



The TOWN OF NORWOOD

Commonwealth of Massachusetts

RECEIVED
TOWN OF NORWOOD
TOWN CLERK & ACCOUNTANT
2019 AUG -5 PM 1:45

NORWOOD AIRPORT COMMISSION

Mark P. Ryan, *Chairman*
Martin E. Odstrchel

Michael Sheehan, *Vice Chairman*
John J. Corcoran

Kevin J. Shaughnessy, *Clerk*

NORWOOD AIRPORT COMMISSION

POSTING

NOTICE IS HEREBY GIVEN THAT A PUBLIC MEETING OF THE NORWOOD AIRPORT COMMISSION WILL BE HELD:

DATE: Wednesday, August 7, 2019
TIME: 3:30 p.m.
PLACE: Norwood Airport Commission Meeting Room
125 Access Road
Norwood, MA 02062

The Chair reserves the right to call items on the agenda out of order. The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items listed for executive session may be discussed in open session, in addition to or in lieu of discussion in executive session.

MEETING AGENDA

1. PROJECTS

- AIP project update: *DuBois & King*

2. MINUTES

- 5/8/19 regular business meeting
- 5/30/19 regular business meeting
- 6/13/19 regular business meeting
- 7/2/19 regular business meeting
- 7/22/19 regular business meeting

3. AIRPORT MANAGER'S REPORT

4. OLD BUSINESS

- Advertisement for proposals, lots A,B,C

5. NEW BUSINESS

- Update, airport administration building
- FY 2020 commercial permit applications
- MassDOT pay requests re: fit-out of airport administration building

6. CORRESPONDENCE:

- 7/24/19 letter to M. Ryan, of the NAC, from M. Garrity, of MassDOT, re: Norwood Airport's ACIP, FY 2020-2024
- 7/2/19 notice of extension of time re: FAA docket no. 16-15-05
- 6/17/19 notice of extension of time re: FAA docket no. 16-15-05
- 6/4/19 letter to J. Merck, of FAA, from R. Maguire, re: engineer selection
- 6/4/19 letter to T. Mahoney, of MassDOT, from R. Maguire, re: engineer selection
- 6/3/19 letter to M. Caron, of *Gale Associates*, from R. Maguire, re: engineer selection
- 6/3/19 letter to R. Mallard, of Airport Solutions Group, from R. Maguire, re: engineer selection
- 5/8/19 memorandum from A. Jacobs, of Epsilon Associates, to R. Maguire, re: wetlands delineation of the south helipad area
- 5/23/19 executed MassDOT standard contract, statewide airport administration building (SAAB)
- 5/20/19 letter to Norwood Board of Selectmen from C. Donovan, of *Boston Executive Helicopters, LLC* (BEH), re: advertisement for proposals (#NAC-19-04)
- 5/16/19 MassDOT SAAB application for assistance

- 5/16/19 executed MassDOT standard contract, grant amendment for re-construction/re-location of taxiways A,D
- Undated, notice to landowners, from Algonquin Gas Transmission, LLC, re: easement rights and tree-clearing

7. EXECUTIVE SESSION

Purpose 3 for executive session (M.G.L. c. 30A, § 21(a)(3)) – To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: (1) *Boston Executive Helicopters, LLC v. Town of Norwood et al.*, U.S. District Court-Massachusetts Civil Action No. 1:15-cv-13647-RGS; and (2) *Boston Executive Helicopters v. Norwood Airport Commission and Town of Norwood*, Federal Aviation Administration Docket No. 16-15-05

- 5/8/19 executive session minutes