

PRESENT:

Joan M. Jacobs, Chairman
Kathleen F. Bishop, Member
Carolyn Riccardi, Member
Sigalle Reiss, Director
Stacey Lane, Asst. Director
Angelo DeLuca, Sanitarian
Jennifer Bartucca, Administrative Assistant
Karen Regan, Public Health Nurse
Aubrey Ciol, Program Director

1. APPROVAL OF MINUTES OF October 23, 2018

Motion made and seconded to approve the minutes of October 23, 2018

Vote: Unanimous

2. NEW BUSINESS**3. OLD BUSINESS****3a) Nurse's Report: October 15, 2018-November 19, 2018**

The Board reviewed the Nurse's Report regarding immunizations, health screenings, blood pressure clinics, communicable diseases, and health education.

All flu vaccine has been administered to the residents of Norwood. Pharmacies and primary care physicians will be able to assist residents who still wish to obtain a flu shot.

3b) Drug-free Communities Grant Program & Impact Norwood

The first installment of the Demystifying the Teen Brain Speaker Series took place on Thursday, October 25th at the Coakley Middle School auditorium. Dr. Ruth Potee discussed adolescent brain development and the physiology of addiction. The next speaker session will take place in January.

The Program Director was trained as a facilitator for the Guiding Good Choices program. The program will be available to Norwood residents in the spring.

3c) New Food Establishment List

Same Old Place, Wendy's and Ghafour Fuel have opened since the last Board Meeting.

3d) Food Establishment Update List

Thai Thani: A new dish machine was observed on site and functioning. Remove from Update list.

3e) Food Establishment Inspection Report: October 15, 2018-November 19, 2018

Byblos: Leak was repaired and new hand sink was installed.

Shiva Bazaar: Several dented cans observed on shelves. Items were removed by PIC.

Crushed Peppers: 2nd fine issued for no paper towels at hand sink. Administrative hearing will be scheduled. Add to update list.

Furlong's: Repairs will be done over the winter to areas of the building that need to be done. Add to update list.

Mak's Roast Beef: Will be contracting a new dumpster company. Add to update list.

Apna Bazaar: Had two separate pest control companies at the same time. Sanitarian recommended using one and being serviced weekly. Add to update list.

Papa Gino's: Items were corrected at re-inspection.

Sunrise Breakfast: Allergen certificate has been received and filed. Sanitarian will check statue of water pressure in ware-washing area.

After Review of the restaurant inspection report the following establishments are to be placed on the update list: **Crushed Peppers, Furlong's Mak's Roast Beef, Apna Bazar,**

4. DIRECTOR'S REPORT

4a) Minds Matter: INTERFACE/ Mental Health Referral Grant

The program launched on November 1, 2018. Next meeting scheduled for December 5th at 10am at the Walpole Police Department.

4b) FDA Retail Program Standards

The regional group continues to work on the FDA Retail Program Standards. This year the group has developed a manual for foodborne illness investigations. Next year's project will be to adopt the 2013 FDA food code. There are significant changes and much of the effort will be to train and update food establishments. The goals of the FDA Program is to focus on the reduction of risk factors known to cause or contribute to foodborne illness and to the promotion of active managerial control of these risk factors.

5. BOARD'S AGENDA

The Board asked Assistant Director Stacey Lane to speak about her time accompanying the Public Works Business Manager on a recycling audit. S. Lane spoke of the issue Waste Management is having with China rejecting recycling loads. Most common items found in the rejected loads are plastic bags, full water bottles, and dirty food containers.

6. NEXT MEETINGS

December 18, 2018 @10AM

January 15, 2019 @ 10AM

7. ADJOURNMENT

Motion made and seconded to adjourn the meeting at 11:12 AM