



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held

March 1, 2023

The special meeting was called to order at 9:00 AM by Chairman Charles Wm. Buck.

Roll Call - **Charles Wm. Buck, Chairman – Present**
Timothy Roberts, Vice Chairman – Present
Jerry O’Shaughnessy, Trustee - Present

Also Present - **Jamie Fisher, Township Administrator**
Dave Baird, Fire Chief
Jake Wells, Assistant Fire Chief
Paul Lambert, Fiscal Officer

PRESENTATIONS BY PROSPECTIVE ARCHITECTS FOR STATION 84

Presentations were made by the following:

- Mull & Weithman Architects, Inc, represented by Bradley Mull and Joe Malone
- App Architecture, represented by Tim Bement, Richard Willis and Brenda Lynn
- DLZ, represented by Gregory Galieti with Colin Todd of Advanced Engineering Consultants

Copies of the presentations are available in electronic form at the Township Administrative Office.

ACTION ITEMS

Discussion and approval of a contract to remove and replace floor expansion joints in the apparatus bay of Station 81 for \$4,520.00 by Advantage Concrete Coatings

Motion by Mr. O’Shaughnessy, seconded by Mr. Roberts, for the approval of a contract to remove and replace floor expansion joints in the apparatus bay of Station 81 for \$4,520.00 by Advantage Concrete Coatings.

Vote: Buck-Yes Roberts -Yes O’Shaughnessy-Yes

Motion passed - #230301.01

Discussion and approval of a contract to install stone in a swale at the storage building for \$4,200 by Waugh Landscape Maintenance

Motion by Mr. Roberts, seconded by Mr. O’Shaughnessy, for the approval of a contract to install stone in a swale at the storage building for \$4,200 by Waugh Landscape Maintenance.

Vote: Buck-Yes Roberts -Yes O’Shaughnessy-Yes

Motion passed - #230301.02

DISCUSSION OF PRESENTATIONS BY PROSPECTIVE ARCHITECTS

The preference of the Board is to use the “Construction Manager at Risk” form of engagement with the architectural firm so that the Township and Fire Department administration will be dealing with only one entity which is managing the whole project.

Of the three presenters, and upon the recommendation of the Fire Chiefs, the Board asked Chief Baird to request App Architecture to submit a formal proposal for their services. Chief Baird asked the Board if they had any concerns with the location of App Architectures office. The Board shared no concerns.

TOWNSHIP ADMINISTRATION

Mrs. Fisher informed the Board of an audit completed by Lincoln Life Insurance that uncovered a member of the Township being over charged for their voluntary life coverage. The member will be reimbursed this amount during the next payroll process. Mrs. Fisher shared that she will present a landscaping proposal for the SSB at the March 7, 2023, Trustee meeting for discussion to remove mulch from around the building. Assistant Chief Wells added that he will present a proposal for the same project at Station 83.

FISCAL OFFICE

Mr. Lambert reported that he has been invited by David Meadows, City of Hilliard Economic Development Director, to meet to discuss the economic development agreement for TruePointe.

Motion by Mr. Roberts, seconded by Mr. Buck, to adjourn from the regular meeting at 1:10 PM.

Vote: Buck-Yes Roberts -Yes O'Shaughnessy-Yes

Motion passed - #230301.03



Charles Wm. Buck, Chairman



Paul Lambert, Fiscal Officer