



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **January 3, 2008**

The meeting was called to order by Mr. Larry Earman, Chair.

Roll Call – **Larry Earman, Chair - Present**
Chuck Buck, Trustee - Present

Mike Cope, Trustee - Absent

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Dick McDermitt, Construction Manger
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long reported that no progress has been made with the 3588 Cemetery Road property and he has not heard or received anything back from the Franklin County Board of Health. Mrs. Miles confirmed that a representative from the Franklin County Board of Health was to have visited the site on December 14th or 15th. If serious progress hasn't been made by the January 22 meeting, Mr. Buck recommends that action be taken by the Board. Chief Long commended the department's personnel and community residences for their efforts with the Firefighters Toys For Tots drive. Due to these efforts, toys were provided to 128 kids, 150 meals were provided to the food pantry, and in a joint effort with Local 1723, 125 packages were sent overseas to our troops in Iraq. In addition, representatives from the fire department visited Children's Hospital and passed out over 300 toys to terminally ill children at the hospital.

CEMETERY & ROADS DEPARTMENT

Mr. Montgomery reported that he received an offer of \$13,000 to \$15,000 for the trade in of the 1997 International dump truck. Mr. Buck stated that whoever the purchase is made from, a date of delivery needs to be guaranteed. Mr. Montgomery requested approval to replace two 2000 lawnmowers with z-turn mowers at an estimated trade-in cost of \$1,500. Mr. Buck requested that Mr. Montgomery look at Skaggs and X-mark z-turns. Prior to making a decision on the replacement of the 2005 z-turns, Mr. Buck requested that Mr. Montgomery provide an estimated cost including the trade in value.

JOINT SAFETY BUILDING

Mr. McDermitt reported that the weather has caused a bit of a set back with construction. The basement is 75% waterproofed, the firewall is completed, and concrete flooring will be poured within the next week. Metal studs and structural steel will continue to be set. Mr. McDermitt estimates that construction is a week to 10 days behind, but, expects that this time will be made up once the weather breaks. Based upon the costs provided, Mr. Buck recommended utilizing Andersen windows unless the architects disagreed.

TRUSTEE – OLD BUSINESS

Mr. Earman reported interviews have taken place for the Township Administrator position, however, the process would be delayed a bit in order to give Mr. Cope a chance to interview the candidates.



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4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **January 3, 2008**

TRUSTEE – NEW BUSINESS

Mr. Earman noted that due to Mr. Cope's absence the discussion of 2008 projects for Township Trustees would be delayed.

Election of Chair and Vice Chair #080103-001

Motion by Mr. Buck, seconded by Mr. Earman, to nominate Mr. Larry Earman as Chairman of the Norwich Township Board of Trustees for 2008. Motion passed. #080103.01

Motion by Mr. Earman, seconded by Mr. Buck, to nominate Mr. Chuck Buck as Vice Chairman of the Norwich Township Board of Trustees for 2008. Motion passed. #080103.02

Resignation

Motion by Mr. Buck, seconded by Mr. Earman, to accept the resignation of Reginald Brown, Fire Captain. Motion passed. #080103.03

Resolution Authorizing Addition and Removal of Trustee as Signer of JPMorgan Chase Bank Accounts

Motion by Mr. Buck, seconded by Mr. Earman, to resolve to add Michael D. Cope and remove James H. Rice as authorized signer for JPMorgan Chase Bank accounts. Motion passed. #080103.04

Replacement of Cemetery/Roads 1997 Dump Truck

Motion by Mr. Buck, seconded by Mr. Earman, to pursue bids for the replacement of the 1997 International dump truck. Motion passed. #080103.05

Erickson Donation Proposal

Motion by Mr. Earman, seconded by Mr. Buck, to accept the proposed donation from Erickson of \$20,000 per building. Motion passed. #080103.06

Meeting of January 3, 2008 adjourned at approximately 7:10 p.m.


Larry Earman, Chairman


Jamie Miles, Fiscal Officer

**BOARD OF TOWNSHIP TRUSTEES
NORWICH TOWNSHIP
FRANKLIN COUNTY, OHIO
RESOLUTION NO 080103.A.**

**RESOLUTION AUTHORIZING ADDITION AND REMOVAL OF TRUSTEE AS
SIGNER OF JPMORGAN CHASE BANK ACCOUNTS**

NOW THEREFORE, BE IT RESOLVED, by the Board upon introduction and Motion of Trustee Chuck Buck, seconded by Trustee Larry Earman, that the following Resolution be, and hereby is, adopted:

To add the following Trustee as authorized signer for all JPMorgan Chase Bank accounts:

- Michael D. Cope

Furthermore, the following authorized signer is to be removed from all JPMorgan Chase Bank accounts:

- James H. Rice

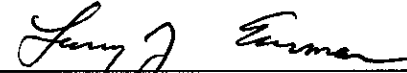
This Resolution shall become effective immediately upon its passage.

**BOARD OF TRUSTEES, NORWICH TOWNSHIP,
FRANKLIN COUNTY, OHIO**


ATTEST:



Township Fiscal Officer



Larry Earman, Trustee



Charles Wm. Buck, Trustee



Michael D. Cope, Trustee



Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **January 16, 2008**

Also Present - Dave Long, Fire Chief
Bob Kaufman, Asst. Fire Chief

Motion to Hire Township Administrator

#080116.01

Whereas the Norwich Township Trustees established a new position of Township Administrator at their meeting on November 26, 2007, via resolution 07-80, and

Whereas the newly created position has been advertised in local newspapers, resultin in sixty-four individuals applying for the position, and

Whereas the Trustees and Fiscal Officer have interviewed candidates for the position,

We hereby move to hire Wayne A. Warner as the Township Administrator for Norwich Township, effective February 16, 2008, at an annual salary of \$85,000 subject to the completion of an employment contract agreeable to both the Township and the employee.

Moved by: Mr. Buck
Seconded by: Mr. Cope

Voting:

Mr. Buck: Yes
Mr. Cope: Yes
Mr. Earman: Yes

Special meeting of January 16, 2008 adjourned at 12:05 p.m.


Larry Earman, Chairman



Jamie Miles, Fiscal Officer



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4283 DAVIDSON ROAD, HILLIARD, OHIO

Held **January 22, 2008**

The meeting was called to order by Mr. Larry Earman, Chair.

Roll Call – **Larry Earman, Chair - Present**
Chuck Buck, Trustee - Present
Mike Cope, Trustee - Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

On behalf of Allstate Insurance, Matt Lynch presented to Chief Long a \$500 donation to the Fire Dept. Heart Fund. Mr. Lynch noted that this was his agency's opportunity to give back to the community. In other matters, Chief Long reported that there has been no progress with the ramp at the Station 81 trailer due to weather related issues. In addition, there has been no change to the property located at 3588 Cemetery Road. Mr. Buck recommended and the Board agreed to pursue the necessary legal process to seek resolution with this location and with the Thoburn property location. Mr. Buck noted that multiple complaints have been received by the Franklin County Board of Health but no progress has been made. Chief Long reported that he received one qualified applicant for the vacant captain position.

CEMETERY & ROADS DEPARTMENT

Mr. Montgomery reported that he would compare all options related to the purchase of replacements mowers and provide a recommendation to the Board by the end of this week.

JOINT SAFETY BUILDING

Mr. McDermitt reported that the weather has caused a delay in getting the remaining concrete poured in the basement. On a more positive note, 90% of the electrical work has been completed in the basement and the structural steel work is completed for the existing structure area. The wood trusses have been delivered and will begin to mount them. Mr. McDermitt estimates that construction is 10 days behind; however, he expects that this time can be made up.

Resolution to Amend Temporary Appropriations for 2008

Motion by Mr. Buck, seconded by Mr. Cope, to amend the temporary appropriations for 2008 adopted December 27, 2007 for \$8,800,000 in capital improvements not spent in 2007 related to the Joint Safety Building. Unanimously approved. Motion passed. #080122.01

Approval of Trustee Meeting Minutes for 12/27/07 and 01/03/08

Motion by Mr. Buck, seconded by Mr. Cope, for the approval of the Norwich Township Trustee meeting minutes for December 27, 2007 and January 3, 2008. Unanimously approved. Motion passed. #080122.02

Appointment of Vacant Captain Position

Motion by Mr. Buck, seconded by Mr. Cope, to appoint Lt. Eric Manske to the rank of Captain for the Fire Prevention Bureau. Unanimously approved. Motion passed. #080122.03



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **January 22, 2008**

POD Design Contract Approval

Motion by Mr. Buck, seconded by Mr. Cope, to approve POD Design's contract for fencing for the Norwich Township Joint Safety Building at an approximately cost of \$150,000. Unanimously approved. Motion passed. #080122.04

Executive Session

Motion by Mr. Buck, seconded by Mr. Cope, to adjourn into executive session to discuss legal matters related to the construction of the Joint Safety Building and personnel matters. Unanimously approved. Motion passed. #080122.05

Motion by Mr. Cope, seconded by Mr. Buck, to adjourn from executive session. Unanimously approved. Motion passed. #080122.06

Meeting of January 22, 2008 adjourned at 7:58 p.m.

Handwritten signature of Larry Earman in cursive script.

Larry Earman, Chairman

Handwritten signature of Jamie Miles in cursive script.

Jamie Miles, Fiscal Officer

**NORWICH TOWNSHIP
RESOLUTION #080122.01
AMENDED TEMPORARY APPROPRIATIONS FOR 2008**

Whereas the Township anticipates having sufficient carry over funds and revenue in 2008 to operate the Township functions, and

Whereas the temporary appropriations for 2008 adopted on December 27, 2007, did not include \$8,800,000 in capital improvements not spent in 2007 related to the joint safety building,

Now therefore, be it resolved that the following amended temporary appropriations are approved for 2008, by increasing the capital improvements general fund amount from \$50,000 to \$8,850,000:

	Total	Payroll & Benefits	Other	Capital Improvements	Transfers Out
General Fund	\$9,846,600	\$340,100	\$256,500	\$8,850,000	\$400,000
Fire District Fund	\$10,910,600	\$9,772,600	\$768,000	\$370,000	\$0
Police District Fund	\$326,900	\$0	\$326,900	\$0	\$0
Cemetery Fund	\$548,450	\$393,850	\$54,600	\$100,000	\$0
Gas Tax Fund	\$260,000	\$0	\$260,000	\$0	\$0
Motor Vehicle Fund	\$31,000	\$0	\$31,000	\$0	\$0
Merris Weiler Fund	\$0	\$0	\$0	\$0	\$0
Cemetery Bequest Fund	\$0	\$0	\$0	\$0	\$0
	<u>21,923,550</u>	<u>10,506,550</u>	<u>1,697,000</u>	<u>9,320,000</u>	<u>400,000</u>

Moved by: Chuck Buck
Second by: Mike Cope

Voting:
Chuck Buck Yes
Mike Cope Yes
Larry Earman Yes

Adopted this 21st day of January, 2008



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **February 4, 2008**

The meeting was called to order by Mr. Larry Earman, Chair.

Roll Call – **Larry Earman, Chair - Present**
Chuck Buck, Trustee - Present
Mike Cope, Trustee - Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

AEP

Mr. Cope reported that AEP has become fairly locked into removing everything over 15 feet as it relates to the power lines. Hilliard City Council continues to negotiate with AEP in asking them to amend the policy. Mr. Cope asked the Board to consider lending support to the effort.

HILLIARD POLICE REPORT

Chief Garnett provided the statistical report for December and reported that there were six OVIs, 14 parking violations, 15 property damage reports, and 13 radar details completed. Chief Garnett noted that his staff has been notified of the transient vendor policy enforcement for the Township and that there are no known complaints on any transient vendors. Mr. Cope asked how many of the OVIs have been prosecuted and Chief Garnett reported that it is too soon to know.

FIRE DEPARTMENT

Chief Long reported that we are still at the same place with the Station 81 ramp due to weather. Also, he has not heard anything from the City about pursuing the purchase of the Station 81 trailer. Lastly, the replacement firefighter will be tabled for further discussion.

CEMETERY & ROADS DEPARTMENT

Mr. Montgomery reported that the dump truck has been ordered. Based upon the replacement mower proposals provided to the Board, Mr. Montgomery has no preference for the brand; however, he requests that the three replacement mowers are the same type for repair and maintenance purposes.

JOINT SAFETY BUILDING

Mr. McDermitt reported that one third of the trusses were up over the existing structure and all of the underground electrical work has been completed and inspected in this same area. The basement is ready to be poured this week assuming the weather cooperates. Mr. Buck asked about the status of the remaining metal studs and Mr. McDermitt reported that there were more studs to be put in around the new area of the building and this would take place over the next few weeks.

TRUSTEE – OLD BUSINESS

Mr. Buck reported that as of Saturday nothing has been done with the properties located at 3588 Cemetery Road and 3226 Thoburn Road. Due to this, both properties have been forwarded to the Township legal counsel to pursue legal action to get the properties cleaned up.



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **February 4, 2008**

Approval of Trustee Meeting Minutes for 1/16/08 and 01/22/08

Motion by Mr. Cope, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for January 16, 2008 and January 22, 2008. Unanimously approved. Motion passed. #080204.01

Approval to Purchase John Deere Mowers

Motion by Mr. Buck, seconded by Mr. Cope, to purchase three John Deere replacement mowers with trade-ins. Unanimously approved. Motion passed. #080204.02

Executive Session

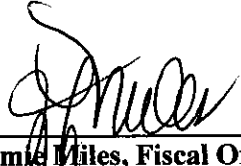
Motion by Mr. Buck, seconded by Mr. Cope, to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) for the investigation of a complaint against a public employee. Unanimously approved. Motion passed. #080204.03

Motion by Mr. Cope, seconded by Mr. Buck, to adjourn from executive session. Unanimously approved. Motion passed. #080204.04

Meeting of February 4, 2008 adjourned at 12:40 p.m.



Larry Earman, Chairman



Jamie Miles, Fiscal Officer



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **February 19, 2008**

The meeting was called to order by Mr. Larry Earman, Chair.

Roll Call – **Larry Earman, Chair - Present**
Chuck Buck, Trustee - Present
Mike Cope, Trustee - Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long introduced Eric Manske and formally recognized his promotion to rank of Captain of the Fire Prevention Bureau. In addition, Chief Long recognized firefighters Tony Campbell, Marty Spencer, and Kevin Hayes for five years of service with the department. Chief Long requested formal motions for other staffing changes as detailed below. Chief Long reported that firefighters Kris Lanning and Shave Gavin were competing in the forty-story climb at Rhodes State Office Tower to benefit the Cystic Fibrosis foundation. In support of this benefit, the Board of Trustees collectively made a personal pledge of five dollars per floor climbed.

On behalf of Lt. Warren, Chief Long submitted a proposal to contract with Netwave Corporation for computer IT support for the entire Township. Currently, this function has been handled mostly internally by Lt. Warren. In an effort to meet the increasing demands of this function and looking toward future needs with the joint safety building, Lt. Warren and Chief Long feel it is important and necessary to make this change. Mr. Buck recognized Lt. Warren's past efforts and agreed that it was now time to make the change. Mr. Cope indicated that the Township is entering a new era with a Township Administrator and new building he feels that the function needs to be looked at comprehensively; however, given the acute need he agreed to support the contract on a temporary basis only. Mr. Cope indicated that the process is not something he would allow to happen in the future.

Lastly, as follow up to a recently reported nursing home fire, Mr. Earman noted that now is the time to have discussions regarding Hickory Chase, the Township's first multi-story retirement facility. Chief Long reported that currently there are procedures in place for the evacuation of nursing homes and high rises; however, the Fire Department has begun working closely with Hickory Chase to ensure best operating practices. In addition, as the buildings move toward final stages, the department will be taking advantage of training opportunities within these buildings.

CEMETERY & ROADS DEPARTMENT

Mr. Montgomery provided a copy of the weed control proposal from Deep Green for Wesley Chapel. Mr. Montgomery noted that the proposal was a three hundred dollar increase per application over last years' cost. Mr. Buck noted that Deep Green was licensed to do the applications and the cost of fertilizer has skyrocketed due to natural gas price increases.



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **February 19, 2008**

JOINT SAFETY BUILDING

Mr. McDermitt reported that all concrete above grade and in the basement had been poured and the boiler and sprinkler lines were in process. The masonry contractor is expecting to have seventy-five percent of the walls complete and the second floor steel structures are to be set this week. In addition, Mr. McDermitt confirmed that a subcontractor has left a sizable opening in the pavement along Main Street that must be repaired immediately per the City of Hilliard. Altman Construction is ultimately responsible for getting the repair made and Mr. McDermitt is working with them to bring resolution to the situation. Discussion of the landscape change order was tabled for further review by the Board.

TRUSTEE – OLD BUSINESS

Chief Long reported that a Fire Inspector and Township legal counsel have scheduled a site inspection for this Friday for the properties located at 3588 Cemetery Road and 3226 Thoburn Road.

TRUSTEE – NEW BUSINESS

As it relates to trash service, Mr. Buck noted that included in the current contract with Local Waste Services there is a clause to extend the service contract an additional year. Mr. Buck wanted to make residents aware of this option and invited them to provide feedback about this option.

As it relates to the Darby Accord, Mr. Buck reported that the Board had received an invitation from Brown Township on behalf of the Dig Darby Accord Working Group to sit on the newly formed Open Space Advisory Council (OSAC), a key implementation initiative recommended by the Accord. Mr. Earman noted that he had received confirmation through legal counsel that the City of Hilliard is adopting the Darby Accord in some form. Mr. Buck noted that the City of Hilliard is being forced to adopt the Accord in order to have access to sewer and water. As follow up to prior discussions about Darby Accord, Mr. Buck confirmed that his position on the matter has not changed. Mr. Buck believes Darby Accord is bad public policy because it creates a conservation area without adequate compensation to property owners. Mr. Earman noted that in essence, the Accord will take all of the taxes, schools will get their portion, no one else will get their share, yet who is going to provide police and fire services to this area. In addition, residential development would create a substantial impact to both the Hilliard City Schools and Southwestern schools. Without answers to these questions, Mr. Earman cannot consider support for the Accord. Mr. Cope agreed that more information is necessary in order to consider any change in the Township's position. Mr. Cope requested that Mr. Warner begin discussions with the City of Hilliard's legal counsel regarding their position.

Approval of Terms and d Conditions of Township Administrator

Motion by Mr. Buck, seconded by Mr. Cope, for the approval of a resolution hiring and establishing the terms and conditions of employment for the Norwich Township Administrator. Unanimously approved. Motion passed. See file. #080219.01

Approval of Trustee Meeting Minutes for 2/4/08

Motion by Mr. Buck, seconded by Mr. Cope, for the approval of the Norwich Township Trustee meeting minutes for February 4, 2008. Unanimously approved. Motion passed. #080219.02



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
Held 4283 DAVIDSON ROAD, HILLIARD, OHIO
February 19, 2008

Approval to Promote Inspector Roberts to Lieutenant

Motion by Mr. Buck, seconded by Mr. Cope, to promote Inspector Ed Roberts to Lieutenant of the Fire Prevention Bureau. Unanimously approved. Motion passed. #080219.03

Approval to Hire Jason Welsh as Firefighter

Motion by Mr. Cope, seconded by Mr. Buck, to hire Jason Welsh to the position of Firefighter. Unanimously approved. Motion passed. #080219.04

Approval of Computer Network Support Contract with Netwave Corporation

Motion by Mr. Buck, seconded by Mr. Earman, to approve entering into a contract with Netwave Corporation for computer network support services at an estimated annual cost of \$26,016. Unanimously approved. Motion passed. #080219.05

Approval of Deep Green's Weed Control Proposal

Motion by Mr. Buck, seconded by Mr. Cope, to approve the weed control proposal from Deep Green for service at Wesley Chapel Cemetery at a cost of \$4,350 per application. Unanimously approved. Motion passed. #080219.06

Meeting of February 19, 2008 adjourned at 7:40 p.m.

Handwritten signature of Larry Earman in black ink.

Larry Earman, Chairman

Handwritten signature of Jamie Miles in black ink.

Jamie Miles, Fiscal Officer



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **March 3, 2008**

The meeting was called to order by Mr. Larry Earman, Chair.

Roll Call – **Larry Earman, Chair - Present**
Mike Cope, Trustee - Present

Chuck Buck, Trustee - Absent

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Netwave representatives, Bill Costner and Clay Burkle addressed the Board about the services to be provided by their proposed computer network support contract. In response to Mr. Cope's inquiries, Mr. Costner noted that Netwave's system provides 24-hour, 7-days a week of continuous monitoring of the Township's entire network system including internet activity and computer usage. In other matters, Chief Long provided to the Board the Monthly Run Comparison report for 2008 for their review and further discussion of reporting timeframes. He also reported that firefighters Kris Lanning and Shave Gavin completed the forty-story climb at Rhodes State Office Tower to benefit the Cystic Fibrosis foundation in 9:57 and 10:20 respectively.

CEMETERY & ROADS DEPARTMENT

Mr. Montgomery provided digital photos of a Danford Square residents' driveway where patchwork was pulled up during snow removal. Mr. Earman confirmed that Danford Square is scheduled for repavement work later this year that would address the poor craftsmanship of the driveway patchwork. In the interim, the Board authorized the Road Dept. to proceed with repairing the damage. Mr. Montgomery reported that he had received another phone call from a previous life-long resident who now resided outside of the Township wanting to purchase cemetery plots. After some discuss by the Board, Mr. Earman noted that unfortunately the current requirements do not permit this. Mr. Earman requested that the next newsletter highlight the requirements for purchasing cemetery plots.

TRUSTEE – OLD BUSINESS

Chief Long reported that a site inspection was completed last week for the properties located at 3588 Cemetery Road and 3226 Thoburn Road. Legal Counsel is awaiting the sheriff's auction sale to take place this Friday and will then proceed with preparing the necessary paperwork to pursue action.

Approval of Trustee Meeting Minutes for 2/19/08

Motion by Mr. Cope, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for February 19, 2008. Unanimously approved. Motion passed. #080303.01

Approval of Pay Increase for Assistant Fiscal Officer

Motion by Mr. Cope, seconded by Mr. Earman, to increase the hourly rate of the Assistant Fiscal Officer to \$16.00 per hour. Unanimously approved. Motion passed. #080303.02



RECORD OF PROCEEDINGS

Minutes of ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*
Held ***4283 DAVIDSON ROAD, HILLIARD, OHIO***
March 3, 2008

Approval for Norwich Township to Pick Up the Statutorily Required Contribution to OPERS for the Township Administrator

Motion by Mr. Cope, seconded by Mr. Earman, pursuant to the IRC Section 414(h) (2) Norwich Township Board of Trustees will assume and pay the contributions statutorily required by the Ohio Public Employees Retirement System (OPERS) for the position of Township Administrator. Unanimously approved. Motion passed. See file. #080303.03

Approval to Join Coalition of Large Ohio Urban Townships (CLOUT)

Motion by Mr. Cope, seconded by Mr. Earman, to approve joining the Coalition of Large Ohio Urban Townships (CLOUT). Unanimously approved. Motion passed. See file. #080303.04

Appointment of Fiscal Officer as Designee for Certified Public Records Training

Motion by Mr. Cope, seconded by Mr. Earman, to appoint the Fiscal Officer as designee for the purposes of attending certified public records training on behalf of Trustee Cope. Unanimously approved. Motion passed. See file. #080303.05

Resolution 07-09 Amendment of Group Life Insurance Coverage for Elected Officials

Motion by Mr. Cope, seconded by Mr. Earman, to amend Resolution 07-09 to decrease group life insurance coverage for elected officials to \$50,000 in accordance with ORC 505.60. Unanimously approved. Motion passed. #080303.06

Approval of 2008 Trash Collection Exemptions

Motion by Mr. Cope, seconded by Mr. Earman, to approve the requests received from residents for exemption of trash collection and related charges for 2008. Unanimously approved. Motion passed. See file. #080303.07

Meeting of March 3, 2008 adjourned at 12:35 p.m.

Handwritten signature of Larry Earman in black ink.

Larry Earman, Chairman

Handwritten signature of Jamie Miles in black ink.

Jamie Miles, Fiscal Officer

Resolution No. 080303.03

**Resolution that Norwich Township Will Pick Up the
Statutorily Required Contribution to the
Ohio Public Employees Retirement System
For Township Administrator Wayne A. Warner
Pursuant to the IRC Section 414(h)(2)**

The Board of Trustees of Norwich Township, Franklin County, Ohio met in regular session at Noon on March 3, 2008 with the following members present:

Mr. Cope and Mr. Earman

Mr. Cope moved for the adoption of the following resolution:

WHEREAS, pursuant to federal and Ohio laws, the Norwich Township Board of Trustees may offset future salary increases and “pick up” (assume and pay) the contributions statutorily required by such elected officials and covered employees to the Ohio Public Employees Retirement System (OPERS) and such individuals will not be required to pay federal and state income taxes on such contributions; and

NOW THEREFORE BE IT RESOLVED BY THE NORWICH TOWNSHIP BOARD OF TRUSTEES, FRANKLIN COUNTY, OHIO THAT:

Section 1: Effective February 18, 2008, the full amount of the statutorily required employee contributions to OPERS shall be picked up and paid as a fringe benefit by Norwich Township for each person within any of the classes established in Section 2 herein. The pick up shall be an offset against future salary increases. This “pick up” by Norwich Township shall be designated as public employee contributions and shall be in lieu of contributions to OPERS by each person within any of the classes established in Section 2 herein. No person subject to this “pick up” shall have the option of choosing to receive the statutorily required contribution to OPERS directly instead of having it “picked up” by Norwich Township or of being excluded from the “pick up”. Norwich Township shall, in reporting and making remittance to OPERS, report that the public employees contribution for each person subject to the “pick up” has been made as provided by the statute. Therefore, contributions, although designated as employee contributions, are employer-paid, and employees do not have the option to receive the contributions directly. All contributions are paid by the employer directly to the plan.

Section 2: The “pick up” by Norwich Township provided by this resolution shall apply only to Norwich Township Administrator Wayne A. Warner.

Section 3: Under the fringe-benefit method of employer pick up, salary is not modified; however, the employer will pay the employees’ statutorily required contribution to OPERS.

Section 4: The Fiscal Officer is hereby authorized and directed to implement the provisions of this resolution to institute the “pick up” of the statutorily required contributions to OPERS for those persons reflected in Section 2 herein so as to enable him to have his employee contributions paid by the employer.

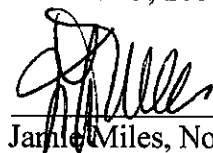
Voting Thereon:

Mr. Cope – Yes

Mr. Earman – Yes

Resolution #080303.03 adopted March 3, 2008.

Fiscal Officer's certification:

A handwritten signature in black ink, appearing to read 'Jamie Miles', is written over a horizontal line.

Jamie Miles, Norwich Township Fiscal Officer

Resolution to Join the Coalition of Large Ohio Urban Townships (CLOUT)

The Board of Trustees of Norwich Township, Franklin County, Ohio met in regular session at noon on March 3, 2008 with the following members present: Mr. Cope and Mr. Earman.

Mr. Cope moved for the adoption of the following resolution:

WHEREAS, Section 505.241 of the Ohio Revised Code grants the authority to a board of township trustees to authorize its elected officers to join an association or nonprofit organization formed for the improvement of township government; and

WHEREAS, Section 505.241 of the Ohio Revised Code further grants the authority to a board of township trustees to appropriate from its general fund an amount sufficient to pay the dues, subscription costs, or membership changes of such association or nonprofit organization; and

WHEREAS, the Coalition of Large Ohio Urban Townships (CLOUT) which is part of the Ohio Township Association qualifies as an association or nonprofit organization formed for the improvement of township government; and

WHEREAS, the Board wishes for its members to participate as members of the Coalition of Large Ohio Urban Townships; and

WHEREAS, Norwich Township is eligible to be a member of the Coalition of Large Ohio Urban Townships (CLOUT) based on its 2008 budget of \$21.9 million.

NOW THEREFORE BE IT RESOLVED THAT the Board of Township Trustees of Norwich Township, Franklin County, Ohio hereby authorize Norwich Township to become a member of the Coalition of Large Ohio Urban Townships (CLOUT) as part of the Ohio Township Association.

Mr. Earman seconded the motion to adopt the Resolution. On the roll call being called, the vote result as follows:

Voting Thereon: Mr. Cope - Yes Mr. Earman - Yes

Resolution # 080503.04 adopted March 3, 2008.

Fiscal Officer's certification:



Jamie Miles, Norwich Township Fiscal Officer

Resolution No.080303.05
**Resolution to Appoint Fiscal Officer Jamie Miles
To Attend Certified Public Records Training as the
Designee for Trustee Mike Cope per ORC Section
149.43(E)(1)**

The Board of Trustees of Norwich Township, Franklin County, Ohio met in regular session at Noon on March 3, 2008 with the following members present:

Mr. Cope and Mr. Earman.

Mr. Cope moved for the adoption of the following resolution:

WHEREAS, Section 149.43 of the Ohio Revised Code requires that all elected officials attend training on public records certified by the Attorney General; and

WHEREAS, Section 143.43(E)(1) of the Ohio Revised Code further permits that elected officials may appoint an appropriate designee for the purposes of attending this certified public records training;

**NOW THEREFORE BE IT RESOLVED BY THE MADISON TOWNSHIP
BOARD OF TRUSTEES, FRANKLIN COUNTY, OHIO:**

That Fiscal Officer Jamie Miles is appointed to attend certified public records training as the designee for Trustee Mike Cope.

Mr. Earman seconded the motion to adopt the Resolution. On the roll call being called, the vote result as follows:

Voting Thereon:	Mr. Cope – Yes
	Mr. Earman - Yes

Resolution #080303.05 adopted March 3, 2008.

Fiscal Officer's certification:



Jamie Miles, Norwich Township Fiscal Officer



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **March 17, 2008**

The meeting was called to order by Mr. Larry Earman, Chair.

Roll Call – **Larry Earman, Chair - Present**
Mike Cope, Trustee - Present
Chuck Buck, Trustee - Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long introduced Ed Roberts and formally recognized his promotion to rank of Lieutenant of the Fire Prevention Bureau. In addition, Chief Long verified that given the blizzard conditions this past weekend there were many fire/EMS runs with only minor damage reported to one medic due to it being stuck in the snow.

CEMETERY & ROADS DEPARTMENT

Mr. Earman commended Mr. Montgomery and his crew for their efforts in keeping the Township roads cleared during the blizzard conditions this past weekend. Mr. Buck and Mr. Cope both noted that they received nothing but positive comments about the Road Dept's efforts.

JOINT SAFETY BUILDING

Mr. McDermitt reported that construction continued throughout the winter storm last week. After providing a review of the progress, Mr. McDermitt recommended that the Board not accept a subcontractors request for blown in insulation in the truss area. Mr. McDermitt noted that the specs called for backed insulation. Based upon this and Mr. McDermitt's recommendation, the Board is against the blown in insulation in support of the backed insulation.

PERIMETER FENCE PROJECT

Jeff Anderson of POD Design recommended that the Board award the Perimeter Fence project to Nationwide Construction Group. According to Mr. Anderson, Nationwide Construction Group was the low bidder and the background check on this firm came back fine. In addition, Mr. Anderson reviewed the materials planned for use and that was fine.

DARBY ACCORD

Mr. Buck reported that he addressed Hilliard City Council about his position on the Darby Accord at last week's council meeting. Mr. Buck's position on the issue has not changed, however, after some follow up discuss, he is willing to consider the Township being a part of the Open Space Advisory Council if it is truly an advisory committee. Mr. Cope echoed the same feelings about the committee and noted that he still has many concerns as it relates to the impact fees and the entire Accord itself. Mr. Cope noted that the Board would need to continue to monitor the issue.

TRUSTEE – OLD BUSINESS

Mr. Earman requested Fire Captain Manske to come forward to address the Board of his findings related to the inspection of the property located at 3588 Cemetery Road. In summary, the Township



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4283 DAVIDSON ROAD, HILLIARD, OHIO

Held

March 17, 2008

has received numerous complaints on the burnt structure that is remaining following a fire training drill. Multiple requests by Fire Captain Midgley and the Franklin County Board of Health to have the property owner remove the structure have failed.

Fiscal Officer Miles swore in Captain Eric Manske and he submitted his affidavit to the Board, as well as, a portfolio of pictures of the burnt structure. According to Captain Manske, the property located at 3588 Cemetery Road has a structure that is unsafe, insecure, and structurally defective. In addition, pictures verify that other junk, fallen timber and debris have littered the property. In the Board's opinion, such debris constitutes a nuisance.

Absent any comments from the floor, the Board took action to pass the following Resolution:

Resolution Setting Hearing And Providing Notice Concerning A Structurally Defective, Insecure and Unsafe Structure And Declaring The Property Owned By Bryan Hogue, As Trustee For The Cemetery Road Trust, Located At 3588 Cemetery Road In Norwich Township, Franklin County, Ohio, A Nuisance

Motion by Mr. Buck, seconded by Mr. Cope to adopt the above Resolution declaring 3588 Cemetery Road a nuisance and establishing a hearing date of April 7, 2008 at 7:00 pm. Unanimously approved. Motion passed. #080317.01

Resolution Approving the Nomination of William Lotz, Sr. to Serve as Representative of the Franklin County Townships on the SWACO Board of Trustees

Motion by Mr. Buck, seconded by Mr. Cope, for the approval to nominate William Lotz, Sr. to serve as the representative of the Franklin County Townships on the SWACO Board of Trustees. Unanimously approved. Motion passed. See file. #080317.02

Approval to Award the Fence Contract to Nationwide Construction

Motion by Mr. Buck, seconded by Mr. Cope, to award the Perimeter Fence project to the lowest bidder, Nationwide Construction and to accept the Alternate A-1 Brick Columns for this project. Unanimously approved. Motion passed. #080317.03

Approval to Adopt 2008 Temporary Appropriations as the Permanent Appropriations

Motion by Mr. Cope, seconded by Mr. Buck, to approve the 2008 Temporary Appropriations as the 2008 Permanent Appropriations. Unanimously approved. Motion passed. #080317.04

Meeting of March 17, 2008 adjourned at 7:00 p.m.

Handwritten signature of Larry Earman in black ink.

Larry Earman, Chairman

Handwritten signature of Jamie Miles in black ink.

Jamie Miles, Fiscal Officer

AFFIDAVIT

**STATE OF OHIO
COUNTY OF FRANKLIN, SS:**

I, **Captain Eric Manske**, being first duly cautioned and sworn, depose and state upon personal knowledge that all of the following facts are true:

1. I am Captain of the Norwich Township Fire Department Fire Prevention Bureau. I have been employed by the Norwich Township Fire Department, full time, since 1994, and I have been in Norwich Township Fire Prevention Bureau since 1994. I am a certified fire safety inspector pursuant to the provisions of §3737.34 of the Ohio Revised Code. Part of my responsibilities and that of the Fire Prevention Bureau include fire investigation, code enforcement and public education. Code enforcement includes fire safety inspections, life safety inspections and building plan reviews.

2. I am making this affidavit for the purpose of providing the Norwich Township Board of Trustees with evidence regarding the structural soundness and overall state of the residential structure located at 3588 Cemetery Road, Hilliard, Ohio 43026 (hereinafter the "Structure"). The Structure is located within the unincorporated area of Norwich Township.

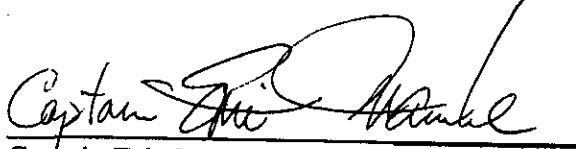
3. The Structure is owned by Bryan Hogue as Trustee of the Cemetery Road Trust. The interior of the Structure, with permission of the property owner, had been used at one point in time by the Norwich Township Fire Department for firefighter training from October 4th – 15th, 2006. Fires were set to the interior of the Structure that ultimately led to the conditions listed below.

4. On February 22, 2008, I and Norwich Township Administrator Wayne Warner viewed and inspected the Structure. It became readily apparent that the Structure was insecure, unsafe and structurally defect due to extensive fire damage and neglect. As is evidenced by the photographs taken upon the inspection, the roof of the Structure was entirely missing in several places and lacked structural integrity; the Structure is missing a front door and numerous windows; the window frames and the surrounding areas of the windows lacked structural integrity; the Structure contained a large hole in the side at and/or near the foundation; and otherwise the Structure had extensive fire damage to the interior components. The photographs are attached to this Affidavit and incorporated herein by this reference.

5. It is my professional opinion, as Captain of Fire Prevention Bureau of the Norwich Fire Department and as a Certified Fire Inspector, that the Structure, by virtue of the roof lacking structural integrity; the missing of a front door and numerous windows; the windows and surrounding areas lacking structural integrity; the large hole at and/or near the foundation; and the overall extensive fire damage to the interior components, is

insecure, unsafe and structurally defective, and endangers the safety of persons and property and otherwise constitutes a nuisance.

FURTHER, AFFIANT SAYETH NAUGHT

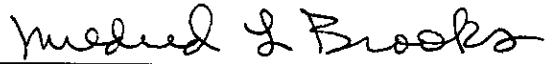


Captain Eric Manske
Norwich Township Fire Prevention Officer

Sworn to before me and subscribed in my presence on this 14th day of March, 2008.



MILDRED L. BROOKS
Notary Public, State of Ohio
My Commission Expires 11/23/2009



Notary Public

RESOLUTION NO. 080317.01

**A RESOLUTION SETTING HEARING AND PROVIDING
NOTICE CONCERNING A STRUCTURALLY DEFECTIVE, INSECURE AND
UNSAFE STRUCTURE AND DECLARING THE PROPERTY OWNED BY BRYAN
HOGUE, AS TRUSTEE FOR THE CEMETERY ROAD TRUST, LOCATED AT 3588
CEMETERY ROAD IN NORWICH TOWNSHIP, FRANKLIN COUNTY, OHIO, A
NUISANCE**

PREAMBLE

WHEREAS, the Norwich Township Fire Department has found the former residence (the "Structure") located at 3588 Cemetery Road in Norwich Township, Franklin County, Ohio, (the "Property") to be structurally defective, insecure and unsafe; and

WHEREAS, pursuant to Ohio Revised Code Section 505.86, the Board of Trustees of Norwich Township, Franklin County, Ohio (the "Board") is authorized to remove a structurally defective and unsafe structure if corrective measures are not taken within thirty (30) days after notice to the property's owners and lienholders of record; and

WHEREAS, the Board has also found the Property to be littered with debris, in particular with timber, fallen spouting, lumber and other debris (the "Debris"); and

WHEREAS, pursuant to Ohio Revised Code Section 505.87, the Board is authorized to determine that the maintenance of debris upon a property constitutes a nuisance and order the property owner to remove such debris, and if the owner fails to remove the debris or make arrangements within an allotted time period, the Board may proceed to remove the debris and enter the costs on the tax duplicate for the property; and

WHEREAS, in connection with proceedings pursuant to Section 505.86 of the Ohio Revised Code, the Board must also hold a due process hearing so that the property owners and lienholders may be heard; and

WHEREAS, it is in the best interests of Norwich Township (the "Township") and its residents to proceed under Ohio Revised Code Sections 505.86 and 505.87 in order to remove the structurally defective, insecure and unsafe Structure on the Property and to order the removal of the Debris from the Property.

RESOLUTION

NOW THEREFORE, be it resolved by the Board of Trustees of Norwich Township, Franklin County, Ohio that the following Resolution be, and it hereby is, adopted:

RESOLVED, that the Board hereby orders the following action in connection with the Structure and the Debris located at 3588 Cemetery Road, Norwich Township, Franklin County, Ohio:

1. As provided in Ohio Revised Code Section 505.86 and 505.87, the Board directs the Township Administrator to notify the record owners and all lienholders of the Property as listed in the title search performed by the Township that the Structure thereon has been found to be structurally defective, insecure and unsafe by the Norwich Township Fire Department and that the Board has determined that the Debris on the Property is a nuisance; and further that the Structure and the Debris must be removed to the satisfaction of the Board or arrangements made to remove the Structure and the Debris within thirty (30) days from the receipt of the notice.

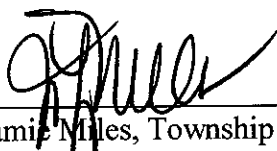
2. The Board shall hold a hearing on April 21, 2008, 2008 at 7 p.m. at the Norwich Township Fire Department located at 4283 Davidson Road, Hilliard, Ohio, 43026, to allow the owners and lienholders to be heard, and if the Structure and the Debris are not removed, or arrangements made for such work, before the time set for the hearing, to consider the removal by the Board of the Structure and the Debris from the Property. The Township Administrator is authorized and directed to notify the owners and lienholders of the date, time, place and purpose of this hearing.
3. If, after the hearing, the Board determines that it shall remove the Structure and the Debris, all expenses incurred in such work shall be paid out of the unappropriated monies in the Township's general fund and all such costs and expenses shall be reported to the Franklin County Auditor for entry upon the tax duplicate as a lien upon the Property and for collection and reimbursement to the Township's general fund as provided in Ohio Revised Code Sections 505.86 and 505.87.
4. This Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to, Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

This Resolution shall take effect and be in force from and after the date of enactment.

**NORWICH TOWNSHIP BOARD OF
TRUSTEES, FRANKLIN COUNTY, OHIO**

Adopted: March 17, 2008

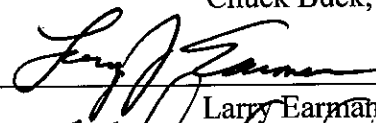
Attest and Certified



Jamie Miles, Township Fiscal Officer



Chuck Buck, Trustee



Larry Earnan, Trustee



Mike Cope, Trustee

Resolution No. 080317.02

**Resolution Approving the Nomination of William Lotz, Sr to
Serve as Representative of the Franklin County Townships
on the SWACO Board of Trustees**

The Board of Trustees of Norwich Township, Franklin County, Ohio met in regular session at 6:30 pm on March 17, 2008 with the following members present: Mr. Earman, Mr. Cope, and Mr. Buck.

Mr. Buck moved for the adoption of the following resolution:

WHEREAS, in accordance with Amended Substitute H.B. 592, the Franklin County Board of Commissioners ratified the establishment of SWACO; and

WHEREAS, Section 343.011 of the Ohio Revised Code sets for the makeup of the Board of Trustees of SWACO; and

WHEREAS, one member of the SWACO Board of Trustees must represent townships in Franklin county; and

WHEREAS, the township representative must be a township trustee that is chosen by a majority of the Board of Trustees in Franklin County.

**NOW THEREFORE BE IT RESOLVED BY THE MADISON TOWNSHIP
BOARD OF TRUSTEES, FRANKLIN COUNTY, OHIO THAT:**

1. Township Trustee William Lotz, Sr. of Jackson Township is hereby approved by this Board of Trustees to serve as member of the SWACO Board of Trustees and represent Franklin County Townships for a two-year term until June 20, 2010.
2. This resolution shall be in full force and effect from and immediately upon adoption.

3.
Mr. Cope seconded the motion to adopt the Resolution. On the roll call being called, the vote result as follows:

Voting Thereon:

Mr. Earman - Yes
Mr. Cope - Yes
Mr. Buck - Yes

Resolution # 080317.02 adopted March 17 2008.

Fiscal Officer's certification:

J. Miles
Jamie Miles, Norwich Township Fiscal Officer



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **April 7, 2008**

The meeting was called to order by Mr. Larry Earman, Chair.

Roll Call – **Larry Earman, Chair - Present**
Mike Cope, Trustee - Present
Chuck Buck, Trustee - Present

Also Present - **Bob Kaufman, Asst. Fire Chief**
Steve Montgomery, Roads/Cemetery Dept.

HILLIARD POLICE REPORT

Chief Garnett provided the statistical reports for January, February, and March and reviewed each month. In general all months reflect normal activity within the Township. As a follow up to prior reported data, Mr. Cope asked Chief Garnett to confirm how many of the previous OVIs had been successfully prosecuted. Chief Garnett indicated that this could be tracked, however, he did not have that information with him today.

FIRE DEPARTMENT

Asst. Chief Kaufman reported that through the end of March 2008 the Fire Department has been dispatched on 865 runs, down a bit from last year.

CEMETERY & ROADS DEPARTMENT

Mr. Montgomery noted that the 2008 Road Project listing had been received from the Franklin County Engineers. Mr. Montgomery suggested that the Township consider getting back to a two year cycling pattern as it relates to the road projects. Mr. Montgomery also noted that Schirtzinger Road was the biggest concern as it relates to action needed. Overall, the Board had a number of questions that need to be addressed prior to taking any action. The Board tabled the listing for further review and follow up with the Franklin County Engineers office. Mr. Montgomery stated that he was awaiting word from the City of Hilliard as to whether they would again be including the unincorporated Township streets in their spring street sweeping program. Mr. Buck noted that in prior years the City of Hilliard has provided this service through a reciprocating agreement.

JOINT SAFETY BUILDING

In Mr. McDermitt's absence and as a follow up to an earlier construction meeting, Mr. Buck reported that construction was roughly three and a half weeks behind, however, there is still time built in the project to catch up. He also reported that duct work, plumbing, and electrical work was progressing in all sections of the building, the truss contractor was a bit behind, and the second bay was the only remaining area for concrete flooring to be poured. Furthermore, Mr. Buck reported that two items need to be addressed immediately which include AT&T identifying where they want their lines to enter the building. Secondly, Mr. McDermitt is working to address the soil accumulation issue. Chief Garnett reported that he and Chief Long have addressed the security issues related to the building.

3588 CEMETERY ROAD

Mr. Daniel Auld, owner of 3588 Cemetery Road, addressed the Board with a request for a ninety day extension for the demolition of the housing structure with the understanding that the debris would be removed immediately. According to Mr. Auld the intention was to build a certified American Lung Association health home, however, the timing to get the architectural plans completed took an



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **April 7, 2008**

unbelievable amount of time and the initial plan came in too grand and expensive. During this time, Mr. Auld's manufacturing business has been facing some difficult financial times. Mr. Cope stated that he was appreciative of Mr. Auld's financial position and wanted to be accommodating as much as possible within the health and well being of the Township. In order to consider a time extension, Mr. Cope would need a very specific time frame with trigger points. Mr. Earman noted that a contract for the demolition would be necessary. Mr. Buck asked about the agreement that was made between Mr. Auld and the Fire Dept. at time of training. Mr. Auld stated that he did not recall a specific time frame being laid out. Mr. Cope noted that on behalf of the Township we must have a more formal process in place and that he would like a written documentation as to the communication that has taken place between the Township and Mr. Auld. The Board agreed that a ninety day extension was too long; sixty days would be more reasonable, however, they are not willing to say today what is negotiable. Mr. Buck stated that we are taking pressure from residents for allowing the situation to take place. As a last comment, Mr. Cope noted that in the future we have talked about doing a bond when we agree to do this sort of thing.

Mr. Warner noted that he had received an estimate to demo the house, remove the structure, remove the slabs, back fill the basement, and conduct an asbestos survey. The estimate was for \$12,300 and was good for ninety days from March 31st.

3226 THOBURN ROAD

Township attorney, Pete Griggs, stated that the property was bought by the first mortgagee at a sheriff's sale. Currently, he is waiting to see if they are going to assign their bid. According to Mr. Griggs, the Board can proceed against the property, however, all involved parties would need to be named including the former record owner and first mortgagee. This would need to include a public notice to the former owner's heirs. Mr. Buck recommended that the bank be contacted to find out what they are going to do with the property.

On another note, Mr. Buck noted that he has received complaints on the green house located on the west side of Dublin Road just north of Old Cemetery Road for which he did not have an address. Mr. Earman stated that the property needs to be turned into the Board of Health. Mr. Cope agreed but wanted to make sure that there is some sort of a log if we are going to proceed against these properties.

First Responders Park

Mr. Buck asked the Board to consider making a contribution to the First Responders Park. Mr. Cope is in support and suggested that maybe we could support some phase of the project. The Board is in support of starting discussions for the project.

Approval of Trustee Meeting Minutes for 3/3/08 and 3/17/08

Motion by Mr. Buck, seconded by Mr. Cope, for the approval of the Norwich Township Trustee meeting minutes for March 3, 2008 and March 17, 2008. Unanimously approved. Motion passed.

#080407.01



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **April 7, 2008**

Executive Session

Motion by Mr. Buck, seconded by Mr. Cope, to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) for the purpose of preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. #080407.02

Meeting of April 7, 2008 adjourned at 1:40 p.m.

Handwritten signature of Larry J. Earman in cursive script.

Larry Earman, Chairman

Handwritten signature of Jamie Miles in cursive script.

Jamie Miles, Fiscal Officer



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **April 21, 2008**

The meeting was called to order by Mr. Larry Earman, Chair.

Roll Call – **Mike Cope, Trustee - Present**
Chuck Buck, Trustee - Present

Larry Earman, Chair – Absent

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long recognized Lt. Ted Kienzel for fifteen years of service. Chief Long reported that the department has acquired three structures on Scioto Darby that will be used for tactical training during June. Trustees Buck and Cope acknowledged that a bond needed to be in place prior to doing the training and requested Mr. Warner to follow up on the matter.

CEMETERY & ROADS DEPARTMENT

As a follow up to the 2008 Road Project listing, Mr. Cope requested Mr. Warner to schedule a meeting to go out and review the roads prior to taking any action. Mr. Montgomery reported that the City of Hilliard recommended that we contract out the street sweeping services for this year due to their schedule. Mr. Buck requested Butch Seidle to reconsider providing this service again this year to the Township. Upon reviewing the matter, Mr. Seidle will follow up. In the meantime, Mr. Buck recommended that a quote to contract out the street sweeping be obtained.

JOINT SAFETY BUILDING

Mr. McDermitt reported that with the good weather we are gaining some ground on the lost time. The waterline is ninety-five percent complete, the salley port and masonry work have been done, and the exterior metal studs are almost complete. By the end of next week all trusses and plywood should be in place. All of the equipment is set in the basement. With the next progress report, Mr. McDermitt expects to have gained back all of the time lost due to the weather. Mr. Cope asked about the issue with the moisture barrier. Chief Long reported that essentially the brick work would be taken off and the moisture barrier replaced. Mr. Buck reported that Valley Interiors has taken full responsibility for error and it would be resolved without incident. Mr. Cope would like to see a check list of outstanding items.

4075 Dublin Road and 3740 Darbyshire Drive

Mr. Warner stated that preliminary letters have been sent to 4075 Dublin Road and 3740 Darbyshire Drive asking them to clean up the properties. According to Mr. Warner once the initial deadline has passed then a certified letter will be sent. Mr. Cope would like to see a procedure in place that details out the process for how the Township will handle property complaints.

Approval of Quote for Contracted Street Sweeping Services

Motion by Mr. Cope, seconded by Mr. Buck, to authorize Mr. Montgomery to obtain a quote to contract out the Township street sweeping services. Unanimously approved. Motion passed.

#080421.01



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **April 21, 2008**

A Resolution Declaring the Property Owned by Calloway Properties, LLC and First National Cash Refund, Inc., Located at 3226 Thoburn in Norwich Township, Franklin County, Ohio, a Nuisance

Motion by Mr. Cope, seconded by Mr. Buck, to adopt the above resolution declaring 3226 Thoburn Road a nuisance. Unanimously approved. Motion passed. #080421.02

Approval of Road/Cemetery Laborer

Motion by Mr. Cope, seconded by Mr. Buck, to approve creating a full time Road/Cemetery Laborer position. The purpose of creating this position is as a succession plan and also to address the need for a four man plowing team which will allow the Township to be more efficient and reduce fatigue. Unanimously approved. Motion passed. #080421.03

Approval of Planning Meeting for April 9, 2008 Road/Cemetery Laborer

Motion by Mr. Cope, seconded by Mr. Buck, to approve the scheduling of a planning meeting on May 9, 2008 at 9 am. Unanimously approved. Motion passed. #080421.04

Approval to Continue Hearing for 3588 Cemetery Road

Motion by Mr. Cope, seconded by Mr. Buck, to approve the continuance of a hearing for 3588 Cemetery Road to June 2, 2008. Per Mr. Warner, the property owner expects to have everything completed by May 31, 2008. Unanimously approved. Motion passed. #080421.05

Meeting of April 21, 2008 adjourned at 7:23 p.m.


Charles Wm. Buck, Trustee


Jamie Miles, Fiscal Officer

RESOLUTION NO.

A RESOLUTION DECLARING THE PROPERTY OWNED BY CALLOWAY PROPERTIES, LLC AND FIRST NATIONAL CASH REFUND, INC., LOCATED AT 3226 THOBURN ROAD IN NORWICH TOWNSHIP, FRANKLIN COUNTY, OHIO, A NUISANCE

PREAMBLE

WHEREAS, the Norwich Township Board of Trustees (the "Board") has found the property owned by Calloway Properties, LLC and First National Cash Refund, Inc., (pursuant to a Confirmation of Sheriff Sale Entry filed in Franklin County Court of Common Pleas Case No. 07 CVE 6746) and located at 3226 Thoburn, in Norwich Township, Franklin County, Ohio (tax parcel number 200-001311-00, otherwise being Lot 4 of the Dolph-Hil Acres Addition A Subdivision of Lot Number Twenty-Two in Duranceau Park Subdivision) (the "Property"), to be littered with uncontrolled vegetation, wood piles, a junk vehicle/camper and other debris (the "Vegetation and Debris");

WHEREAS, pursuant to §505.87 of the Ohio Revised Code, the Board is authorized to determine that the maintenance of vegetation, debris, and junk vehicles upon a property constitutes a nuisance and order the property owner to remove such vegetation and debris within seven (7) days, and if the owner fails to remove the vegetation and debris or to make arrangements for the removal within the allotted time period, the Board may proceed to remove the vegetation and debris and enter the cost of such removal upon the tax duplicate for the property; and

WHEREAS, it is in the best interests of Norwich Township (the "Township") and its residents to proceed under §505.87 of the Ohio Revised Code in order to remove, or have removed, the Vegetation and Debris from the Property;

RESOLUTION

NOW THEREFORE, be it resolved by the Board of Trustees of Norwich Township, Franklin County, Ohio, that the following Resolution be, and it hereby is, adopted:

RESOLVED, that the Board has found that the property owned by Calloway Properties, LLC and First National Cash Refund, Inc., and located at 3226 Thoburn Road, in Norwich Township, Franklin County, Ohio, is littered with uncontrolled vegetation, wood piles, a junk vehicle/camper and other junk and debris, and the Board hereby determines that the maintenance of the Vegetation and Debris on the Property constitutes a nuisance and, pursuant to Section 505.87 of the Ohio Revised Code, orders the following actions:

1. The Board orders the owner of the Property to remove the Vegetation and Debris or make arrangements for the removal within seven (7) days after receipt of notice of this Resolution;
2. The Board authorizes the Township Administrator to notify the record owner and lienholders of the Property as provided in §505.87(B) of the Ohio Revised Code;
3. If the record owner does not remove the Vegetation and Debris or make arrangements for the removal within seven (7) days from the receipt of notice hereof, the Chairman of the Board is authorized to order Township employees, materials and equipment to be used to remove the Vegetation and Debris or to enter into a contract with some suitable person or persons for its removal, and all costs and expenses so incurred shall, when approved by the Board, be paid out of the unappropriated monies in the general fund;
4. The Board shall report all expenses that the Township incurs in the removal of the Vegetation and Debris to the Auditor of Franklin County,

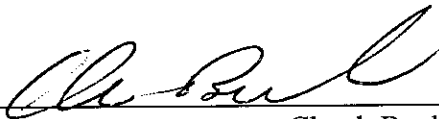
Ohio for entry upon the tax duplicate as a lien upon the Property and for collection and reimbursement of the Township's general fund as provided in §505.87 of the Ohio Revised Code.

5. This Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to, Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

This resolution shall take effect at the earliest time allowed by law.

**NORWICH TOWNSHIP BOARD OF
TRUSTEES, FRANKLIN COUNTY, OHIO**

Adopted: April 21, 2008



Chuck Buck, Trustee


Attest and Certified



Jamie Miles, Township Fiscal Officer

ABSENT

Larry Earman, Trustee



Mike Cope, Trustee



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4164 AVERY ROAD, HILLIARD, OHIO
Held **MAY 5, 2008**

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**
Mike Cope, Trustee – Present
Chuck Buck, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.
Rod Garnett, Hilliard Police Chief
Matt Leach, Allstate Insurance
Chris Alexis, Hilliard This Week

Prayer and Pledge led by Mr. Cope.

AGENDA ADDITIONS

Mr. Buck advised there would be two additional charges at the Joint Safety Building Construction site that would be discussed concerning paying for grass seed at Fairgrounds and also additional charges for landscaping at entrance to Historical Park.

POLICE REPORT

Chief Garnett advised we had normal activity and that we were down from last month with only 4 OVI. Discussion was held with Chief Garnett of getting a speed trailer set up on Schirtzinger Road to track speeders and to get a traffic count. Mr. Cope would like it to be set up during weekdays.

FIRE DEPARTMENT

Chief Long introduced Matt Leach from Allstate Insurance. Mr. Leach presented the fire department with a donation of \$500. The Trustees and Chief thanked Mr. Leach for this donation.

Chief Long advised that our fire fighters would now have to have 18 hours per year of continuing education. The fire fighters also have to recertify their fire fighter status with an online recertification program at which time they will get a dated fire fighter card. This program will create a more efficient way of getting a count of certified fire fighters.

Our L-1723 fire fighters will be holding their annual flower sale May 8, 9 & 10th part of the proceeds will go to MDA.



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4164 AVERY ROAD, HILLIARD, OHIO
Held **MAY 5, 2008**

JOINT SAFETY BUILDING

Mr. McDermitt reported that they are cleaning up the construction site and moving the trailers to the north side to allow for work on the handicap parking for the fairgrounds. The bricklayers continue to work. Also they are working on the gables to make way for the roofers. Interior walls are going up now. Electricians should begin work next week. With the good weather we have been making up for loss time.

The Board would like to thank the Fairboard for accepting the dirt from our construction site which has saved the Township quite a bit of money that it would have cost to haul it to a landfill. Mr. Buck made a motion to pay the fairgrounds for the cost of grass seed and a 3-4 day rental of a piece of equipment called a rock hound (used to separate the rocks from dirt) which would be \$4,000 to \$5,000 to take care of the dirt that was dumped at the fairgrounds. Mr. Cope second. Unanimously approved. Motion passed.

#080505.01

The Board discussed the change order of the cost of landscaping the entrance to Fairgrounds at Covered Bridge to Historical Village. Also discussed lighting in rafters of crawl space and ladders to crawl space. The board wanted Mr. Warner to check to see if the Board could legally give Mr. McDermitt the authority to approve changes up to \$2500 and then bring documentation to the Board. Discussion tabled until next meeting.

TOWNSHIP ADMINISTRATOR

Mr. Warner advised the owners are in the process of cleaning up their property at 3226 Thoburn. Mr. Warner said that the trash has just been moved at 4075 Dublin Road. Vehicles have been moved at 3740 Darbyshire, but the boat beside the house was not in violation, but if possible could they move it to another location.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery presented the board with the Project Report of Resurfacing and Crack Seal for the township roads in 2008. Discussion also held on applying for grant funds to improve Schirtzinger and Saturn Road. Mr. Cope advised it is too late to apply for funds this year but to check the guidelines and possibly apply in 2009. Mr. Cope made a motion to approve project of resurfacing & crack sealing the roads for 2008. Mr. Buck second. Unanimously approved. Motion passed.

#080505.02

Mr. Montgomery advised that Contract Sweepers will be cleaning the township roads soon and would also have them coordinate with the fire department to clean the parking lot at Station 83's. He will also schedule with them to sweep the township roads again in late October early November.



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4164 AVERY ROAD, HILLIARD, OHIO
Held **MAY 5, 2008**

Mr. Montgomery discussed with board about installing the snow removal equipment on the new truck chassis. Discussion Held. Mr. Cope thought we should have a written process for buying equipment. The Board asked Mr. Warner to review this process with Steve and work on drafting a purchasing process.


NEW BUSINESS

Retired Trustee Durland Workman and his wife Margaret recently moved into Traditions Nursing Center. Margaret recently broke her neck and is in a neck brace. Flowers were sent to the nursing home with get well wishes attached.

The board went into Executive Session to discuss personnel matters at 12:57 p.m.
No action taken during Executive Session. Mr. Cope moved to adjourn meeting at 1:25 p.m. Mr. Buck second. All "ayes". Meeting Adjourned.



Larry Earman, Chairman



Mildred L. Brooks, Administrative Assistant



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4164 AVERY ROAD, HILLIARD, OHIO
Held **MAY 16, 2008**

The special meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**
Mike Cope, Trustee – Present
Chuck Buck, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator

Approval of Road Department Truck and Equipment

Motion by Mr. Cope, seconded by Mr. Earman, to accept the proposal from America's Body Co. (ABC) and Burdick Equipment Company to purchase and install equipment on the new Road Department truck at a total cost of \$36,615. In addition, the vendors have promised a delivery date of July 31, 20089, and will refund \$1,000 of the cost if that date is not met. After a brief discussion of concern about the vendor's delay in completing the work on our last truck, a vote was taken on the motion. Unanimously approved. Motion passed. #080516.01

Adjournment

Motion by Mr. Cope, seconded by Mr. Buck to adjourn the special meeting at 2:13 p.m. Unanimously approved. Motion passed. #080516.02



Larry Earman, Chairman



Wayne Warner, Administrator



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4164 AVERY ROAD, HILLIARD, OHIO
Held **MAY 19, 2008**

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**
Mike Cope, Trustee – Present
Chuck Buck, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

Prayer and Pledge led by Mr. Cope.

AGENDA ADDITIONS

Mrs. Miles requested approval of the 4/7, 4/31, and 5/5/08 minutes. Mr. Buck asked the Board to discuss the annual donation to the Hilliard July 4th Boosters, Inc.

FIRE DEPARTMENT

Chief Long provided the Board with a revised burn permit policy that includes a specific timeline for clean up and a course of action if the deadlines are not met. There was discussion about a performance bond requirement in which Chief Long noted that most insurer's are not willing to provide coverage due to the conflict it would create to insure an individual for their own performance. In response to the question raised by Mr. Buck, Chief Long reported that the contract would be administered by the Safety and Training Officer. Lastly, Chief Long recognized Captain Greg Collier for twenty-five years of service with the Fire Department.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery reported that the contracted sweepers would be sweeping the curb and guttered streets of North Timberbrook and West Ridgewood on Tuesday, May 27th between 8 am and 4 pm. The Board asked that residents remove their cars from the roadways if possible.

Mr. Earman reported that Mr. Montgomery and Mr. Warner had conducted interviews for a new cemetery/road laborer. Mr. Cope noted that as indicated by the job posting, the new person would be required to obtain their CDL license within six months of employment. As clarification, Mr. Cope stated that we are hiring an extra person with the intent of getting two crews so that we can divide up the duties in the winter time and not run any one crew for as long of a period of time.



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4164 AVERY ROAD, HILLIARD, OHIO
Held **MAY 19, 2008**

JOINT SAFETY BUILDING

Mr. McDermitt reported the building is totally sheeted in, he expects to have ninety-five percent of the roof shingles on by the end of the week and the metal framing is almost complete. Mechanical contractors continue their work on the boilers in the basement. Work on the retention pond will begin this week also. Altman will be moving their offices into the bay area.

Mr. Earman provided a summary of JSSB change orders as of 5/19/08 and reported that upon approval of these change orders they represent less than a one percent increase. The Board discussed the change orders totaling \$88,015.42 and noted that these change orders did not include the landscape revisions, the handicap entrance to the fair grounds, removal of the moldy insulation, removal of the existing sidewalk, and steel changes, all of which will be forthcoming. The Board also discussed the process of approval for future change orders. Mr. Earman requested that as change orders are signed off on they be presented for approval by the Board at each meeting particularly those change orders that are over \$2,500.

NEW BUSINESS

Mr. Buck asked that Mr. Warner follow up with the Hansen Court property owner to verify that they keep up with the lawn maintenance because area neighbors can no longer do it.

OLD BUSINESS

Mr. Earman noted that the hearing on 3588 Cemetery Road is still schedule for June 2, 2008. Mr. Warner provided a progress update and the Board discussed the process going forward.

Approval to Adopt Residential Burn Permit Policy

Motion by Mr. Cope, seconded by Mr. Buck, to adopt the newly revised burn policy. Unanimously approved. Motion passed. #080519.01

Approval to Hire Road/Cemetery Laborer

Motion by Mr. Buck, seconded by Mr. Cope, to hire Robbie Thomas on an interim basis for a six month probationary period at fifteen dollars per hour. Unanimously approved. Motion passed. #080519.02

Approval of Trustee Meeting Minutes for 4/7/08, 4/21/08, and 5/5/08

Motion by Mr. Cope, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for April 7, April 21, and May 5, 2008. Unanimously approved. Motion passed. #080519.03

Approval to Accept JSSB Change Orders Thru 5/19/08

Motion by Mr. Cope, seconded by Mr. Buck, to accept the JSSB change orders totaling \$88,015.42. Unanimously approved. Motion passed. #080519.04

Approval to Accept JSSB RFP#13 CR01-13 Landscape Revisions

Motion by Mr. Buck, seconded by Mr. Cope, to approve RFP #13 Landscape Renovations proposal CR01-13 for \$6,741.86. Unanimously approved. Motion passed. #080519.05



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4164 AVERY ROAD, HILLIARD, OHIO
Held **MAY 19, 2008**

Approval of Donation to Hilliard July 4th Boosters, Inc.

Motion by Mr. Buck, seconded by Mr. Cope, to donate \$1,500 to the Hilliard July 4th Boosters for the parade planning and preparation. Unanimously approved. Motion passed. #080519.06

Adjournment

Motion by Mr. Cope, seconded by Mr. Buck to adjourn the meeting at 7:10 p.m. Unanimously approved. Motion passed. #080519.07

Handwritten signature of Larry Earman in cursive script.

Larry Earman, Chairman

Handwritten signature of Jamie L. Miles in cursive script.

Jamie L. Miles, Fiscal Officer



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4164 AVERY ROAD, HILLIARD, OHIO
Held **JUNE 2, 2008**

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**
Mike Cope, Trustee – Present
Chuck Buck, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

AGENDA ADDITIONS

Mr. Cope asked the Board to discuss the recent United Healthcare notification letter he received.

HILLIARD POLICE REPORT

Chief Garnett reported that per the Board's request, the speed trailer was deployed to Schirtzinger Road for the period of May 9th thru May 12th. The statistical data from this speed check showed that 85% of the participants were doing at or below the posted speed limit of 35 mph. Chief Garnett pointed out that the maximum speeds were posted during the morning and from 3 pm to 4 pm. Mr. Buck noted that based upon the figures, approximately 1,000 vehicles passed on the road per day.

FIRE DEPARTMENT

As part of the joint shared costs with the City of Hilliard, Chief Long requested approval to purchase a radio dispatch console for the dispatch center at the JSSB at a cost of \$31,595. The Board discussed the matter and noted that this would be a part of the furnishings costs not the building construction costs.

CEMETERY & ROAD DEPARTMENT

Per a written request dated May 21, 2008, Mr. Montgomery asked the Board to authorize a refund in the amount of \$600 to Mr. and Mrs. VanAtta for their Wesley Chapel Cemetery lots. In addition, revised rules and fees were submitted for consideration and approval by the Board. Mr. Earman noted that a non-resident fee was added and the Saturday/Sunday burial fee was increased \$300. Mr. Buck requested that upon creating an acceptable listing of approved plantings that they be published in the brochure. In an effort to give residences an opportunity to respond to the changes, the Board tabled approval of the revised rules and fees for the next meeting.

JOINT SAFETY BUILDING

Mr. McDermitt gave a summary of the construction progress which is moving forward and still on schedule. Mr. McDermitt also reported that the contracted sweepers had swept the area around the construction site which should cut down on a lot of the dust for the local residents. In addition the following change orders were presented for approval with no further discussion:

Altman #01-11 – To change eighteen fixed windows to double hung at a cost of \$317.53



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4164 AVERY ROAD, HILLIARD, OHIO

Held **JUNE 2, 2008**

Altman #01-12 – To reinforce and grout concrete block walls in cell area at a cost of \$5,721.14

Radico #02-04 – To increase gas service line from 1 ½" to 3" to meet code at a cost of \$3,707.00

TOWNSHIP ADMINISTRATION

Mr. Warner reported that Frank Gates is not removing us from the group rating pool and we can expect a good sized pooled rate reduction however, worker's comp rates are increasing. Mr. Warner wanted to recognize the efforts of Capt. Midgley who has been working with Frank Gates and Care Works to get reserves removed from several of our claims.

NEW BUSINESS

Mr. Cope does not like the fact that UHC is using us to jawbone their negotiation tactics and feels that the Board should voice their displeasure and let them know that it will be considered during the renewal process. After further discussion, the Board agreed to support a letter being issued with caution as to the tone used.

OLD BUSINESS

As scheduled, the Board held a hearing for 3588 Cemetery Road. Mr. Warner submitted recent pictures of the property to the Board for review and reported that the owner is trying to sell the property. Mr. Buck noted that the remaining hole does not appear dangerous. Mr. Warner stated that the property owner understands that if the hole becomes a problem he will be required to address it. Also, the property owner is aware of his responsibility to maintain the grass on the property according to standards. The Board had further discussion and motioned the current status of the property as acceptable.

The Board discussed the status of other public nuisance properties including Thoburn Road which has had significant clean up. Mr. Warner reported that the attorney representing the property on Fishinger Road has encountered title issues with the two junk vehicles located on the property and may need the Township to invoke their authority to get the vehicles removed. At this time, Mr. Warner is working to prepare a resolution to bring before the Board at a later date.

Approval of Trustee Meeting Minutes for 5/16/08 and 5/19/08

Motion by Mr. Buck, seconded by Mr. Cope, for the approval of the Norwich Township Trustee meeting minutes for May 16 and May 19, 2008. Unanimously approved. Motion passed.

#080602.01

Approval to Purchase Radio Dispatch Console

Motion by Mr. Buck, seconded by Mr. Cope, to approve the purchase of a radio dispatch console for the new dispatch center at a cost of \$31,595 to be shared by the City of Hilliard. Unanimously approved. Motion passed.

#080602.02

Approval of Refund for Wesley Chapel Cemetery Lots

Motion by Mr. Buck, seconded by Mr. Cope, to authorize a refund in the amount of \$600 to Mr. & Mrs. Floyd VanAtta for the return of two originally purchased grave lots. Unanimously approved. Motion passed.

#080602.03



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4164 AVERY ROAD, HILLIARD, OHIO

Held **JUNE 2, 2008**

Approval to Accept JSSB Change Orders #01-11, #01-12, & #02-04

Motion by Mr. Cope, seconded by Mr. Buck, to accept the JSSB change orders #01-11 for \$317.53, #01-12 for \$5,721.14, and #0204 for \$3,707.00. Unanimously approved. Motion passed.

#080602.04

Approval of Flexible Spending Accounts Program and Authorized Representative

Motion by Mr. Buck, seconded by Mr. Cope, to approve the implementation of Flexible Spending Accounts (FSA) for full-time and part-time Township employees and eligible elected officials to be effective July 1, 2008 and to appoint the Township Administrator to act as the Township's authorized representative to execute agreements with the Third Party Administrator, Avalon Benefits, for the FSA program and to establish a maximum FSA contribution limit of \$2,500 for the period ending December 31, 2008. Unanimously approved. Motion passed. #080602.05

#080602.05

Approval to Issue Opposition letter to United Healthcare (UHC)

Motion by Mr. Cope, seconded by Mr. Buck, to issue a letter opposing the negotiation tactics employed by UHC. Unanimously approved. Motion passed. #08

#080602.06

Approval to Accept Public Nuisance Property Status

Motion by Mr. Cope, Seconded by Mr. Buck, to acknowledge that the owner has remediated the property located at 3588 Cemetery Road. No further action is required at this time and the owner must maintain the grass per the Franklin County Board of Health standards. Unanimously approved. Motion passed. #080602.07

#080602.07


Adjournment

Motion by Mr. Buck, seconded by Mr. Cope to adjourn the meeting at 1:00 p.m. Unanimously approved. Motion passed. #080

#080602.08


Larry Earman, Chairman

Larry Earman, Chairman


Jamie L. Miles, FIS

Jamie L. Miles, Fiscal Officer



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4164 AVERY ROAD, HILLIARD, OHIO
Held **JUNE 16, 2008**

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**
Mike Cope, Trustee – Present
Chuck Buck, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long presented a Certificate of Recognition to Lt. Jeff Warren for his graduation from the Ohio Fire Executive (OFE) course. Mr. Cope suggested that Lt. Warren's accomplishment be noted on the Township website. Chief Long presented a request to purchase a new fire engine. After some discussion, Mr. Cope requested that the proposal be tabled until the next meeting so he can examine the purchase more closely. Request was tabled until 7/7/08. Chief Long advised that Office City Express of Delaware, Ohio was selected as the vendor for furniture at the new building. The list includes furniture for the fire station, including beds, Township offices, and our share of common areas. The furniture selected is on State Term contract at a total cost of \$139,444, although there may be some minor adjustments due to individual needs when we get closer to moving into the building.

JOINT SAFETY BUILDING

After some discussion on the status of construction of the Joint Safety Building, the Board approved Change orders #01-14, 01-15, 01-16, and 01-17. Mr. McDermitt explained ongoing problems related to tapping into existing sewer lines at the new building. The elevations on the plans were incorrect and modifications need to be made. The initial change order proposal appeared to be excessive and Mr. McDermitt recommends that the modification be made using time and materials.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery advised that some additional changes are needed to the Cemetery brochure. Mr. Buck advised he also had not completed his list of approved plants. Item tabled until 7/7/08.

TOWNSHIP ADMINISTRATION

Mr. Warner advised the Trustees that the Road truck assembly approved at a special meeting in May is on schedule for delivery by the end of July as approved. The Board took action on the junk vehicles located on the property at 3494 Fishinger Road.

NEW BUSINESS

The Trustees discussed a preliminary proposal from Hilliard concerning impact fees assessed for the Erickson project (Hickory Chase). Hilliard proposes to give the Township any impact fees remaining in escrow at the end of ten years after the bonds for the road improvements have been paid off. Mr. Earman noted that this is quite different from previous discussions the Township has had with



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4164 AVERY ROAD, HILLIARD, OHIO
Held **JUNE 16, 2008**

Hilliard officials. The Trustees will take the proposal under advisement and consider a counter-proposal.

Approval of Trustee Meeting Minutes for 6/2/08

Motion by Mr. Cope, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for June 2, 2008. Unanimously approved. Motion passed. #080616.00

Approval to Purchase JSSB Furniture

Motion by Mr. Buck, seconded by Mr. Cope, to approve the purchase at state term pricing of furniture for the new building from Office City Express for a total cost of \$139,444.00. Unanimously approved. Motion passed. #080616.01

Approval to Accept JSSB Change Orders #01-14, #01-15, #01-16, & #01-17

Motion by Mr. Cope, seconded by Mr. Buck, to accept the JSSB change orders #01-14 for \$2,183.54, #01-15 for \$2,582.30, #01-16 for \$10,034.42, and #01-17 for 1,679.93. Unanimously approved. Motion passed. #080616.02

Approval of JSSB Change Order for Existing Sewer Lines

Motion by Mr. Cope, seconded by Mr. Buck, to approve Mr. McDermitt's proposal for the modification of the existing sewer lines by using time and materials. Unanimously approved. Motion passed. #080616.03

Approval of Resolution Declaring And Removing Junk Motor Vehicles Located at 3494 Fishinger Road

Motion by Mr. Buck, seconded by Mr. Cope, to approve a resolution declaring motor vehicles located at 3494 Fishinger Road in Norwich Township, Franklin County, Ohio, junk motor vehicles and ordering their removal pursuant to O.R.C. 505.871. Unanimously approved. Motion passed. #080616.04

Motion by Mr. Cope, seconded by Mr. Buck to go into executive session to discuss personnel matters at 8:13 p.m. Unanimously approved. Motion passed. No action taken during executive session. Trustees returned to open session at 8:30 pm. Motion by Mr. Cope, seconded by Mr. Buck, to adjourn the meeting with no further action. Unanimously approved. Motion passed. Meeting Adjourned.


Larry Earman, Chairman


Wayne Warner, Township Administrator

RESOLUTION NO. 080616.04

A RESOLUTION DECLARING MOTOR VEHICLES LOCATED AT 3494 FISHINGER ROAD IN NORWICH TOWNSHIP, FRANKLIN COUNTY, OHIO, JUNK MOTOR VEHICLES AND ORDERING THEIR REMOVAL PURSUANT TO O.R.C. 505.871

PREAMBLE

WHEREAS, the Norwich Township Board of Trustees (the "Board") has found that two motor vehicles located at 3494 Fishinger Road (the "Junk Motor Vehicles") are three model years or older, apparently inoperable, and extensively damaged and otherwise constitutes junk motor vehicles pursuant to Sections 505.871 and 505.173; and

WHEREAS, pursuant to Section 505.871 of the Ohio Revised Code, the Board is authorized to determine that a motor vehicle located on private property is a junk motor vehicle and order the property owner to remove any such junk motor vehicle within fourteen (14) days, and if the property owner fails to remove the junk motor vehicle or to make arrangements for the removal within the allotted time period, the Board may proceed to remove the junk motor vehicle and enter the cost of such removal upon the tax duplicate for the property; and

WHEREAS, it is in the best interests of Norwich Township (the "Township") and its residents to proceed under Section 505.871 of the Ohio Revised Code in order to remove, or have removed, the Junk Motor Vehicles from the property.

RESOLUTION

NOW THEREFORE, be it resolved by the Board of Trustees of Norwich Township, Franklin County, Ohio, (the "Board") that the following Resolution be, and it hereby is, adopted:

Section 1. The Board hereby determines the motor vehicles located at 3494 Fishinger Road (tax parcel number 200-001239-00, otherwise being Lot 53 of the Woodland Estates on the Scioto No. 3) (the "Property"), meeting the following general description: 1-BUICK RIVIERA, BROWN, 2-DA, OHIO REG. LR0919 (EXPIRED).
1-DODGE TRADESMAN 200, RED/CREAM, VAN, OHIO REG. PP636 (EXPIRED).
(the "Junk Motor Vehicles"), to be three model years or older, apparently inoperable and extensively damaged and otherwise constituting a junk motor vehicle pursuant to Sections 505.871 and 505.173 of the Ohio Revised Code.

Section 2. The Board orders the record property owner(s) of 3494 Fishinger Road to remove the Junk Motor Vehicles or make arrangements for the removal within fourteen (14) days after receipt of notice of this Resolution;

Section 3. The Board authorizes the Township Administrator to notify the record owner(s) and lienholders of the Property as provided in Section 505.871(C)(1) of the Ohio Revised Code;

Section 4. If the record property owner does not remove the Junk Motor Vehicles or make arrangements for the removal within fourteen (14) days from the receipt of notice hereof, the Chairman of the Board is authorized to order Township employees, materials and equipment to be used to remove the Junk Motor Vehicles or to enter into a contract with a motor vehicle salvage dealer or scrap metal processing facility, as defined in Sections 4738.01 and 4737.05 of the Ohio Revised Code, for removal of the Junk Motor Vehicles, and all costs and expenses so incurred shall, when approved by the Board, be paid out of the unappropriated monies in the general fund;

Section 5. The Board hereby directs the Fiscal Officer to certify any and all costs and expenses that the Township incurs in the removal of the Junk Motor Vehicles and a general description of the Property to the Auditor of Franklin County, Ohio for entry upon the tax duplicate as a lien upon the Property and for

collection and reimbursement of the Township's general fund as provided in Section 505.871 of the Ohio Revised Code.

Section 6. This Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to, Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

This resolution shall take effect at the earliest time allowed by law.

**NORWICH TOWNSHIP BOARD OF
TRUSTEES, FRANKLIN COUNTY, OHIO**

Adopted: June 16, 2008

Attest and Certified



Jamie Miles, Township Fiscal Officer



Chuck Buck, Trustee



Larry Earman, Trustee



Mike Cope, Trustee



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4164 AVERY ROAD, HILLIARD, OHIO
Held **JULY 7, 2008**

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**
Chuck Buck, Trustee – Present

Mike Cope, Trustee – Absent

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

POLICE REPORT

Chief Garnett provided the May report and advised that during the month there were 9 residence alarms, 8 house checks, 1 OVI, 6 crashes, 31 radar checks, and 59 traffic stops that resulted in 37 citations. A discussion was had about an obstruction in the road which could fall under criminal and zoning violations. Chief Garnett clarified that in addition to the State of Ohio criminal ordinances, the City of Hilliard has adopted additional ordinances that do not apply to the unincorporated areas of Norwich Township. Mr. Warner noted that absent the adoption of Home-Rule, the Board cannot issue ordinances.

FIRE DEPARTMENT

Chief Long requested approval to purchase a new fire engine to replace an engine that is fourteen years old. In addition, Chief Long reported that the new medic was in service. An ad will be placed in the Ohio Township magazine for the sale of the old medic plus one staff vehicle and the Cemetery dump truck. Chief Long noted the Lyman Road closure and informed the Board that he and Mr. Montgomery had met with the Franklin County Engineer's Office to discuss the staging of the area for the Dublin Road closure. The Board discussed the bid specs including the incentive for early completion. The Board approved the Township's portion of the incentive.

JOINT SAFETY BUILDING

The Board approved change orders # 01-19, 01-20, 01-21, and 01-22. Mr. McDermitt noted that change order #01-18 was being withheld for further review. Mr. Earman noted that change orders #01-13 and #01-18 are not to be paid at this time.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery requested that the new rules and fees for Wesley Chapel Cemetery be tabled for further discussion. Mr. Montgomery noted that the revised quote received back from the Franklin County Engineers for the 2008 Road Projects (slurry sealing and resurfacing) was an increase of \$7,679.10 over the original quote as approved by Res #080505.02. According to Mr. Montgomery this increase is due to oil price increases. Mr. Buck noted that as it relates to Schirtzinger Road he recommends not doing a cold patch and suggested that the Board begin looking at more permanent solutions for this road.



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4164 AVERY ROAD, HILLIARD, OHIO
Held **JULY 7, 2008**

TOWNSHIP ADMINISTRATION

Mr. Warner advised the Trustees that an annexation petition had been received for 11 acres located off of Trabue Road, commonly referred to as San Margherita. Mr. Buck asked Mr. Warner to confirm if the remaining four parcels were part of Columbus.

Approval of Trustee Meeting Minutes for 6/16/08

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for June 16, 2008. Unanimously approved. Motion passed. #080707.01

Approval to Purchase Fire Engine

Motion by Mr. Buck, seconded by Mr. Earman, to approve the purchase for a new fire engine in the amount of \$510,581.25. Unanimously approved. Motion passed. #080707.02

Approval to Accept Dublin Road Project Incentive For Early Completion

Motion by Mr. Buck, seconded by Mr. Earman, to approve two thirds of the \$1,500/day incentive for early completion of the Dublin Road project. The incentive will be paid per day for each day that the project is completed earlier than 75 days up to a 60 day completion schedule. #080707.03

Approval to Amend Permanent Appropriations for 2008

Motion by Mr. Buck, seconded by Mr. Earman, to amend the permanent appropriations for 2008 by increasing the General Fund amount from \$9,846,600 to \$9,935,800, increasing the FEMA Fund from \$0 to \$8,309 and within the Cemetery Fund, transferring \$10,000 from Capital Improvement expenses to Other expenses. Unanimously approved. Motion passed. #080707.04

Approval of JSSB Change Orders #01-19, #01-20, #01-21, & #01-22

Motion by Mr. Buck, seconded by Mr. Earman, to accept the JSSB change orders #01-19 for \$6,643.79, #01-20 for \$1,486.26, #01-21 for \$20,020.81, and #01-22 for \$845.06. Unanimously approved. Motion passed. #080707.05

Approval of Dublin Road (NOR-10-5.25) Improvement Project, Parcel(s): 2-SH

Motion by Mr. Buck, seconded by Mr. Earman, to grant a perpetual easement and right-of-way for public highway and road purposes for the above referenced project in exchange for the sum of \$1,044 to be paid by the Franklin County Commissioners. Unanimously approved. Motion passed. #080707.06

Approval of Intermittent Administration Staff

Motion by Mr. Buck, seconded by Mr. Earman, to appoint Sandra Miles as an intermittent employee for Administration to work on an as needed basis and to establish the pay rate for the position at \$12.00/hour with no other compensation or benefits. Unanimously approved. Motion passed. #080707.07



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
Held **4164 AVERY ROAD, HILLIARD, OHIO**
JULY 7, 2008

Approval to Amend Res# 080505.02 (2008 Road Projects)

Motion by Mr. Earman, seconded by Mr. Buck, to approve a \$7,679.10 increase in the 2008 Road Project quote as previously quoted by the Franklin County Engineer's Office and approved. The total project cost is \$101,575.60 (\$60,286.60 for resurfacing and \$41,289.00 for slurry sealing).
Unanimously approved. Motion passed. (Amended) #080505.02

Motion by Mr. Buck, seconded by Mr. Earman to adjourn the regular meeting of July 7th at 12:45 pm.

Handwritten signature of Larry Earman in cursive script.

Larry Earman, Chairman

Handwritten signature of Jamie Miles in cursive script.

Jamie Miles, Fiscal Officer

EASEMENT FOR HIGHWAY PURPOSES

KNOW ALL MEN BY THESE PRESENTS THAT: **Board of Township Trustees of Norwich Township,** the Grantor(s) herein, in consideration of the sum of One Thousand Forty Four dollars and zero cents, (\$1,044.00), to be paid by the Franklin County Commissioners, the Grantee herein, does hereby grant, bargain, sell, convey and release to said Grantee, its successors and assigns forever, a perpetual easement and right-of-way for public highway and road purposes, clear of all obstructions which interfere with the improvement and/or maintenance of the highway, in, upon and over the lands hereinafter described, situated in the Township of Norwich, Franklin County, Ohio, which is more particularly described in Exhibit A attached hereto:

PARCEL(S): 2-SH Dublin Road (NOR-10-5.25) Improvement Project

See Exhibit A attached hereto and by this reference made a part hereof: Prior Instrument Reference: Deed Book 2626, Page 221, Recorder's Office, Franklin County, Ohio.

And the said Grantor(s), for themselves, and their successors and assigns, hereby covenants with the said Grantee, its successors and assigns, that they are the true and lawful owner(s) of said premises, and lawfully seized of the same in fee simple, and have good right and full power to grant, bargain, sell, convey and release the same in the manner aforesaid, and that the same are free and clear from all liens and encumbrances whatsoever, except: (a) easements, restrictions, conditions, and covenants of record; (b) all legal highways; (c) zoning and building laws, ordinances, rules, and regulations; and (d) any and all taxes and assessments not yet due and payable; and that Grantor(s) will warrant and defend the same against all claims of all persons whomsoever.

The property conveyed herein to Grantee is being acquired for one of the statutory purposes the Director of Transportation may acquire property under Title LV of the Revised Code, such as but not limited to those purposes enumerated in Sections 5501.31 and 5519.01 of the Revised Code.

Grantor(s) have a right under Section 163.211 of the Revised Code to repurchase the property conveyed herein if Grantee decides not to use the property for the purpose stated above and Grantor(s) provides timely notice of a desire to repurchase; provided however that such right of repurchase is subject to the authority of the Director of Transportation to convey unneeded property pursuant to Section 5501.34(F) of the Revised Code. The price to be paid upon such repurchase shall be the property's fair market value as determined by an independent appraisal made by an appraiser chosen by agreement of the parties or, if the parties cannot agree, an appraiser chosen by the court. The within right of repurchase shall be extinguished if any of the following occur: (A) Grantor(s) declines to repurchase the property; (B) Grantor(s) fails to repurchase the property within sixty days after Grantee offers the property for repurchase; (C) Grantee grants or transfers the property to any other person or agency; or (D) Five years have passed since the property was appropriated or acquired by Grantee.

IN WITNESS WHEREOF, the Board of Township Trustees of Norwich Township have hereunto set their hands on the 7th day of July, 2008.


Norwich Township Trustee


Norwich Township Trustee

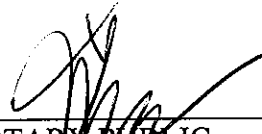
Norwich Township Trustee

STATE OF OHIO
COUNTY OF FRANKLIN SS:

BE IT REMEMBERED, that on the 7th day of July, 2008, before me the subscriber, a Notary Public in and for said state and county, personally came the above named Larry J. Earman + Charles Wm. Buck, who signed or acknowledged the signing of the foregoing instrument to be their voluntary act and deed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.

(Seal)


NOTARY PUBLIC
My Commission expires: 3/18/2012

2SH
BOARD OF TOWNSHIP TRUSTEES
OF NORWICH TOWNSHIP

Situate in the State of Ohio, County of Franklin, Township of Norwich, being a part of Virginia Military Survey No. 547, and being part of a 1.948 acre tract as conveyed to the Board of Township Trustees of Norwich Township by deed of record Deed Book 2626, Page 221, Recorder's Office, Franklin County, Ohio, and being more particularly bounded and described as follows;

Beginning at the northeasterly corner of the said 1.948 acre tract, said corner being the northwesterly corner of a 0.82 acre tract as conveyed to the Board of Franklin County Commissioners by deed of record Deed Book 909, Page 529, and said corner being also in the southerly line of a 0.859 acre tract, Parcel 1, as conveyed to Benjamin F. Wiant by deed of record Official Record 13246J05, all of the above aforementioned references to the Recorder's Office, Franklin County, Ohio, and said corner being in the westerly right-of-way line of Dublin Road;

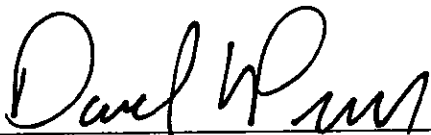
Thence along the arc of a curve to the right, said curve having a delta angle of $7^{\circ}40'54''$, a radius of 298.30 feet an arc length of 39.99 feet, and a chord that bears South $16^{\circ}04'59''$ East, 39.96 feet, along the easterly line of the said 1.948 acre tract, and also along the westerly right-of-way line of said Dublin Road;

Thence North $43^{\circ}17'45''$ West, a distance of 35.54 feet, crossing the said 1.948 acre tract to the northerly line of the said 1.948 acre tract, and said being also in the southerly line of the said 0.859 acre tract;

Thence North $46^{\circ}42'30''$ East, a distance of 18.27 feet along the northerly line of the said 1.948 acre tract, and also along the southerly line of the said 0.859 acre tract to the Place of Beginning, containing 0.008 acres, more or less, subject to all easements, restrictions and right-of-way of record.

Bearing are based on the Ohio State Plane Coordinate System, South zone and North American Datum of 1983 (1986 Adjustment), as established from a GPS survey performed by the Franklin County Engineer's Survey Department in 1991, occupying monuments "FCGS 4468" and "FCGS 6661", with a bearing of (N $15^{\circ}44'24''$ W).

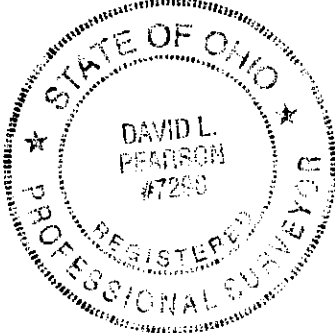
This description was prepared by the office of the Franklin County Engineer, David L. Pearson, P.S., Ohio Registered Surveyor No. 7298, and is based on record information stated herein and a field survey performed by the Franklin County Engineer's Office in 2003.



David L. Pearson
Ohio Registered Surveyor No. 7298



Date



Road Name: Dublin Road 5.25 Improvement Project

Sec.: _____

Parcel No.: 2-SH

***FRANKLIN COUNTY ENGINEERING DEPARTMENT
DIVISION OF RIGHT OF WAY***

CONTRACT OF SALE AND PURCHASE

This Agreement, entered into on the below date by and between

Board of Township Trustees of Norwich Township

hereinafter called the Owner, hereby agrees to grant, sell, bargain and convey to the County of Franklin, hereinafter called County, the following described real estate together with improvements now located thereon:

See Attachment(s)
(Legal Description)

The County agrees to purchase said real estate and agrees to pay the full sum of \$ 1,044.00 as full compensation and damages for same and as full consideration for the covenants of Owner herein contained.

Owner shall sell and convey the above described real estate by Standard Highway Easement and shall deliver said easement to the County at the time of closing and which closing shall occur no later than 75 days after the date hereof and at which closing the County shall pay the aforesaid consideration of \$ 1,044.00.

Owner warrants that the real estate is free and clear of all liens and encumbrances, except mortgages, taxes, easements, conditions and restrictions of record, if any, and Owner shall cause all such liens and encumbrances to be removed or released of record on or before the date of closing as aforesaid, except easements, conditions and restrictions of record.

Owner agrees to execute supplemental instruments necessary for the construction and maintenance of the project, over, across and upon the aforementioned property.

Owner shall be liable for all taxes on the property up to and including the date of closing.

Owner hereby grants to the County, its employees, agents, consulting engineers, contractors and other representatives the right to enter upon and have exclusive possession of the heretofore described real estate.

Owner Further Agrees, that if for any reason the County determines it to be necessary to file a Complaint in the Court of Common Pleas of Franklin County for the impaneling of a jury to assess the compensation to be paid for the heretofore described real estate, this contract may be introduced in evidence in such proceedings and the amount specified herein shall be deemed and stipulated to be the fair market value of the interest acquired in the real estate.

This contract shall be binding upon Owner and owner's heirs, executors, administrators, successors and assigns and shall inure to the benefit of the Purchasers, its successors and assigns.

OWNER(S):

DATE 7-7-2008

Long J. Egan, CHAIRMAN, NORWICH TOWNSHIP TRUSTEES

COUNTY OF FRANKLIN

DATE _____

Dean C. Ringle, P.E., P.S.
Franklin County Engineer

By: _____
Negotiator

June 20, 2008

**FRANKLIN COUNTY ENGINEER'S OFFICE
RIGHT OF ENTRY**

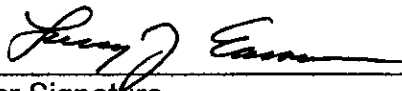
**DUBLIN ROAD 5.25 IMPROVEMENT PROJECT
(NOR-10-5.25)
Parcel No. 2-SH**

Permission is hereby granted unto the Franklin County Engineer's Office, its designated agents, contractors, subcontractors and assigns, the right to enter upon the land owned by the Board of Township Trustees of Norwich Township, Franklin County, Ohio, whose address is 4164 Avery Road, Hilliard, Ohio 43026, and as recorded in the Franklin County Recorder's Office, Franklin County, Ohio.

It is the intent of this instrument to grant Franklin County and it's authorized agents the right of permission to proceed with the demolition and replacement of Franklin County structure Dublin Road 5.25 (NOR-10-5.25). This structure will be replaced by a pre-cast 12' x 9' arch top culvert. Guardrail and approaches to the box culvert will also be replaced.

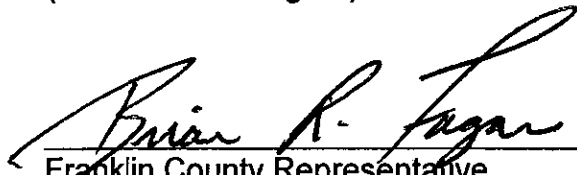
This permission is granted with the understanding and agreement that Franklin County and it's authorized agents will be permitted to proceed with the maintenance work herein described.

7-7-2008
Date


Owner Signature
NORWICH TOWNSHIP

By: LARRY J. FARAHN, CHAIRMAN TRUSTEES
(Print Name of Signer)

6/23/08
Date


Franklin County Representative

By: BRIAN R. FAGAN
(Print Name of Signer)

**RECEIPT OF NOTICE OF INTENT TO ACQUIRE
AND
GOOD FAITH OFFER**

By signing below I acknowledge only that I have received the "Notice of Intent to Acquire and Good Faith Offer" and that my signature in no way implies that I have accepted the price offered or any other conditions.

Larry J. Eaman
(Owner's signature)

7-7-2008
(Date)

NORWICH TOWNSHIP
HARRY J. EAMAN, CHAIRMAN TRUSTEES
(Print owner's name)

(Owner's signature)

(Date)

(Print owner's name)



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **JULY 21, 2008**

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**
Chuck Buck, Trustee – Present
Mike Cope, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

PUBLIC PARTICIPATION

Representatives from the Franklin County Board of Health and Soil and Water Conservation District addressed the Board of the updated annual requirements for NPDES PHASE II and discussed potential educational outreach programs.

FIRE DEPARTMENT

Chief Long notified the Board of Lt. Mike Hull's up and coming retirement from the Department after thirty-one years of service. Due to the vacancy that this will create, Chief Long recommended that Firefighter Jeff Woodward be promoted to Lieutenant and requested that a new firefighter be hired to fill the open position that this would create.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery submitted requests to buy back graves previously purchased by Mr. Barnes and Mrs. Skinner. Mr. Buck recommended that the Board approve the new non-resident grave fee of \$1,000 and increase the Saturday burial fee to \$300 as previously discussed.

FISCAL OFFICE

Per Mr. Cope's request, Mrs. Miles provided an overview of the Township's current investment portfolio and corresponding bank accounts.

JOINT SAFETY BUILDING

The Board approved a number of change orders totaling \$76,876.58. Mr. McDermitt indicated that site work would begin again tomorrow with the fair moved out. The Board noted the need for further discussion regarding the responsibility of change orders and requested that a meeting be scheduled between the Township and Meacham & Apel.

TOWNSHIP ADMINISTRATION

Mr. Warner advised the Trustees that SWACO has proposed a \$2 per ton increase in their tipping fees and has requested the Trustees approval for the ballot. The Board noted that they were not aware of the proposed increase and without a better understanding as to why the increase is being proposed the Board could not support the increase.



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **JULY 21, 2008**

TRUSTEE – NEW BUSINESS

The Board discussed the selection process to retain an engineering firm to examine problems related to Schirtzinger Road and develop options to address the problems identified. Mr. Cope recommended that three to six firms be identified. The Board requested Mr. Warner to follow up with the Township's legal counsel as to how to proceed with the process.

Approval of Trustee Meeting Minutes for 7/7/08

Motion by Mr. Buck, seconded by Mr. Cope, for the approval of the Norwich Township Trustee meeting minutes for July 7, 2008. Unanimously approved. Motion passed. #080721.01

Approval to Accept Employee Resignation

Motion by Mr. Buck, seconded by Mr. Cope, to approve the resignation due to retirement of Lt. Mike Hull following thirty-one years of service effective August 31, 2008. Unanimously approved. Motion passed. #080721.02

Approval to Promote Fire Personnel

Motion by Mr. Buck, seconded by Mr. Cope, to approve promoting Firefighter Jeff Woodward to the rank of Lieutenant effective August 31, 2008. Unanimously approved. Motion passed. #080721.03

Approval to Hire Fire Personnel

Motion by Mr. Cope, seconded by Mr. Buck, to approve a conditional offer of employment to Jason Caldwell as a full-time firefighter contingent upon successful completion of a background investigation and physical exam. Unanimously approved. Motion passed. #080721.04

Approval of Wesley Chapel Cemetery Fees

Motion by Mr. Earman, seconded by Mr. Cope, to increase the grave purchase price for non-residents to \$1,000 per plot and to increase the Saturday burial fee to \$300 which is in addition to the standard burial fee currently charged. Unanimously approved. Motion passed. #080721.05

Approval of Refund of Prior Grave Purchases

Motion by Mr. Cope, seconded by Mr. Buck, to refund \$600 to Evelyn Skinner for two grave lots purchased October 1980 and to refund \$500 to Aaron Barnes for one grave lot purchased August 1992. Unanimously approved. Motion passed. #080721.06

Approval of JSSB Change Order #s 01-23 thru 01-29, 01-32, 01-33, 05-02 thru 05-05, & 02-05

Motion by Mr. Cope, seconded by Mr. Buck, to approve the above referenced JSSB change orders totaling \$76,876.58. Unanimously approved. Motion passed. #080721.07

Motion Against Proposed SWACO Tipping Increase

Motion by Mr. Cope, seconded by Mr. Buck, to vote against the \$2 per ton tipping rate increase as proposed by SWACO. Unanimously approved. Motion passed. #080721.08



RECORD OF PROCEEDINGS

Minutes of ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*
Held ***4283 DAVIDSON ROAD, HILLIARD, OHIO***
JULY 21, 2008

Approval of 2009 Fiscal Year Budget

Motion by Mr. Cope, seconded by Mr. Buck, to approve the 2009 Fiscal Year Budget which provides for a total fund expenditure budget of \$15,192,619. Unanimously approved. Motion passed.

#080721.09

Motion by Mr. Buck, seconded by Mr. Cope to adjourn the regular meeting of July 21st at 8:05 pm.

A handwritten signature in cursive script, reading "Larry J. Earman".

Larry Earman, Chairman

A handwritten signature in cursive script, reading "Jamie Miles".

Jamie Miles, Fiscal Officer



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **AUGUST 4, 2008**

The meeting was called to order by Mr. Larry Earman, Chair
Roll Call - **Larry Earman, Chair – Present**
Chuck Buck, Trustee – Present

Mike Cope, Trustee – Absent

Also Present - **Dave Long, Fire Chief**
Wayne Warner, Township Administrator
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

PUBLIC PARTICIPATION

SWACO's CFO, Paul Koehler, provided a presentation and discussion of the proposed 2009 \$2 per ton tipping fee increase. According to Mr. Koehler, there was no fee increase in 2008 and the current Generation Fee has not been increased since 1994. Therefore, revenue streams continue to be flat or are decreasing while other costs including diesel fuel have steadily increased. SWACO has looked at other ways to offset the deficit spending. Tipping fees are paid by users of the landfills. SWACO estimates that the average residential household has approximately one ton of trash per year. Based upon the information provided, the pass-through cost to our residents would be approximately a \$2 increase per year. Mr. Buck raised concerns about governments continuing to tax the residents especially during a difficult economic time that our nation is facing

POLICE REPORT

Chief Garnett provided the June and July reports and summarized the data. Chief Garnett noted that parking complaints were down significantly in June and reported thefts were down significantly in July.

FIRE DEPARTMENT

Chief Long reported that the intersection of Davidson Road and Britton Parkway is expected to be opened on Monday. Chief Long provided the Board with magnet samples of the joint safety services building (JSSB) ceremony. As a follow up to the JSSB phone system proposal that Chief Long had given to the Board, he made a recommendation that the Township utilize AT&T as the provider of phone, internet, and cable services for the JSSB. The phone system currently being used will be obsolete upon moving to the new facility. In addition AT&T can provide the fiber optic cabling that will allow the other satellite locations to be networked. The bid, totaling \$37,978.95, is at state term pricing. The new system is computerized and would allow for an automated attendant, as well as, multiple direct dial phone lines. The Board strongly opposed using an automated attendant. Chief Long indicated that multiple discussions between Township administration, AT&T, and Netwave have taken place in an effort to effectively coordinate the implementation of the new system.



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **AUGUST 4, 2008**

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery stated that two repairs need to be completed from the paving project which he expected to be done soon. In addition, there appears to be positive drainage for all driveways on Danford Square. Mr. Buck noted that we are losing more and more of Schirtzinger Road.

FISCAL OFFICE

Mrs. Miles requested the 2008 Permanent Appropriations be amended for the approved fire engine purchase and for cemetery related expenses within the two Cemetery Bequest Funds. Mr. Earman noted that we have two minor cemetery funds that have been there for years and in essence we are going to spend them and then be done with them.

JOINT SAFETY BUILDING

Mr. McDermitt reviewed JSSB change orders #04-01 and #04-02 and requested approval. In addition, the Board discussed the installation of a waterline running from the JSSB to Weaver Park. According to Mr. Buck, this will restore the bathrooms and the City of Hilliard has agreed to do all of the wiring, lightening, and painting in order to open the building back up. The Board also reviewed the installation of the new driveway entrance off of Northwest Parkway. Mr. Earman noted that this was part of the original land purchase contract with the Franklin County Agricultural Society.

TOWNSHIP ADMINISTRATION

Mr. Warner advised the Trustees that the ballot for SWACO's proposed \$2 per ton increase in their tipping fees was due today. The Board further discussed the need for the increase given the additional information provided by Mr. Koehler and decided that while it is not what they wanted, the increase is necessary and moved to vote for the increase.

TRUSTEE – NEW BUSINESS

Mr. Earman requested that the Local Waste Services contract be put on the agenda due to the fact that it is set to expire at the end of November 2008. Mr. Earman asked Mr. Warner to contact Local Waste to request a two year proposal which the current contract allows for. Mr. Earman noted that he has not heard any substantial complaints related to the trash service. Mr. Buck indicated that he has heard from a couple of residents who are not satisfied with the service being provided.

Approval of Accept AT&T JSSB Phone System Proposal

Motion by Mr. Buck, seconded by Mr. Earman, to approve the appropriation and expenditure to AT&T for the JSSB phone system upgrade at a total cost of \$37,978.95 which includes installation, training, and one year warranty. Unanimously approved. Motion passed. #080804.01

Approval of JSSB Driveway Installation

Motion by Mr. Buck, seconded by Mr. Earman, to approve the appropriation and expenditure of \$41,054.89 to Franklin County Engineer for the installation of the driveway entrance at the Joint Safety Services Building off of Northwest Parkway per the land purchase agreement with the Franklin County Agricultural Society. Unanimously approved. Motion passed. #080804.02



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **AUGUST 4, 2008**

Approval of Weaver Park Waterline Installation

Motion by Mr. Buck, seconded by Mr. Earman, to approve the appropriation and expenditure of \$3,750 to DLC Equipment Co. for the installation of a waterline from the JSSB to Weaver Park to restore the bathrooms. Unanimously approved. Motion passed. #080804.03

Approval of JSSB Change Orders #04-01 and #04-02

Motion by Mr. Buck, seconded by Mr. Earman, to approve the JSSB change orders #04-01 for \$1,060.55 and #04-02 for \$3,112.53. Unanimously approved. Motion passed. #080804.04

Approval to Amend Permanent Appropriations for 2008

Motion by Mr. Earman, seconded by Mr. Buck, to amend the permanent appropriations for 2008 by increasing the Fire Fund amount from \$10,910,600 to \$11,421,600, increasing the Merris Weiler Fund from \$0 to \$459, and increasing the Cemetery Bequest Fund from \$0 to \$1,575. Unanimously approved. Motion passed. #080804.05

Motion For the Proposed SWACO Tipping Increase

Motion by Mr. Earman, seconded by Mr. Buck, to vote for the \$2 per ton tipping rate increase as proposed by SWACO given the additional information provided. This motion supersedes the previous motion of July 21, 2008. Unanimously approved. Motion passed. #080804.06

Approval of Norwest Franklin County Historical Society Donation

Motion by Mr. Buck, seconded by Mr. Earman, to approve donating \$150 to the Northwest Franklin County Historical Society for the sponsorship of a souvenir playing card depicting the Hilliards Emergency Squad. Unanimously approved. Motion passed. #080804.07

Special Meeting

The Board of Trustees has called a special, executive session meeting scheduled for Friday, August 10th at 10 am for purposes of discuss personnel matters.

Motion by Mr. Earman, seconded by Mr. Buck, to adjourn the regular meeting of August 4th at 12:50 pm.

Handwritten signature of Larry Earman in cursive script.

Larry Earman, Chairman

Handwritten signature of Jamie Miles in cursive script.

Jamie Miles, Fiscal Officer

FAXED 8/4/08
12:55P

SOLID WASTE RATE ADVISORY BOARD

BALLOT

Proposed Rate Increase Effective January 1, 2009

Name: NORWICH TOWNSHIP
Telephone No.: 614/876-7694 Fax: 614/777-9347
E-mail address: WAYNE - WARNER@NORWICHTOWNSHIP.ORG.
Representing: _____

VOTE:

	<u>For</u>	<u>Against</u>	<u>Abstain</u>
\$2.00/ton increase effective January 1, 2009	<u>✓</u>	_____	_____


Signed

8/4/08
Date

Please return ballot to SWACO on or before August 4, 2008

Via fax: 614- 871-5103
Leah Niswonger Solid Waste Rate Advisory Board

Via mail: SWACO
Attention: Leah Niswonger - Solid Waste Rate Advisory Board
4239 London Groveport Rd.
Grove City, Ohio 43123

July 18, 2008



RECORD OF PROCEEDINGS

Minutes of ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held ***AUGUST 8, 2008***

The special meeting was called to order by Mr. Larry Earman, Chair.

Roll Call – **Mr. Larry Earman, Chair - Present**
Mr. Chuck Buck, Trustee – Present
Mr. Mike Cope, Trustee - Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Jamie Miles, Fiscal Officer

Meeting called for purposes of Executive Session.

EXECUTIVE SESSION

Motion by Mr. Cope, seconded by Mr. Buck to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) for purposes of discussing personnel matters. Unanimously approved. Motion passed. #080808.01

Motion by Mr. Cope, seconded by Mr. Buck, to adjourn from executive session at 11:50 am. No action was taken. Unanimously approved. Motion passed. #080808.02

ADJOURNMENT

Meeting of August 8, 2008 adjourned at approximately 11:50 am.

Handwritten signature of Larry J. Earman in cursive script.

Mr. Larry Earman, Chairman

Handwritten signature of Jamie Miles in cursive script.

Jamie Miles, Fiscal Officer



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **AUGUST 18, 2008**

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**
Chuck Buck, Trustee – Present
Mike Cope, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long reported that the Dublin Road Project is scheduled to begin September 2nd. In addition, Chief Long provided a preliminary cost listing of other Joint Safety Services Building (JSSB) facility items which included appliances, day room furniture, administrative area AED, AV equipment, fitness equipment, computer hardware, and administrative copiers. According to Chief Long he is working with vendors to secure quotes.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery reported that Danford Square was milled on Friday by Strawser; however, the paving timeframe is unknown at this time. In preparation for the Dublin Road Project, Mr. Montgomery confirmed that the south entrance to Wesley Chapel Cemetery would be closed off with barrels. Mr. Earman confirmed that this would be enough to circumvent drivers from taking a short cut through the cemetery to avoid the road closure. Due to safety concerns, Mr. Buck requested that the honeysuckle bush located at the south gate be cut back enough to ensure a clear view. Mr. Warner indicated that statute allows the Township to address the cutting of bushes on private property for safety concerns.

JOINT SAFETY BUILDING

Mr. McDermitt reported that work is ongoing including ceiling grids being dropped in and dry walling on all levels. Mr. McDermitt noted that the main entrance was installed last week, the landscapers would be on-site soon, and ninety-nine percent of the blacktop is complete.

TOWNSHIP ADMINISTRATION

Mr. Warner reported that he was awaiting follow up from Local Waste on a proposal for trash collection. Mr. Earman requested to have something by the next meeting. Mr. Buck requested Mr. Warner to follow up on the green house on Dublin Road. He noted that cleanup efforts had been underway, but, there was noticeable stuff back on the property.



RECORD OF PROCEEDINGS

Minutes of ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*
Held 4283 DAVIDSON ROAD, HILLIARD, OHIO
AUGUST 18, 2008

TRUSTEE – NEW BUSINESS

The Board had a general discussion on golf cart usage on Township streets and byways by residents. Mr. Buck proposed the idea as a means to address the rising gas prices and noted that there is also less impact on the environment. Mr. Cope was in support of the idea as a means to promote connectivity but preferred more discussion of allowing golf carts on multi-use paths. Mr. Earman stated that having golf carts on the streets in the unincorporated area would create potential problems. According to Mr. Warner, the Ohio Revised Code does not permit use of golf carts on multi-use paths. The Code requires that you have an inspection program and the golf carts must be licensed and street legal including turn signals. Also, the Code stipulates that golf carts only be driven on streets. Mr. Warner noted that no motorized vehicles are permitted on multi-use paths. Mr. Cope requested Mr. Warner to follow up with Mid-Ohio Regional Planning Commission for guidance on alternatives in the matter.

Approval of Trustee Meeting Minutes for 7/21/08 and 8/4/08


Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for July 21, 2008 and August 4, 2008. Unanimously approved. Motion passed.
#080818.01

Approval of Trustee Special Meeting Minutes for 8/8/08

Motion by Mr. Cope, seconded by Mr. Buck, for the approval of the Norwich Township Trustee special meeting minutes for August 18, 2008. Unanimously approved. Motion passed.
#080818.02

Motion by Mr. Cope, seconded by Mr. Buck, to adjourn the regular meeting of August 18th at 7:05 pm.


Larry Earman, Chairman


Jamie Miles, Fiscal Officer



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **September 2, 2008**

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**
Chuck Buck, Trustee – Present
Mike Cope, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long introduced Jeff Woodward and formally recognized his promotion to rank of Lieutenant. Chief Long had no other matters to discuss.

CEMETERY & ROAD DEPARTMENT

The Board discussed a request from two Ridgewood Drive residents to install tile drainage in the Township right of way. Based upon feedback from the Franklin County Engineers, Mr. Montgomery recommends not to approve the request because it disturbs the under drainage causing maintenance issues down the road. Mr. Cope proposes that the Township adopt the same policy as the County with exceptions granted for situations that may cause harm to the resident. Mr. Buck noted that years ago the Board granted these types of requests, however, in the past few years the Board has denied these requests due to the long term effects. Mr. Cope suggested that another approach would be for residents to band together to pay for an assessment that would provide a more appropriate solution. The Board mutually agreed to deny the request and asked that Mr. Warner and Mr. Montgomery work together to create an actual policy. Mr. Montgomery also notified the Board that he had been contacted about purchasing a replacement Series 7400 dump truck that had been ordered by another entity who has not able to take deliver. The truck would be offered at an approximate savings of \$12,000. Mr. Cope requested that Mr. Montgomery work with Mr. Warner to gather more information about the option that could be presented to the Board at the next meeting.

JOINT SAFETY BUILDING

The Board discussed sending notice to The Altman Company notifying them that no further change orders would be approved with the completion dates scratched out. Mr. Earman and Mr. Cope were in support of the action. Mr. Buck was against the action citing that now was not the right time to pursue the issue, no formal action was needed. Mr. Earman indicated that he was not willing to take responsibility for approving the change orders with the completion date marked out. Mr. McDermitt reported that the contractors have asked for an extension of time. Mr. McDermitt is not in support of granting the extension, he feels that the project is only a week to ten days behind, not three weeks as requested by Altman.



NORWICH TOWNSHIP

RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
 4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **September 2, 2008**

TOWNSHIP ADMINISTRATION

Mr. Earman recommended that discussion of the Local Waste proposal be tabled until next meeting and requested that Mr. Warner schedule a Local Waste representative to attend the next meeting. The SWACO one year agreement was tabled until next meeting also. No discussion was held on the estate tax revenue.

Approval of Trustee Meeting Minutes for 8/18/08

Motion by Mr. Cope, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for August 18, 2008. Unanimously approved. Motion passed. #080902.01

Denial of Request to Install Drainage Tile

Motion by Mr. Cope, seconded by Mr. Buck, to deny a written request from two Ridgewood Drive residents to install drainage tile in the Township right of way. Unanimously approved. Motion passed. #080902.02

Approval of JSSB Change Orders #04-01 and #04-02

Motion by Mr. Buck, seconded by Mr. Cope, to approve the JSSB change orders #01-31, #01-37, #01-38, #01-39, #05-06, and #05-08 totaling \$13,540.82. Unanimously approved. Motion passed. #080902.03

Approval of Formal Notification to Altman Company Regarding Change Orders

Motion by Mr. Earman, seconded by Mr. Cope, to send a formal letter to The Altman Company notifying them that any change orders received with the completion date scratched out will not be approved. Yes vote by Mr. Earman and Mr. Cope. Mr. Buck voted no. Motion passed. #080902.04

Approval to Table Local Waste's Proposal

Motion by Mr. Cope, seconded by Mr. Buck, to table discussion of Local Waste's proposal for a one year extension until the next meeting and to request a representative from Local Waste to attend the next meeting. Unanimously approved. Motion passed. #080902.05

Motion by Mr. Cope, seconded by Mr. Buck, to adjourn the regular meeting of September 2nd at 12:42 pm.

Larry Earman, Chairman

Jamie Miles, Fiscal Officer



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **September 15, 2008**

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**
Chuck Buck, Trustee – Present
Mike Cope, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Steve Montgomery, Roads/Cemetery Dept.

PUBLIC PARTICIPATION

C.C. Ungurean of Local Waste Services presented a proposal for a one-year contract extension for waste disposal services. The proposal calls for a \$.90/month increase in the current rate of \$14.02/month, making the new monthly rate \$14.92/month per home. Mr. Ungurean noted that the cost increase was being driven by drastic increases in fuel and overall operating costs. Mr. Buck asked that more emphasis be placed on recycling and requested recycling bins be made available at the Township offices. The Board agreed to take action on the proposal at a later meeting.

FIRE DEPARTMENT

Chief Long submitted quotes and requested approval for the purchase of JSSB items including fitness equipment, kitchen appliances, AED units and day room recliners. Chief Long noted that all purchases were at state term pricing except for the recliners which were quoted by La-Z-Boy for approximately \$10,000 less than all other vendors. As it relates to yesterday's windstorm, Chief Long reported that a majority of the community is without power and Schirtzinger Road is the only known road closure due to down power lines which AEP is on-site trying to address. The biggest issue that the Fire Department is dealing with currently is open burning. Chief Long also noted that Converse Electric assisted the City and Township in getting access to their fuel supply due to the power outage.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery reported that Hilliard Service Dept. has offered to Durla patch Schirtzinger Road. The Board discussed and unanimously agreed that a more permanent solution is necessary. Mr. Warner recommended that the top priority for next year is to mill and fill Schirtzinger Road. Mr. Earman stated that the edge would need incorporated. Mr. Earman agreed to have the City patch the road. Mr. Montgomery reported that there are a total of three trees that need immediate attention but are too big for the Township to handle. AEP will clean up around the downed power lines and transformer. Mr. Warner and Mr. Montgomery will determine how to handle the trees. Lastly, Mr. Montgomery reported that there was no interest in buyers for the 1998 dump truck. He recommended that the Township hold a sealed bid. The Board concurred and established a minimum bid of \$16,500. In other matters, Mr. Cope reported that this year's salt supply is very difficult to come by and it is expected to cost three times the purchase price. Mr. Montgomery reported that we had a good supply on hand. Mr. Cope recommended that alternative methods be looked at. Mr. Buck had concerns with the wetting system.



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **September 15, 2008**

JOINT SAFETY BUILDING

Chief Long reported that Square D is a couple of days from establishing permanent power to the JSSB; this was the status prior to the power outage. Chief Long is working to get some temporary power to the JSSB building during this wind storm power outage; however, the crews will not be working at 100% until AEP gets the electrical grid back up. The Board reviewed and approved change orders totaling \$16,550.20.

TOWNSHIP ADMINISTRATION

Mr. Warner shared with the Board the solicited feedback received from residents for how to spend the estate tax revenue. These suggestions included repaving Avery Road sidewalks, establishing a Township park or children's water park, providing more green space, implementing a curb side leaf program, and investing the funds for a rainy day. Mr. Buck stated that he would like to consider a capital improvement that gives back to the community without a lot of maintenance.

Approval of Trustee Meeting Minutes for 9/2/08

Motion by Mr. Buck, seconded by Mr. Cope, for the approval of the Norwich Township Trustee meeting minutes for September 2, 2008. Unanimously approved. Motion passed. #080915.01

Approval to Amend 2008 Permanent Appropriations for JSSB Facility Purchases

Motion by Mr. Earman, seconded by Mr. Cope, to amend the 2008 permanent appropriations by an increase of \$86,000 in Furniture & Fixtures to the Fire Fund. Unanimously approved. Motion passed. #080915.02

Purchases include: Fitness Equipment, kitchen appliances, 3-AED units, and day room recliners.

Approval of Refund for Wesley Chapel Cemetery Lots

Motion by Mr. Cope, seconded by Mr. Buck, to authorize a refund in the amount of \$600 to Tim and Kim Sutton for the return of two originally purchased grave lots. Unanimously approved. Motion passed. #080915.03

Approval of 1998 Dump Truck Sealed Bid

Motion by Mr. Cope, seconded by Mr. Buck, to advertise for sealed bids for the sale of a 1998 dump truck and establishing the minimum bid of \$16,500. Unanimously approved. Motion passed. #080915.04

Approval of Accept the Amounts & Rates Authorizing the Necessary Tax Levies

Motion by Mr. Buck, seconded by Mr. Earman, for approval to accept the amounts and rates authorizing the necessary tax levies as provided by the Franklin County Budget Commission. Unanimously approved. Motion passed. #080915.05

Approval of JSSB Change Orders

Motion by Mr. Buck, seconded by Mr. Cope, to approve the JSSB change orders #05-07, #05-09 thru #05-12, #02-06, and #03-01 thru #03-04 totaling \$16,550.20. Unanimously approved. Motion passed. #080915.06



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4283 DAVIDSON ROAD, HILLIARD, OHIO

Held

September 15, 2008

Executive Session

Motion by Mr. Cope, seconded by Mr. Buck to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(2) to consider the purchase of property for public purposes. Roll call vote taken. Unanimously approved. Motion passed. No action taken during executive session. Motion by Mr. Cope, seconded by Mr. Buck, to adjourn from executive session at 7:45 pm with no further action. Unanimously approved. Motion passed.

Motion by Mr. Cope, seconded by Mr. Buck, to adjourn the regular meeting of September 15th at 7:45 pm.

Handwritten signature of Larry Earman in cursive script.

Larry Earman, Chairman

Handwritten signature of Jamie Miles in cursive script.

Jamie Miles, Fiscal Officer

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(BOARD OF TOWNSHIP TRUSTEES)
OHIO REVISED CODE, SECTIONS 5705.34, 5705.35

The Board of Trustees of NORWICH Township, Franklin County

Ohio, met in REGULAR session on the 5TH day of SEPTEMBER,
(Regular or Special)

2008, at the office of NORWICH TOWNSHIP with the following members

present:

LARRY EARMAN

CHARLES WM. BUCK

MICHAEL D. COPE

MICHAEL D. COPE moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of NORWICH Township,

Franklin County, Ohio, in accordance with the provisions of law has previously

adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2009; and

WHEREAS, The Budget Commission of Franklin County, Ohio, has certified its
action thereon to this Board together with an estimate by the County Auditor of the rate of
each tax necessary to be levied by this Board, and what part thereof is without, and what
part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of NORWICH Township,

Franklin County, Ohio, that the amounts and rates, as determined by the Budget

Commission in its certification, be and the same are hereby accepted: and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township
the rate of each tax necessary to be levied within and without the ten mill limitation for tax year
2008 (collection year 2009) as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE
BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to be	Amount Approved	County Auditor's	
	Derived from	by Budget	Estimate of Full Tax	
	Levies Outside	Commission	Rate to Be Levied	
	10 Mill Limitation	Inside 10 Mill Limitation	Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund		\$1,459,383.36	1.50	
Road & Bridge Fund				
Cemetery Fund				
Police Fund	361,166.92			4.10
Fire Fund	7,392,504.22			16.00
Road District Fund				
General (Note) Bond Retirement				
TOTAL	\$7,753,671.14	\$1,459,383.36	1.50	20.10

and be it further

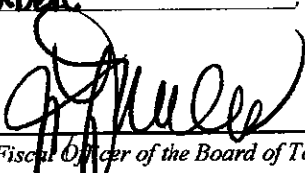
RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of
this Resolution to the County Auditor of said County.

CHARLES WM. BUCK seconded the Resolution and the roll being

called upon its adoption the vote resulted as follows:

<u>LARRY EARMAN</u>	<u>YES</u>
<u>CHARLES WM. BUCK</u>	<u>YES</u>
<u>MICHAEL D. COPE</u>	<u>YES</u>

Adopted the 15TH day of SEPTEMBER, 2008.


Fiscal Officer of the Board of Township Trustees of

NORWICH Township

Franklin County, Ohio.

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, Franklin County, ss.

I, Jamie Miles, Clerk of the Board of Trustees of

NORWICH Township, in said County, and in whose custody the Files

and Records of said Board are required by the Laws of State of Ohio to be kept, do hereby

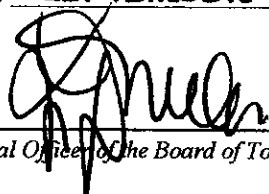
certify that the foregoing is taken and copied from the original _____

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED
BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

now on file with said Board, that the foregoing has been compared by me with said original

document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 15TH day of SEPTEMBER, 2008.



Fiscal Officer of the Board of Township Trustees of

NORWICH Township

Franklin County, Ohio.



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **October 6, 2008**

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**
Chuck Buck, Trustee – Present
Mike Cope, Trustee – Present

Also Present - **Bob Kaufman, Asst. Fire Chief**
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

PUBLIC PARTICIPATION

On behalf of the Franklin County Board of Health, Mr. Charles Broschart and Dr. Susan Tilgner addressed the June rabies incident that happened to a Ridgewood Drive resident. Mr. Broschart confirmed that there was a known incident of rabies from a bat that entered and was caught at the Ridgewood Drive residents' home. To further complicate the situation, there was and still is an extremely limited supply of the vaccination worldwide due to there being only two manufacturers of the vaccination. The Board addressed their concern for the lack of communication of this event and the fact that they were not aware of the incident until the previous Trustee meeting. Mr. Broschart acknowledged that there is no protocol for notification to residents or governing bodies for these types of events. Mr. Cope indicated that this is not acceptable and called for a greater level of communication. Dr. Tilgner stated that notification could be coordinated through the Communicable Disease program in an effort to better communicate future incidents. The Ridgewood Drive residents were in attendance and shared some of their frustrations with the process and provided some insight as to how their situation could be avoided in the future. The Board requested that the Franklin County Board of Health help the Ridgewood Drive residents work through some of their outstanding issues in an effort to get their medical bills addressed. In addition, Mr. Broschart and Dr. Tilgner agreed to work with Mr. Warner to establish a communication protocol for future issues.

POLICE REPORT

Chief Garnett provided the August report and advised that during the month there were 5 citations for OVI which is more than normal. Overall, total calls were down significantly.

FIRE DEPARTMENT

Asst. Chief Kaufman commended the Unit 1 Engine Company 81 responsible for assisting a Ridgewood resident in getting their wheel chair bound child transported from the school bus to the residence during the closure of Braidwood Drive. Mr. Cope noted that there were a number of things that went wrong with this incident notably, the Franklin County Engineers did not provide notice to the Township that the slurry seal project and subsequent road closure was even taking place. Furthermore, the paving company did not follow through with their timeframe for getting the road opened as they had communicated to the resident. Mr. Buck noted that when the Trustees signed the contract with the Engineer's office, part of the agreement was that the Township would receive proper notice of when the road projects were to take place so that residents could be notified in a timely manner. Mr. Earman asked Mr. Warner to coordinate a meeting with the Franklin County Engineer's Office.



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4283 DAVIDSON ROAD, HILLIARD, OHIO

Held **October 6, 2008**

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery notified the Board that AEP has applied for a permit for the power lines on Thoburn Road that is related to the OSU Rowing facility. According to Jim Jewell, plans will be submitted to the Board for approval of these power lines. Mr. Cope stated that he was only in support of buried utility lines especially in light of the recent wind storm we had. Mr. Buck requested Mr. Warner to have the Township legal counsel review the matter prior to the Board issuing any opinion. Mr. Montgomery reported that ninety-nine percent of residential brush pile pick up was complete including the Cemetery.

FISCAL OFFICE

Mrs. Miles reported that in light of the recent economic conditions the Townships' investments remain relatively safe. This is due to the fact that the Township does not have mortgage backed Freddie Mac or Fannie Mae or any commercial paper or corporate backed investments. In addition, thanks to the brokerage agreement that was signed some years ago, the Township's United American Capital Corporations investment is held by a third party custodian rather than with the brokerage firm. Although interest income is down significantly from a year ago, the principle investments have not been lost and they are earning income.

JOINT SAFETY BUILDING

Mr. Buck reported that permanent power has been established at the building and as of this morning, Columbus Gas expected to have the gas meter working today without further delay. With this forthcoming, air should be moving in the building next week and the boilers should be started. Mr. Buck noted that Washington Township would be doing the fire safety inspections.

TOWNSHIP ADMINISTRATION

The board approved the extension of the Local Waste Trash Removal contract. Mr. Warner confirmed that he would be attending a meeting with the Emergency Management Agency (EMA) regarding the recent wind storm and the potential to recoup 80% of the approximately \$20,000 in expenses related to the clean up from the storm.

NEW BUSINESS

Due to lessons learned, Mr. Cope requested that the Township get the City of Hilliard to coordinate fire and police efforts in case of the need to evacuate. Mr. Buck requested a copy of the current disaster plan from Asst. Chief Kaufman. In other matters, Mr. Earman feels that it is time to consider hiring someone part time to do the Township newsletter, noting that the newsletter is an important communication tool for our residents.

Approval of Local Waste Trash Removal Contract Extension

Motion by Mr. Buck, seconded by Mr. Cope, to approve the extension of the Local Waste Trash Removal contract thru December 31, 2009. Unanimously approved. Motion passed. #081006.01



RECORD OF PROCEEDINGS

Minutes of ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*
Held ***October 6, 2008***
4283 DAVIDSON ROAD, HILLIARD, OHIO

Executive Session

Motion by Mr. Buck, seconded by Mr. Cope to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(4) for purposes of reviewing compensation with public employees. Roll call vote taken. Unanimously approved. Motion passed. No action taken during executive session. Motion by Mr. Cope, seconded by Mr. Buck, to adjourn from executive session at 2:10 pm with no further action. Unanimously approved. Motion passed.

Motion by Mr. Cope, seconded by Mr. Buck, to adjourn the regular meeting of October 6th at 2:10 pm.

Handwritten signature of Larry Earman in cursive script.

Larry Earman, Chairman

Handwritten signature of Jamie Miles in cursive script.

Jamie Miles, Fiscal Officer



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **October 20, 2008**

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**
Chuck Buck, Trustee – Present

Mike Cope, Trustee – Absent

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long requested approval for computer work stations, copiers & printers, and window treatments for the Joint Safety Services Building (JSSB) totaling \$72,170.88. Chief Long noted that of this total, approximately \$15,000 is administration related. Mrs. Miles confirmed that appropriations were available to cover the expenses within the Fire Fund and funds would be transferred from the Building appropriation within the General Fund. According to Chief Long, the last remaining JSSB expense item is the AV equipment which the City of Hilliard is working on. Chief Long thanked Mr. Montgomery and his crew for assisting in getting the conduit installed at Station 82.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery thanked the City of Hilliard for their efforts in completing the Durla patch along Schirtzinger Road. Mr. Montgomery asked the Board to consider formalizing the policy on the use of the Veteran's Section of Wesley Chapel Cemetery. After a brief discussion, Mr. Buck noted that Post 614 was still active and he would need to research the matter prior to having any further discussion. As follow up to Mr. Buck's inquiry, Mr. Montgomery confirmed that he did receive the e-mail from the Timberbrook resident and also took care of the Meadow Wood Lane matter too.

JOINT SAFETY BUILDING

The Board approved JSSB change orders totaling \$81,974.84. Mr. Buck noted that there are change orders that have been approved that are not to be paid wholly by the Township. Mr. Earman stated that he was not aware of this and it would need to be reviewed. Mr. McDermitt reported that 95% of the landscape, paving, and drywall were complete. In addition, the ceiling grid is in throughout the building and the sprinkler system is ready for inspection tomorrow morning. Mr. Buck reported that the completion date was discussed but there was no resolution.

TOWNSHIP ADMINISTRATION

Mr. Warner asked the Board to approve increasing the 2009 annual contribution limit to the Flexible Spending Account to \$5,000. In other matters, the Board agreed to seek a formal legal opinion from the Franklin County Prosecutor's Office regarding the Healthcare Reimbursement Accounts.



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **October 20, 2008**

Approval of Trustee Meeting Minutes for 9/15/08 and 10/6/08

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for September 15 and October 6, 2008. Unanimously approved. Motion passed.
#081020.01

Approval to Purchase JSSB Systems Equipment and Window Treatments

Motion by Mr. Earman, seconded by Mr. Buck, to approve the purchase of computer work stations, copiers & printers, and window treatments for the JSSB totaling \$72,170.88. Unanimously approved. Motion passed.
#081020.02

Approval of JSSB Change Order #s 01-40 thru 01-48, 01-50, 02-05, 02-06, 03-01 thru 03-04, 04-03, and 05-13 thru 05-18

Motion by Mr. Earman, seconded by Mr. Buck, to approve the above referenced JSSB change orders totaling \$81,974.84. Unanimously approved. Motion passed.
#081020.03

Approval to Increase Flexible Spending Account (FSA) Limit to \$5,000 for 2009

Motion by Mr. Earman, seconded by Mr. Buck, to approve increasing the 2009 annual contribution limit for the Flexible Spending Account (FSA) to \$5,000. Unanimously approved. Motion passed.
#081020.04

Approval for Formal Legal Opinion Regarding Healthcare Reimbursement Accounts

Motion by Mr. Earman, seconded by Mr. Buck, to approve seeking a formal legal opinion from the Franklin County Prosecutor's Office regarding the implementation of Healthcare Reimbursement Accounts (HRAs) for Township officials and employees. Unanimously approved. Motion passed.
#081020.05

Motion by Mr. Buck, seconded by Mr. Earman, to adjourn the regular meeting of October 22nd at 6:55 pm.


Larry Earman, Chairman


Jamie Miles, Fiscal Officer



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4283 DAVIDSON ROAD, HILLIARD, OHIO

Held **November 3, 2008**

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**
Chuck Buck, Trustee – Present
Mike Cope, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

POLICE REPORT

Chief Garnett provided the September report and the results of the speed trailer deployment for Smiley Road and Fishinger Road (both deployments were for a 7 day period):

	<u>Traffic</u> <u>Count</u>	<u>Average</u> <u>Speed</u>	<u>Max</u> <u>Speed</u>
Smiley Road:	23,346	28 mph	68 mph – 1 count
Fishinger Road:	63,378	34.9 mph	67 mph – 1 count

FIRE DEPARTMENT

Chief Long noted that plans were under way to prepare for the move into the JSSB building. He had no other business to report.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery reported that preparations were under way for winter operations. Mr. Earman noted that Dean Ringle committed to providing the same salt allocation to those agencies that have purchased from them in the past which includes the Township. Per Mr. Cope's request, Mr. Montgomery provided a review of snow equipment and removal processes employed by the Township, noting that for more than 27 years, there has been no material change in the way Township roads are plowed and treated for snow and ice removal. Mr. Buck asked that Mr. Montgomery and Mr. Warner review alternative treatments including pretreatment options that might yield some savings. Mr. Cope noted that he has a direct interest in the Penguin Company and will not take part in any decisions that involves Penguin Company. Mr. Cope strongly encourages the Township to look at pretreatment options and noted that evidence supports a direct 30% savings over traditional methods.

FISCAL OFFICE

Mrs. Miles provided a review of the current natural gas rates and proposed entering into an agreement with IGS to supply our natural gas for all Township locations at a fixed price of \$.0969 per CCF. Mrs. Miles noted that the agreement would be in effect for the period of December 2008 thru November 2009 and would automatically renew at the end of each term with written notification of



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **November 3, 2008**

termination. Mrs. Miles confirmed that this new agreement would cover the JSSB, Fire Station 83, and Dublin Road. This is the first time that all three locations will be covered under a single price agreement. The price per ccf has not been lower than \$1.00 since October 2007.

JOINT SAFETY BUILDING

The Board discussed and approved purchasing landscape material for the JSSB totaling \$12,461.44. Mr. Buck noted that all landscaping was on the Township's grounds. Mr. McDermitt reported that 95% of the paving and sealing work were complete and 99% of the electric and painting were complete. Carpet installation is to begin today and Life Safety is expected to be completed by the end of November. Mr. Buck complimented the prime contractors efforts in getting the work completed. In other discussions, Mr. Cope noted that he has made several attempts to reschedule the Northwest Parkway road improvement meeting with the City of Hilliard to no avail. He plans to follow up again next week.

TOWNSHIP ADMINISTRATION

The Board approved the Norwich Township Personnel Policies & Procedures Handbook applicable to all non-union Township employees. Mr. Warner reported that advertisements for sealed bids for three Township owned vehicles would be posted in the newspapers in the upcoming weeks.

Approval of Trustee Meeting Minutes for 10/20/08

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for October 20, 2008. Yes votes by Mr. Buck, Mr. Earman, Abstain by Mr. Cope. Majority Approved. Motion passed. #081103.01

Approval to Purchase JSSB Landscape Material

Motion by Mr. Buck, seconded by Mr. Earman, to approve the purchase of landscape material for the JSSB in the amount of \$12,641.11 from Darby Creek Nursery & Landscaping. Unanimously approved. Motion passed. #081103.02

Approval of Norwich Township Personnel Policies & Procedures Handbook

Motion by Mr. Cope, seconded by Mr. Buck, to approve the Norwich Township Personnel Policies & Procedures Handbook. Unanimously approved. Motion passed. #081103.03

Approval of the 2009 Norwich Township Meeting Schedule

Motion by Mr. Buck, seconded by Mr. Cope, to approve the 2009 Norwich Township meeting schedule. Unanimously approved. Motion passed. #081103.04

Approval of IGS Natural Gas Agreement

Motion by Mr. Cope, seconded by Mr. Buck, to enter into an agreement with IGS for the purchase of natural gas at a price of \$0.969 ccf for the period of 12/1/08 through 11/30/08. Unanimously approved. Motion passed. #081103.05



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **November 3, 2008**

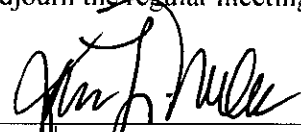
Executive Session

Motion by Mr. Cope, seconded by Mr. Buck to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(4) for purposes of discussions with legal counsel. Roll call vote taken. Unanimously approved. Motion passed. No action taken during executive session. Motion by Mr. Cope, seconded by Mr. Buck, to adjourn from executive session at 2:40 pm with no further action. Unanimously approved. Motion passed.

Motion by Mr. Cope, seconded by Mr. Buck, to adjourn the regular meeting of November 3rd at 2:40 pm.



Larry Earman, Chairman



Jamie Miles, Fiscal Officer



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **November 17, 2008**

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**
Chuck Buck, Trustee – Present
Mike Cope, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long requested approval to purchase new EMS response kits for the medics. The initial cost is \$5,387; however a grant reimbursement in the amount of \$3,500 has been awarded to the Township. Chief Long reported that plans are moving forward for the move to the new building.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery reported that with the engineering help of Mike Johnson, they had put together a brine system for less than \$800. The system was put in operation today to treat the roads. The system is equipped with a 220 gallon tank and can be filled at a cost of \$25.00 per load. Mr. Montgomery noted that based upon feedback from the County Engineer's, he will continue to calibrate the system and expects that all Township roads can be treated with two loads. Mr. Cope noted that this pretreatment is perfect for today's snow squall and it cost the Township pennies to do so.

FISCAL OFFICE

The Board discussed the proposed 2009 budget and reviewed potential cost saving items. Mr. Buck requested Mrs. Miles to provide a plan to support the additional previously approved part time fiscal office position. Chief Long reviewed the cost segments of the Mt. Carmel physical fitness program and fielded questions from the Board. In an attempt to measure the effectiveness of the program, the Board requested results of the program as well as a participation count. The Board asked to review this data prior to entering into a contract for 2009. Mr. Cope asked that the program be competitively bid and requested a charted graph of employee years of service.

JOINT SAFETY BUILDING

The Board approved JSSB change orders totaling \$23,858.51. Mr. McDermitt reported that in conjunction with Altman, an agreement has been reached that the substantial completion date will be no later than December 15th, 2008. Life Safety is expected to take place next week. The Fire Department side of the building is 99% complete and is ready for the furniture to be delivered on December 1st.

TOWNSHIP ADMINISTRATION

Mr. Warner reported that Robbie Thomas has obtained his CDL and has successfully completed his six-month probationary period. The Board approved removing Robbie Thomas from probationary



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **November 17, 2008**

employment status and authorized a 5% step increase in pay effective November 17, 2008. Mr. Warner reported that based upon recommendation from our Fire Prevention Bureau, he has been working on gathering quotes to add a fire alarm system for the Cemetery office. He noted that this expense has not been included in the current 2009 budget proposal. The Board agreed that this should be added for 2009. Mr. Warner noted that he received a meeting request from Mr. Fraker to discuss plans for the sidewalk easement. Mr. Warner is scheduled to meet with Mr. Fraker on Wednesday and welcomed anyone from the Board to attend.

TRUSTEE-OLD BUSINESS

Mr. Earman requested Mr. Warner to follow up with the Franklin County Board of Health regarding their October commitment to coordinate a plan to bring better communication to the Township about reportable events.

TRUSTEE-NEW BUSINESS

Mr. Buck advised that he has had discussions with Brown Township Trustee Williams regarding late payment for contracted fire services. Trustee Williams was unaware that payment had not been received and indicated that he would follow up with his Board. Mr. Cope asked that the Township commit to buying locally. Chief Long noted that this was a general operating practice and that suppliers would be reviewed.

Approval of Trustee Meeting Minutes for 11/3/08

Motion by Mr. Cope, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for November 3, 2008. Unanimously approved. Motion passed. #081117.01

Approval to Purchase EMS Response Kits

Motion by Mr. Cope, seconded by Mr. Buck, to approve the purchase of EMS Response Kits which includes a pediatric kit at a cost of \$5,387. Unanimously approved. Motion passed. #081117.02

Approval of JSSB Change Order #s 01-18, 01-30, 01-52, 01-53, 02-07, 05-19, & 05-20

Motion by Mr. Cope, seconded by Mr. Buck, to approve the above referenced JSSB change orders totaling \$23,858.51. Unanimously approved. Motion passed. #081117.03

Approval of Probationary Status and Step Increase for Robbie Thomas

Motion by Mr. Buck, seconded by Mr. Cope, to approve removing Robbie Thomas from probationary status and authorizing a 5% step increase to \$15.75/hour effective November 17, 2008. Unanimously approved. Motion passed. #081117.04

Motion by Mr. Cope, seconded by Mr. Buck, to adjourn the regular meeting of November 17th at 7:55 pm.

Handwritten signature of Larry J. Earman in cursive script.

Larry Earman, Chairman

Handwritten signature of Jamie Miles in cursive script.

Jamie Miles, Fiscal Officer



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **December 1, 2008**

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**
Chuck Buck, Trustee – Present
Mike Cope, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long reported that the move to the new building was underway with furniture being delivered today and set up tomorrow. The computer systems are scheduled to be moved on Wednesday and it is expected that the fire companies will be taking runs out of the new building by Thursday.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery reported business as usual. As a follow up to Mr. Cope's inquiry, Mr. Montgomery reported that it takes approximately 500 gallons of brine to treat the Township.

FISCAL OFFICE

Mrs. Miles requested an increase in the 2008 General Fund appropriation to cover JSSB building construction expenses including changes orders through 10/31/08.

JOINT SAFETY BUILDING

Mr. McDermitt reported that the building construction is winding down with punch lists for the Township and police to be started. The state elevator inspection is forthcoming. Mr. McDermitt expects the final building inspection to take place tomorrow and the temporary occupancy permit to be issued.

TOWNSHIP ADMINISTRATION

Mr. Warner reported that due to the fact that no bids were received for the advertised fire Explorer, medic, and Cemetery truck, he is working on a resolution that will allow the Township to take part in internet auctions and expects to have this for adoption by the Board in January.

TRUSTEE-NEW BUSINESS

The Board approved the 2009 Temporary Appropriations and took action on other items for fiscal year 2009 including elected officials compensation and electing a Board chairman and vice-chairman.

Approval of Trustee Meeting Minutes for 11/17/08

Motion by Mr. Earman, seconded by Mr. Cope, for the approval of the Norwich Township Trustee meeting minutes for November 17, 2008. Unanimously approved. Motion passed. #081201.01



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **December 1, 2008**

Approval to Amend Permanent Appropriations for 2008

Motion by Mr. Cope, seconded by Mr. Buck, to amend the permanent appropriations for 2008 by increasing the General Fund amount from \$9,935,800 to \$10,585,800. Unanimously approved.

Motion passed.

#081201.02

Approval of 2009 Temporary Appropriations

Motion by Mr. Cope, seconded by Mr. Buck, for the approval of the 2009 Temporary Appropriations totaling \$14,255,306. Unanimously approved. Motion passed. See attached for detail. #081201.03

Approval to Pay Elected Officials In 2009

Motion by Mr. Cope, seconded by Mr. Buck to pay the Township Trustees and Fiscal Officer on a monthly basis in accordance with compensation established by Ohio Revised Code sections 505.24 and 507.09 for townships with a budget greater than \$10,000,000. Unanimously approved. Motion passed. See attached detail.

#081201.04

Approval to Pay Fiscal Officer for Cemetery Deed Preparation

Motion by Mr. Buck, seconded by Mr. Cope, for the approval to pay the Fiscal Officer \$250 for the preparation of cemetery deeds in 2009. Unanimously approved. Motion passed.

#081201.05

Election of 2009 Chair and Vice Chair

Motion by Mr. Cope, seconded by Mr. Earman, to nominate Mr. Chuck Buck as Chairman and Mr. Larry Earman as Vice-Chairman of the Norwich Township Board of Trustees for 2009. Unanimously approved. Motion passed.

#081201.06

Executive Session

Motion by Mr. Buck, seconded by Mr. Cope to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(4) for purposes of preparing for bargaining sessions with public employees concerning their compensation or other terms and conditions of employment. Roll call vote taken. Unanimously approved. Motion passed. No action taken during executive session.

Motion by Mr. Cope, seconded by Mr. Buck, to adjourn from executive session at 2:05 pm with no further action. Unanimously approved. Motion passed.

Motion by Mr. Cope, seconded by Mr. Buck, to adjourn the regular meeting of December 1st at 2:05 pm.


Larry Earman, Chairman


Jamie Miles, Fiscal Officer

NORWICH TOWNSHIP
RESOLUTION # 081201.02
AMENDED PERMANENT APPROPRIATIONS FOR 2008

Whereas the Township anticipates having sufficient carry over funds and revenue in 2008 to operate the Township functions,

Now therefore, be it resolved that the following amended permanent appropriations are approved for 2008, by increasing the General Fund amount from \$9,935,800 to \$10,585,800.

	Total	Payroll & Benefits	Other	Capital Improvement	Tranfers Out
General Fund	\$10,585,800	\$409,300	\$256,500	\$9,520,000	\$400,000
Motor Vehicle Fund	\$31,000	\$0	\$31,000	\$0	\$0
Gas Tax Fund	\$260,000	\$0	\$260,000	\$0	\$0
Cemetery Fund	\$548,450	\$393,850	\$64,600	\$90,000	\$0
Police District Fund	\$326,900	\$0	\$326,900	\$0	\$0
Fire District Fund	\$11,507,600	\$9,772,600	\$768,000	\$967,000	\$0
Merris Weiler Fund	\$459	\$0	\$459	\$0	\$0
Cemetery Bequest Fund	\$1,575	\$0	\$1,575	\$0	\$0
FEMA Fund	\$8,309	\$3,810	\$4,499	\$0	\$0
	\$23,270,093	\$10,579,560	\$1,713,533	\$10,577,000	\$400,000

Moved by: ____Mr. Cope____

Second by: ____Mr. Buck ____

Voting:

Chuck Buck ____Yes____

Mike Cope ____Yes____

Larry Earman ____Yes____

Adopted this 1st day of December, 2008

**NORWICH TOWNSHIP
TEMPORARY APPROPRIATIONS 2009**

	<u>Total</u>	<u>General</u>	<u>Fire</u>	<u>Motor Vehicle License</u>	<u>Gasoline Tax</u>	<u>Cemetery</u>	<u>Police</u>
CASH & INVESTMENT BEGINNING	<u>\$12,840,714</u>	<u>\$2,539,375</u>	<u>\$9,467,899</u>	<u>\$31</u>	<u>\$409</u>	<u>\$32,384</u>	<u>\$800,615</u>
REVENUE:							
Real Estate Tax	8,079,885	1,280,882	6,483,410				315,593
Rollback, Homestead, Personal	1,146,106	179,593	920,734				45,779
Personal Property Tax	14,383	1,175	12,531				677
Personal Property Tax - Reimburse Fixed Rate	944,534	80,658	858,393				5,483
Personal Property Tax - Reimburse State	12,853	1,009	11,639				205
Tax Loss Reimbursement	81,393	6,910	73,710				773
Local Government Distribution	103,506	103,506					
Estate Tax	150,000	150,000					
Permissive MVL Tax	11,900			11,900			
Motor Vehicle License Fees	4,150			4,150			
Gasoline Tax	88,000				88,000		
Contracts for Fire Service - Brown Township	508,300		508,300				
Cemetery Fees	50,000					50,000	
Sale of Cemetery Lots	60,000					60,000	
Licenses, Permits and Fees	5,000		5,000				
Cable Franchise Fees	26,000	26,000					
Fines and Forfeitures	5,000						5,000
Rent Safety Building - Hilliard	340,000	340,000					
Rent Utilities Safety Building - Hilliard	66,704	66,704					
Sale of vehicles	45,000					45,000	
Donations - Erickson	60,000		60,000				
Interest	257,400	50,000	190,000	1,400	0		16,000
Transfers In General to Cemetery	302,000					302,000	
Total Revenue	<u>12,362,114</u>	<u>2,286,437</u>	<u>9,123,717</u>	<u>17,450</u>	<u>88,000</u>	<u>457,000</u>	<u>389,510</u>
EXPENSES PAYROLL:							
Salaries Trustees	61,800	61,800					
Salary Township Fiscal Officer	28,450	28,200				250	
Salary Township Fiscal Office Staff	35,360	35,360					
Salary Administrator	96,900	96,900					
Salary - Admin. Assistant	37,500	37,500					
Salaries Other - Fire	6,448,400		6,448,400				
Salaries Other - Fire Overtime	350,000		350,000				
Salaries Other - Fire Retirement	150,000		150,000				
Salary EMS Doctor	24,000		24,000				
Salaries Other - Cemetery & Roads	259,000					259,000	
Salaries Other - Cemetery & Roads - Overtime	27,000					27,000	
Ohio Public Employees Retirement System	79,766	36,366	3,360			40,040	
Medicare	109,013	3,767	101,100			4,147	
Ohio Police and Fire Pension Fund	1,667,616		1,667,616				
Medical / Hospitalization	1,178,818	92,200	1,042,800			43,818	
Life Insurance	24,720	1,030	22,660			1,030	
Dental Insurance	75,154	7,905	62,475			4,774	
Vision Insurance	19,570	3,090	14,420			2,060	
Other Insurance FSA Admin.	1,545	1,545					
Workers' Compensation	275,202	6,990	257,214			10,998	
Uniform, Tool and Equip Reimbursements	90,640		87,550			3,090	
Other Employee Fringe Benefits - Contingency	251,526	22,650	211,150			17,716	
	<u>11,291,981</u>	<u>435,313</u>	<u>10,442,744</u>	<u>0</u>	<u>0</u>	<u>413,923</u>	<u>0</u>

**NORWICH TOWNSHIP
TEMPORARY APPROPRIATIONS 2009**

	Total	General	Fire	Motor Vehicle License	Gasoline Tax	Cemetery	Police
EXPENSES OTHER:							
Accounting and Legal	56,050	36,050	20,000				
Auditing Services	5,000	5,000					
Uniform Accounting Network Fees	9,270	9,270					
Property Tax Collection Fees	171,000	61,000	105,000				5,000
Training Services	48,971	561	48,410				
Other Professional Services	33,690	23,690	10,000				
Repairs and Maintenance (Building)	159,660		40,000	17,450	74,400	27,810	
Repairs and Maintenance (Equipment)	80,000		80,000				
Travel and Meeting Expense	3,090	3,090					
Telephone	61,500	7,725	43,775				
Postage	4,120	4,120					
Postage Machine Rental	1,030	1,030					
Advertising	12,463	6,180	6,283				
Other - Communications, Printing and Advertisi	22,660	10,300	12,360				
Electricity	56,728	7,196	46,854			2,678	
Water and Sewage	16,860	1,799	11,971			3,090	
Natural Gas	50,319	6,117	40,082			4,120	
Other Utilities	79,064	66,704	9,270			3,090	
Contracted Service - Avalon	6,000	6,000					
Contracted Service - Netware	30,000	30,000					
Payment to Other Political Subdivision	3,090					3,090	
Payment to Other Political Subdivision (Police)	354,000						354,000
Property Insurance Premiums	33,090	2,060	30,000			1,030	
Liability Insurance Premiums	32,000	22,000	10,000				
Office Supplies	23,690	5,150	18,540				
Operating Supplies	63,600		50,000		13,600		
Operating Supplies - EMS	50,000		50,000				
Operating Supplies - Gas & Diesel	100,900		80,000			20,900	
Small Tools and Minor Equipment <\$1,000	15,000		15,000				
Small Tools and Minor Equipment >\$1,000	10,000		10,000				
Dues and Fees	14,626	3,090	11,536				
Contributions to Other Organizations	6,000	6,000					
Other - Other Expenses	2,060					2,060	
Contingency	28,794	20,554	8,240				
	<u>1,634,325</u>	<u>344,686</u>	<u>757,321</u>	<u>17,450</u>	<u>88,000</u>	<u>67,868</u>	<u>359,000</u>
EXPENSES CAPITAL IMPROVEMENTS:							
Land	20,000	20,000					
Buildings - JSSB	1,000,000	1,000,000					
Fire Alarm System	7,000					7,000	
	<u>1,027,000</u>	<u>1,020,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,000</u>	<u>0</u>
TRANSFERS OUT:							
Transfers Out General to Cemetery	302,000	302,000					
Transfers Out	<u>302,000</u>	<u>302,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>14,255,306</u>	<u>2,102,000</u>	<u>11,200,065</u>	<u>17,450</u>	<u>88,000</u>	<u>488,791</u>	<u>359,000</u>
CURRENT REVENUE MINUS EXPENSES	<u>(1,893,192)</u>	<u>184,437</u>	<u>(2,076,348)</u>	<u>0</u>	<u>0</u>	<u>(31,791)</u>	<u>30,510</u>
CASH & INVESTMENT BALANCE ENDING	<u>\$10,947,522</u>	<u>\$2,723,813</u>	<u>\$7,391,550</u>	<u>\$31</u>	<u>\$409</u>	<u>\$593</u>	<u>\$831,125</u>
SUMMARY:							
PAYROLL	\$11,291,981	\$435,313	\$10,442,744	\$0	\$0	\$413,923	\$0
OTHER	1,634,325	344,686	757,321	17,450	88,000	67,868	359,000
CAPITAL IMPROVEMENTS	1,027,000	1,020,000	0	0	0	7,000	0
TRANSFERS OUT	302,000	302,000	0	0	0	0	0
TOTAL	<u>\$14,255,306</u>	<u>\$2,102,000</u>	<u>\$11,200,065</u>	<u>\$17,450</u>	<u>\$88,000</u>	<u>\$488,791</u>	<u>\$359,000</u>

505.24 Compensation of trustees.

Each township trustee is entitled to compensation as follows:

(A) Except as otherwise provided in division (B) of this section, an amount for each day of service in the business of the township, to be paid from the township treasury as follows:

(1) In townships having a budget of fifty thousand dollars or less, twenty dollars per day for not more than two hundred days;

(2) In townships having a budget of more than fifty thousand but not more than one hundred thousand dollars, twenty-four dollars per day for not more than two hundred days;

(3) In townships having a budget of more than one hundred thousand but not more than two hundred fifty thousand dollars, twenty-eight dollars and fifty cents per day for not more than two hundred days;

(4) In townships having a budget of more than two hundred fifty thousand but not more than five hundred thousand dollars, thirty-three dollars per day for not more than two hundred days;

(5) In townships having a budget of more than five hundred thousand but not more than seven hundred fifty thousand dollars, thirty-five dollars per day for not more than two hundred days;

(6) In townships having a budget of more than seven hundred fifty thousand but not more than one million five hundred thousand dollars, forty dollars per day for not more than two hundred days;

(7) In townships having a budget of more than one million five hundred thousand but not more than three million five hundred thousand dollars, forty-four dollars per day for not more than two hundred days;

(8) In townships having a budget of more than three million five hundred thousand dollars but not more than six million dollars, forty-eight dollars per day for not more than two hundred days;

(9) In townships having a budget of more than six million dollars, fifty-two dollars per day for not more than two hundred days.

(B) Beginning in calendar year 1999, the amounts paid as specified in division (A) of this section shall be replaced by the following amounts:

(1) In calendar year 1999, the amounts specified in division (A) of this section increased by three per cent;

(2) In calendar year 2000, the amounts determined under division (B)(1) of this section increased by three per cent;

(3) In calendar year 2001, the amounts determined under division (B)(2) of this section increased by three per cent;

(4) In calendar year 2002, except in townships having a budget of more than six million dollars, the amounts determined under division (B)(3) of this section increased by three per cent; in townships having a budget of more than six million but not more than ten million dollars, seventy dollars per day for not more than two hundred days; and in townships having a budget of more than ten million dollars, ninety dollars per day for not more than two hundred days;

(5) In calendar years 2003 through 2008, the amounts determined under division (B) of this section for the immediately preceding calendar year increased by the lesser of the following:

(a) Three per cent;

(b) The percentage increase, if any, in the consumer price index over the twelve-month period that ends on the thirtieth day of September of the immediately preceding calendar year, rounded to the nearest one-tenth of one per cent;

(6) In calendar year 2009 and thereafter, the amount determined under division (B) of this section for calendar year 2008.

As used in division (B) of this section, "consumer price index" has the same meaning as in section 325.18 of the Revised Code.

(C) Whenever members of a board of township trustees are compensated per diem and not by annual salary, the board shall establish, by resolution, a method by which each member of the board shall periodically notify the township fiscal officer of the number of days spent in the service of the township and the kinds of services rendered on those days. The per diem compensation shall be paid from the township general fund or from other township funds in such proportions as the kinds of services performed may require. The notice shall be filed with the township fiscal officer and preserved for

inspection by any persons interested.

By unanimous vote, a board of township trustees may adopt a method of compensation consisting of an annual salary to be paid in equal monthly payments. If the office of trustee is held by more than one person during any calendar year, each person holding the office shall receive payments for only those months, and any fractions of those months, during which the person holds the office. The amount of the annual salary approved by the board shall be no more than the maximum amount that could be received annually by a trustee if the trustee were paid on a per diem basis as specified in this division, and shall be paid from the township general fund or from other township funds in such proportions as the board may specify by resolution. A board of township trustees that has adopted a salary method of compensation may return to a method of compensation on a per diem basis as specified in this division by a majority vote. Any change in the method of compensation shall be effective on the first day of January of the year following the year during which the board has voted to change the method of compensation.

Effective Date: 09-05-2001; 12-20-2005

507.09 Compensation of fiscal officer.

(A) Except as otherwise provided in division (D) of this section, the township fiscal officer shall be entitled to compensation as follows:

(1) In townships having a budget of fifty thousand dollars or less, three thousand five hundred dollars;

(2) In townships having a budget of more than fifty thousand but not more than one hundred thousand dollars, five thousand five hundred dollars;

(3) In townships having a budget of more than one hundred thousand but not more than two hundred fifty thousand dollars, seven thousand seven hundred dollars;

(4) In townships having a budget of more than two hundred fifty thousand but not more than five hundred thousand dollars, nine thousand nine hundred dollars;

(5) In townships having a budget of more than five hundred thousand but not more than seven hundred fifty thousand dollars, eleven thousand dollars;

(6) In townships having a budget of more than seven hundred fifty thousand but not more than one million five hundred thousand dollars, thirteen thousand two hundred dollars;

(7) In townships having a budget of more than one million five hundred thousand but not more than three million five hundred thousand dollars, fifteen thousand four hundred dollars;

(8) In townships having a budget of more than three million five hundred thousand dollars but not more than six million dollars, sixteen thousand five hundred dollars;

(9) In townships having a budget of more than six million dollars, seventeen thousand six hundred dollars.

(B) Any township fiscal officer may elect to receive less than the compensation the fiscal officer is entitled to under division (A) of this section. Any township fiscal officer electing to do this shall so notify the board of township trustees in writing, and the board shall include this notice in the minutes of its next board meeting.

(C) The compensation of the township fiscal officer shall be paid in equal monthly payments. If the office of township fiscal officer is held by more than one person during any calendar year, each person holding the office shall receive payments for only those

months, and any fractions of those months, during which the person holds the office.

(D) Beginning in calendar year 1999, the township fiscal officer shall be entitled to compensation as follows:

(1) In calendar year 1999, the compensation specified in division (A) of this section increased by three per cent;

(2) In calendar year 2000, the compensation determined under division (D)(1) of this section increased by three per cent;

(3) In calendar year 2001, the compensation determined under division (D)(2) of this section increased by three per cent;

(4) In calendar year 2002, except in townships having a budget of more than six million dollars, the compensation determined under division (D)(3) of this section increased by three per cent; in townships having a budget of more than six million but not more than ten million dollars, nineteen thousand eight hundred ten dollars; and in townships having a budget of more than ten million dollars, twenty thousand nine hundred dollars;

(5) In calendar year 2003, the compensation determined under division (D)(4) of this section increased by three per cent or the percentage increase in the consumer price index as described in division (D)(7)(b) of this section, whichever percentage is lower;

(6) In calendar year 2004, except in townships having a budget of more than six million dollars, the compensation determined under division (D)(5) of this section for the calendar year 2003 increased by three per cent or the percentage increase in the consumer price index as described in division (D)(7)(b) of this section, whichever percentage is lower; in townships having a budget of more than six million but not more than ten million dollars, twenty-two thousand eighty-seven dollars; and in townships having a budget of more than ten million dollars, twenty-five thousand five hundred fifty-three dollars;

(7) In calendar years 2005 through 2008, the compensation determined under division (D) of this section for the immediately preceding calendar year increased by the lesser of the following:

(a) Three per cent;

(b) The percentage increase, if any, in the consumer price index over the twelve-month period that ends on the thirtieth day of September of the immediately preceding calendar year, rounded to the nearest one-tenth of one per cent;

(8) In calendar year 2009 and thereafter, the amount determined under division (D) of this section for calendar year 2008.

As used in this division, "consumer price index" has the same meaning as in section 325.18 of the Revised Code.

Effective Date: 09-26-2003; 12-20-2005



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **December 15, 2008**

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**

Mike Cope, Trustee – Present

Chuck Buck, Trustee – Absent

Also Present - **Dave Long, Fire Chief**

Bob Kaufman, Asst. Fire Chief

Wayne Warner, Township Administrator

Steve Montgomery, Roads/Cemetery Dept.

FIRE DEPARTMENT

Chief Long reported that 95% of operations have been moved into the new building. Mr. Cope extended compliments to Chief Long and his staff for their work in making a seamless move. The Board confirmed that the annual Recognition Dinner is to be canceled for 2009. Mr. Earman noted that service recognition will take place throughout the year during the Trustee Meetings. In other matters, Mr. Cope asked to review the physical fitness program for fire personnel. Chief Long reported that measures have been taken to reduce costs by eliminating the fitness trainers through the end of 2008. Mr. Cope stated that he does not support this expense for 2009. Mr. Earman noted that funds have been appropriated for 2009. Mr. Cope requested that he be notified prior to having the fitness training portion of the program started up again.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery reported that Washington Township has secured insurance coverage for the snow plow truck that we loaned to them and requested formal approval. Washington Township's truck was recently stolen. In other matters, the Board reviewed the Township Road Listing as provided by Mr. Warner. Mr. Cope requested that Mr. Warner and Mr. Montgomery work together to create a rating system for all Township roads that would aide in the analysis and determination of how to move forward with future road projects. Mr. Cope suggested following up with the Franklin County Engineer for assistance in developing criteria for the rating system and asked that the information be provided at the next Trustee meeting.

FISCAL OFFICE

Mrs. Miles requested a pay increase for the Assistant Fiscal Office effective 1/1/09.

JOINT SAFETY BUILDING

Chief Long reported that a temporary occupancy permit has been issued for the entire building, including the police side.

TOWNSHIP ADMINISTRATION

Mr. Warner reported that the Explorer vehicle used by the Fire Department was sold today to Pleasant Valley for \$1,000. The Board discussed future trade in options and Mr. Earman asked that local dealers be considered in addition to state term pricing. Mr. Warner noted that the Township could purchase from local dealers without bid requirements so long as the purchase price is at or below the state term price.



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
4283 DAVIDSON ROAD, HILLIARD, OHIO
Held **December 15, 2008**

TRUSTEE-NEW BUSINESS

The Board reviewed the three HRA proposals as provided by Mr. Scott Rider of Rider Financial Services. The Board evaluated the option to add a prescription drug card at a cost of approximately \$150,000. After much discussion, the Board agreed to adopt the UHC Plan 03J with no prescription drug card or office visit co-pays. Under this plan, the Township would avoid a 29% cost increase in the current plan premium and union employees would avoid having to supplement premium costs out of their pocket as required by the current labor union contract. Mr. Earman confirmed that the maximum exposure to employees remains unchanged with the adoption of the new plan. Mr. Cope noted that employees could use the flexible spending account to offset their deductible.

Approval of Trustee Meeting Minutes for 12/01/08

Motion by Mr. Cope, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for December 1, 2008. Unanimously approved. Motion passed. #081215.01

Cancellation of 2009 Annual Township Recognition Dinner

Motion by Mr. Cope, seconded by Mr. Earman, to cancel the 2009 annual Township Recognition Dinner. Unanimously approved. Motion passed. #081215.02

Approval to Loan Snow Plow Truck to Washington Township

Motion by Mr. Cope, seconded by Mr. Earman, to approve loaning the Road Department's spare snow plow truck to Washington Township until they replace their stolen truck. Unanimously approved. Motion passed. #081215.03

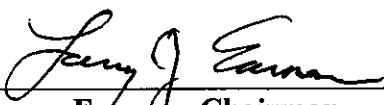
Approval of Pay Increase for Assistant Fiscal Officer

Motion by Mr. Cope, seconded by Mr. Earman, to provide a 4% hourly rate increase to the Assistant Fiscal Officer effective 1/1/09. The hourly pay rate after the increase is \$16.65/hour. Unanimously approved. Motion passed. #081215.04

Approval to Adopt Medical Plan UHC 03J Effective 1/1/2009

Motion by Mr. Cope, seconded by Mr. Earman, for the approval to adopt medical plan UHC 03J with no prescription card for calendar year 2009. Unanimously approved. Motion passed. . #081215.05

Motion by Mr. Cope, seconded by Mr. Earman, to adjourn the regular meeting of December 15th at 7:25 pm.


Larry Earman, Chairman


Jamie Miles, Fiscal Officer