

PRESENT:

Joan M. Jacobs, Chairman
Kathleen F. Bishop, Member
Carolyn Riccardi, Member
Sigalle Reiss, Director
Stacey Lane, Asst. Director
Jennifer Bartucca, Administrative Assistant
Aubrey Ciol, Program Director
Darryl Sweeper, Program Coordinator
Karen Regan, Public Health Nurse
Nadine Denis, A Plus Adult Day Health

1. APPROVAL OF MINUTES OF May 22, 2018

Motion made and seconded to approve the minutes of May 22, 2018

Vote: Unanimous

2. NEW BUSINESS

2a) Welcome Darryl Sweeper, DFC Program Coordinator

The Director introduced the Board to Darryl Sweeper, the new Program Coordinator for Impact Norwood.

2b) Household Hazardous Waste fee discussion

The Director presented the Board with the Household Hazardous Waste flyer for the September 22nd event. The Director recommended we charge \$5 a car for hazardous waste and \$10 for computer towers and laptops.

Motion made and seconded to approve the increase in Household Hazardous Waste fees

Vote: Unanimous

3. OLD BUSINESS

3a) A Plus Adult Day Health: Garbage Grinder Variance Request

Nadine Denis, of A Plus Adult Day Health, appeared before the Board to request a variance to not install a garbage grinder at the facility. The Board reviewed the information presented by Ms. Denis but still agree that a garbage grinder is necessary in the facility.

Motion made and seconded to deny the variance request

Vote: Unanimous

**3b) Middlesex Integrative Medicine Special Permit written comment discussion
Board of Appeals Hearing: June 19, 2018**

The Director presented the Board with draft written comments in regards to the Special Permit application for Middlesex Integrative Medicine. The Board reviewed and discussed the comments.

Motion made and seconded to approve the written comments with changes

Vote: Unanimous

3c) New Food Establishment List

Solis Bakery, Mak's Roast Beef, Old Mill Grille, St. George's Orthodox Church and Unidine Corporation have opened since the last Board meeting. Brookside Café, Wendy's and Middlesex Integrative Medicine have submitted paperwork to the Health Department but have not opened yet.

3d) Food Establishment Update List

Driver's Side Deli: No new pest activity noted. Remove from update list.

Westbury Farms: Fly activity has decreased in ware washing area. Remove from update list.

Norwood Adult Day: Details of the follow up inspection will be noted on the September update list.

3e) Food Establishment Inspection Report: May 15, 2018- June 8, 2018

\$1DollarBillZone: Sanitarian will follow up in regards to the new 3 bay sink.

Perks: All items were corrected at re-inspection.

Elena's Café: PIC not knowledgeable in cold holding procedures. Add to update list.

Dunkin Donuts (1202 Providence): Customer compliant about strong sewage smell. Sanitarian thought it was the grease receptacle. Manager will be hiring a contractor to come out and check it out. Patriot Services jetted the lines and they are functioning.

Solis Bakery: Not allowed to have seating due to not having a handicapped bathroom.

Tec Collaborative: Flip top unit was leaking the Sanitarian believes. He will follow up to make sure the source of water is found.

Unidine: Sanitarian will reach out to owner about getting a copy of the menu.

After Review of the restaurant inspection report the following establishments are to be placed on the update list: **Elena's Café, Norwood Adult Day**

3d) Nurse's Report: May 15, 2018- June 8, 2018

The Board reviewed the Nurse's Report regarding immunizations, health screenings, blood pressure clinics, communicable diseases, and health education.

The Public Health Nurse had meetings and communications with camp directors regarding compliance with camp regulations and requirements that need to be met prior to camp opening. CORIs, SORIs, staff immunizations and other policies were reviewed and revised as needed. All camps have to be licensed by the Board of Health.

4. DIRECTOR'S REPORT

4a) DFC/Impact Norwood

The Coalition meeting will be held on June 21st at 3:00PM in the High School Library. The Program Director and SRO attended the second week of CADCA training in Baltimore last week. They will present at the coalition meeting on the 21st.

4b) INTERFACE/Mental Health Referral Grant

The kick off meeting was held on May 22nd at 2:00 in Walpole Town Hall. The group decided on a November 1 launch date for the INTERFACE referral service. The group voted and adopted the name Minds Matter.

5. BOARD'S AGENDA

6. NEXT MEETINGS

September 24, 2018 @ 10AM

October 30, 2018 @ 10AM

November 27, 2018 @ 10AM

7. ADJOURNMENT

Motion made and seconded to adjourn the meeting at 11:18 AM

Vote: Unanimous