

PRESENT:

Kathleen F. Bishop, Chairman
Joan M Jacobs, Member
Carolyn Riccardi, Member
Sigalle Reiss, Director
Stacey Lane, Asst. Director
Angelo De Luca, Sanitarian
Jennifer Bartucca, Administrative Assistant
Aubrey Ciol, Program Director
Francesca Golighly, Program Coordinator

1. APPROVAL OF MINUTES OF February 16, 2021

Motion made and seconded to approve the minutes of February 16, 2021.

Vote: Unanimous

2. NEW BUSINESS

2a) Public Health Excellence Grant Program for Shared Services

The Director discussed a grant program that NC8 is applying for and that Norwood will be the host community. These types of grants allow towns to provide services as a group that they normally would not be able to provide. A letter of intent was submitted and the group will be applying at the end of the month. The grant will pay for both salary and benefits for all three positions that will be created. The positions will dissolve if grants are not received in the future to continue the work.

2b) FDA Risk Assessment: Appoint Pamela Ross-Kung as agent

The Director discussed the FDA Risk Assessment grant from the State. The Director is asking the Board to appoint Pamela Ross-Kung as an agent of the Board while she is conducting the assessment of our food establishments. Pamela will start in May and survey approximately 150 establishments. The Health Department will send out a letter to all establishments letting them know they may be chosen for this assessment.

Motion made and seconded to appoint Pamela Ross-Kung as an agent of the Norwood Board of Health for the calendar year of 2021 to carry out the FDA Risk Assessment.

Vote: Unanimous

2c) Mizuya Japanese Restaurant Sushi Variance Request

The Sanitarian presented a request from Mizuya Japanese Restaurant for a variance request for Sushi Rice Acidification. Sushi preparation allows rice to be kept at room temperature with an added component acidifying the rice so that bacteria will not grow. The Sanitarian did observe the Sushi chef preparing the rice before the final inspection and supports this variance request.

Motion made and seconded to approve the variance request.

Vote: Unanimous

3. OLD BUSINESS

3a) COVID-19 Update

The State has moved onto Phase 4 of the reopening plan and the travel order has become a travel advisory. Sixty percent of the seniors living in Norwood have been vaccinated. As of March 15th the Health Department has administered 1,408 doses of the Moderna vaccine. The Department is also starting to collect names to coordinate homebound vaccination appointments once the vaccine has been received.

3b) Public Health Nurse Report

The Public Health Nurses are at a Covid clinic so they are unable to attend the meeting. The Board reviewed their report and have no comments or questions.

3c) Impact Norwood Program Director Report

Throughout the month of March, Impact Norwood is hosting a virtual series of weekly workshops tailored for parents and guardians in partnership with Shine Bright, which is an organization that shares how to create a more mindful, peaceful and stress-free lifestyle for both children and adults. Impact Norwood is hosting a fundraiser at the Chateau on Thursday March 25th and will be sharing ticket information via our social media platforms. Impact Norwood will receive 20% of the total sales. The group is looking to recruit new members so anyone interested can visit impactnorwood.org/volunteer to learn how to get involved.

3d) Sanitarian Report:

New Food Establishment Report

The Juice Bar and Mizuya Japanese Restaurant have opened since the last Board Meeting. South Shore Taco Guy has submitted paperwork to the Health Department but has not opened yet.

Lewis’: Sanitarian spoke to them about capacity limits at time of complaint but those limits have now been lifted.

Norwood Spice: All items were corrected at re-inspection but the Sanitarian would like to do a follow up for the next meeting.

Charlwell House: All items were corrected and they are inspected every quarter.

China Rama: Re-inspection is scheduled for today. The work order for the new garbage grinder was received last week.

Town Square Diner: Re-inspection is scheduled for next week. Fine for \$50 was issued due to raw eggs being left on counter.

Mick Morgan’s: All items were corrected at re-inspection.

Crushed Peppers: Re-inspection took place yesterday and will be on next month’s report. Warning was issued regarding no soap in restrooms. No violations were found.

Broadway Pizza: Re-inspection scheduled for April 6th.

Sunrise of Norwood: The service order for water filters was emailed and repair to hand sink also took place.

4. DIRECTOR’S REPORT

4a) COVID Response Activities

Items in Director’s Report were covered in the Covid-19 Update.

4b) Animal Control

Animal Control was added to the Health Department back in 2018. Norwood has an ACO and Walpole has one as well and they cover for each other when needed for vacations and holidays. With this current agreement neither ACO’s can take time off since they have to cover for the other. The Walpole ACO has recently retired and this has given both towns time to revisit and restructure the agreement. Norwood will now house both ACO’s along with a third associate who will cover when needed. The Director believes it will take six months to complete this change. Both towns will share the cost of salaries and maintain their own shelters.

4c) Budget

The Director presented the FY22 Budget to the Board. The only increase in the budget is in the salary line item to account for increase in longevity and the additional public health nurse.

Motion made and seconded to approve the proposed budget.

Vote: Unanimous

5. BOARD'S AGENDA

6. NEXT MEETINGS

April 20th@ 10:30AM

May 17th@ 10:30AM

June 22nd@ 10:30AM

7. ADJOURNMENT

Motion made and seconded to adjourn the meeting at 12:11 PM