



# The TOWN OF NORWOOD

Commonwealth of Massachusetts

## NORWOOD AIRPORT COMMISSION

Mark P. Ryan, *Chairman*  
Martin E. Odstrchel

Michael Sheehan, *Vice Chairman*  
John J. Corcoran

Kevin J. Shaughnessy, *Clerk*

## **NORWOOD AIRPORT COMMISSION**

### **POSTING**

NOTICE IS HEREBY GIVEN THAT A PUBLIC MEETING OF THE NORWOOD AIRPORT COMMISSION WILL BE HELD:

**DATE:** Wednesday, August 8, 2018  
**TIME:** 3 p.m.  
**PLACE:** Norwood Airport Commission Meeting Room  
125 Access Road  
Norwood, MA 02062

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TOWN CLERK/ACCOUNTANT  
2018 AUG -6 AM 10:07

*The Chair reserves the right to call items on the agenda out of order. The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items listed for executive session may be discussed in open session, in addition to or in lieu of discussion in executive session.*

## MEETING AGENDA

### 1. PROJECTS

- AIP project update: Jeff Adler, *DuBois & King*

### 2. MINUTES

- July 11, 2018 regular business meeting minutes

### 3. AIRPORT MANAGER'S REPORT

### 4. OLD BUSINESS

- *DuBois & King* taxiway A contract amendment: re-construct taxiway A and taxiway D; re-location
- *S&T Realty Trust*, requesting consent to sub-lease lots 5,6,7
- FY 2019 commercial permit applications: *Blue Hill Helicopters*; *HB Holdings dba Norwood Air*
- FY 2017 non-FBO commercial permit application, *Boston Executive Helicopters, LLC\**
- FY 2019 non-FBO commercial permit application, *Boston Executive Helicopters, LLC\**

### 5. NEW BUSINESS

- FAA grant offer for AIP No. 3-25-0037-038-2018; \$2,063,069 to re-construct taxiway A and taxiway D; re-location
- Notice of award to *I.W. Harding*, of W. Bridgewater, MA; for AIP No. 3-25-0037-038-2018; to re-construct taxiway A and taxiway D; re-location

### 6. CORRESPONDENCE:

- Use agreement for collection of landing fees
- 7-26-18 ltr. from N. Burlingham, general counsel for *Flight Level Aviation*, to the Norwood Airport Commission, re: request for consent to sub-lease units 4,5 and 6 in *Flight Level's* new building on lots 5,6
- 7-25-18 *DuBois & King* contract amendment for AIP No. 3-25-0037-038-2018, to re-construct taxiway A and taxiway D; re-location
- 7-24-18 ltr. from D. Garcia, of MassDOT, to the NAC, re: Norwood Airport's capital improvement plan for FY 2020-2024
- Undated, draft notice of award to *I.W. Harding*, of West Bridgewater, MA, for AIP No. 3-25-0037-038-2018, to re-construct taxiway A and taxiway D; re-location
- 7/3/18 letter to NAC, from H. Laenen, of *HB Holdings dba Norwood Air*, re: FY 2019 commercial permit application waiver request: office space

- 6/3/18 letter to NAC, from H. Laenen, of *HB Holdings dba Norwood Air*, re: FY 2019 commercial permit application waiver request: two-aircraft minimum for flight training

## 7. EXECUTIVE SESSION

Purpose 3 for executive session (M.G.L. c. 30A, § 21(a)(3)) – To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: (1) *Boston Executive Helicopters, LLC* v. Town of Norwood et al., U.S. District Court-Massachusetts Civil Action No. 1:15-cv-13647-RGS; and (2) *Boston Executive Helicopters* v. Norwood Airport Commission and Town of Norwood, Federal Aviation Administration Docket No. 16-15-05; plus (3) *Boston Executive Helicopters, LLC*; *MII Aviation Services, LLC*; and *HB Holdings, Inc.* v. *FlightLevel Norwood, LLC*; *EAC Realty Trust II*; and Peter Eichleay, Commonwealth of Massachusetts, Superior Court Civil Action No. 1582-cv-00213

- 7/11/18 executive session minutes