



# The TOWN OF NORWOOD

Commonwealth of Massachusetts

## NORWOOD AIRPORT COMMISSION

Mark P. Ryan, *Chairman*

Michael Sheehan, *Vice Chairman*

John J. Corcoran

## ***NORWOOD AIRPORT COMMISSION***

### **POSTING**

NOTICE IS HEREBY GIVEN THAT A PUBLIC MEETING OF THE NORWOOD AIRPORT COMMISSION WILL BE HELD:

**DATE:** Wednesday, November 10, 2021

**TIME:** 3:30 p.m.

**PLACE:** Norwood Airport Commission Meeting Room  
111 Access Road  
Mark C. Welch Administration Building (Building #9)  
Norwood, MA 02062

2021 NOV - 8 A 11:52  
TOWN CLERK  
TOWN OF NORWOOD  
RECEIVED

*The Chair reserves the right to call items on the agenda out of order. The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items listed for executive session may be discussed in open session, in addition to or in lieu of discussion in executive session.*

## MEETING AGENDA

### 1. PROJECTS

- AIP project update: *DuBois & King*

### 2. MINUTES

- 10/27/21 regular business meeting

### 3. AIRPORT MANAGER'S REPORT

### 4. OLD BUSINESS

- Initial commercial permit, FY 2022, *Blue Hill Helicopters* (BHH)

### 5. NEW BUSINESS

- Application, Army Corps of Engineers Permit
- FAA year-end report for AIP No. 3-25-0037-041-2020
- FAA year-end report for AIP No. 3-25-0037-042-2021
- FAA year-end report for AIP No. 3-25-0037-043-2020
- Unauthorized helicopter operations, west apron
- Snow removal contract, *P.J. Hayes, Inc.*
- Snow removal contract, *Ciavattone Construction*

### 6. CORRESPONDENCE:

- Aerial photos showing authorized helicopter operating areas
- Application for Army Corps of Engineers permit
- Notification of engineer selection
- FAA year-end report for AIP No. 3-25-0037-041-2020
- FAA year-end report for AIP No. 3-25-0037-042-2021
- FAA year-end report for AIP No. 3-25-0037-043-2020

### 7. EXECUTIVE SESSION

Purpose 3 for executive session (M.G.L. c. 30A, § 21(a)(3)) – To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: *Boston Executive Helicopters, LLC* v. Town of Norwood et al., U.S. District Court-Massachusetts Civil Action No. 1:15-cv-13647-RGS.

- 10/27/21 executive session minutes

# DRAFT ONLY

**AIRPORT COMMISSION MEETING  
REGULAR BUSINESS MEETING  
October 27, 2021**

**In Attendance:**

Commissioners: Mark Ryan, Chairman; Michael Sheehan, Vice Chairman; John Corcoran; Russ Maguire, Airport Manager

**Meeting Called to Order: 3:39 PM**

NCM, Matt McDonald from Norwood Record are recording this meeting.

**PROJECTS**

- AIP Project update, DuBois & King, Mark Goodrich

Thank you to the Commission for the reselection of DuBois & King as the engineers for the Airport.

Reconstruction and Relocation of Taxiway D has been pushed back. Construction is anticipated to start in November and will likely finish in the spring. Tree clearing and removal of Taxiway D is expected to be done this year.

Currently working on environmental permitting for the realignment of Taxiway C and reconstruction of runway 10-28. An official rejection is expected. A variance permit will immediately be submitted.

**MINUTES**

- 9/8/21 Regular Business Meeting

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the minutes as presented.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

**AIRPORT MANAGER'S REPORT**

Mr. Maguire discussed the special event, Wing and Wheels, which took place on October 16, 2021. The event was co-hosted by the Airport Department and the Recreation Department. Flight Level also provided strong support. There were approximately 370 attendees. Mr. Maguire is looking forward to having the event again, possibly May of 2022.

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to approve the Airport Manager's Report.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes



## OLD BUSINESS:

- Initial commercial permit application, FY 2022, Blue Hill Helicopters (BHH)

This is the third meeting trying to meet with the owner of Blue Hill Helicopters. Mr. Maguire will reach out to the owner to schedule a time when he can come to the next NAC meeting.

- Airport Commissioner position description

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to forward the final draft to the Town Manager.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

## NEW BUSINESS

- Selection of airport engineer

On a motion by Mr. Sheehan and seconded by Mr. Corcoran the Commission voted 3/0 to accept the request for proposal of DuBois & King for the engineering contract for Norwood Airport.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

Mr. Maguire will send a letter to MassDOT and FAA to notify both agencies that the Airport Commission has selected DuBois & King

- AIP No. 3-25-0037-039-2020, FAA payment request #5 (final)

On a motion by Mr. Sheehan and seconded by Mr. Corcoran the Commission voted 3/0 by roll call to approve final payment request No. 5 from DuBois & King in the amount of \$15,401.35. 100% of the cost will be paid by the FAA.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

- FAA project worksheet for runway 10-28 and taxiway C construction.

The FAA has a new version of their project readiness form which requires a signature from the Commission. The form is mostly an auto-populating form from the FAA. There is an engineering fee on there. DuBois & King hasn't officially negotiated any scope of work and fee, but the FAA has an automatic 13% or 28% as a thumbnail project cost used for financial planning purposes a year in advance. It does not obligate the NAC to an official contract. It is a placeholder for the reconstruction of runway 10-28 and relocation of Taxiway C. This is for a grant to be available sometime in 2022.

On a motion by Mr. Sheehan and seconded by Mr. Corcoran the Commission voted 3/0 by roll call to approve the project worksheet for the reconstruction of runway 10-28 and relocation of Taxiway C in the estimated amount of \$9,781,040.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

#### **CORRESPONDENCE**

- MassDOT application for assistance, runway 10/28 and taxiway C
- Advertisement for airport engineering services
- AIP No. 3-25-0037-039-2020, FAA payment request #5 (final)
- Airport Commissioner position description with edits
- Notice to proceed, C. Naughton Corporation
- 9-22-21 letter from R. Maguire to Community Preservation Committee, to request funding for playground
- Mass. Airport Management Assn. brief sheet on proposed landing fee bill
- 9-15-21 Tuckamore Aviation Corporation re: fuel servicing vehicle
- Dubois & King proposal for engineering services
- FAA project worksheet for runway 10-28 and taxiway C construction

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to file the correspondence.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

On a motion by Mr. Sheehan and seconded by Mr. Corcoran, the Commission voted 3/0 by roll call to adjourn for the purposes of Executive Session for Purpose 3 to discuss strategy with respect to litigation, if an open meeting may have a detrimental effect on the litigating position of the Norwood Airport Commission: Boston Executive Helicopters, LLC v. Town of Norwood et al., U.S. District Court – Massachusetts Civil Action No 1:15-CV-13647-RGS;

The open session and executive session will be adjourned at the end of the executive session meeting.

Mr. Sheehan: Yes

Mr. Corcoran: Yes

Mr. Ryan: Yes

Adjourned for the purposes for Executive Session at 4:05 p.m.

The minutes of the NAC will be published on the Town Website.

**MEETING ADJOURNED: 4:43 PM**



# The TOWN OF NORWOOD

Commonwealth of Massachusetts

## *Norwood Memorial Airport*

Russ Maguire, A.A.E., ACE, Airport Manager

OFFICE ADDRESS

111 Access Road  
Norwood, MA 02062

MAILING ADDRESS

111 Access Road  
Norwood, MA 02062

### BY ELECTRONIC MAIL ONLY

October 29, 2021

Federal Aviation Administration  
New England Region (ANE), Airports Division  
Attn: John Merck, Project Engineer  
1200 District Avenue  
Burlington, MA 01803

Dear John:

Please be advised that the Norwood Airport Commission recently selected *DuBois & King* as its engineer consultant. The board made this decision at its October 27, 2021 public meeting, following an advertised solicitation for engineering services.

*DuBois & King's* engineer consultant period will run from October 2021 to October 2024.

Thank you.

Sincerely,

Russ Maguire, Manager  
Norwood Memorial Airport

CC: *Norwood Airport Commission; Norwood Purchasing Department; Owen Silbaugh, Massachusetts Department of Transportation (Aeronautics Division); Anderson Kreiger*



U.S. Army Corps of Engineers (USACE)  
**APPLICATION FOR DEPARTMENT OF THE ARMY PERMIT**  
 33 CFR 325. The proponent agency is CECW-CO-R.

**Form Approved -**  
**OMB No. 0710-0003**  
**Expires: 02-28-2022**

The public reporting burden for this collection of information, OMB Control Number 0710-0003, is estimated to average 11 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at [whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil](mailto:whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. PLEASE DO NOT RETURN YOUR APPLICATION TO THE ABOVE EMAIL.

**PRIVACY ACT STATEMENT**

Authorities: Rivers and Harbors Act, Section 10, 33 USC 403; Clean Water Act, Section 404, 33 USC 1344; Marine Protection, Research, and Sanctuaries Act, Section 103, 33 USC 1413; Regulatory Programs of the Corps of Engineers; Final Rule 33 CFR 320-332. Principal Purpose: Information provided on this form will be used in evaluating the application for a permit. Routine Uses: This information may be shared with the Department of Justice and other federal, state, and local government agencies, and the public and may be made available as part of a public notice as required by Federal law. Submission of requested information is voluntary, however, if information is not provided the permit application cannot be evaluated nor can a permit be issued. One set of original drawings or good reproducible copies which show the location and character of the proposed activity must be attached to this application (see sample drawings and/or instructions) and be submitted to the District Engineer having jurisdiction over the location of the proposed activity. An application that is not completed in full will be returned. System of Record Notice (SORN). The information received is entered into our permit tracking database and a SORN has been completed (SORN #A1145b) and may be accessed at the following website: <http://dpcl.dod.mil/Privacy/SORNSIndex/DOD-wide-SORN-Article-View/Article/570115/a1145b-ce.aspx>

**(ITEMS 1 THRU 4 TO BE FILLED BY THE CORPS)**

1. APPLICATION NO.	2. FIELD OFFICE CODE	3. DATE RECEIVED	4. DATE APPLICATION COMPLETE
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**(ITEMS BELOW TO BE FILLED BY APPLICANT)**

5. APPLICANT'S NAME First - Mark Middle - Last - Ryan Company - Norwood Airport Commission E-mail Address - airport@norwoodma.gov	8. AUTHORIZED AGENT'S NAME AND TITLE (agent is not required) First - Alyssa Middle - Last - Jacobs Company - Epsilon Associates, Inc. E-mail Address - ajacobs@epsilonassociates.com
6. APPLICANT'S ADDRESS: Address- 111 Access Road City - Norwood State - MA Zip - 02062 Country - USA	9. AGENT'S ADDRESS: Address- 3 Mill and Main Place, Suite 205 City - Manard State - MA Zip - 01754 Country - USA
7. APPLICANT'S PHONE NOS. w/AREA CODE a. Residence N/A b. Business 781-255-5615 c. Fax N/A	10. AGENTS PHONE NOS. w/AREA CODE a. Residence N/A b. Business 978-461-6271 c. Fax 978-897-0099

**STATEMENT OF AUTHORIZATION**

11. I hereby authorize, Epsilon Associates to act in my behalf as my agent in the processing of this application and to furnish, upon request, supplemental information in support of this permit application.

SIGNATURE OF APPLICANT

DATE

**NAME, LOCATION, AND DESCRIPTION OF PROJECT OR ACTIVITY**

12. PROJECT NAME OR TITLE (see instructions) Taxiway C Realignment and Runway Safety Area Project	
13. NAME OF WATERBODY, IF KNOWN (if applicable) N/A (Palustrine Emergent Wetland)	14. PROJECT STREET ADDRESS (if applicable) Address 111 Access Road City - Norwood State - MA Zip - 02062
15. LOCATION OF PROJECT Latitude: N 42°11'28.3 Longitude: W 71°10'27.8	
16. OTHER LOCATION DESCRIPTIONS, IF KNOWN (see instructions) State Tax Parcel ID 21-13-1 and 21-13-2 Municipality Town of Norwood Section - Township - Range -	

## 17. DIRECTIONS TO THE SITE

From I-95 South: Follow I-95 to Exit 15B and follow Route 1s toward Norwood. Continue on Route 1 for approximately 2.5 miles and take the exit for Norwood Center. At the traffic circle, take the 3rd exit for Neponset Street. Follow Neponset Street for 0.4 miles and then turn left onto Access Road. Follow Access Road for approximately 0.4 miles and the Airport will be on the right.

## 18. Nature of Activity (Description of project, include all features)

The Airport proposes to relocate Taxiway C, the taxiway to Runway 10/28, which will involve the permanent fill of approximately 0.7 acres of freshwater wetland. The Airport also proposes to pave taxiway safety areas for Runway 17/35. See Attachment A - Project Narrative for additional details.

## 19. Project Purpose (Describe the reason or purpose of the project, see instructions)

The Project builds upon the planning that was previously undertaken for the airport in 2015 and incorporates realigning portions of Taxiways C to remove direct connections from the apron area to Runway 17/35. This direct connection increases the potential for an aircraft incursion into active runway space. The purpose of this Project is to enhance the safety of aircraft and passengers using the Airport, specifically to improve airfield safety and compliance with FAA design guidelines by eliminating direct connections from apron areas to runways, and to meet the runway length needs of existing aircraft using the Airport. .

## USE BLOCKS 20-23 IF DREDGED AND/OR FILL MATERIAL IS TO BE DISCHARGED

## 20. Reason(s) for Discharge

Construction of the Taxiway C realignment is necessary for public safety and will result in the inevitable fill of an emergent marsh that is located adjacent to the taxiway.

## 21. Type(s) of Material Being Discharged and the Amount of Each Type in Cubic Yards:

Type Amount in Cubic Yards	Type Amount in Cubic Yards	Type Amount in Cubic Yards

## 22. Surface Area in Acres of Wetlands or Other Waters Filled (see instructions)

Acres 0.7 (31,045 sq. ft.)

or

Linear Feet

## 23. Description of Avoidance, Minimization, and Compensation (see instructions)

To the maximum extent practicable, the Project is located outside of wetlands, construction staging will avoid temporary impacts and grades have been adjusted to minimize impacts. There will be no loss of ecological connectivity within the Neponset River and existing hydrologic conditions will be maintained. Proposed mitigation is in the form of wetland restoration at a 2:1 ratio. See Attachment A - Project Narrative for more information on avoidance and mitigation.



24. Is Any Portion of the Work Already Complete? ☐ Yes ☒ No IF YES, DESCRIBE THE COMPLETED WORK

25. Addresses of Adjoining Property Owners, Lessees, Etc., Whose Property Adjoins the Waterbody (if more than can be entered here, please attach a supplemental list).

a. Address- see attached list

City - State - Zip -

b. Address-

City - State - Zip -

c. Address-

City - State - Zip -

d. Address-

City - State - Zip -

e. Address-

City - State - Zip -

26. List of Other Certificates or Approvals/Denials received from other Federal, State, or Local Agencies for Work Described in This Application.

AGENCY	TYPE APPROVAL *	IDENTIFICATION NUMBER	DATE APPLIED	DATE APPROVED	DATE DENIED
MEPA	Certificate	Pending			
Norwood Con Com	Order of Conditions	Pending			
Norwood Con Com	Bylaw Order of Cond	Pending			
MassDEP	401 WQC	Pending			

\* Would include but is not restricted to zoning, building, and flood plain permits

27. Application is hereby made for permit or permits to authorize the work described in this application. I certify that this information in this application is complete and accurate. I further certify that I possess the authority to undertake the work described herein or am acting as the duly authorized agent of the applicant.

SIGNATURE OF APPLICANT

DATE

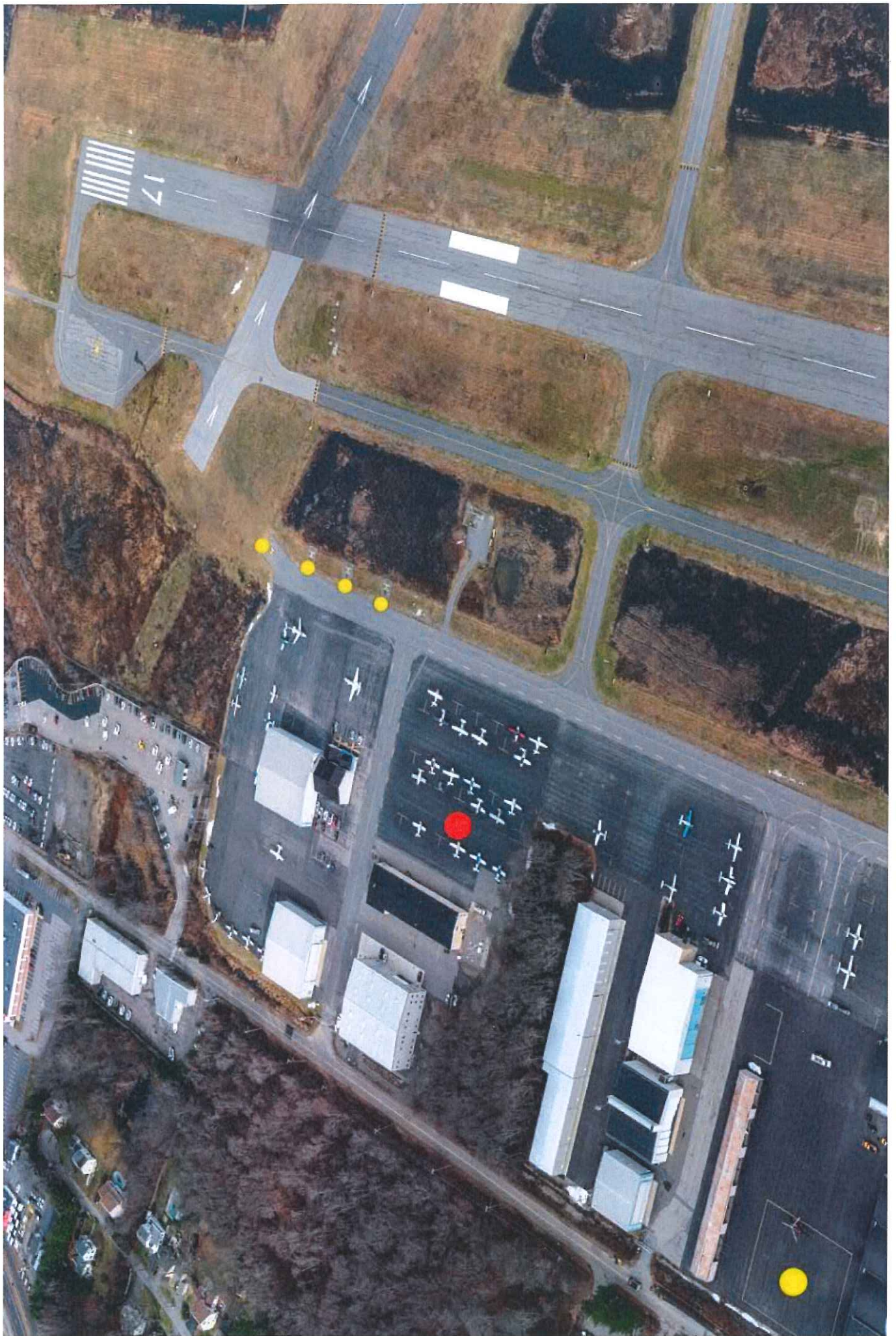
SIGNATURE OF AGENT

DATE

The Application must be signed by the person who desires to undertake the proposed activity (applicant) or it may be signed by a duly authorized agent if the statement in block 11 has been filled out and signed.

18 U.S.C. Section 1001 provides that: Whoever, in any manner within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals, or covers up any trick, scheme, or disguises a material fact or makes any false, fictitious or fraudulent statements or representations or makes or uses any false writing or document knowing same to contain any false, fictitious or fraudulent statements or entry, shall be fined not more than \$10,000 or imprisoned not more than five years or both.











# Federal Financial Report

(Follow form Instructions)

OMB Number: 4040-0014  
Expiration Date: 02/28/2022

<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">Federal Aviation Administration Airports Division</div>		<b>2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">3-25-0037-041-2020</div>	
<b>3. Recipient Organization (Name and complete address including Zip code)</b> Recipient Organization Name: <div style="border: 1px solid black; padding: 2px; width: 90%;">Norwood Airport Commission</div> Street1: <div style="border: 1px solid black; padding: 2px; width: 90%;">111 Access Road</div> Street2: <div style="border: 1px solid black; padding: 2px; width: 90%;"></div> City: <div style="border: 1px solid black; padding: 2px; width: 30%;">Norwood</div> County: <div style="border: 1px solid black; padding: 2px; width: 30%;"></div> State: <div style="border: 1px solid black; padding: 2px; width: 40%;">MA: Massachusetts</div> Province: <div style="border: 1px solid black; padding: 2px; width: 40%;"></div> Country: <div style="border: 1px solid black; padding: 2px; width: 40%;">USA: UNITED STATES</div> ZIP / Postal Code: <div style="border: 1px solid black; padding: 2px; width: 40%;">02062</div>			
<b>4a. DUNS Number</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">084211572</div>	<b>4b. EIN</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">04-6001254</div>	<b>5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;"></div>	
<b>6. Report Type</b> <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	<b>7. Basis of Accounting</b> <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual	<b>8. Project/Grant Period</b> From: <div style="border: 1px solid black; padding: 2px; min-width: 80px;">10/01/2020</div> To: <div style="border: 1px solid black; padding: 2px; min-width: 80px;">09/30/2021</div>	<b>9. Reporting Period End Date</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">09/30/2021</div>

10. Transactions	Cumulative
<i>(Use lines a-c for single or multiple grant reporting)</i>	
<b>Federal Cash (To report multiple grants, also use FFR attachment):</b>	
a. Cash Receipts	0.00
b. Cash Disbursements	0.00
c. Cash on Hand (line a minus b)	0.00
<i>(Use lines d-o for single grant reporting)</i>	
<b>Federal Expenditures and Unobligated Balance:</b>	
d. Total Federal funds authorized	283,333.00
e. Federal share of expenditures	254,164.66
f. Federal share of unliquidated obligations	0.00
g. Total Federal share (sum of lines e and f)	254,164.66
h. Unobligated balance of Federal Funds (line d minus g)	29,168.34
<b>Recipient Share:</b>	
i. Total recipient share required	0.00
j. Recipient share of expenditures	0.00
k. Remaining recipient share to be provided (line i minus j)	0.00
<b>Program Income:</b>	
l. Total Federal program income earned	0.00
m. Program Income expended in accordance with the deduction alternative	0.00
n. Program Income expended in accordance with the addition alternative	0.00
o. Unexpended program income (line l minus line m and line n)	0.00



<b>11. Indirect Expense</b>						
a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
<div style="border: 1px solid black; height: 30px; width: 100%;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>
<div style="border: 1px solid black; height: 30px; width: 100%;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>
g. Totals:				<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>
<b>12. Remarks:</b> Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:						
<div style="border: 1px solid black; height: 20px; width: 300px; display: inline-block;"></div> <div style="border: 1px solid black; padding: 2px 5px; margin-left: 5px;">Add Attachment</div> <div style="border: 1px solid black; padding: 2px 5px; margin-left: 5px;">Delete Attachment</div> <div style="border: 1px solid black; padding: 2px 5px; margin-left: 5px;">View Attachment</div>						
<b>13. Certification:</b> By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).						
<b>a. Name and Title of Authorized Certifying Official</b> Prefix: <div style="border: 1px solid black; width: 80px; height: 20px;"></div> First Name: <div style="border: 1px solid black; width: 270px; height: 20px; display: inline-block;">Mark</div> Middle Name: <div style="border: 1px solid black; width: 180px; height: 20px;"></div> Last Name: <div style="border: 1px solid black; width: 450px; height: 20px; display: inline-block;">Ryan</div> Suffix: <div style="border: 1px solid black; width: 100px; height: 20px;"></div> Title: <div style="border: 1px solid black; width: 330px; height: 20px; display: inline-block;">Chairman</div>						
<b>b. Signature of Authorized Certifying Official</b> <div style="border: 1px solid black; height: 40px; width: 450px;"></div>				<b>c. Telephone (Area code, number and extension)</b> <div style="border: 1px solid black; width: 180px; height: 20px; display: inline-block;">781-255-5616</div>		
<b>d. Email Address</b> <div style="border: 1px solid black; width: 450px; height: 20px; display: inline-block;">rmaguire@norwoodma.gov</div>				<b>e. Date Report Submitted</b> <div style="border: 1px solid black; width: 80px; height: 20px;"></div>		<b>14. Agency use only:</b>

<b>REQUEST FOR ADVANCE OR REIMBURSEMENT</b>	1. TYPE OF PAYMENT REQUESTED	a. "X" one or both boxes <input type="checkbox"/> ADVANCE <input checked="" type="checkbox"/> REIMBURSEMENT	2. BASIS OF REQUEST <input type="checkbox"/> CASH <input checked="" type="checkbox"/> ACCRUAL
		b. "X" the applicable box <input type="checkbox"/> FINAL <input type="checkbox"/> PARTIAL	
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED FAA/Airports Division		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY 3-25-0037-041-2020	
5. PARTIAL PAYMENT REQUEST NUMBER FOR THIS REQUEST	6. EMPLOYER IDENTIFICATION NUMBER 04-6001254	7. FINANCIAL ASSISTANCE IDENTIFICATION NUMBER	
8. <b>PERIOD COVERED BY THIS REQUEST</b> From: 10/01/2020 To: 09/30/2021			

9. RECIPIENT ORGANIZATION

Name: Norwood Airport Commission

Street1: 111 Access Road

Street2:

City: Norwood

County:

State: MA: Massachusetts

Province:

Country: USA: UNITED STATES

ZIP / Postal Code: 02062

10. PAYEE (Where check is to be sent if different than item 9)

Name: MassDOT - Aeronautics

Street1: Logan Office Center

Street2: One Harborside

City: East Boston

County:

State: MA: Massachusetts

Province:

Country: USA: UNITED STATES

ZIP / Postal Code: 02128-2009

## 11. COMPUTATION OF AMOUNT OF REIMBURSEMENTS/ADVANCES REQUESTED

PROGRAMS/FUNCTIONS/ ACTIVITIES	(a)	(b)	(c)	TOTAL
	20.106			
a. Total program outlays to date (As of date) 09/30/2020	\$ 283,333.00	\$	\$	\$ 283,333.00
b. Less: Cumulative program income				
c. Net program outlays (Line a minus line b)	283,333.00			283,333.00
d. Estimated net cash outlays for advance period				
e. Total (Sum of lines c & d)	283,333.00			283,333.00
f. Non-Federal share of amount on line e				
g. Federal share of amount on line e	283,333.00			283,333.00
h. Federal payments previously requested	254,164.66			254,164.66
i. Federal share now requested (Line g minus line h)	29,168.34			29,168.34
j. Advances required by month, when requested by Federal grantor agency for use in making prescheduled advances				
1st month				
2nd month				
3rd month				

## 12. ALTERNATE COMPUTATION FOR ADVANCES ONLY

a. Estimated Federal cash outlays that will be made during period covered by the advance	\$
b. Less: Estimated balance of Federal cash on hand as of beginning of advance period	
c. Amount requested (Line a minus line b)	\$

## 13. CERTIFICATION

I certify that to the best of my knowledge and belief the data on the reverse are correct and that all outlays were made in accordance with the grant conditions or other agreement and that payment is due and has not been previously requested.

SIGNATURE OR AUTHORIZED CERTIFYING OFFICIAL

DATE REQUEST SUBMITTED



TYPED OR PRINTED NAME AND TITLE

Prefix:  First Name:  Mark Middle Name:   
 Last Name:  Ryan Suffix:   
 Title:  Chairman

TELEPHONE (AREA CODE, NUMBER, EXTENSION)

781-255-5616

This space for agency use

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0004), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

# Federal Financial Report

(Follow form Instructions)

OMB Number: 4040-0014  
Expiration Date: 02/28/2022

<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">Federal Aviation Administration Airports Division</div>		<b>2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">3-25-0037-042-2021</div>	
<b>3. Recipient Organization (Name and complete address including Zip code)</b> Recipient Organization Name: <div style="border: 1px solid black; padding: 2px; width: 90%;">Norwood Airport Commission</div> Street1: <div style="border: 1px solid black; padding: 2px; width: 40%;">111 Access Road</div> Street2: <div style="border: 1px solid black; padding: 2px; width: 40%;"></div> City: <div style="border: 1px solid black; padding: 2px; width: 25%;">Norwood</div> County: <div style="border: 1px solid black; padding: 2px; width: 25%;"></div> State: <div style="border: 1px solid black; padding: 2px; width: 30%;">MA: Massachusetts</div> Province: <div style="border: 1px solid black; padding: 2px; width: 30%;"></div> Country: <div style="border: 1px solid black; padding: 2px; width: 40%;">USA: UNITED STATES</div> ZIP / Postal Code: <div style="border: 1px solid black; padding: 2px; width: 20%;">02062</div>			
<b>4a. DUNS Number</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">084211572</div>	<b>4b. EIN</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">04-6001254</div>	<b>5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;"></div>	
<b>6. Report Type</b> <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	<b>7. Basis of Accounting</b> <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual	<b>8. Project/Grant Period</b> From: <div style="border: 1px solid black; padding: 2px; width: 40%;">10/01/2020</div> To: <div style="border: 1px solid black; padding: 2px; width: 40%;">09/30/2021</div>	<b>9. Reporting Period End Date</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">09/30/2021</div>

10. Transactions	Cumulative
<i>(Use lines a-c for single or multiple grant reporting)</i>	
<b>Federal Cash (To report multiple grants, also use FFR attachment):</b>	
a. Cash Receipts	<div style="border: 1px solid black; width: 100px; text-align: center;">0.00</div>
b. Cash Disbursements	<div style="border: 1px solid black; width: 100px; text-align: center;">0.00</div>
c. Cash on Hand (line a minus b)	<div style="border: 1px solid black; width: 100px; text-align: center;">0.00</div>
<i>(Use lines d-o for single grant reporting)</i>	
<b>Federal Expenditures and Unobligated Balance:</b>	
d. Total Federal funds authorized	<div style="border: 1px solid black; width: 100px; text-align: center;">1,285,075.00</div>
e. Federal share of expenditures	<div style="border: 1px solid black; width: 100px; text-align: center;">172,933.87</div>
f. Federal share of unliquidated obligations	<div style="border: 1px solid black; width: 100px; text-align: center;">0.00</div>
g. Total Federal share (sum of lines e and f)	<div style="border: 1px solid black; width: 100px; text-align: center;">172,933.87</div>
h. Unobligated balance of Federal Funds (line d minus g)	<div style="border: 1px solid black; width: 100px; text-align: center;">1,112,141.13</div>
<b>Recipient Share:</b>	
i. Total recipient share required	<div style="border: 1px solid black; width: 100px; text-align: center;">0.00</div>
j. Recipient share of expenditures	<div style="border: 1px solid black; width: 100px; text-align: center;">0.00</div>
k. Remaining recipient share to be provided (line i minus j)	<div style="border: 1px solid black; width: 100px; text-align: center;">0.00</div>
<b>Program Income:</b>	
l. Total Federal program income earned	<div style="border: 1px solid black; width: 100px; text-align: center;">0.00</div>
m. Program Income expended in accordance with the deduction alternative	<div style="border: 1px solid black; width: 100px; text-align: center;">0.00</div>
n. Program Income expended in accordance with the addition alternative	<div style="border: 1px solid black; width: 100px; text-align: center;">0.00</div>
o. Unexpended program income (line l minus line m and line n)	<div style="border: 1px solid black; width: 100px; text-align: center;">0.00</div>



<b>11. Indirect Expense</b>						
a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
<div style="border: 1px solid black; height: 30px; width: 100%;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>
<div style="border: 1px solid black; height: 30px; width: 100%;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>
g. Totals:				<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>
<b>12. Remarks:</b> Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation: <div style="border: 1px solid black; height: 20px; width: 300px; margin-top: 5px;"></div> <div style="display: flex; justify-content: flex-end; gap: 10px; margin-top: 5px;"> <div style="border: 1px solid black; padding: 2px 5px;">Add Attachment</div> <div style="border: 1px solid black; padding: 2px 5px;">Delete Attachment</div> <div style="border: 1px solid black; padding: 2px 5px;">View Attachment</div> </div>						
<b>13. Certification:</b> By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).						
<b>a. Name and Title of Authorized Certifying Official</b> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div>Prefix: <div style="border: 1px solid black; width: 80px; height: 20px;"></div></div> <div>First Name: <div style="border: 1px solid black; padding: 0 20px;">Mark</div></div> <div>Middle Name: <div style="border: 1px solid black; width: 180px; height: 20px;"></div></div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div>Last Name: <div style="border: 1px solid black; padding: 0 20px;">Ryan</div></div> <div>Suffix: <div style="border: 1px solid black; width: 100px; height: 20px;"></div></div> </div> <div style="margin-top: 5px;">Title: <div style="border: 1px solid black; padding: 0 20px;">Chairman</div></div>						
<b>b. Signature of Authorized Certifying Official</b> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>				<b>c. Telephone (Area code, number and extension)</b> <div style="border: 1px solid black; padding: 2px 10px;">781-255-5616</div>		
<b>d. Email Address</b> <div style="border: 1px solid black; padding: 2px 10px;">rmaguire@norwoodma.gov</div>				<b>e. Date Report Submitted</b> <div style="border: 1px solid black; width: 80px; height: 20px;"></div>		<b>14. Agency use only:</b>

<b>OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS</b>		<b>1. TYPE OF REQUEST</b>  <input type="checkbox"/> FINAL <input type="checkbox"/> PARTIAL	<b>2. BASIS OF REQUEST</b>  <input type="checkbox"/> CASH <input checked="" type="checkbox"/> ACCRUAL
<b>3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED</b> <div style="border: 1px solid black; padding: 2px;">FAA/Airports Division</div>		<b>4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY</b> <div style="border: 1px solid black; padding: 2px;">3-25-0037-42-2021</div>	
<b>5. PARTIAL PAYMENT REQUEST NUMBER FOR THIS REQUEST</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<b>6. EMPLOYER IDENTIFICATION NUMBER</b> <div style="border: 1px solid black; padding: 2px;">04-6001254</div>	<b>7. FINANCIAL ASSISTANCE IDENTIFICATION NUMBER</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<b>8. PERIOD COVERED BY THIS REQUEST</b> From: <div style="border: 1px solid black; padding: 2px;">10/01/2020</div> To: <div style="border: 1px solid black; padding: 2px;">09/30/2021</div>			
<b>9. RECIPIENT ORGANIZATION</b>  Name: <div style="border: 1px solid black; padding: 2px;">Norwood Airport Commission</div> Street1: <div style="border: 1px solid black; padding: 2px;">111 Access Road</div> Street2: <div style="border: 1px solid black; height: 20px; width: 100%;"></div> City: <div style="border: 1px solid black; padding: 2px;">Norwood</div> County: <div style="border: 1px solid black; height: 20px; width: 100%;"></div> State: <div style="border: 1px solid black; padding: 2px;">MA: Massachusetts</div> Province: <div style="border: 1px solid black; height: 20px; width: 100%;"></div> Country: <div style="border: 1px solid black; padding: 2px;">USA: UNITED STATES</div> ZIP / Postal Code: <div style="border: 1px solid black; padding: 2px;">02062</div>			
<b>10. PAYEE (Where check is to be sent if different than item 9)</b>  Name: <div style="border: 1px solid black; padding: 2px;">MassDOT - Aeronautics</div> Street1: <div style="border: 1px solid black; padding: 2px;">Logan Office Center</div> Street2: <div style="border: 1px solid black; padding: 2px;">One Harborside Dr. Suite 205N</div> City: <div style="border: 1px solid black; padding: 2px;">East Boston</div> County: <div style="border: 1px solid black; height: 20px; width: 100%;"></div> State: <div style="border: 1px solid black; padding: 2px;">MA: Massachusetts</div> Province: <div style="border: 1px solid black; height: 20px; width: 100%;"></div> Country: <div style="border: 1px solid black; padding: 2px;">USA: UNITED STATES</div> ZIP / Postal Code: <div style="border: 1px solid black; padding: 2px;">02128</div>			

11. STATUS OF FUNDS				
CLASSIFICATION	PROGRAMS	FUNCTIONS	ACTIVITIES	TOTAL
	(a) 20.106	(b)	(c)	
a. Administrative expense	\$ 4,000.00	\$	\$	\$ 4,000.00
b. Preliminary expense				
c. Land, structures, right-of-way				
d. Architectural engineering basic fees	228,674.00			228,674.00
e. Other architectural engineering fees				
f. Project inspection fees	102,601.00			102,601.00
g. Land development				
h. Relocation expense				
i. Relocation payments to individuals and businesses				
j. Demolition and removal				
k. Construction and project improvement cost	949,800.00			949,800.00
l. Equipment				
m. Miscellaneous cost				
n. Total cumulative to date (sum of lines a thru m)	1,285,075.00			1,285,075.00
o. Deductions for program income				
p. Net cumulative to date (line n minus line o)	1,285,075.00			1,285,075.00
q. Federal share to date	1,285,075.00			1,285,075.00
r. Rehabilitation grants (100% reimbursement)				
s. Total Federal share (sum of lines q and r)	1,285,075.00			1,285,075.00
t. Federal payments previously requested	172,933.87			172,933.87
u. Amount requested for reimbursement	\$ 1,112,141.13	\$	\$	\$ 1,112,141.13
v. Percentage of physical completion of project	%	%	%	%

12. **CERTIFICATION**

I certify that to the best of my knowledge and belief the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the award.

a. **RECIPIENT**

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

DATE REPORT SUBMITTED

TYPED OR PRINTED NAME AND TITLE

Prefix: Mr.

First Name: Mark

Middle Name:

Last Name: Ryan

Suffix:

Title: Chairman

TELEPHONE (Area code, number, and extension)

781-255-5616

b. **REPRESENTATIVE CERTIFYING TO LINE 11V**

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

*Jeff Alder*

DATE SIGNED

11-8-21

TYPED OR PRINTED NAME AND TITLE

Prefix: Mr.

First Name: Jeffrey

Middle Name:

Last Name: Alder

Suffix:

Title: Senior Project Manager

TELEPHONE (Area code, number, and extension)

603-637-1043



# Federal Financial Report

(Follow form Instructions)

OMB Number: 4040-0014  
Expiration Date: 02/28/2022

<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b> <div style="border: 1px solid black; padding: 2px; min-height: 30px;">Federal Aviation Administration Airports Division</div>		<b>2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">3-25-0037-043-2020</div>	
<b>3. Recipient Organization (Name and complete address including Zip code)</b> Recipient Organization Name: <div style="border: 1px solid black; padding: 2px; width: 90%;">Norwood Airport Commission</div> Street1: <div style="border: 1px solid black; padding: 2px; width: 40%;">111 Access Road</div> Street2: <div style="border: 1px solid black; padding: 2px; width: 40%;"></div> City: <div style="border: 1px solid black; padding: 2px; width: 25%;">Norwood</div> County: <div style="border: 1px solid black; padding: 2px; width: 25%;"></div> State: <div style="border: 1px solid black; padding: 2px; width: 35%;">MA: Massachusetts</div> Province: <div style="border: 1px solid black; padding: 2px; width: 30%;"></div> Country: <div style="border: 1px solid black; padding: 2px; width: 45%;">USA: UNITED STATES</div> ZIP / Postal Code: <div style="border: 1px solid black; padding: 2px; width: 20%;">02062</div>			
<b>4a. DUNS Number</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">084211572</div>	<b>4b. EIN</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">04-6001254</div>	<b>5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;"></div>	
<b>6. Report Type</b> <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	<b>7. Basis of Accounting</b> <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual	<b>8. Project/Grant Period</b> From: <div style="border: 1px solid black; padding: 2px; width: 40%;">10/01/2020</div> To: <div style="border: 1px solid black; padding: 2px; width: 40%;">09/30/2021</div>	<b>9. Reporting Period End Date</b> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">09/30/2020</div>

10. Transactions	Cumulative
<i>(Use lines a-c for single or multiple grant reporting)</i>	
<b>Federal Cash (To report multiple grants, also use FFR attachment):</b>	
a. Cash Receipts	0.00
b. Cash Disbursements	0.00
c. Cash on Hand (line a minus b)	0.00
<i>(Use lines d-o for single grant reporting)</i>	
<b>Federal Expenditures and Unobligated Balance:</b>	
d. Total Federal funds authorized	383,389.00
e. Federal share of expenditures	0.00
f. Federal share of unliquidated obligations	0.00
g. Total Federal share (sum of lines e and f)	0.00
h. Unobligated balance of Federal Funds (line d minus g)	383,389.00
<b>Recipient Share:</b>	
i. Total recipient share required	0.00
j. Recipient share of expenditures	0.00
k. Remaining recipient share to be provided (line i minus j)	0.00
<b>Program Income:</b>	
l. Total Federal program income earned	0.00
m. Program Income expended in accordance with the deduction alternative	0.00
n. Program Income expended in accordance with the addition alternative	0.00
o. Unexpended program income (line l minus line m and line n)	0.00

<b>11. Indirect Expense</b>						
a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
<div style="border: 1px solid black; height: 30px; width: 100%;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>
<div style="border: 1px solid black; height: 30px; width: 100%;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>	<div style="border: 1px solid black; width: 80px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>
g. Totals:				<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>	<div style="border: 1px solid black; width: 130px; height: 20px;"></div>
<b>12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:</b> <div style="border: 1px solid black; height: 20px; width: 300px; margin-bottom: 5px;"></div> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 2px 5px;">Add Attachment</div> <div style="border: 1px solid black; padding: 2px 5px;">Delete Attachment</div> <div style="border: 1px solid black; padding: 2px 5px;">View Attachment</div> </div>						
<b>13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).</b>						
<b>a. Name and Title of Authorized Certifying Official</b> Prefix: <div style="border: 1px solid black; width: 100px; height: 20px;"></div> First Name: <div style="border: 1px solid black; width: 250px; height: 20px; display: inline-block;">Mark</div> Middle Name: <div style="border: 1px solid black; width: 180px; height: 20px;"></div> Last Name: <div style="border: 1px solid black; width: 450px; height: 20px; display: inline-block;">Ryan</div> Suffix: <div style="border: 1px solid black; width: 100px; height: 20px;"></div> Title: <div style="border: 1px solid black; width: 340px; height: 20px; display: inline-block;">Chairman</div>						
<b>b. Signature of Authorized Certifying Official</b> <div style="border: 1px solid black; height: 40px; width: 450px;"></div>				<b>c. Telephone (Area code, number and extension)</b> <div style="border: 1px solid black; width: 190px; height: 20px; display: inline-block;">781-255-5616</div>		
<b>d. Email Address</b> <div style="border: 1px solid black; width: 450px; height: 20px; display: inline-block;">rmaquire@norwoodma.gov</div>				<b>e. Date Report Submitted</b> <div style="border: 1px solid black; width: 80px; height: 20px;"></div>		<b>14. Agency use only:</b>

<b>REQUEST FOR ADVANCE OR REIMBURSEMENT</b>	1. TYPE OF PAYMENT REQUESTED	a. "X" one or both boxes <input type="checkbox"/> ADVANCE <input checked="" type="checkbox"/> REIMBURSEMENT	2. BASIS OF REQUEST <input type="checkbox"/> CASH <input checked="" type="checkbox"/> ACCRUAL
		b. "X" the applicable box <input type="checkbox"/> FINAL <input type="checkbox"/> PARTIAL	
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED FAA/Airports Division		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY 3-25-0037-043-2020	
5. PARTIAL PAYMENT REQUEST NUMBER FOR THIS REQUEST	6. EMPLOYER IDENTIFICATION NUMBER 04-6001254	7. FINANCIAL ASSISTANCE IDENTIFICATION NUMBER	

8. **PERIOD COVERED BY THIS REQUEST**

From: 10/01/2019 To: 09/30/2020

9. **RECIPIENT ORGANIZATION**

Name: Norwood Airport Commission

Street1: 111 Access Road

Street2:

City: Norwood

County:

State: MA: Massachusetts

Province:

Country: USA: UNITED STATES

ZIP / Postal Code: 02062

10. **PAYEE (Where check is to be sent if different than item 9)**

Name: MassDOT - Aeronautics

Street1: Logan Office Center

Street2: One Harborside

City: East Boston

County:

State: MA: Massachusetts

Province:

Country: USA: UNITED STATES

ZIP / Postal Code: 02128-2009

## 11. COMPUTATION OF AMOUNT OF REIMBURSEMENTS/ADVANCES REQUESTED

PROGRAMS/FUNCTIONS/ ACTIVITIES	(a) 20.106	(b)	(c)	TOTAL
a. Total program outlays to date (As of date) 09/30/2020	\$ 383,389.00	\$	\$	\$ 383,389.00
b. Less: Cumulative program income				
c. Net program outlays (Line a minus line b)	383,389.00			383,389.00
d. Estimated net cash outlays for advance period				
e. Total (Sum of lines c & d)	383,389.00			383,389.00
f. Non-Federal share of amount on line e				
g. Federal share of amount on line e	383,389.00			383,389.00
h. Federal payments previously requested	0.00			0.00
i. Federal share now requested (Line g minus line h)	383,389.00			383,389.00
j. Advances required by month, when requested by Federal grantor agency for use in making prescheduled advances				
1st month				
2nd month				
3rd month				

## 12. ALTERNATE COMPUTATION FOR ADVANCES ONLY

a. Estimated Federal cash outlays that will be made during period covered by the advance	\$
b. Less: Estimated balance of Federal cash on hand as of beginning of advance period	
c. Amount requested (Line a minus line b)	\$

## 13. CERTIFICATION

I certify that to the best of my knowledge and belief the data on the reverse are correct and that all outlays were made in accordance with the grant conditions or other agreement and that payment is due and has not been previously requested.

SIGNATURE OR AUTHORIZED CERTIFYING OFFICIAL

DATE REQUEST SUBMITTED

TYPED OR PRINTED NAME AND TITLE

Prefix: First Name: Mark Middle Name: Last Name: Ryan Suffix: Title: Chairman

TELEPHONE (AREA CODE, NUMBER, EXTENSION)

781-255-5616

This space for agency use

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0004), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

**TO: NORWOOD AIRPORT COMMISSION**  
**FROM: RUSS MAGUIRE, AIRPORT MANAGER**  
**RE: MANAGER'S REPORT: 10/28/21—11/08/21**

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**— Major Projects/Issues—**

**Runway 10/28 Survey Work**

On 10/21, and again on 11/3, airport management filed notices to airmen (Notams), closing runway 10-28, taxiways F, G, and a section of taxiway C. These actions supported the efforts of a *DuBois & King* survey team, which began preliminary work for next year's proposed reconstruction of runway 10-28, plus the re-location of taxiway C.

**Paving on Gate 2, 3 Taxi-Lanes**

On 10/28, airport management filed Notams and coordinated/ supervised some pavement work on the gate 2 and gate 3 taxi-lanes. This work included milling and re-surfacing the asphalt that covers several gas line trenches running along the taxi-lanes.

**Tree Removal Request**

See *Attachments A-C*.

**Monthly Revenues**

For the month of October, two deposits were posted to the Treasurer's office. These totaled \$50,729.46 in payments (see *Attachment D*).

**Monthly Fuel Flowage**

For the month of September, *Boston Executive Helicopters'* bills of lading for fuel totaled 10,000 gallons. At \$.07/gallon, the Town received \$700 in flowage fees. (*Attachment D*).

For the month of August, *Flight Level's* bills of lading for fuel totaled 56,462 gallons. At \$.07/gallon, the Town received \$3,952.34 in flowage fees.

For the month of September, *Flight Level's* bills of lading for fuel totaled 66,510 gallons. At \$.07/gallon, the Town received \$4,655.70 in flowage fees. (*Attachment D*).

## — Informational Updates —

### **NFD Training Sessions**

For late November and December, the Airport Manager (AM), along with Deputy Fire Chief Dan Harkins, scheduled four orientation/training sessions with Norwood Fire and air traffic control. Each session is expected to begin with a presentation at the fire department followed by a drive-around orientation at the airport.

### **Runway Safety Summit Meeting**

On 11/3, the AM attended FAA's annual runway safety summit meeting.

### **Air Traffic Counts**

For the Norwood Airport's October 2021 air traffic reports, see *Attachments E-F*. See *Attachment G* for a seven-year look at Norwood's air traffic count in the month of October.





(A)

# The TOWN OF NORWOOD

Commonwealth of Massachusetts

## *Norwood Memorial Airport*

Russ Maguire, A.A.E., ACE, Airport Manager

OFFICE ADDRESS

111 Access Road  
Norwood, MA 02062

MAILING ADDRESS

111 Access Road  
Norwood, MA 02062

**BY ELECTRONIC MAIL ONLY**

([info@thetrustees.org](mailto:info@thetrustees.org); [greaterboston@thetrustees.org](mailto:greaterboston@thetrustees.org))

November 7, 2021

The Trustees of Long Hill Reservation  
572 Essex Street  
Beverly, MA 01915

**Re: Request to Remove Three Trees on Trustee Land**

Dear Sir or Ms.:

Recently, the Federal Aviation Administration made clear to us the need to remove three trees which penetrate the Norwood Airport's protected airspace. The three trees in question, clustered together, are located in wetlands just beyond the property line for the Town of Norwood, which owns the Norwood Airport. More specifically, the trees are off the extended centerline of runway 28 just beyond the Neponset River's east bank. For reference, I've attached a schematic which shows (marked in red) the coordinates/positions of all three trees.

Because the trees represent a flight hazard, we're now seeking the Trustees' permission to cut and remove them. Please be assured that we would take every precaution to remove the trees in deference to the Trustees' stewardship concerns and all environmental regulations.

If needed, I'm happy to meet with a Trustee representative here at the airport, where I can point out the area of concern.

Please feel free to contact me at the following:

E-mail: [rmaguire@norwoodma.gov](mailto:rmaguire@norwoodma.gov)

Work phone: 781-255-5615

Thank you very much in advance—we appreciate the Trustees' consideration regarding this safety matter.

Sincerely,

A handwritten signature in cursive script that reads "Russ Maguire".

Russ Maguire, Manager  
Norwood Memorial Airport

Cc: *Norwood Airport Commission*



**NOT FOR  
CONSTRUCTION**

[illegible]

**NORWOOD  
MEMORIAL AIRPORT  
NORWOOD,  
MASSACHUSETTS**

SHEET TITLE

**TREE CLEARING  
PLAN**

DRAWN BY	DATE
EFM	NOV 2021
CHECKED BY	CHK PROJECT #
RLT	326810
PROJ ENG.	CHK PROJECT #
JAA	
SHEET NUMBER	

SHEET 01

### HORIZONTAL GRAPHIC SCALE

NAD83 MA STATE PLANE, US FOOT





## October Financial Report

REVENUE TYPE	AMOUNT THIS PERIOD	FY 2022 YTD	FY 2021	FLN FBO <sup>1</sup> THIS PERIOD	BEH FBO <sup>2</sup> THIS PERIOD
Land Leases	\$24,065.42	\$90,261.68	\$265,972.23	\$14,146.56	\$6,000.00
Fuel Flowage Fees	\$9,308.04	\$19,029.15	\$32,760.42	\$8,608.04	\$700.00
Aircraft Tie-Down Leases	\$0	\$0	\$0	\$0	\$0
Security Badge Fees	\$800.00	\$2,700.00	\$6,200	\$0	\$0
Revolving – Insurance Recovery	\$0	\$0	\$2,718.90	\$0	\$0
General <sup>3</sup>	\$0	\$270.00	\$0	\$	\$
Landing Fees	\$16,556.00	\$27,944.00	\$27,352.00	\$16,556.00	\$0
<b>TOTAL</b>	<b>\$50,729.46</b>	<b>\$140,204.83</b>	<b>\$335,003.55</b>	<b>\$39,310.60</b>	<b>\$6,700.00</b>

<sup>1</sup> Flight Level Norwood, LLC

<sup>2</sup> Boston Executive Helicopters, LLC

<sup>3</sup> General revenues include commercial permit and public records request fees, and FEMA reimbursements, etc.



# FAA CONTRACT TOWER - AIRPORT OPERATIONS COUNT RECORD

Facility Name: Norwood

Location: Norwood, MA

Airport Operations Count

Mo. 1 | 0 Yr. 2 | 1 Location Ident. O | W | D

Facility Operating Hours → 1 5 0

ITINERANT										LOCAL										Total Airport Operations
IFR					VFR															
Day	AC	AT	GA	MI	Total IFR Inherent Ops	AC	AT	GA	MI	Total VFR Inherent Ops	Civil	Military	Total Local Ops							
01		11	22		33		3	133		136	104			104	273					
02		2	12		14			144		144	88			88	246					
03		21	51		72			59		59	60			60	191					
04		11	17		28										28					
05		12	25		37		6	15		21	42			42	100					
06		6	18		24		2	119		121	242			242	387					
07		4	18		22		2	155		157	180			180	359					
08		8	27		35		3	176		179	76			76	290					
09		12	39		51		1	109		110	134			134	295					
10		4	24		28			74		74	122			122	224					
11		8	22		30		2	68		70	38			38	138					
12		7	19		26		5	99		104	114			114	244					
13		4	10		14		8	121		129	168			168	311					
14		5	17		22		2	116		118	128			128	268					
15		13	31		44		2	121	2	125	230			230	399					
16		12	11		23			58		58	8			8	89					
17		16	22		38		5	124		129	84			84	251					
18		10	18		28		3	102		105	90			90	223					
19		1	13		14		6	120		126	54			54	194					
20		1	15		16		8	123		131	78			78	225					
21		9	17	1	27		5	111		116	74			74	217					
22		3	24		27		4	148		152	114			114	293					
23		9	15		24			107		107	48			48	179					
24		14	24		38		3	179		182	74			74	294					
25		3	6		9										9					
26		2	5		7										7					
27			5		5			1		1					6					
28		5	24		29		6	91		97	122			122	248					
29		4	17		21		1	66		67	120			120	208					
30			7		7										7					
31		4	21		25			85		85	102			102	212					
Total		221	596	1	818		77	2824	2	2903	2694			2694	6415					

## SYMBOLOLOGY

AC = Air carrier-type aircraft (e.g., Delta, United)

AT = On-demand aircraft that use three-letter ID at beginning of call sign

GA = General aviation FAR Part 91 aircraft using 'N' at beginning of call sign

MI = Military

4

FAA CONTRACT TOWER OVERFLIGHT SUMMARY RECORD

Facility Name

Norwood

Location:

Norwood, MA

Mo.

1 | 0

Yr.

2 | 1

Loc Ident.

0 | W | D

OVERFLIGHT COUNT

IFR OVERFLIGHTS						VFR OVERFLIGHTS						Total Overflights
Day	AC	AT	GA	MI	Total	AC	AT	GA	MI	Total		
01								26		26	26	
02								12		12	12	
03								10		10	10	
04												
05							6	14		20	20	
06							2	22		24	24	
07								30	2	32	32	
08								28		28	28	
09								18		18	18	
10								18		18	18	
11								24		24	24	
12							8	16	2	26	26	
13								10		16	16	
14							2	24		26	26	
15							2	14		16	16	
16								12		12	12	
17								30		30	30	
18								6		6	6	
19							4	20	6	30	30	
20								22		22	22	
21							4	14		18	18	
22								18	4	22	22	
23								18	2	20	20	
24								32		32	32	
25												
26												
27								4		4	4	
28								20	24	44	44	
29		2			2		4	16		27	29	
30												
31								10		10	10	
Total		2			2		4	41	40	573	575	



## MONTHLY TOTAL, AIR TRAFFIC COUNTS (2015-2021)

**October**

2015	2016	2017	2018	2019	2020	2021
4,788	4,670	5,797	5,383	4,697	6,124	6,990