

REGULAR BOARD OF ADJUSTMENT MEETING 12.21.2021

Call to order

The regular meeting of the Norwalk Board of Adjustment was held Tuesday, December 21, 2021, at Norwalk City Hall, 705 North Avenue, Norwalk, Iowa. Chairperson Brent Hinders called the meeting to order at 6:00 p.m. Members present at roll call were: Katheryn Thorson, Rachel Parker, and Brandon Foldes. Absent: Nicole McGlothlin.

City Staff present were Elliot Klimowski, City Planner, Tony Stravers, Chief Building Official and Hillarie Ramthun, Community Development Coordinator.

Approval of Agenda – 21-14

Motion by Parker and seconded by Foldes to approve the agenda. Approved 4-0

Approval of Minutes – 21-15

Motion by Foldes and seconded by Thorson to approve the July 14, 2021 minutes. Approved 4-0

Welcome of Guests

Chairperson Hinders welcomed the 1 guest present.

Public hearing and vote on a variance request from Michelle St. John for reduced side yard setback at 4420 Oakcreek Drive—21-16

Public hearing opened at 6:03 p.m.

Staff received a zoning variance application November 22, 2021 to vary from the side yard setback requirements of the R-1(60) zoning district.

Neighboring properties were notified as well as the Des Moines Register for the public hearing. One neighbor contacted Elliot with clarification questions not concerns or complaints.

To grant a variance, the applicant would need to prove an unnecessary hardship, Staff recommendation would be denial on the basis of insufficient indication of unnecessary hardship. Applicant, Michelle St John, 4420 Oakcreek Dr., spoke and explained the contractor hired is unreachable and had ensured that he would handle permits with the City. St John found out no permits were submitted with the City when she received a certified letter from the Chief Building Official, Tony Stravers, stating that work had been done without a permit. No inspections were performed for the work that was completed.

Public hearing closed at 6:25 p.m.

Deliberation amongst the Board took place.

Foldes requested that the City allow the homeowner time to remove the structure beyond the winter months and well into the spring in order to hire a new contractor.

Parker made a motioned to deny the variance request for reduced side yard setback at 4420 Oakcreek Drive, and Thorson seconded that denial.

Unanimous denial of the request by the Board 4-0

Adjournment – 21-17

Motion by Parker and seconded by Foldes to adjourn the meeting at 6:37 p.m. Approved 4-0

Brent Hinders, Chairperson

Elliot Klimowski, City Planner