

APPROVED

3 / 13 / 19

**AIRPORT COMMISSION MEETING
REGULAR BUSINESS MEETING
January 16, 2019**

In Attendance:

Commissioners: Mark Ryan, Chairman; Kevin Shaughnessy, Michael Sheehan, Martin Odstrchel, John Corcoran, Russ Maguire, Airport Manager

Meeting Called to Order: 3:00 PM

NCM and Chris Donovan of Boston Executive Helicopter are recording this meeting.

Sign-in Sheet: Mr. Maguire will note who has not signed in

PROJECTS

- AIP project update: Jeff Adler, DuBois & King
Taxiway A Relocation. The past month there was a meeting with FAA regarding the cost overruns and a resolution on how to move forward. One option was to take out Taxiway D, and conclude the project now. This would allow FAA to pay for the overruns and to close out the project. Taxiway D will be done at a later date. The FAA needs a letter from the Norwood Airport Commission to de-scope Taxiway D from the project. Mr. Adler has drafted a letter to the FAA. Mr. Adler will set up a final inspection for the project.

On a motion by Mr. Sheehan and seconded by Mr. Shaughnessy, the Commission voted 5/0 to have the Chairman sign the letter to the FAA as drafted dated January 16, 2019.

On a motion by Mr. Odstrchel and seconded by Mr. Shaughnessy, the Commission voted 5/0 to approve payment of pay request No. 4. Total amount is \$604,006.58. Norwood's share is \$5,100.17.

- Technical Master Plan, Jeff Adler, DuBois & King
Hard copies were sent to all the Commissioners. The Commissioners need to get their comments to Jeff Adler. There is one last section to finish, the cost planning section. A public meeting will be scheduled.

MINUTES

- December 20, 2018 Special Business Meeting

On a motion by Mr. Sheehan and seconded by Mr. Shaughnessy, the Commission voted 5/0 to approve the minutes.

AIRPORT MANAGER'S REPORT

- Mr. Maguire discussed the Airport Manager's Report.

On a motion by Mr. Shaughnessy and seconded by Mr. Corcoran, the Commission voted 5/0 to approve the Airport Manager's Report.

NEW BUSINESS

- Re-organization
To be discussed at the next meeting of the Commission.

CORRESPONDENCE

- 1/16/19 draft letter from M. Ryan, of the Norwood Airport Commission, to J. LoGiudice, of FAA New England Region, re: grant amendment request for Taxiway A/D re-location project
- 12/21/18 letter from R. Maguire to BOS re: re-naming of SRE/Administration building .

On a motion by Mr. Odstrchel and seconded by Mr. Shaughnessy, the Commission voted 5/0 to adjourn the meeting.

The minutes of the NAC will be published on the Town Website.

MEETING ADJOURNED: 3:15 PM