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NORWOOD AIRPORT COMMISSION

Mark P. Ryan, *Chairman*
Martin E. Odstrchel

Michael Sheehan, *Vice Chairman*
John J. Corcoran

Kevin J. Shaughnessy, *Clerk*

NORWOOD AIRPORT COMMISSION

POSTING

NOTICE IS HEREBY GIVEN THAT A PUBLIC MEETING OF THE NORWOOD AIRPORT COMMISSION WILL BE HELD:

DATE: Wednesday, July 11, 2018

TIME: 3 p.m.

PLACE: Norwood Airport Commission Meeting Room
125 Access Road
Norwood, MA 02062

The Chair reserves the right to call items on the agenda out of order. The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items listed for executive session may be discussed in open session, in addition to or in lieu of discussion in executive session.

MEETING AGENDA

1. PROJECTS

- AIP project update: Jeff Adler, *DuBois & King*

2. MINUTES

- June 14, 2018 regular business meeting minutes
- May 9, 2018 regular business meeting minutes

3. AIRPORT MANAGER'S REPORT

4. OLD BUSINESS

- *Aspire Aviation, LLC* initial commercial permit application
- *Flight Level Norwood, LLC* (FLN) third party financial review
- Agreement for professional engineering services, *DuBois & King*: re-construct taxiway A and taxiway D, re-location
- Use agreement for collection of landing fees
- FY 2019 commercial permit applications: *Blue Hill Helicopters*; *HB Holdings dba Norwood Air*

- FY 2017 non-FBO commercial permit application, *Boston Executive Helicopters, LLC**
- FY 2019 non-FBO commercial permit application, *Boston Executive Helicopters, LLC**

5. NEW BUSINESS

- *S&T Realty Trust*, requesting consent to sub-lease lots 5,6,7

6. CORRESPONDENCE:

- Use agreement for collection of landing fees, draft

- FAA/MassDOT payment request #4: AGIS

- 7/3/18 letter to NAC, from H. Laenen, of *HB Holdings dba Norwood Air*, re: FY 2019 commercial permit application waiver request: office space

- 6/3/18 letter to NAC, from H. Laenen, of *HB Holdings dba Norwood Air*, re: FY 2019 commercial permit application waiver request: two-aircraft minimum for flight training

- 6/28/18 letter to L. Rhodes, of MassDEP, from A. Jacobs, of Epsilon Associates, re: taxiway re-alignment project, variance order of conditions and water quality certification; special conditions

- 6-17-18 e-mail from C. Donovan, of *Boston Executive Helicopters, LLC* (BEH), to M. Ryan, of the Norwood Airport Commission (NAC), re: NAC's 6-14-18 meeting

- 6-14-18 letter to K. Willis, of FAA Office of Airport Compliance and Management Analysis, from M. Fee, of *Pierce & Mandell, P.C.*, representing BEH, re: BEH v. Town of Norwood part 16 complaint; docket no. 16-15-05

- 5/7/18 e-mail request from P. Eichleay, of *Flight Level Norwood* (FLN), to R. Maguire re: a third party (*JMH Associates*) financial review
- 4-2-18 letter and attachments from R. Maguire to P. Eichleay, of FLN, re: the need for updated financial information

7. EXECUTIVE SESSION

Purpose 3 for executive session (M.G.L. c. 30A, § 21(a)(3)) – To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: (1) *Boston Executive Helicopters, LLC* v. Town of Norwood et al., U.S. District Court-Massachusetts Civil Action No. 1:15-cv-13647-RGS; and (2) *Boston Executive Helicopters* v. Norwood Airport Commission and Town of Norwood, Federal Aviation Administration Docket No. 16-15-05; plus (3) *Boston Executive Helicopters, LLC*; *MII Aviation Services, LLC*; and *HB Holdings, Inc.* v. *FlightLevel Norwood, LLC*; *EAC Realty Trust II*; and Peter Eichleay, Commonwealth of Massachusetts, Superior Court Civil Action No. 1582-cv-00213

Purpose 1 for executive session – To discuss receipt of and response to Open Meeting Law Complaint against a public body

- 5/23/18 executive session minutes