



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
Held **5181 NORTHWEST PARKWAY, HILLIARD, OHIO**
March 8, 2021

The virtual special meeting was called to order at 9:00 AM by Chairman Timothy Roberts.

Roll Call - **Timothy Roberts, Chairman – Present**
Charles Wm. Buck, Vice-Chairman – Present
Larry Earman, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Dave Baird, Fire Chief
Jamie Miles, Fiscal Officer

AGENDA ADDITIONS – None

PUBLIC PARTICIPATION - None

FIRE DEPARTMENT STORAGE BUILDING PROJECT

To keep the Fire Department Storage Building Project cost under \$1.0 million, the plans call for only two electric openers for the overhead doors. There are five remaining overhead doors that do not have openers included in the project. Mrs. Fisher presented two options. Option 1 at a cost of \$8,949.92 is to rough in the electricity for the other overhead doors so that future openers could be installed. Option 2 at a cost of \$12,587.30 is to add openers and run electricity to the remaining 5 overhead doors. Chief Baird feels that adding the openers or at least running the electric is very important for possible future expansion. He confirmed with Chief Warren that these items were removed from the project when the project was changed to value-engineering design for cost purposes. Mr. Earman asked if some of you knew that this had been done for cost saving purposes. Chief Baird said he was not aware until talking with Chief Warren late last week. Mrs. Fisher confirmed she was not aware until she was contact by Classical Construction asking if the Township wanted to add in the additional openers and electricity. Mr. Earman feels this is yet another screw up, mess up, mistake by OHM. Mrs. Fisher confirmed that it was not a mess up, but it was intentionally removed from the project for cost saving purposes. Mr. Earman moved to approve the change order. Mr. Buck said it would have been nice if we would have been told at the time what was removed to get the price down. Now we are here putting stuff back in. According to Mr. Buck, at the Cemetery there are no door openers. In Mr. Buck's mind he did not think that these doors were going to be opened daily, this is a storage building. Mrs. Fisher confirmed that this project has been in the works for close to two years and that it was been transitioned between the former Fire Chief to the Township Administrator.

Approval of Fire Storage Building CO #2

Motion by Mr. Mr. Earman, seconded by Mr. Roberts, for approval of the Fire Department Storage Building Project Change Order #2 to install garage door openers and run electricity for five overhead doors through Classical Construction, totaling \$12,587.30. This includes material and labor and to authorize the Township Administrator to sign the Change Order on behalf of the Township Board of Trustees.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed -#210308.01



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Mrs. Fisher requested formal approval of Wesley Chapel Expansion Project Change Order #3 (this expense was previously approved as Alternate #1 to the original contract). Mr. Earman will vote for it so that we can get it done but back when it was \$12,000 it was ok. Mrs. Fisher confirmed that the actual bid was \$22,000. Mr. Earman said no it was \$12,000 and to just forget it. Mr. Buck stated that the good news is that we are getting the grant from the state. Mr. Earman feels we would have been smarter to have the monument company build a new memorial; it would have cost less.

Approval of Wesley Chapel CO #3

Motion by Mr. Buck, seconded by Mr. Roberts, Approval of Change Order #3 for the Wesley Chapel Cemetery Expansion Project for the increase of Alternate #1 to move the Veterans Memorial, totaling \$37,770. This includes material and labor and for the Township Administrator to sign the Change Order on behalf of the Township Board of Trustees.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed -#210308.02

Mr. Buck asked who all has had their vaccination, he now knows that the people at the Cemetery have had their vaccinations. He asked who in the office has had their vaccinations. Mrs. Fisher cautioned that this a recorded meeting. Mr. Buck wants to know when the building is going to be opened back up safely for everybody. Mr. Roberts confirmed that the has received his as a perk of being a softball coach through the schools. Mr. Roberts is not aware of any other office staff that has gotten their shot. Mr. Buck confirmed that he still needs to receive his second shot. Mrs. Fisher believes one office staff has been offered but not yet received the shot. Chief Baird is not aware of anyone that has received it. Mr. Buck thinks that we need to start talking about bringing staff back instead of working remotely. Mr. Buck thinks we need to look at an April 1st date to open our offices and bring staff back. Mrs. Fisher confirmed that the Board had previously decided to plan on April 6th because that fell on the next Trustee's meeting. She confirmed that April 1st is the Thursday before and April 5th is a Monday. Mr. Roberts is open to discussion; he recommends possibly sticking to the date original discussed or possibly that Monday before. Mr. Roberts is still reluctant to open the meeting rooms. Mr. Buck confirmed that this has nothing to do with the meeting rooms, this has to do with bringing staff back into the building. Mr. Buck's suggestion is bringing the staff back on Monday, April 5th. Mr. Earman stated that we previously decided to discuss it at our April 6th meeting so let us keep it at that. Mr. Roberts and Mr. Buck agreed.

Motioned by Mr. Earman, seconded by Mr. Buck, to adjourn from the special meeting at 9:15 AM.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - 210308.03

Timothy Roberts, Chairman

Jamie Miles, Fiscal Officer