

# Fence Permit

## DEFINITIONS

- ◆ A fence is an enclosure or barrier constructed which is used to delineate boundary, provide screening, or prevent access to or from the area enclosed

## REQUIREMENTS

- ◆ Fences and walls not exceeding 6 feet in height are permitted within the limits of side and rear yards.
- ◆ Fences and walls not exceeding 4 feet in height are permitted within the limits of the front yard.
- ◆ Fences can be constructed directly on lot line.
- ◆ In an M District, fences and walls shall not exceed a height of 8 feet.
- ◆ All fences shall be constructed so that the outward-facing side is finished.
- ◆ Fences should not impede the use of any easement located on the property. For instance, a solid wood privacy fence cannot block the flow of water in a drainage easement.

## VISION CLEARANCE

- ◆ The City requires certain areas of property to remain free and clear of visual obstructions. See the opposite side of this sheet for specifics on visual clearance.



## PERMITS

- ◆ A permit is required by the City of Norwalk before the erection, construction, alteration, placing or locating of any fence.
- ◆ The price of a fence permit is \$25.00.
- ◆ In some cases, additional documentation or agreements may be required depending on where your fence is proposed to be erected. Contact us for more information.

## PROCESS

- ◆ Obtain and fill out a permit application from Development Services Department at Norwalk City Hall or online at: [www.norwalk.iowa.gov](http://www.norwalk.iowa.gov)
- ◆ Submit a completed application with a copy of the plans, specs; including details of the proposed size, location, and materials used.
- ◆ After an application and all required information has been submitted, the Department has 12 business days to review the application.
- ◆ You will be notified by telephone or email of approval and any fees.
- ◆ Once the permit has been approved and paid for, you may begin your project.



City of Norwalk Planning and Building Department  
705 North Avenue  
Norwalk, IA 50211  
Phone: 515.981.0228 ext. 222  
Fax: 515.981.4305  
[www.norwalk.iowa.gov](http://www.norwalk.iowa.gov)

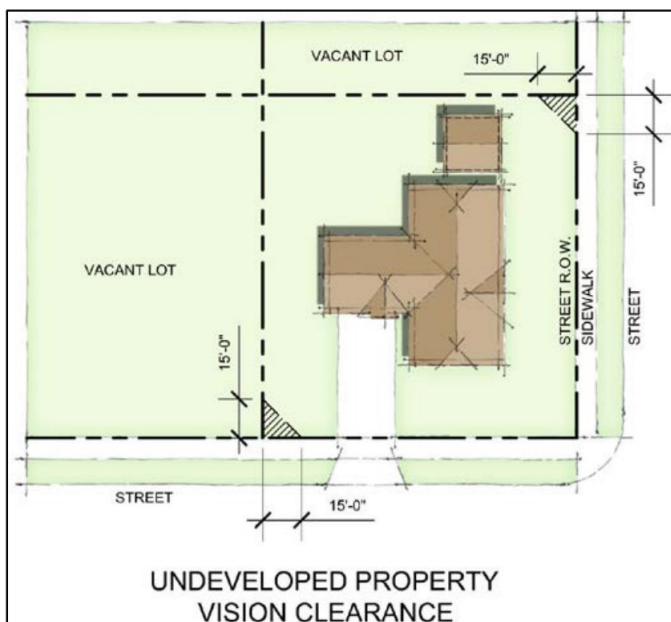
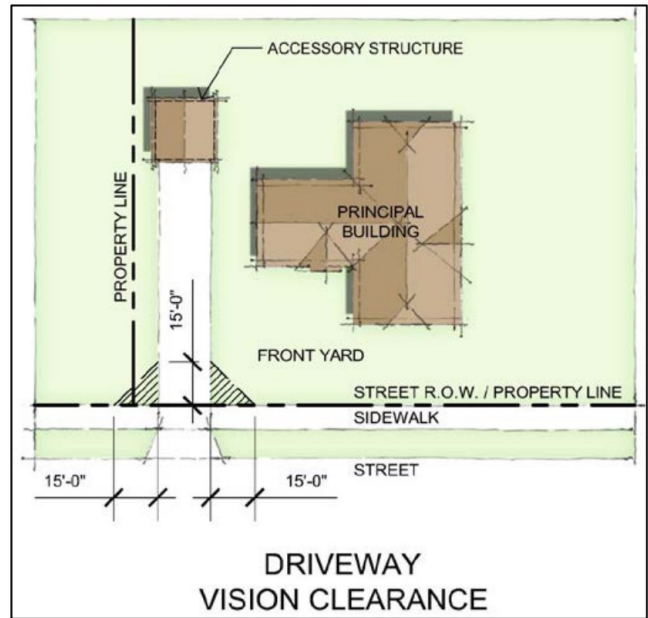
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## VISION CLEARANCE

- ◆ The City requires certain areas of property to remain free and clear of visual obstructions.

## REQUIREMENTS

- ◆ Nothing shall be erected, placed, or allowed to grow in such a manner as to impede vision between a height of 2.5 feet and 10 feet in the vision clearance area. Vision clearance areas for intersections, driveways, and undeveloped property are as shown on the following diagrams





**Development Services**

705 North Avenue • Norwalk, IA 50211  
 Phone 515-981-9530 • Fax 515-981-4305  
 www.norwalk.iowa.gov

# Application for Fence Permit

<b>PROJECT INFORMATION</b>		APPLICATION DATE	PERMIT NO.
OWNER'S NAME		EXPIRATION DATE	DATE ISSUED
FENCE LOCATION ADDRESS		EMAIL	PHONE NO.
CONTRACTOR'S NAME		OWNER'S MAILING ADDRESS (IF DIFFERENT)	
MAILING ADDRESS		EMAIL	PHONE NO.
		STATE CONTRACTOR NO.	
TYPE OF FENCE:		STATE ANY SPECIAL CIRCUMSTANCES (I.E.: COVENANTS, EASEMENTS) WHICH SHOULD BE CONSIDERED:	
HEIGHT (SPECIFY INCHES/FEET)			
NEW	REPLACEMENT		
IN THE AREA BELOW (OR AS AN ATTACHMENT), <b>PROVIDE A SITE PLAN SHOWING THE SHAPE OF YOUR LOT WITH DASH LINES;</b> HOUSE, GARAGE, AND/OR OTHER BUILDINGS IN APPROXIMATE LOCATION, AND PROPOSED FENCE LOCATION WITH A SOLID LINE.			
NOTE: It is the responsibility of the contractor and/or owner for location of the fence so that it is placed on the owner's property. The Public Works Department shall review fence applications located near alleyways.  Iowa One Call (1-800-292-8989) shall be called prior to digging any holes.		<input type="checkbox"/> <b>Approved</b> <input type="checkbox"/> <b>Approved with conditions (see below)</b>  _____ Building Official or Authorized Representative      Date  <b>**Permit is not valid until approved, with signature.**</b>	
The owner/applicant agrees to comply with Chapter 17.04.280 and all other applicable Municipal Code requirements; understands that the issuance of the permit creates no legal liability on the City and certifies that all of the submitted information is accurate.			
SIGNATURE OF APPLICANT _____		DATE _____	
Nonrefundable Application Fee of \$25.00 5/13/16			