

REGULAR NORWALK PLANNING AND ZONING MEETING 01.24.2022

Call to order

The regular meeting of the Norwalk Planning and Zoning Commission was held at the Norwalk City Hall, 705 North Avenue, Monday, January 24, 2022. The meeting was called to order at 5:45 p.m. by Chairperson Judy McConnell. Those present at roll call were: Megan Regennitter, Elizabeth Thompson, Jason Brown, and Andrew Steiger. Absent: Donna Grant and AJ Samuelson

Staff present included: Elliot Klimoswki, City Planner, Luke Parris, Community Development Director and Hillarie Ramthun, Community Development Coordinator (via Zoom due to Covid).

Approval of Agenda – 22-05

Motion by Brown to approve the Agenda, and Thompson seconded. Approved 5-0

Approval of Minutes – 22-06

Motion by Regennitter and seconded by Steiger to approve the minutes from the January 10, 2021 meeting. Approved 5-0

Review of an Amendment to the Norwalk Urban Renewal area and plan

A review from Planning & Zoning is required prior to City Council consideration of an amendment to the Norwalk Urban Renewal Area (URA) and Urban Renewal Plan. This amendment is needed to add new territory to the URA; to update the description of the City's Municipal Fieldhouse, Commons Building Project and identify new projects. Iowa law requires this amendment for use of Tax Increment Financing within the City. The total area to be added is just over 73 acres. The Commissioners reviewed the amendment, but had no recommendations.

Consideration and recommendation on the proposed vacation of a Right-of-Way Easement along Old HWY 28 in Polk County—22-07

The City was approached and asked for consideration of the vacation of Right-of-Way along Old Hwy 28. The area under consideration is located in Polk County between Highway 5 and Echo Valley Drive, with the City of Norwalk owning the western half and the City of Des Moines owning the eastern portion. Chapter 138 of Norwalk Code of Ordinances explains that any proposal to vacate a street or any public grounds shall be reviewed by Planning & Zoning Commission for recommendation prior to further consideration by Council. Staff analysis has proven that the City has no future need for the right-of-way under consideration; therefore, the recommendation from Staff is to deed the right-of-way over to the applicant.

Regennitter motioned to approve the proposed vacation of Right-of-Way Easement along Old Hwy 28 in Polk County and Brown seconded.

Approved 5-0

City Council Update- None

Economic Development Update — None

Community Development Update — Parris passed along comments and recommendations to Council regarding the PUD amendment for Hughes Century Crossing.

Klimowski mentioned the Storm Water Committee will meet soon and a change/addition to the Ordinance will be up for review by P&Z in the future.

Next meeting Date – February 14, 2022 at 5:45 pm

Adjournment – 22-08

Motion by Thompson and seconded by Steiger to adjourn the meeting at 6:03 p.m.

Approved 5-0

Judy McConnell, Chairperson
Date: _____

Elliot Klimowski, City Planner