



RECORD OF PROCEEDINGS

Minutes of ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*
Held ***5181 NORTHWEST PARKWAY, HILLIARD, OHIO***
May 9, 2024

The special meeting was called to order at 9:00 AM by Chairman Charles Wm. Buck.

Roll Call - **Charles Wm. Buck, Chairman – Present**
Greg Young, Vice Chairman - Present
Rick Tidd, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Dave Baird, Fire Chief
Jake Wells, Assistant Fire Chief
Robbie Thomas, Road Superintendent and Cemetery Sexton
Omar Tarazi, Fiscal Officer
Jaime Denney, Assistant Fiscal Officer

1. Fire Department

No Agenda Items

2. Cemetery and Roads

Mr. Thomas shared the below items:

Discussed the landscaping fees of \$900. The Trustees expressed their support and decided there was no need for a formal motion.

Discussed the 2025 Road Projects to increase the budget from \$250,000 to \$400,000, due to increased costs. There was general agreement that costs were going up.

Discussed the 10 year replacement plan on the F-550 with no concerns and low milage. The Trustees expressed that there was not a need to replace it.

Discussed the 2024 planting of trees. Mr. Thomas states they are interrupting different areas including the government plaques. He suggests we slow down on the planting. Possible remove old arborvitae's and replace with trees. Focus on the old sections of maples and London plains. There is a \$5,000 budget for planting. Mr. Buck suggested no more dwarf spruce trees in planters.

Discussed the amount remaining in the road maintenance budget is \$14,042 and curb replacement. This will be brought back for Board approval.

Discussed the 5 year replacement plan for mower and gator. Gator has 700 hours on it. They are both 2021's. There are no issues with them. Mr. Thomas mentioned the 5 year mark makes it worthwhile for trade value. The Board will revisit in 2026.

Discussed the gold dust in the cemetery. Mr. Thomas will check with Columbus Building Supply about a type of adhesive. Mr. Thomas would like to replace with pavers. Makes it impossible to shovel the snow. Mr. Buck stated they would look into it.

Discussed the Darbyshire Drive Drop Off Zone. Mr. Buck expressed that the School District needs to provide school buses for areas without sidewalks. Discussed the issues with this drop off location for Ridgewood. Decided to use No-Parking Signs for 8:00 AM – 4:00 PM during school days and to add

include Tow Away Zone signs. Mrs. Fisher shared that the Township will implement School Zone paint on the roadway and she will ask Julie Donnan about the removal of “no stopping” in the resolution. Mrs. Fisher will order signs, reply to the residents, and reach out to the Hilliard School District asking that they communicate this information to the parents.

Approval of the resolution enacting regulations for the parking of vehicles on a designated street and right of way in Norwich Township, Franklin County, Ohio

Motion by Mr. Tidd to approval the resolution enacting regulations for the parking of vehicles on a designated street and right of way in Norwich Township, Franklin County, Ohio. Second by Mr. Young.

Vote: Buck-Yes Tidd-Yes Young –Yes

Motion passed - #240509.01

Police Department Update:

Discussion on the need for additional space in the Safety Services Building. Many options were discussed. Police Chief will investigate the possibility of adding an expansion to the building.

3. Fiscal

Mr. Tarazi shared that the bond money had been received. He also shared that he will move funds into StarOhio.

4. Township:

Approval to add six card readers at the Safety Services Building through All Secured, totaling \$29,000, \$4,000 will come from the Fire Fund and \$25,000 will be a split cost with the City of Hilliard, a 2024 capital budget item

Motion by Mr. Tidd to approve adding six card readers at the Safety Services Building through All Secured, totaling \$29,000, \$4,000 will come from the Fire Fund and \$25,000 will be a split cost with the City of Hilliard, a 2024 capital budget item. Second by Mr. Young.

Vote: Buck-Yes Tidd -Yes Young-Yes

Motion passed - #240509.02

Approval of Meeting Room Policy

Motion by Mr. Tidd to approve the updated meeting room policy. Second by Mr. Young.

Vote: Buck-Yes Tidd -Yes Young-Yes

Motion passed - #240509.03

Discussed the emergency purchase of the SSB electrical panel surge protector through Yoder Electric, split cost with the City of Hilliard. Mrs. Fisher discussed that the surge protector failed during a storm in April. There was no power for six hours. She shared that since this is an emergency purchase, it will be added to the next meeting agenda for approval, once the quote is received from Yoder Electric.

Discussed the SSB parking lot improvements. Mrs. Fisher will provide the bid results from the Franklin County Engineer once received.

Discussed Leppert Road widening. Mrs. Fisher shared there is nothing new to report. She spoke to Brad Foster a few months ago and the County is going to apply for a joint grant through OPWC. Norwich, Franklin County, and the City of Hilliard would widen Leppert Road to mirror what the city previously did. Should start in 2025.

Discussed the SSB fall pond cleanout through Waugh Landscaping totaling \$10,500, a split cost with the City of Hilliard. Mrs. Fisher will add this to the June or July meeting.

Discussed placing financials on Township website. The Trustees felt there was no need to take this step. The financials are available upon request.

Discussed speed studies on Township roadways. Mrs. Fisher shared residents' concerns of speeds on Deerlick Drive, Ridgewood Drive, and Valley Crest Drive. Mrs. Fisher is working with the County and HPD on speed studies and will research purchasing a speed device for the Township.

Discussed Township meeting minutes and agendas. The Trustees expressed no objection to formatting suggestions for future meeting agendas.

Discussed the Safety Services Building Reflection Garden memorial boulders. The Trustees agreed to the general policy to add a boulder for elected individuals who pass away while in office and for active Norwich Township Fire Department members and active Hilliard Division of Police members. Mrs. Fisher shared that if a request is made for a boulder she will bring it to A Board meeting for discussion. Mr. Tidd reiterated that the public official should be elected, not appointed.

Discussed the heating and cooling contract and services through Air Force One. Chief Baird and Mrs. Fisher agreed that this company is very responsive and that they go above and beyond and work on their own time to fix items for us and in turn have not charged us extra. Mr. Buck suggested requesting bids from other companies for price comparison. The Trustees agreed when contract is up at the end of the year, the Township will shop for other HVAC companies.

Discussed 3939 Danford Square and high grass. Mrs. Fisher shared that in the past the Township has mowed and sent a letter. Mrs. Fisher will plan to do this again for this year.

Approval to mow the right of way off of Schirtzinger Road and to use the road fund to pay the total cost to mow

Motion by Mr. Tidd to approve mowing the right of way off of Schirtzinger Road and to use the road fund to pay the total cost to mow. Seconded by Mr. Young.

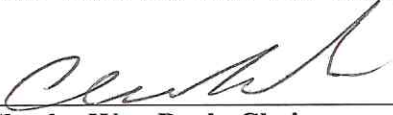
Vote: Buck-Yes Tidd -Yes Young-Yes

Motion passed - #240509.04

Motioned by Mr. Buck to adjourn from the special meeting at 2:35 PM. Seconded by Mr. Young.

Vote: Buck-Yes Tidd -Yes Young-Yes

Motion passed - #240509.05



Charles Wm. Buck, Chairman



Omar Tarazi, Fiscal Officer