

## REGULAR BOARD OF ADJUSTMENT SPECIAL 3.8.2024

### **Call to order**

This Special Meeting of the Norwalk Board of Adjustment was held Friday, March 8, 2024, at Norwalk City Hall, 705 North Avenue, Norwalk, Iowa. The meeting was called to order at 12:08 p.m. by Chairperson Brent Hinders (via Zoom). Present for roll call were Rachel Parker and newly appointed Bill Miller. Absent: Katheryn Thorson and Nicole McGlothlin

**City Staff present** were Elliot Klimowski, City Planner and Hillarie Ramthun, Community Development Coordinator.

### **Approval of Agenda – 24-01**

Motion by Parker and seconded by Miller to approve the agenda. Approved 3-0

### **Approval of Minutes – 24-02**

Motion by Parker to approve the minutes of October 24, 2023, and seconded by Miller.

Approved 3-0

### **Welcome of Guests**

One guest was present.

### **Public hearing, recommendation, and vote on a Special Use Permit request from Ashley McGee for the operation of a Tattoo Studio at 1409 Sunset Drive—24-03**

Public hearing opened at 12:13 p.m.

City Staff received an application for a Special Use Permit on February 26, 2024 to operate a Tattoo Studio to be located within a suite at 1409 Sunset Drive. The property is zoned C-2 Community Commercial. The C-2 District is intended to provide a wide range of commercial and retail uses and services; Tattoo Studio is not a listed use within any of the City's zoning districts. Because a Tattoo Studio is considered an "Unclassified Use", a Special Use Permit is required and a meeting before the Board of Adjustment (BOA) for approval is required. Prior to the BOA meeting, Planning and Zoning must review and make recommendations if necessary.

Ashley McGee, Applicant, 1014 Maple Ave. was available for questions.

Public hearing closed at 12:27 p.m.

The Board found the request to be straight forward, and the location fit for Tattoo Studio use. Parker entertained a motion to approve the Special Use Permit request for a Tattoo Studio to operate at 1409 Sunset Drive, Miller seconded the motion to approve. Approved 3-0

### **Adjournment – 24-04**

Motion by Parker and seconded by Miller to adjourn the meeting at 12:30 p.m.

Approved 3-0

---

Brent Hinders, Chairperson

---

Elliot Klimowski, City Planner