



The TOWN OF NORWOOD

Commonwealth of Massachusetts

NORWOOD AIRPORT COMMISSION

Mark P. Ryan, *Chairman*
Martin E. Odstrchel

Michael Sheehan, *Vice Chairman*
John J. Corcoran

Kevin J. Shaughnessy, *Clerk*

NORWOOD AIRPORT COMMISSION

POSTING

NOTICE IS HEREBY GIVEN THAT A PUBLIC MEETING OF THE NORWOOD AIRPORT COMMISSION WILL BE HELD:

DATE: Wednesday, September 26, 2018
TIME: 3 p.m.
PLACE: Norwood Airport Commission Meeting Room
125 Access Road
Norwood, MA 02062

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The Chair reserves the right to call items on the agenda out of order. The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items listed for executive session may be discussed in open session, in addition to or in lieu of discussion in executive session.

MEETING AGENDA

1. PROJECTS

- AIP project update: *DuBois & King*

2. MINUTES

- August 8, 2018 regular business meeting minutes

3. AIRPORT MANAGER'S REPORT

4. OLD BUSINESS

- *S&T Realty Trust*, requesting consent to sub-lease lots 5,6,7
- FY 2019 commercial permit applications: *HB Holdings dba Norwood Air*
- FY 2019 FBO commercial permit application, *Boston Executive Helicopters, LLC**

5. NEW BUSINESS

- MassDOT grant offer, \$171,922, to re-construct taxiway A and taxiway D; re-location

6. CORRESPONDENCE:

- 9-13-18 notice to proceed from NAC to *I.W. Harding*
- 8-28-18 *Fennick McCredie Architecture* scoping document for SRE building, phase II fit-out
- FY 2018 update, *Review of Norwood Memorial Airport Revenue and Expense Trends*, by FinCom member, Robert Donnelly
- 8-16-18 FAA notice of extension of time re: *Boston Executive Helicopters, LLC (BEH) v. Town of Norwood*, Norwood Airport Commission, Part 16 complaint (docket no. 16-15-05)
- 8-15-18 C. Benedon, Commonwealth of Massachusetts, Office of the Attorney General, to C. Donovan, of BEH, re: open meeting law complaint
- 8-8-18 e-mail from R. Maguire to W. O'Brien, *New England Development*, re: proposed *Topgolf* facility
- 8-6-18 letter from *JMH Associates, LLC*, to P. Eichleay, of *Flight Level Norwood, LLC (Flight Level)*, re: third-party financial review
- 4-2-18 e-mail from R. Maguire to P. Eichleay, of *Flight Level*, re: need for third-party financial review
- 7-26-18 ltr. from N. Burlingham, general counsel for *Flight Level*, to the NAC re: request for consent to sub-lease units 4,5 and 6 in *Flight Level's* new building on lots 5,6; sub-lease agreements for hangar units 4,5,6

- 6/3/18 letter to NAC, from H. Laenen, *HB Holdings dba Norwood Air*, re: FY 2019 commercial permit application waiver request: two-aircraft minimum for flight training

7. EXECUTIVE SESSION

Purpose 3 for executive session (M.G.L. c. 30A, § 21(a)(3)) – To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: (1) *Boston Executive Helicopters, LLC* v. Town of Norwood et al., U.S. District Court-Massachusetts Civil Action No. 1:15-cv-13647-RGS; and (2) *Boston Executive Helicopters* v. Norwood Airport Commission and Town of Norwood, Federal Aviation Administration Docket No. 16-15-05; plus (3) *Boston Executive Helicopters, LLC*; *MII Aviation Services, LLC*; and *HB Holdings, Inc.* v. *FlightLevel Norwood, LLC*; *EAC Realty Trust II*; and Peter Eichleay, Commonwealth of Massachusetts, Superior Court Civil Action No. 1582-cv-00213

- 8/8/18 executive session minutes