

PRESENT:

Kathleen F. Bishop, Chairman
Joan M Jacobs, Member
Carolyn Riccardi, Member
Sigalle Reiss, Director
Stacey Lane, Asst. Director
Angelo De Luca, Sanitarian
Jennifer Bartucca, Administrative Assistant
Aubrey Ciol, Program Director

1. APPROVAL OF MINUTES OF September 17, 2019

Motion made and seconded to approve the minutes of September 17, 2019

Vote: Unanimous

2. NEW BUSINESS**2a) Tobacco Compliance Discussion**

1. Fines
2. Inspections and Compliance checks

The Director would like to request an increase in our FY21 budget to cover quarterly compliance checks and inspections. The goal is to have zero underage sales. The Board would like to have higher fines for non-compliance and wants to compare to other town's violations policies.

2b) Household Hazardous Waste Fees Public Awareness Discussion

The Board discussed how there was a lot of confusion over the \$5 charge per car for hazardous waste. The Director will update the flyer with the hazardous items in a different color to help distinguish it.

3. OLD BUSINESS**3a) Nurse's Report**

The Board reviewed the Nurse's Report regarding immunizations, health screenings, blood pressure clinics, communicable diseases, and health education.

3b) Drug-free Communities Grant Program & Impact Norwood

Impact Norwood in partnership with Norwood High School is providing high school students with the opportunity to attend an 8 week workshop called Commit 2 U. The program will help students identify sources of stress and anxiety, and give them tools to manage uncomfortable feelings and situations.

Four students from the Youth Ambassador Program and Program Director Aubrey Ciol will attend the Youth Power Summit on October 26th. Students attending will learn leadership and advocacy skills in sessions taught by their peers from around the state.

3c) Food Safety Reports

1. **Update: Boston Market:** Location has permanently closed. Remove from list.
CFM: Recent pest control report showed no activity. Remove from list.
Norwood Center Pizza and Grill: Location is currently closed. Will need to have an inspection conducted before re-opening. Remain on list.
Cedar Market: Pest control servicing the facility weekly. Re-inspection was conducted and sanitation is being maintained. Remove from list.

2. New Food Establishment List

Norwood Mobil has opened since the last Board Meeting.

3. Food Establishment Inspection Report: September 9, 2019-October 11, 2019

Crushed Peppers: Observed raw poultry stored above raw beef at cook line. Add to list.

D&G Deli: Improper hot holding, corrected on site.

Sabb's Market: Corrections were made during re-inspection. In process of selling.

Broadway Pizza & Grill: Written warning issued for bare hand contact.

Dunkin Donuts (Norwood Hospital): Sanitarian will check to see when filter was replaced.

Q'Sabor: Refrigerator was fixed at re-inspection.

After Review of the restaurant inspection report the following establishments are to be placed on the update list: **Norwood Center Pizza and Grill, Crushed Peppers**

4. DIRECTOR'S REPORT

4a) Hazardous Waste Day Report

Household Hazardous Waste Day was held on Saturday September 28th from 8-11AM at the Norwood Composting Facility located at 370 Winter Street. A total of 395 vehicles passed through the site dropping off a variety of materials.

4b) Flu Clinic Report

Flu Clinic was held on Saturday October 19th at the Norwood Senior Center and 195 doses were administered.

4c) Vape Products Update

The Director updated the Board on how the department is working to enforce the Governor's declaration of a public Health emergency and the vape ban. The Board of Health regulations went into effect 10 days before the actions. Most products were already removed from Norwood stores. There was an inspection conducted at Norwood's one adult-only retail tobacco store and all vape products were removed. We will continue to inspect and communicate with retailers about the regulations and the State ban.

5. BOARD'S AGENDA

6. NEXT MEETINGS

November 20, 2019 @ 10AM

December 16, 2019 @ 10:30AM

7. EXECUTIVE SESSION

Purpose: "To discuss strategy with respect to the pending litigation regarding the case: Suresh Inc. dba Quick Stop et al v. Kathleen F. Bishop et al. regarding Regulation of the Norwood Board of Health Restricting the Sale of Tobacco Products. Deliberating during opening session would have a detrimental effect on the pending litigation. We will adjourn from executive session"

Motion made and seconded to enter Executive Session.

Vote: Unanimous

8. ADJOURNMENT

Adjournment took place in executive session at 11:58 AM