

**Community Preservation Committee Meeting
February 10, 2021
Remote Meeting**

PRESENT:

Chairman Peter McFarland, Selectmen-appointed representative
Vice Chairman Patricia Griffin Starr, Housing Authority representative
Julie Barbour-Issa, Selectmen-appointed representative
Toni Eosco, Historical Commission representative
Joseph Greeley, Selectmen-appointed representative
John Hall, Selectmen-appointed representative
Matt Lane, Parks Commission representative
Patrick Deschenes, Assistant Town Planner
Catherine Walsh, Conservation Commission representative

ABSENT:

Paul Halkiotis, Town Planner
Joseph Sheehan, Planning Board representative

Call to Order

The meeting was called to order at 5:37pm by Chairman McFarland.

Approval of Minutes — January 27, 2021

MOTION made by Joseph Greeley to approve the meeting minutes of January 27, 2021. Motion seconded by Patricia Griffin Starr.

Vote: Peter McFarland, Chairman: **Approve**
Patricia Griffin Starr, Vice Chairman: **Approve**
Julie Barbour-Issa: **Approve**
Toni Eosco: **Approve**
Joseph Greeley: **Approve**
John Hall: **Approve**
Matt Lane: **Approve**
Catherine Walsh: **Approve**

Result: 8-0-0 (Approved)

Special Town Meeting of February 4, 2021

Discussion and Next Steps for Projects

All five projects were approved at the Special Town Meeting. Patrick Deschenes will send official letters to project proponents. He recommended that the Committee determine liaisons for each project.

The Committee first discussed project managers.

- Old Parish Cemetery Master Plan: As this is Town land maintained by the Department of Public Works, Director Mark Ryan recommended that Paul Ranalli, Cemetery Foreman serve the role.
- Morse House Feasibility Study and Master Plan: A determination on which municipal department would manage needs to be made. Chairman McFarland believes that the second phase of the project will need a dedicated project manager and should be included in the recommendation at Town Meeting.
- Murphy Field Basketball Court Rehabilitation: The Recreation Department will manage.
- Town Pool Assessment: The Recreation Department will manage.
- Carillon Rehabilitation: Cathy Carney and Lee Leach will manage.

The Committee then made liaison assignments:

- Old Parish Cemetery Master Plan — John Hall
- Morse House Feasibility Study and Master Plan — Toni Eosco
- Murphy Field Basketball Court Rehabilitation — Peter McFarland
- Town Pool Assessment — Peter McFarland
- Carillon Rehabilitation — Joseph Greeley

Current Project Cycle — 2020-2021

Discussion

Paul Halkiotis will be the main point of contact until a replacement for Patrick Deschenes is named. It is anticipated that a new Assistant Town Planner would be on-board in April.

The Committee will be holding a public hearing on the projects on March 24.

Town General Manager Mazzucco has raised some concerns regarding the viewing platform at the landfill. It is likely that the application will be withdrawn for the time being.

The Trails Committee submitted an application to install a mobility-friendly walking path at the Hawes Pond area. The existing footpath is overgrown. The application is for \$38k. The General Manager is recommending that ride share grant money be used to fund \$19k in materials for the project. The Department of Public Works is committed to funding the remainder of the project through labor. This, therefore, eliminates the need and the application for CPC funding.

A state grant has been sought to fund the University Avenue loop trail study. A determination on grant winners will not be known until May at the earliest. It is recommended that the Committee proceed with the project, but insert language stating that if funds are secured elsewhere, CPA funds will not be used. It is unlikely that a determination on grant funding will be known in time for Town Meeting in May.

Patty Fanning has been providing assistance on the Interpretive Signs project. Fifteen locations have been identified. The project is similar to one that was completed in Chatham. Patrick Deschenes has contacted the Town of Chatham, but has not heard back.

John Hall asked for clarification on the process. Cost estimates and budgets will be reviewed by Cathy Carney prior to voting on each project by the Committee. Town General Manager Mazzucco will review the proposals and provide feedback, which may influence how the Committee proceeds.

Joe Greeley stated that he visited the carillon last week. The clappers in each of the bells has been removed. The large bells will remain stationary and not moved. The smaller, treble bells will be removed and stored. There are three components to the project: foundry work (by Ben Sunderland), painting, and a design company to oversee the design work.

Mr. Sunderland did not have adequate time to evaluate the fire bell. He will return in March to provide a quote on removing the bell, including a rigger to lower it onto a flatbed. The project's proponents are working to determine where to store the fire bell and what to do with it post-rehabilitation.

It is anticipated that the work on the carillon will be done in June and to have the bell ready to play by July 4.

Catherine Walsh believes that the project should not move forward unless it is known where the fire bell is going. Joseph Greeley stated that it makes sense to remove it while all of the work is taking place. The recommendation is for the Committee to move forward with the fire bell proposal at the May 2021 Annual Town Meeting.

Setup of Applicant Meetings

Project applicants will attend the March 10 meeting and provide a 10-15 minutes presentation to the Committee.

It was agreed that the interpretive sign project application will be suspended.

CPA Business and Updates

Ongoing Projects

Five bids were received from landscape architects on the Saint Lot. Horsley Witten was chosen. The bid is for \$29,595.

The pavilion at the lower pond has been ordered. It is likely to be delivered and installed in April or May.

Rehabilitation work on the Lower Balch continues.

The process on closing out the St. Gabriel's Chapel project remains ongoing.

CPC Staff

Tonight is Patrick Deschenes final meeting. The Committee acknowledged his hard work and wished him well in his new role in Walpole.

Adjournment

MOTION made by Toni Eosco to adjourn the meeting. Motion seconded by John Hall.

Vote: Peter McFarland, Chairman: **Approve**
Patricia Griffin Starr, Vice Chairman: **Approve**
Julie Barbour-Issa: **Approve**
Toni Eosco: **Approve**

Joseph Greeley: Approve
John Hall: Approve
Matt Lane: Approve
Catherine Walsh: Approve

Result: 8-0-0 (Approved)

The meeting adjourned at 6:50pm.

Articles/Exhibits Used at Meeting

- 2020-2021 Community Preservation Committee Project Applications
 - Interpretive Signage for Historic Landmarks and Locations
 - Scenic Overlook Structure — Norwood Landfill and Creation of Path Connecting to Germany Brook Trail
 - University Avenue Trail Feasibility Study and Initial Design
 - Hawes Pond Walking Path
- Draft meeting minutes of January 27, 2021 for the Committee's review and approval.
- Final Community Preservation Committee application for Washington #7 Fire Bell Rehabilitation and Display

Minutes respectfully submitted to the Committee by John Cianciarulo.