



The TOWN OF NORWOOD

Commonwealth of Massachusetts

NORWOOD AIRPORT COMMISSION

Mark P. Ryan, *Chairman*

Michael Sheehan, *Vice Chairman*

John J. Corcoran

NORWOOD AIRPORT COMMISSION

POSTING

NOTICE IS HEREBY GIVEN THAT A PUBLIC MEETING OF THE NORWOOD AIRPORT COMMISSION WILL BE HELD:

DATE: Wednesday, January 25, 2023

TIME: 4:00 p.m.

PLACE: Norwood Airport Commission Meeting Room
111 Access Road
Mark C. Welch Administration Building (Building #9)
Norwood, MA 02062

The Chair reserves the right to call items on the agenda out of order. The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items listed for executive session may be discussed in open session, in addition to or in lieu of discussion in executive session.

MEETING AGENDA

1. PROJECTS

AIP project update: *DuBois & King*

2. MINUTES

11/16/2022 regular business meeting

3. AIRPORT MANAGER'S REPORT

4. NEW BUSINESS

AIP No. 3-25-0037-47-2022, FAA Payment Request No. 2

Diane Wiffin – Aircraft overflights in the Winfield St. /Rock St. neighborhood.

Boston Executive Helicopters, LLC – West apron hangar proposal

5. CORRESPONDENCE

1-3-23 email from Diane Wiffin re: request to be on the agenda for the January 25th 2023 Norwood Airport Commission meeting to discuss aircraft overflights in the Winfield St. / Rock St. area.

1-12-23 email from Diane Wiffin re: aircraft overflights in the Winfield St, /Rock St. area.

6. EXECUTIVE SESSION

Purpose 3 for executive session (M.G.L. c. 30A, § 21(a)(3)) – To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: *Boston Executive Helicopters, LLC* v. Town of Norwood et al., U.S. District Court-Massachusetts Civil Action No. 1:15-cv-13647-RGS and state court litigation involving BEH and FlightLevel.

TO: NORWOOD AIRPORT COMMISSION
FROM: MARK RAYMOND, AIRPORT MANAGER
RE: MANAGER'S REPORT: 11/16/22—1/24/23

— Major Projects/Issues—

Taxiway “C” Project

J&J Contractors continued to work on the taxiway “C” project. This has included work on the new stub taxiway between taxiway “A” and runway 17/35, the extended dry detention basins adjacent to the runway 17 approach areas and on the new section of taxiway east of runway 17/35. Construction was suspended on December 30th and is scheduled to resume on April 1st 2023. Engineering consultant DuBois & King and the airport manager continued work closely with the contractor.

Monthly Revenues

For the months of November and December two deposits were posted to the Treasurer’s office. This totaled \$51,287.86 in payments.

Monthly Fuel Flowage

For the months of November and December, *Flight Level’s* bills of lading for fuel totaled 74,333 gallons. At \$.07/gallon, the Town received \$5,203.31 in flowage fees.

For the months of November and December, *Boston Executive Helicopter’s* bills of lading for fuel totaled 20,203 gallons. At \$.07/gallon, the Town received \$1,414.21 in flowage fees.

Assistant Airport Manager

Candidates for the position of Assistant Airport Manager were interviewed in late November by the human resources department and the airport manager. An offer of employment was made to Mr. Jesse Coreas who accepted the position. His first day of employment with the town was January 3rd 2023.