

PRESENT:

Kathleen F. Bishop, Chairman
Joan M Jacobs, Member
Sigalle Reiss, Director
Stacey Lane, Asst. Director
Angelo De Luca, Sanitarian
Jennifer Bartucca, Administrative Assistant
Aubrey Ciol, Program Director

1. APPROVAL OF MINUTES OF January 21, 2020

Motion made and seconded to approve the minutes of January 21, 2020

Vote: Unanimous

2. NEW BUSINESS**2a) Coronavirus (2019-nCoV) Update**

Coronavirus (2019-nCoV) is a respiratory virus first detected in Wuhan China. Coronaviruses are respiratory viruses and are generally spread through respiratory secretions of an infected person to another person. The Health Department is monitoring the epidemic.

2b) Weekly MA Department of Public Health Flu Report

Massachusetts is listed as Very High this week. A new report is released every Monday.

2c) Revolving Fund Request Letter

The Director submitted a letter to the General Manager requesting to set up a revolving fund for any tobacco violation fines that the Health Department collects. This money will then be used to fund compliance checks.

2d) Norfolk County Mosquito Control: Notice of Aerial Larval Control Application

The Norfolk County Mosquito Control District will be conducting helicopter applications of the bio rational larvicide Bti (*Bacillus thuringiensis israelensis*) to control mosquito larvae. Applications will be conducted between April 6th and October 31st.

2e) 2019 Annual Report Draft

Motion made and seconded to approve the 2019 Annual Report of the Norwood Board of Health

Vote: Unanimous

3. OLD BUSINESS**3a) Drug-free Communities Grant Program & Impact Norwood**

Aubrey Ciol, SRO Paul Murphy and two students from the Youth Ambassadors program were in Washington DC attending the CADCA National Leadership Forum. The group met with Representative Lynch's office, staff from Senator Warren's office and with Senator Markey to talk about the importance of prevention.

The Second Annual Dodgeball Tournament will be held on Saturday March 21st from 5pm-7pm.

3b) Food Safety Reports

1. **Update: Norwood Center Pizza & Grill:** Still temporarily closed.

Victoria's Café: No repeat critical violations were observed. Remove from list.

Westbury Farms: Owner gave Sanitarian an updated list of the outstanding issues scheduled to be corrected. Remove from list.

Shiva Bazaar: No bulk or TCS Food observed on site for sale. Remove from list.

2. New Food Establishment List

Launch Trampoline Park has re-opened since the last Board Meeting. Sebastian's Café and As Good as it Gets Café have submitted paperwork to the Health Department but have not opened yet.

3. Food Establishment Inspection Report: January 13, 2020-February 14, 2020

Olivadi's: 3 critical violations. Add to update list.

Crushed Peppers: 2 critical violations. Re-inspection scheduled for today.

Mak's Roast Beef: Re-inspection scheduled for Wednesday. There is a language barrier with the owner and his daughter will be working there now to help with translation.

Papa Gino's: Re-inspection scheduled for today.

Ocean State: We no longer issue them a food permit due to the change in the food code but can still enforce due to the nuisance law when a complaint comes in.

Starbucks (Shaw's location): No staff trained in anti-choke. Sanitarian will follow up.

Westbury Farms: Plumber is scheduled to fix the indirect drain.

After Review of the restaurant inspection report the following establishments are to be placed on the update list: **Norwood Center Pizza & Grill, Olivadi's,**

4. DIRECTOR'S REPORT

4a) Partnership for Success Grant

The Director and the Program Director have been completing an application for a SAMHSA grant. The Substance Abuse and Mental Health Services Administration (SAMHSA) Center for Substance Abuse Prevention (CSAP) is accepting applications for fiscal year (FY) 2020 Strategic Prevention Framework - Partnerships for Success grants. The purpose of this grant program is to prevent the onset and reduce the progression of substance abuse and its related problems while strengthening prevention capacity and infrastructure at the community.

4b) NC8 Shared Services State Grant

The State grant is to explore planning some shared services in public health. It is 2-5 year contracts with up to \$50,000 each year, mainly to fund a coordinator/planner. The grant would look to conduct a needs assessment in all 8 communities to determine what areas we might be able to share services.

4c) Public Health Nurse hiring update

The position was posted on January 27th and closed on February 14th. The interview team will be comprises of the Director, the Assistant Director and the Board Chair as well as an HR representative. The Director hopes to have a recommendation for an offer at the March Board of Health meeting.

5. BOARD'S AGENDA

6. NEXT MEETINGS

March 24th@ 10:30AM

April 28th@ 10:30AM

7. ADJOURNMENT

Motion made and seconded to adjourn the meeting at 11:26 AM