

## **SPECIAL NORWALK PLANNING AND ZONING MEETING 3-29-2019**

### **Call to order**

The special meeting of the Norwalk Planning and Zoning Commission was held at the Norwalk City Hall, 705 North Avenue, Friday, March 29, 2019. The meeting was called to order at 12:00 p.m. by Chairperson Judy McConnell. Those present at roll call were AJ Samuelson, John Fraser, Zach Webster, Donna Grant and Elizabeth Thompson. Absent: Barbara Bellizzi.

Staff present included: Luke Parris, Community Development Director, Elliot Klimowski, City Planner and Hillarie Ramthun, Community Development Coordinator.

### **Approval of Agenda – 19-29**

Fraser motioned to approve the Agenda and Thompson seconded. Approved 6-0.

### **Approval of the March 11, 2019 Minutes – 19-30**

Fraser motioned to approve the March 11 Minutes and Thompson seconded. Approved 6-0.

### **Welcome of Guests**

With no guests present the business portion of the meeting was opened.

### **New Business**

#### **Request for a recommendation on the vacation of a public utility easement and a bike trail easement on Brownstones at Legacy Plat 10**

##### **-19-31**

Brownstones Legacy Plat 10, Final plat was approved in December 2018 and shows easements through buildable lots. The plat contains both a public utility easement as well as a bike path easement on the north side of the plat that if vacated would allow for more buildable area. The proposed vacations of easements have been reviewed by City staff as well as the City Attorney; the proposal meets requirements and is recommended for approval. Grant motioned to approve the request on the vacation of a public utility easement and bike trail easement on Brownstones at the Legacy Plat 10 and Samuelson seconded. Approved 6-0

#### **Request from H-CM LLC for the approval of the Final Plat of Legacy Commercial Plat 9**

##### **—19-32**

This request is for the approval of a Final Plat for the site of a future daycare building located west of Sunset Drive/Iowa Highway 28 and north of the Warrior Place 1 building which houses Norwalk Family Dental & Anytime Fitness. Final plats are not usually approved and released until all public improvements have been completed, but the applicant, Marci Johnston, has provided a letter of credit issued by her credit union stating that she has the appropriate dollar amount to extend the water main. The City has also included in the Resolution that the Occupancy Certificate will be contingent on the completion of the water line. With no discussion, McConnell entertained a motion. Samuelson made a motion and Thompson seconded to approve the Final Plat of Legacy Commercial Plat 9. Approved 6-0

**City Council Update-** No Update

**Economic Development Update-** No update

**Community Development Update-** Upcoming meetings will include Farms of Holland Senior Living as well as Warrior Run Plat 3 Preliminary Plat.

**Next meeting Date – April 8, 2019.**

**Adjournment – 19-33**

Motion by Fraser and seconded by Thompson to adjourn the meeting at 12:10 p.m.  
Approved 6-0.

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Judy McConnell, Chairperson

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Luke Parris, Community Development Director