



NORWICH TOWNSHIP

RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held

July 6, 2021

The regular meeting was called to order at 6:00 PM by Chairman Timothy Roberts.

Roll Call - **Timothy Roberts, Chairman – Present**
Charles Wm. Buck, Vice-Chairman – Present
Larry Earman, Trustee – Present

Also Present - **Dave Baird, Fire Chief**
Jake Wells, Assistant Fire Chief
Robbie Thomas, Cemetery Sexton/Road Superintendent
Jamie Miles, Fiscal Officer
Eric Grile, Hilliard Police Chief

AGENDA ADDITIONS

Chief Baird has one agenda addition.

PUBLIC PARTICIPATION

Deputy Chuck Hamilton, Franklin County Sheriff’s Community Liaison, introduced himself.

Approval of Trustee Meeting Minutes for 06/01/2021

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on June 1, 2021.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #210706.03

Approval of Trustee Meeting Minutes for 06/08/2020

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on June 8, 2021.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #210706.04

POLICE DEPARTMENT

Chief Grile reported that the July 3rd Freedom Fest was a success and there were only minor issues.

FIRE DEPARTMENT

Chief Baird reported that electric vehicle fires are becoming a very big issue due to the extreme measures that it takes to deenergize the battery when it catches on fire. They are seeing instances where the battery re-ignites up to a week later. The Departments’ approach will be to prepare to truck lots of water in, in some cases it could require 20,000 to 30,000 gallons of water, which is a lot. This is affecting the entire industry and there is no great answer. In Mrs. Fisher’s absence, Chief Baird requested approval of the Fire Department Storage Building Change Order #4. He requested approval to purchase replacement kitchen chairs. He also requested approval to contract with Paul Ritzenthaler for special events, he noted that this is the sixth year that he has provided these services.

Approval of Fire Department Storage Building C/O #4

Motion by Mr. Earman, seconded by Mr. Buck, for approval of the Fire Department Storage Building Change Order #4 for the AEP electrical transformer box and underground primary conduit run to the building, totaling \$8,287.57.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed -#210706.05



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Approval of Replacement Chairs

Motion by Mr. Buck, seconded by Mr. Earman, for approval to purchase replacement chairs from BizChair.com in the amount of \$4,457.35. This is a budgeted 2021 Capital Item.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #210706.06

Approval of Paul Ritzenthaler for 2021

Motion by Mr. Earman, seconded by Mr. Buck, to approve the Fire Chief to request a PO from the Fiscal Office for \$2,500 to retain Paul Ritzenthaler for the year 2021 for special events and historical preservation of the Fire Department.

Vote: Buck- Yes Earman-Yes Roberts- Yes

Motion passed - #210706.07

CEMETERY & ROAD DEPARTMENT

Mr. Thomas requested approval to purchase an AED LifePak. He reported that a preconstruction meeting for the 2021 Road Resurfacing Program is scheduled with the Franklin County Engineer's this Wednesday at 9 am.

Approval of Cemetery AED

Motion by Mr. Buck, seconded by Mr. Earman, for approval to purchase an AED LifePak CR2 for the Cemetery and Roads Department complex through Stryker, totaling \$1,762.59.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #210706.08

FISCAL OFFICE

Mrs. Miles reported that the June credit card transaction reporting has been provided to Mr. Roberts for review and attestation. Mrs. Miles reported that non-entitlement units have been approved to receive funding from the American Rescue Plan. It is estimated that Norwich Township will receive a total of \$420,000 in two installments, one this year and one next year. The application portal opened today, and Mrs. Miles has applied for the funding opportunity. The criteria for using the funding is still being finalized but the Office of Budget and Management has conveyed that uses for the funding will be similar but more expansive than the CARES Act funding. Mrs. Miles presented the 2022 Fiscal Budget for approval, she reported that this budget is required by the Franklin County Auditor, and it is a budget that gets prepared prior to receiving the 2022 certified revenues. A more in-depth review will be taken once revenues are certified.

Approval of the 2022 Fiscal Tax Budget

Motion by Mr. Earman, seconded by Mr. Buck, for approval of the 2022 Fiscal Tax Budget totaling \$14,528,500.

Vote: Buck- Yes Earman-Yes Roberts- Yes

Motion passed - #210706.09

TOWNSHIP ADMINISTRATION - None

TRUSTEE-OLD BUSINESS – Nothing to report

TRUSTEE-NEW BUSINESS – Nothing to report

Motioned by Mr. Earman, seconded by Mr. Buck, to adjourn from the regular meeting at 6:16 PM.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed -#210706.10

Timothy Roberts, Chairman

Jamie Miles, Fiscal Officer