



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **October 5, 2021**

The regular meeting was called to order at 6:00 PM by Chairman Timothy Roberts.

Roll Call - **Timothy Roberts, Chairman – Present**
Charles Wm. Buck, Vice-Chairman – Present
Larry Earman, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Dave Baird, Fire Chief
Jake Wells, Assistant Fire Chief
Robbie Thomas, Cemetery Sexton/Road Superintendent
Jamie Miles, Fiscal Officer
Eric Grile, Hilliard Police Chief

AGENDA ADDITIONS

Chief Baird requested to add one agenda item.

PUBLIC PARTICIPATION - None

Approval of Trustee Meeting Minutes for 09/07/2021

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on September 7, 2021.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #211005.01

Approval of Trustee Meeting Minutes for 09/08/2021

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on September 8, 2021.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #211005.02

Approval of Trustee Meeting Minutes for 09/20/2021

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on September 20, 2021.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #211005.03

POLICE DEPARTMENT

Chief Grile reviewed the second and third quarter reports and the activity report for September. He noted that there were 379 calls for service during the third quarter.

FIRE DEPARTMENT

Chief Baird reviewed the year-to-date activity report thru September. He noted that this is newly generated reporting pulled from the additional ESO modules that were purchased earlier this year. Mr. Earman asked for clarification on what the 600 and 200 series items were. Chief Baird will follow up with this info.



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Approval of Thermal Imagers

Motion by Mr. Earman, seconded by Mr. Buck, for approval to purchase five replacement thermal imagers from All American Fire Equipment in the amount of \$10,000.00. This is a budgeted 2021 Capital Item. Chief Baird confirmed that there are eighteen cameras total.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed -#211005.04

Approval of Fuel Tank Cleaning

Motion by Mr. Buck, seconded by Mr. Earman, for approval to have Superior Petroleum Equipment, LLC clean the fuel tanks at the Safety Services Building totaling \$4,550.00. This is an unbudgeted expense.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed -#211005.05

Approval of Replacement MCU Unit

Motion by Mr. Earman, seconded by Mr. Buck, for approval to purchase a replacement Type 10 MCU unit for Station 81 from Westnet at a total cost of \$10,361.52. This is an unbudgeted expense.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed -#211005.06

Chief Baird reported that the ISO evaluation was completed last week. The results have not been received but he expects that Norwich Township will be the eighth Class 1 in Ohio.

CEMETERY & ROAD DEPARTMENT

Mr. Thomas reported that the new pick-up truck is being outfitted and expected to be delivered at the end of October. Shelly Company expects to complete the cemetery road project within the next three weeks. The work has been completed (by the Township) on the recent nuisance properties. There were twenty-seven niches sold over a week and a half period. The golf cart is expected to be delivered in March.

FISCAL OFFICE

Mrs. Miles reported that the September credit card transaction reporting has been provided and returned by Mr. Roberts for review and attestation. Work will begin on the 2022 budget this month.

TOWNSHIP ADMINISTRATION

Mrs. Fisher recommends that we continue to use AT&T as our switch ethernet service provider. This is based upon their reliability and stability in the service. We are currently out of contract. If eligible, we will plan to use American Rescue Plan funds to pay for the cost of this contract beginning January 1, 2022. Mrs. Fisher requested approval to move forward with the contract.

Approval of ATT&T Bandwidth Contract

Motion by Mr. Buck, seconded by Mr. Earman, for approval of a three-year contract with AT&T for the switch ethernet service to increase bandwidth from 50, 20, and 20 Mbps to 500, 100, 100 Mbps for a total of \$1,332.81 per month with an effective date of January 1, 2022, and if eligible, use American Rescue Plan funds to pay for the cost of this bandwidth contract service and for the Township Administrator to sign all contract documents.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #211005.07



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Approval of 2022 Mosquito Management Contract Extension

Motion by Mr. Earman, seconded by Mr. Buck, for approval of the 2022 Mosquito Management Services Contract Extension through Franklin County Public Health and Clarke Environmental Mosquito Management for a total of \$5,462.36, a one and a half percent increase from our 2021 contract, and for the Township Administrator to sign all contract documents.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #211005.08

Approval of Proclamation Boerner Induction

Motion by Mr. Buck, seconded by Mr. Earman, for approval of a proclamation of Norwich Township, Franklin County, Ohio in honor of Martin and Garnet Boerner and their service and dedication to the community, that they be inducted to the Hilliard Senior Citizen Hall of Fame on Wednesday, October 6, 2021.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #211005.09

Approval of Proclamation Olenhouse Induction

Motion by Mr. Buck, seconded by Mr. Earman, for approval of a proclamation of Norwich Township, Franklin County, Ohio in honor of Donna Jean Olenhouse and her service and dedication to the community, that she be inducted to the Hilliard Senior Citizen Hall of Fame on Wednesday, October 6, 2021.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #211005.10

TRUSTEE-OLD BUSINESS – None

TRUSTEE-NEW BUSINESS

Approval of SWACO Nomination Grossman

Motion by Mr. Buck, seconded by Mr. Earman, for approval of a resolution by the Norwich Township Board of Trustees, Franklin County, Ohio for the Franklin County Township Association to approve Ron Grossman, Fiscal Officer, Jackson Township, to serve as a member of the Solid Waste Authority of Central Ohio Board of Trustees, representing Franklin County townships for a two-year term.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #211005.11

Motioned by Mr. Buck, seconded by Mr. Earman, to adjourn from the regular meeting at 6:21 PM.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed -#211005.12

Timothy Roberts, Chairman

Jamie Miles, Fiscal Officer