



RECORD OF PROCEEDINGS

Minutes of ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **February 20, 2018**

The meeting was called to order at 6:00 PM by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**
Timothy Roberts, Vice-Chairman – Present
Charles Wm. Buck, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Assistant Fire Chief
Robbie Thomas, Cemetery Sexton/Road Superintendent

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION – None

Approval of Trustee Meeting Minutes for 02/06/2018

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on February 6, 2018.

Vote: Buck-Abstain Earman- Yes Roberts- Yes Motion passed - #180220.01

POLICE DEPARTMENT

Chief Fisher shared he is proud of the success of the Citizens Police Academy (CPA) program. This most recent class is the tenth class to go through the program.

FIRE DEPARTMENT

Chief Warren discussed the changes to the hiring process that reflect moving the CVSA above the conditional offer and added the language “upon application for the Ohio Firefighter II Certification and Ohio Paramedic Certification”. He plans on posting the firefighter/paramedic opportunity on February 21, 2018. Chief Warren shared that January 2018 was the Township’s busiest month ever for runs, totaling 550 runs. Chief Warren met with Letty Schamp from the City of Hilliard and Police Chief Fisher to discuss responding strategies due to construction and closings of lanes on Scioto Darby Road. March 31, 2018 is the start date for the Scioto Darby Road construction and the end date is set for November 2018.

Approval of the Norwich Township Hiring Process for Firefighters

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of the Norwich Township hiring process for firefighters.

Vote: Buck- Yes Earman-Yes Roberts- Yes Motion passed - #180220.02

CEMETERY & ROAD DEPARTMENT

Mr. Thomas reported that he will be purchasing the items to outfit a gator to apply lawn treatments at the cemetery. He reported that he will be changing the yellow advisory curve speed sign on Schirtzinger Road from 15 mph to 10 mph based on the results of a ball bank test.

Approval of the Hayden Boulevard Road Project with Advanced Materials and Strawser Construction Inc.

Motion by Mr. Roberts, seconded by Mr. Buck, to accept the quote from Advanced Materials and Strawser Contraction Inc. for the Hayden Boulevard Road Project totaling \$83,230.00.

Vote: Buck- Yes Earman-Yes Roberts- Yes Motion passed - #180220.03



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Held **February 20, 2018**

FISCAL OFFICE - None

TOWNSHIP ADMINISTRATION

Mrs. Fisher discussed the Thoburn Road improvement items and concerns with the width of the proposed road. Mrs. Fisher will schedule a meeting with Franklin County Engineer, Cornell Robertson, to discuss the width. She noted there are two proposals that Franklin County Engineers will be suggesting for changing the center of the road to save trees. She walked with Chris Ahlum, from Ahlum and Arbor Tree Preservation, and marked trees that need removed within the right-of-way on Thoburn Road. She mentioned that Franklin County Engineers will more than likely propose a full depth reclamation process for Thoburn Road. She will be mailing letters to residents and property owners for the public meeting notice. Mr. Earman will not be able to attend the public meeting for Thoburn Road. Mrs. Fisher shared that the Township received two proposals for lawn maintenance - Mutters Lawn Services for \$33,701.00 and Wood Landscape Services for \$31,727.92, a difference of \$1,973.08. Mr. Earman suggested removing the pots at the SSB from the list of services and has the Cemetery and Road crew maintain them. Mr. Roberts asked Mrs. Fisher if she was pleased with our current vendor's service. Mrs. Fisher is happy with the service provided by Mutters Lawn Service. Mr. Roberts stated that he is comfortable staying with our current vendor based on the price difference in proposals. Mr. Buck shared that he feels that the proposals were close in cost and that based on the quality of work from our current vendor, he would like to stay with Mutters Lawn Services.

Approval of the Lawn Maintenance Proposal submitted by Mutters Lawn Services

Motion by Mr. Roberts, seconded by Mr. Buck, to accept the 2018 proposal from Mutters Lawn Services for lawn maintenance for the SSB and Station 83, totaling \$33,701.00.

Vote: Buck- Yes Earman-No Roberts- Yes

Motion passed - #180220.04

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS - None

Motion by Mr. Roberts, seconded by Mr. Earman to adjourn from the regular meeting at 6:20 PM.

Vote: Buck- Yes Earman- Yes Roberts- Yes



Larry Earman, Chairman



Jamie Fisher, Township Administrator