston Executive Helicopters, LLC – Continued discussion of activity and behavior of BEH at Norwood Memorial Airport.

At the request of BEH council a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to table the discussion until next month.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to adjourn the meeting.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

The minutes of the NAC will be published on the Town Website.

MEETING ADJOURNED: 4:53 PM