

AGENDA PLANNING AND ZONING MEETING Norwalk City Hall, 705 North Ave Monday, October 10, 2016 5:45 P.M.

- 1. Call meeting to order at 5:45 P.M.
- 2. Approval of Agenda
- 3. Approval of Minutes September 12, 2016
- 4. Chairperson Welcome of Guests
- 5. Public Comment 3-minute limit for items not on the agenda (No action taken)
- 6. New Business
 - a. Public hearing and consideration of an amendment to the City's Comprehensive Plan for the update to the Land Use Chapter
 - b. Public hearing and consideration of an amendment to the City's Comprehensive Plan to adopt the SubArea 1 Master Plan
 - c. Public hearing and consideration of an amendment to the City's Comprehensive Plan for an update to Trails section of the Comprehensive Plan
 - d. Request from United Properties to approve the Site Plan for Lot 3 of the Marketplace at Echo Valley
 - e. Request from United Properties to approve the Mercy Clinic Site Plan for Lot 4 of the Marketplace at Echo Valley
 - f. Discussion on potential amendments to the parkland dedication section of the City's Subdivision Ordinance
- 7. Staff Development Update
- 8. Future Business Items
 - a. Legacy 20 Final Plat
 - b. Edencrest Assisted Living Facility Site Plan
 - c. Sign Ordinance Review
 - d. Parkland Dedication Amendment
 - e. R-F District Rezoning
- 9. Next Meeting Date: October 24, 2016
- 10. Adjournment

REGULAR NORWALK PLANNING AND ZONING MEETING 9-12-2016

Call to order

The Regular Meeting of the Norwalk Planning and Zoning Commission was held at the Norwalk City Hall, 705 North Avenue, Monday, September 12, 2016. The meeting was called to order at 5:47 p.m. by Acting Chairperson John Fraser. Those present at roll call were, Donna Grant, John Fraser, Elizabeth Thompson, and Brandon Foldes. Absent: Jim Huse, and Judy McConnell.

Present was City Council liaison Stephanie Riva.

Staff present included: Wade Wagoner, Planning & Economic Development Director and Luke Parris, City Planner.

Approval of Agenda - 16-55

Motion by Thompson and seconded by Grant to approve the agenda as presented. Approved 4-0.

Approval of Minutes - 16-56

Motion by Fraser and seconded by Thompson to approve the minutes from the August 22, 2016 meeting. Approved 4-0.

Welcome of Guests

Acting Chairperson Fraser welcomed guests present. With no one wishing to speak, the business portion of the meeting was opened.

New Business

Request from United Properties LLC to approve the Final Plat of the Marketplace at Echo Valley – 16-57

Parris explained that this Final Plat would deal mostly with the 5 lots fronting Highway 28 and Marketplace Drive. The 5 lots are zoned C-2 as part of the Marketplace PUD. Single family homes are located north of the Final Plats location. Lot 1 which is labeled as C-2 will be required to have a buffer wall that is masonry which the PUD calls out for. There are single family homes and a church to the west and single family homes and a golf course to the east of the Final Plat. There is an 8' trail on the north side and 10' trail easement along Beardsley. The lots are required to be at least 20,000 square feet per regulations.

Drainage for the commercial lots will drain across the Marketplace Drive on to Outlot Y to temporary detention basins planned for that area. Permanent detention basins will be planned once Outlot Y is developed and will serve to take the runoff from those lots. Parris talked with the developer about setting up an agreement with the owners of each of the lots that they will participate in future maintenance agreements for that detention area.

There are no parkland dedication requirements for this area because they are commercial lots.

Parris said they will be examining the easement requirements for the Final Plat.

Scott McMurray, United Properties LLC, said that Outlot Y would be developed in the future and that Outlot Z would be a buffer zone for the time being.

Motion by Foldes and seconded by Grant to approve the Final Plat for Marketplace at Echo Drive with conditions as noted.

Approved 4-0.

Request from KBK Investments LLC to approve the Final Plat of Arbor Glynn Plat 3, a replat of Arbor Glynn Plat 2 – 16-58

Parris explained that this request covers two different items: a Final Plat for Arbor Glynn Plat 3 and a replat of Arbor Glynn Plat 2 that was originally approved in September, 2007. The purpose of the replat is to redraw a couple of the lot lines to change them from townhome lots to single family home lots. The existing bi-attached lots were too narrow to do single family homes so the developers requested to stretch out some of the corner lots to accommodate single family homes.

Developer spoke to the Commission and said they are carrying the same theme through the properties being discussed.

Motion by Grant and seconded by Thompson to approve the recommendations of the staff the Final Plat of Arbor Glynn Plat 3 and the replat of Arbor Glynn Plat 2.

Approved 4-0.

Discussion on the Chapters 8-9 of Suburban Nation

Wagoner discussed that the first 8 chapters of Suburban Nation talk about the problems of current suburban development and the suggestions to improve it. Chapters 8 & 9 dive into policies and suggestions to get development to look the way we want it to. Planners today need to reexamine the way the process works for when developers bring in new projects by establishing a proactive permitting schedule to encourage a neighborhood development model. Lots that have so called 'McMansions' should go through a more scrutinized process than lots that want to have neighborhood development model homes. In a city such as Norwalk, we need to realize that we are going to grow and establish countryside reserves to encourage denser/walkable development. There were discussions regarding the size/price of lots, roundabouts, and trying to convince the general public to buy into the idea of implementing roundabouts.

Staff Development Update

Wagoner discussed that he has put in his 2 week notice.

Future Business Items

Trail Plan Update - Oct. 10th P&Z and Nov. 3rd Council

Parris informed Commission the map shows where trails should be and then the second sheet discusses how the City can fund them.

SubArea 1 Master Plan & Future Land Use Plan - Oct. 10th P&Z and Nov. 3rd Council

Parris said hey were hoping to finish up the plans by the end of the month but they are now expecting to finish the plans by October 10th.

R-F District Rezoning

Was not discussed.

Next meeting Date - September 26, 2016.

Adjournment - 16-59 Motion by Fraser and seconded by Thompson to adjourn the meeting at 6:33 P.M. Approved 4	
Judy McConnell, Vice Chairperson	Luke Parris, City Planner

ITEM: Public hearing and consideration of an amendment to the

City's Comprehensive Plan for the update to the Land Use

Chapter

MEETING DATE: October 10, 2016

STAFF CONTACT: Luke Parris, AICP

City Planner

ISSUE: In the summer and fall of 2015 the City received

numerous rezoning requests. The staff reviews of those rezoning requests including confirming conformance with the City's Future Land Use Plan, which is a portion of the Land Use chapter of the City's Comprehensive Plan.

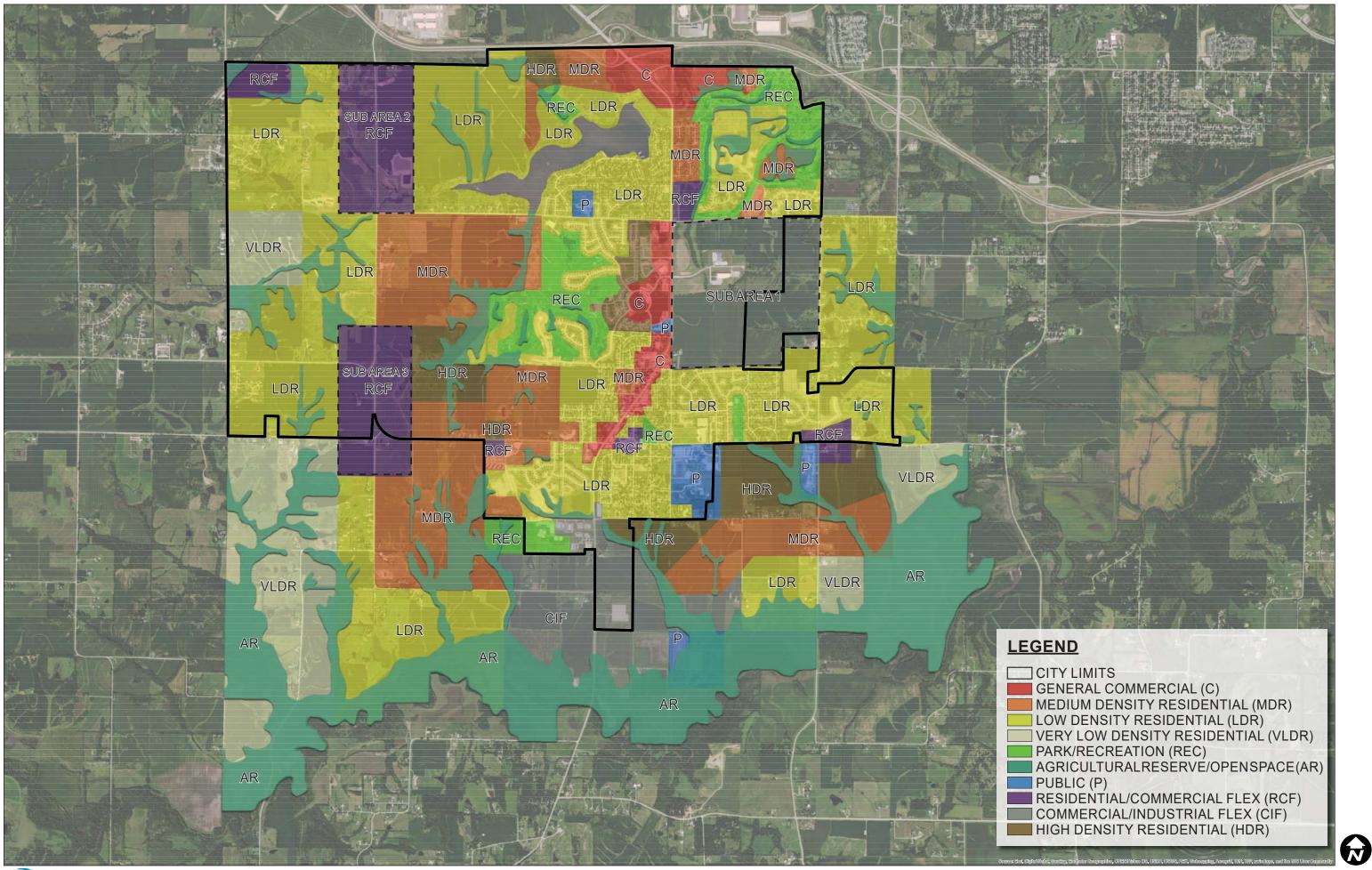
At the time, staff found that the requests were in conformance with the Future Land Use Plans, though questions were raised about the Future Land Use Plan and if it accurately reflected the goals of the City.

Those concerns lead the City to contract with Confluence on an update to the Land Use chapter of the Comprehensive Plan focused primarily on the Future Land Use component. Work began on the update in January of 2016 and over the next ten months, several public meetings were held and a final draft was developed.

The update revises several of the City's land use categories to provide clarification on the differences between the different densities of residential uses. The update also looked at the City's subareas, which are special development districts. A new subarea was added along the 50th Avenue corridor as a second potential entry into the community with the City of West Des Moines' Veteran's Parkway project proceeding. Lastly, the update provides several new policies to guide the development of the community, which includes a focus on new urbanism concepts.

Attachment A: Land Use Chapter Update

NORWALK FUTURE LAND USE - 2016



DRAFT: 07.20.2016

norwalk

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ITEM: Public hearing and consideration of an amendment to the

City's Comprehensive Plan for the SubArea 1 Master Plan

MEETING DATE: October 10, 2016

STAFF CONTACT: Luke Parris, AICP

City Planner

ISSUE: The City's 2013 Comprehensive Plan identifies several subareas

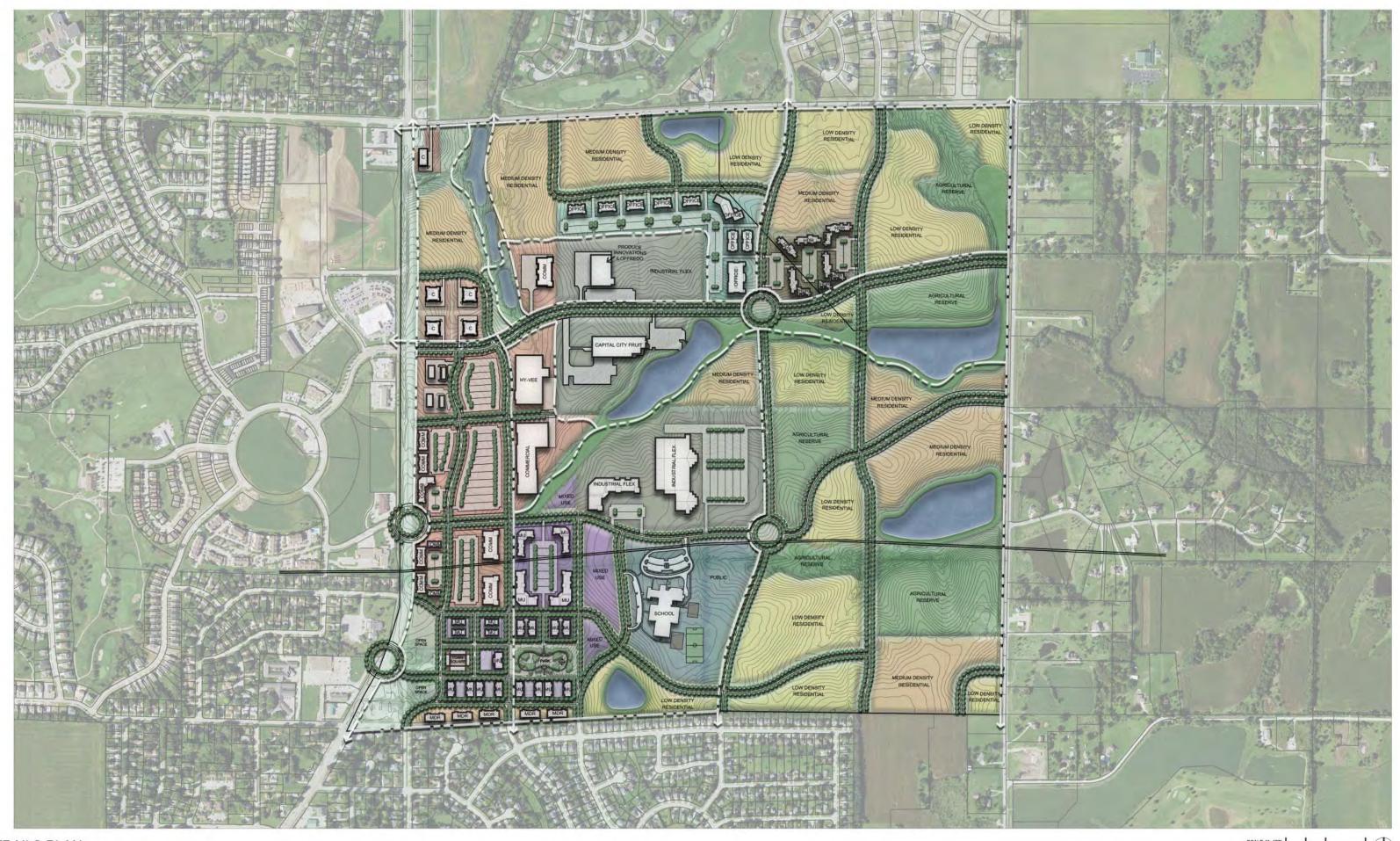
throughout the community that required additional planning and thought as to their future development. The first subarea, SubArea 1, is located in the center of the City on 600 acres of ground to the east of lowa Highway 28. The Comprehensive Plan called for this area to include a newer, more welcoming downtown center with surrounding development that utilized new urbanism concepts to create a pedestrian friendly environment. In the fall of 2013, the City applied for, and received a \$37,500 grant from the Des Moines Area Metropolitan Planning Organization to developed a master

plan for SubArea 1.

The grant money became available in the fall of 2015, and in January 2016, the City hired Confluence to assist in the development of the SubArea 1 Master Plan. The City staff teamed with Confluence on the project to provide additional resources while writing the plan. Confluence's consultant team held individual meetings with each of the landowners within the SubArea to understand their desires and concerns for the development of their property. Several public meetings were held to gather public input and final draft plan was developed.

The Master Plan includes a review of existing conditions, a land use plan for the 600 acres, a master plan of the site, vehicular and pedestrian circulation plans, design guidelines for buildings in the plan area, and a review of the public utilities needed to serve the site.

Primary focuses of the Master Plan was to create the newer downtown district while still preserving space for traditional commercial development along Iowa Highway 28. Additionally, the plan looked to provide ways to transition from existing industrial uses along Colonial Parkway to existing residential development to the north of Beardsley Street in the Echo Valley Development.



ITEM: Public hearing and consideration of an amendment to the

City's Comprehensive Plan for an update to Trails section of the

Comprehensive Plan

MEETING DATE: October 10, 2016

STAFF CONTACT: Luke Parris, AICP

City Planner

ISSUE: In 2014 the City received a grant from Prairie Meadows to

review the trails component of the 2013 Comprehensive Plan with a specific focus on determining a preferred alternative to connect the community to the Great Western Trail. RDG Planning & Design was hired to review the location of trails in the City and develop alternatives to connecting with the Great Western Trail. Ultimately, a draft trail plan was developed with a preferred connection along Beardsley and 50th Avenue to the Great Western Trail. That trail plan was reviewed by the

Planning and Zoning Commission and the City Council, both of which had concerns over the location of a trail along lowa Highway 28 and the plan for implementing the trail system.

Staff took the draft trail plan from RDG and modified it to remove trails that were seen as not feasible. Additionally, staff classified trails into those that are currently existed, those identified in current city plans, and those proposed for future development. To assist in implementation, staff developed a second map that identified which entities would be responsible for the construction of the various trails. This primarily fell to City responsible trails along major corridor and developer responsible trails in undeveloped land throughout the City.



The system shown in Figure 6.11 is completely away from major transportation systems. This system would typically follow major drainageways, streams, etc. This would be typically a system that was meant more for recreational purposes as opposed to providing a direct connection between two points.

Future trails development should also connect into neighboring trails networks in West Des Moines and Des Moines.

Figure 6.12: Existing, Planned and Proposed Norwalk Trails System

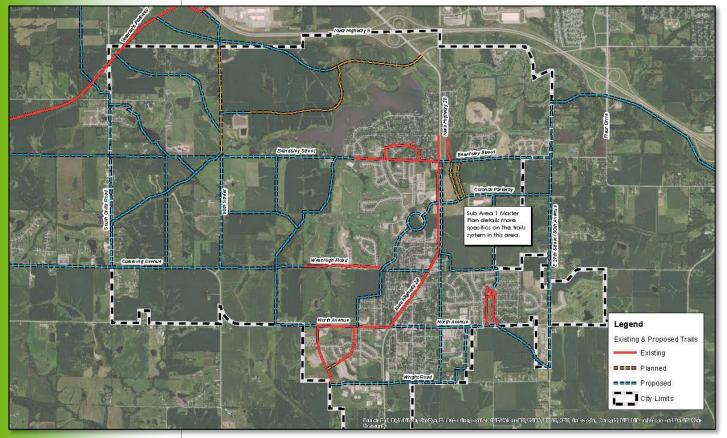


Figure 6.12 depicts the intended trail system for the City of Norwalk. The map shows existing trails that have been constructed; planned trails that are currently part of a City approved plat or master plan; and, proposed trails that are not part of a currently approved plan.



Figure 6.13: Regional Trails Map – Responsible Entities

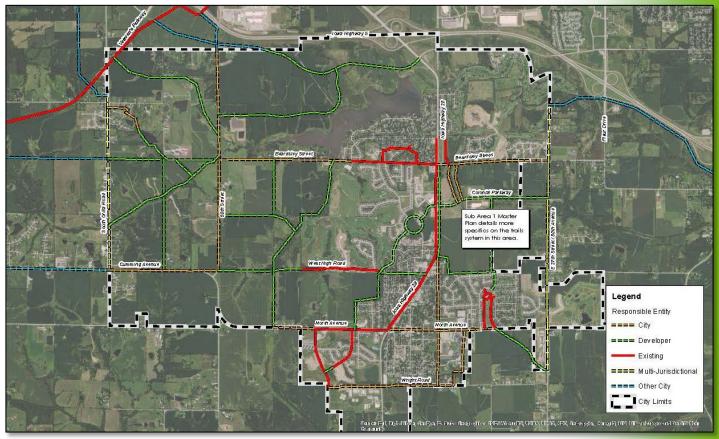


Figure 6.13 depicts the intended trail system for the City of Norwalk and assigns the entity responsible for the development of the trail. In general, the City of Norwalk is identified as the responsible entity for the major trails along existing road corridors and any trails located in the currently developed areas of the City. Trails along the boundary of the City are identified as Multi-Jurisdictional trails that would benefit the City of Norwalk and adjacent communities. Trails outside of the City Limits are identified as Other City responsibilities. It should be noted that the trail system in other communities may change through their own planning efforts. Lastly, trails through undeveloped ground are identified as the responsibility of the developer that will develop the ground. The developer responsible trail locations are intended to be approximate. For these trails, the City would require a trail through the area that followed planned streets or greenways and connected with the greater trail system.

REQUEST: Request from United Properties to approve the Site Plan for Lot

3 of the Marketplace at Echo Valley

MEETING DATE: October 10, 2016

STAFF CONTACT: Luke Parris, AICP

City Planner

APPLICANT(S): United Properties LC Civil Design Advantage, LLC

4521 Fleur Drive, Suite C 34-5 SE Crossroads Dr. Suite G

Des Moines, Iowa 50321 Grimes, Iowa 50111

GENERAL DESCRIPTION: This request is for the development of two multi-tenant

buildings, each with space for 4 units. The site is zoned C-2 as part of the Echo Valley Community PUD. The development is on lot 3 of the Marketplace at Echo Valley. The site would be developed in phases, with the southern building and parking lot being phase 1 and the northern building being phase 2.

IMPACT ON NEIGHBORHOOD:

This site plan is the first in the Marketplace at Echo Valley. The rest of the Marketplace at Echo Valley is undeveloped, except for a recently submitted plan for a Clinic in the area. Adjacent uses across lowa Highway 28 to the west are single family homes that back up to the Highway and the New Life Lutheran Church that should not be impacted by the

development.

VEHICULAR & PEDESTRIAN TRAFFIC:

The site has access to the newly developed Marketplace Drive via a northern access driveway and a southern access driveway that is shared with the proposed Clinic site to the south. Phase 1 of the development would see construction of the northern access driveway and an access road, with associated parking, to provide access to the southern building. The joint access with the Clinic would be constructed as part of the development of the Clinic site, though it is anticipated that the projects will be built simultaneously.

Internally, the site provides access roads around both buildings. Cross access is provided via driveway stubs on both the north and south end of the site. A drive-thru lane is provided on the north-end of the southern building.

Sidewalks are provided throughout the site to provide pedestrian access. A sidewalk ramp is shown near the

northern access driveway that provides access to the trail on the east side of Marketplace Drive. A second sidewalk ramps is shown on the Clinic site to the south that would provide an additional crossing point to the trail on the east side of Marketplace Drive.

PARKING:

The City's parking standards requires 1 parking space for every 200 square feet of building footprint for a multi-tenant shopping center. On this site, 70 spaces would be required and 130 space are actually provided. The parking standards also require a minimum of 5 handicap parking spaces. The site plan identifies 5 handicap spaces and shows their locations.

For drive-thru lanes, the City's parking standards require space for 11 cars to queue in line, with 5 of them being in front of the ordering station. The parking standards also require that queuing from the drive-thru lane cannot block any designated parking spaces. The site plan provides the require space for 11 cars in queue with 5 in front of the ordering station, however, some of the cars in queue would block designated parking spaces. The applicant is request a waiver of this requirement as part of site plan approval.

OPEN SPACE & LANDSCAPING:

Site zoned C-2 Commercial are required to maintain a minimum of 25% of the site as open space. For this site, 34% (31,901 square feet) of the land is maintained as open space.

For landscaping, the site is required to provide 16 trees and 24 shrubs. The site provides 16 trees and 36 shrubs.

SIGNAGE:

The site plan shows a monument sign located along lowa Highway 28 that is 13.3 feet from the lot line. This exceeds the required minimum setback of 10 feet for a monument sign. Further details on signage will be reviewed by City staff through the sign permitting process.

ARCHITECTURAL STANDARDS:

The City's architectural standards require that buildings in the C-2 district be composed of 75% class 1 or class 2 materials, no more than 25% class 3 materials, and no more than 10% class 4 material.

The site plan includes building elevations that identify materials to be used on the building façade. Class 1 and Class 2 materials identified are glass, brick, and stone on each exterior elevation, all of which meet or exceed the 75% requirement. Water managed EIFS is identified as a class 3 material on each external elevation, all of which do not exceed the 25% requirement.

DRAINAGE:

The site includes an on-site system to collect storm water runoff from the parking and building. The City Engineer has reviewed the system and determined that it is sized appropriately. The system collects storm water and discharges off-site to the east onto the undeveloped Outlot X of the Marketplace at Echo Valley where it is detained in temporary detention basins. Staff raised concerns about this process and the developer has proposed the following solutions to be implemented as a maintenance agreement to be filed with the final plat:

- Use the existing temporary basins as-is to meet the detention requirements for Lots 3 & 4.
- Calculations show the volume of detention required is equivalent to the volume provided in the temporary basins even though there is not a direct relationship of the drainage areas from the lots to each of the basins (volume is provided regardless of where the storm water is derived). So – no additional calculations are required as long as the following is done:
- United Properties will maintain these basins until other arrangements are made, i.e. development of Outlot 'X'.
- If Outlot 'X' is not developed within 10 years United Properties shall convert these temporary basins into permanent detention basins.
- If lots 1, 2, or 5 are developed before Outlot 'X' they
 would need to prepare additional detention
 calculations and increase the temporary basin
 volumes or add additional temporary basins or convert
 to permanent basins.
- All temporary basins shall be converted to permanent detention basins that meet City requirements no later than October 2026.

UTILITIES: WATER, SANITARY SEWER, STORM SEWER. Adequate services are provided to the site and detailed on the site plan.

STAFF ANALYSIS:

Overall the site plan meets or exceeds the City's requirements for development of a C-2 parcel. The applicant has requested a waiver of the requirement that a drive-thru queue line cannot block a designated parking space. It is staff opinion that this waiver should be granted as part of the site plan approval. The site is only required to provide 70 parking spaces and the applicant is proposing nearly double the spaces, so staff is not concerned about creating spaces that are not usable. Additionally, any spaces blocked by the queue line would be at the end of the queue line, resulting in rare instances when a full queue line would block a space, which would be cleared rather quickly.

The staff also raised concerns over the temporary detention basin on Outlot X. The developer proposed several measures that addressed the staff concerns. Staff is comfortable with the solution as long as the proper agreement is filed with the Final Plat of the Marketplace at Echo Valley.

STAFF RECOMMENDATION:

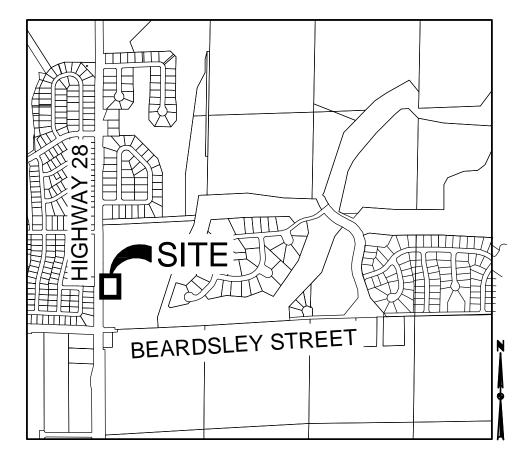
Therefore, staff recommends that the request for the Site Plan for Lot 3 of the Marketplace at Echo Valley be approved with the following conditions:

- That the parking requirement for drive-thru lanes blocking parking spaces is waived.
- That the final plat approval includes the necessary agreements to implement the developer solution to the temporary drainage basins.
- That the site development and building construction follow all City code regulations.
- That any significant modifications to the site plan be reviewed and approved by the Planning & Zoning Commission and City Council.

LOT 3 - MARKETPLACE @ ECHO VALLEY

VICINITY MAP

NOT TO SCALE



OWNER / APPLICANT

UNITED PROPERTIES INVEST CO LC C/O MICHAEL COPPOLA 4521 FLEUR DRIVE, SUITE C DES MOINES, IOWA 50321

ENGINEER

CIVIL DESIGN ADVANTAGE, LLC CONTACT: KEITH WEGGEN 3405 SE CROSSROADS DRIVE, SUITE G GRIMES, IOWA 50111 PH. (515) 369-4400 FX. (515) 369-4410

SURVEYOR

CIVIL DESIGN ADVANTAGE, LLC CONTACT: MIKE BROONER 3405 SE CROSSROADS DRIVE, SUITE G GRIMES, IOWA 50111 PH. (515) 369-4400 FX. (515) 369-4410

ARCHITECT

SIMONSON & ASSOCIATES ARCHITECTS, LLC 1717 INGERSOLL AVE # 117 DES MOINES, IOWA 50309 PH. (515) 440-5626 FX. (515) 440-0964

LEGAL DESCRIPTION

LOT 3, MARKETPLACE AT ECHO VALLEY, IN THE CITY OF NORWALK, WARREN COUNTY, IOWA

ZONING

ECHO VALLEY COMMUNITY PLANNED UNIT DEVELOPMENT

PROPOSED USE

MULTI-TENANT SHOPPING CENTER WITH ±8 UNITS.

PROJECT SITE ADDRESS

9401 MARKETPLACE DRIVE (NORTH BUILDING) 9411 MARKETPLACE DRIVE (SOUTH BUILDING)

DEVELOPMENT SUMMARY

2.17 ACRES (94,593 SF)

MIN LOT AREA: 20,000 SF MIN LOT WIDTH: FRONT SETBACK: SIDE SETBACK: REAR SETBACK: **HEIGHT:**

- * 20' MINIMUM SEPARATION BETWEEN BUILDINGS IN A
- ** PRINCIPAL STRUCTURE MAY BE 45' IN HEIGHT BUT NOT EXCEED 3 FLOORS ABOVE GRADE.

PARKING: 1 SPACE PER 200 SF TOTAL REQUIRED

= 70 SPACES TOTAL PROVIDED = 130 SPACES

DRIVE-THRU:

11 SPACES PROVIDED FOR DRIVE-THRU WINDOW, 5 OF WHICH ARE LOCATED AHEAD OF THE ORDER STATION. SPACES MAY ENCROACH PRIVATE DRIVES.

> ANY UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UTILITIES SHOWN ARE IN THE EXACT LOCATION SHOWN.

DATE OF SURVEY

SEPTEMBER, 2015

BENCHMARKS

BM#1
BURY BOLT ON HYDRANT NE CORNER OF BEARDSLEY STREET AND
MASTELLER ROAD. ELEVATION=895.14

BM#2: BURY BOLT HYDRANT ON WEST SIDE OF ECHO RIDGE TRAIL 500'+/-NORTH OF BEARDSLEY STREET. ELEVATION=936.02

SUBMITTAL DATES

-SITE PLAN SUBMITTAL TO CITY #1: -SITE PLAN SUBMITTAL TO CITY #2:

10/05/16

9/23/16

NORWALK, IOWA

INDEX OF SHEETS

DESCRIPTION

COVER SHEET

DIMENSION PLAN

GRADING PLAN

LANDSCAPE PLAN

UTILITY PLAN

NOTES

- 1. NO LOTS SHALL HAVE DIRECT ACCESS TO HIGHWAY 28 OR BEARDSLEY
- 2. ANY USE OF A PUBLIC UTILITY EASEMENT BY A PARTY OTHER THAN THE CITY OF NORWALK IS SUBORDINATE TO THE CITY'S USE OF THE EASEMENT FOR A DESIGNATED CITY UTILITY PURPOSE. ANY PARTY OTHER THAN THE CITY USING THE PUBLIC UTILITY EASEMENT MUST RELOCATE THEIR FACILITIES AT NO COST TO THE CITY TO ACCOMMODATE THE CITY'S USE OF ITS DESIGNATED UTILITY.



www.iowaonecall.com Know what's below.

UTILITY WARNING

SURVEY AND RECORDS OBTAINED BY THIS SURVEYOR. THE SHOWN COMPRISE ALL THE UTILITIES IN THE AREA, EITHER



3405 SE CROSSROADS DR. SUITE G, GRIMES, IOWA 50111 PH: (515) 369-4400 Fax: (515) 369-4410 PROJECT NO. 1507367

GENERAL LEGEND

STORM SEWER STRUCTURE NO.

STORM SEWER PIPE NO.

SANITARY SEWER PIPE NO.

SANITARY SEWER WITH SIZE

SANITARY SERVICE

WATERMAIN WITH SIZE

SAWCUT (FULL DEPTH)

STORM SEWER

STORM SERVICE

WATER SERVICE

SILT FENCE

PROPOSED PROJECT BOUNDARY LOT LINE SECTION LINE CENTER LINE RIGHT OF WAY PERMANENT EASEMENT ---P/E------TEMPORARY EASEMENT TYPE SW-501 STORM INTAKE TYPE SW-503 STORM INTAKE TYPE SW-505 STORM INTAKE TYPE SW-506 STORM INTAKE ST TYPE SW-513 STORM INTAKE TYPE SW-401 STORM MANHOLE TYPE SW-402 STORM MANHOLE TYPE SW-301 SANITARY MANHOLE STORM/SANITARY CLEANOUT WATER VALVE FIRE HYDRANT ASSEMBLY DETECTABLE WARNING PANEL 0000000000

(L-10) SANITARY SEWER STRUCTURE NO. P-10

SANITARY MANHOLE WATER VALVE BOX FIRE HYDRANT WATER CURB STOP WELL STORM SEWER MANHOLE STORM SEWER SINGLE INTAKE STORM SEWER DOUBLE INTAKE FLARED END SECTION RD ROOF DRAIN / DOWNSPOUT DECIDUOUS TREE CONIFEROUS TREE DECIDUOUS SHRUB $\overline{\Box}$ CONIFEROUS SHRUB (") ELECTRIC POWER POLE GUY ANCHOR STREET LIGHT - POWER POLE W/ TRANSFORMER UTILITY POLE W/ LIGHT ELECTRIC BOX ELECTRIC TRANSFORMER ELECTRIC MANHOLE OR VAULT TRAFFIC SIGN TELEPHONE JUNCTION BOX TELEPHONE MANHOLE/VAULT TELEPHONE POLE GAS VALVE BOX CABLE TV JUNCTION BOX CABLE TV MANHOLE/VAULT MAIL BOX **BENCHMARK** SOIL BORING UNDERGROUND TV CABLE GAS MAIN FIBER OPTIC —— — FO— — —— UNDERGROUND TELEPHONE OVERHEAD ELECTRIC ____ OE__ __ UNDERGROUND ELECTRIC ————E———— FIELD TILE — — — TILE — — — SANITARY SEWER W/ SIZE _____8"S ____ ____15<u>" R</u>CP____ __

EXISTING

REFER TO GEOTECHNICAL REPORT FOR GEOTECHNICAL REQUIREMENTS.

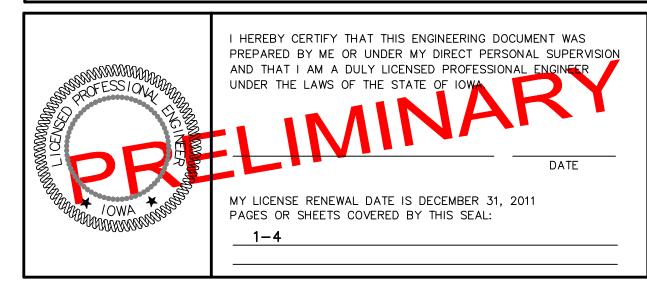
ALL CONSTRUCTION MATERIALS, DUMPSTERS, DETACHED TRAILERS OR SIMILAR TEMS ARE PROHIBITED ON PUBLIC STREETS OR WITHIN THE PUBLIC R.O.W.

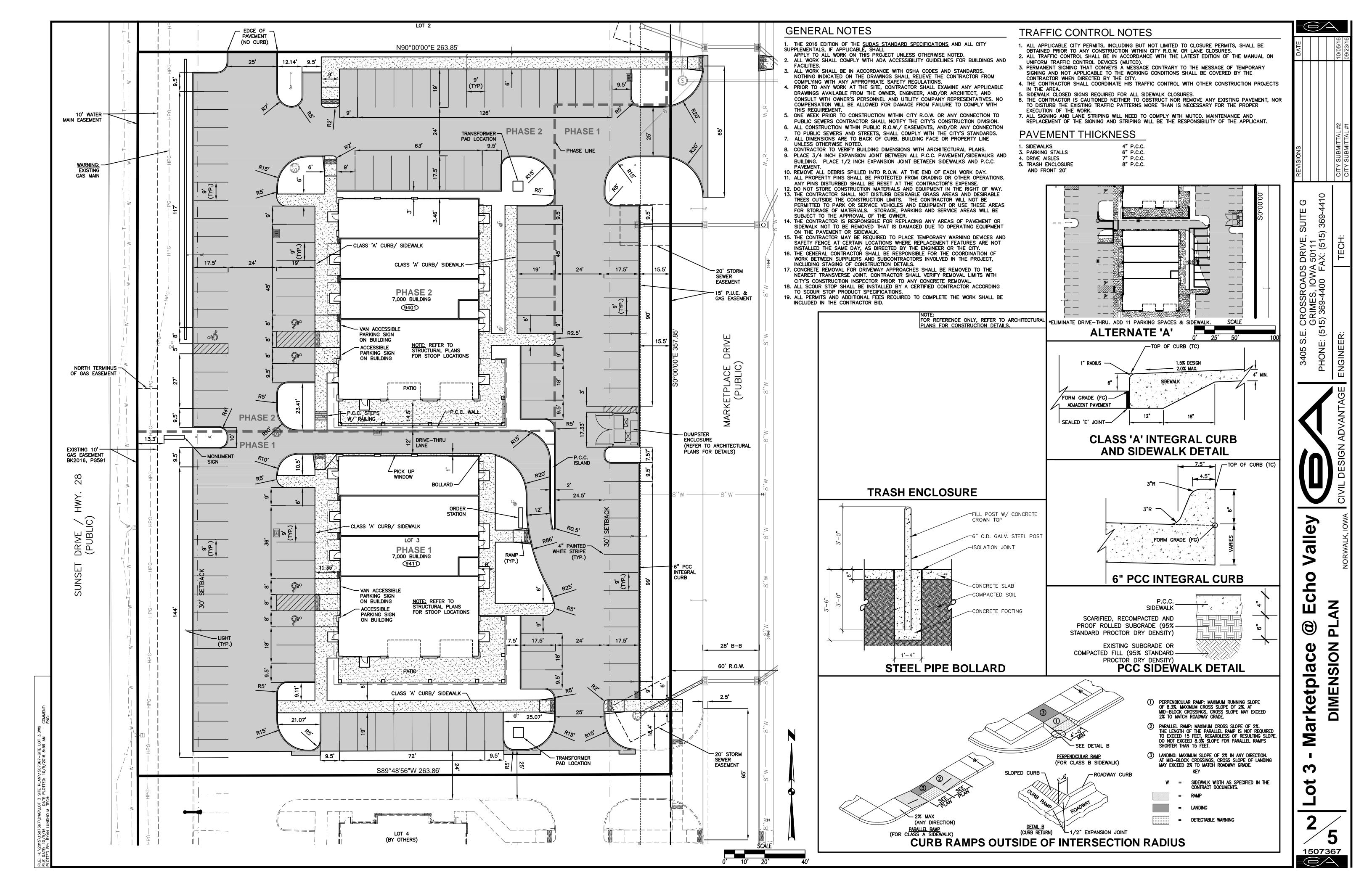
STORM SEWER W/ SIZE

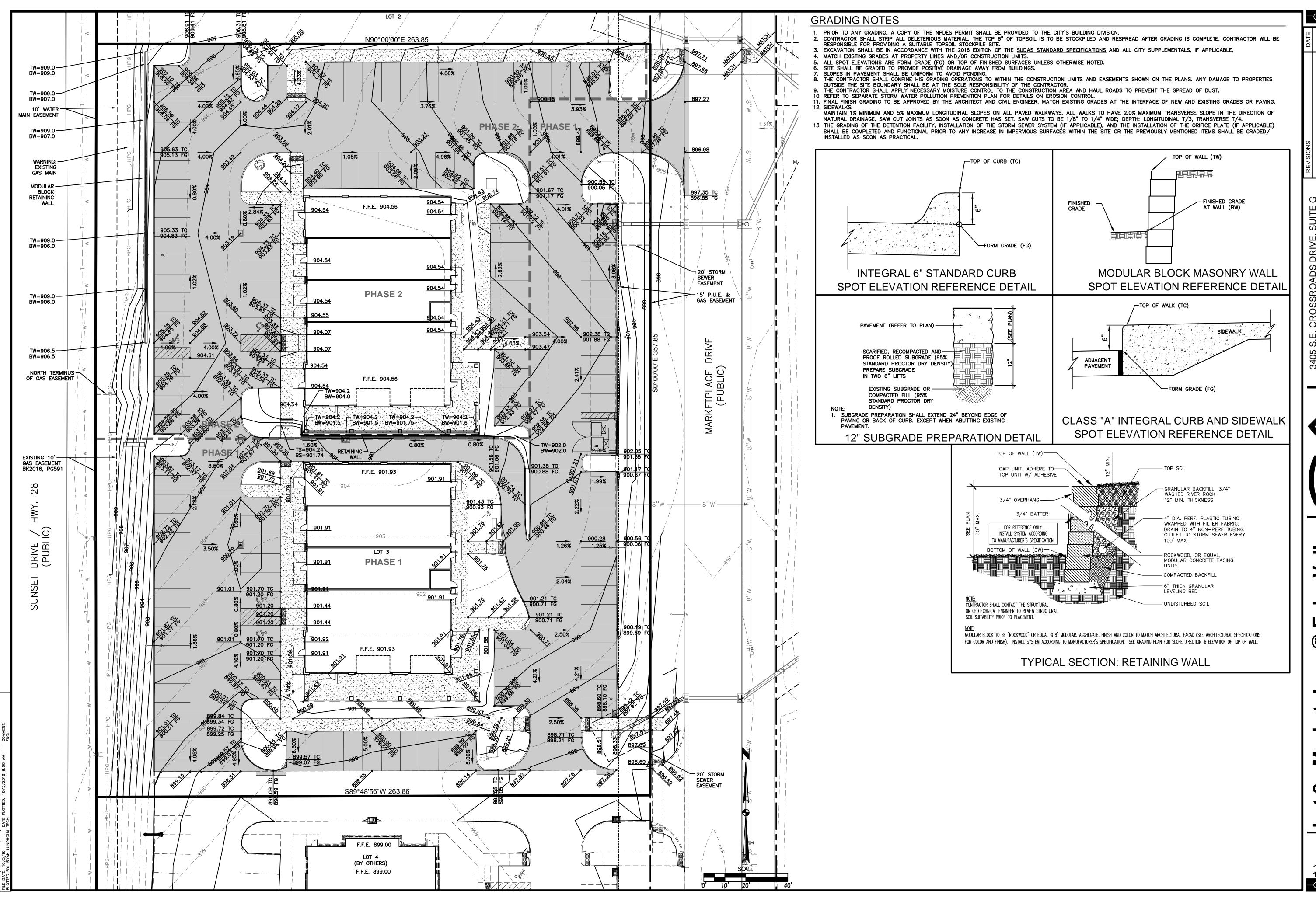
WATER MAIN W/ SIZE

_____8"W ____

THE MOST RECENT EDITION OF THE SUDAS STANDARD SPECIFICATIONS, THE PUBLIC RIGHTS-OF-WAY ACCESSIBILITY GUIDELINES (PROWAG) AND ALL CITY SUPPLEMENTALS, IF APPLICABLE, SHALL APPLY TO ALL WORK ON THIS PROJECT UNLESS OTHERWISE NOTED.



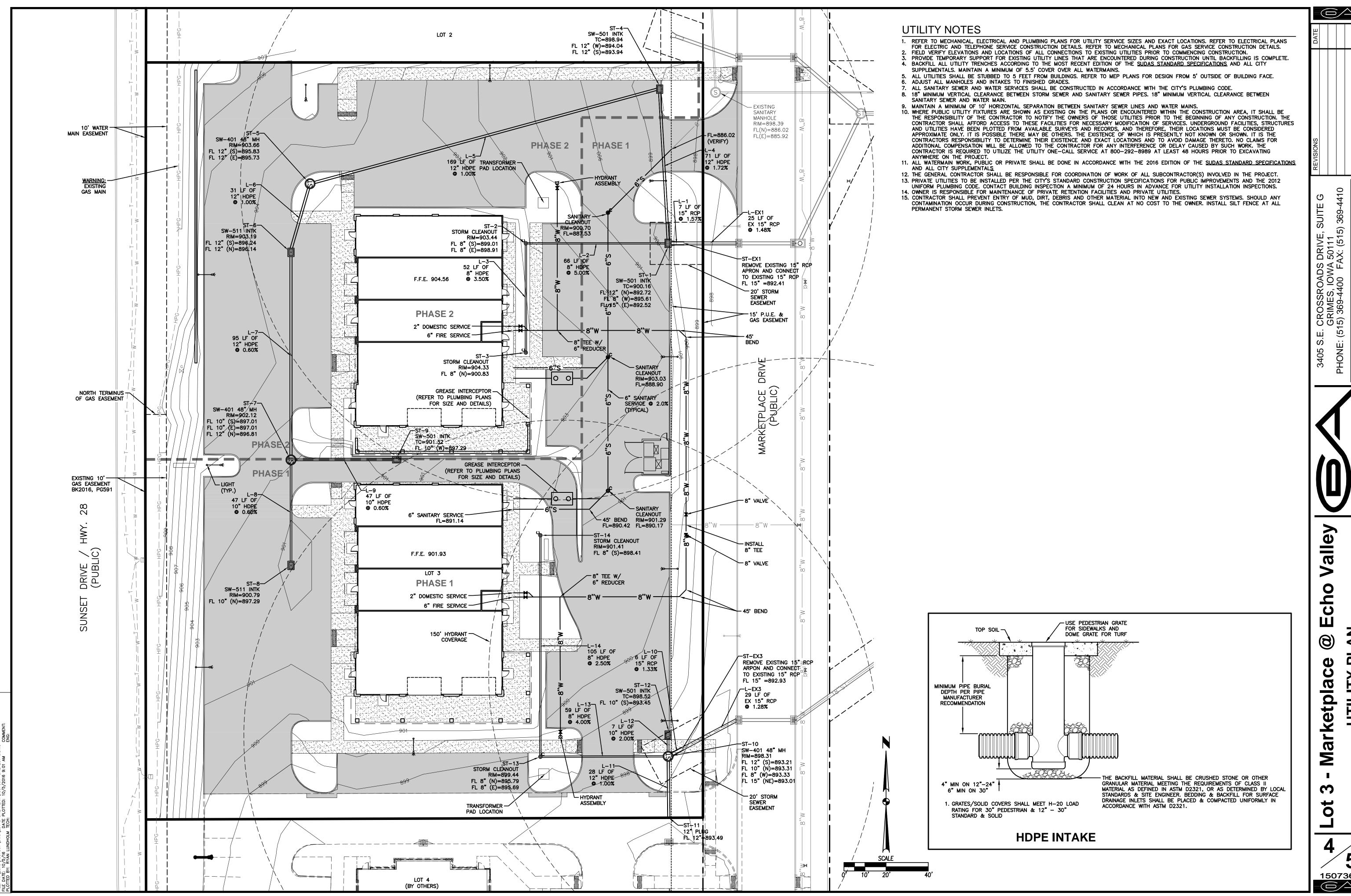


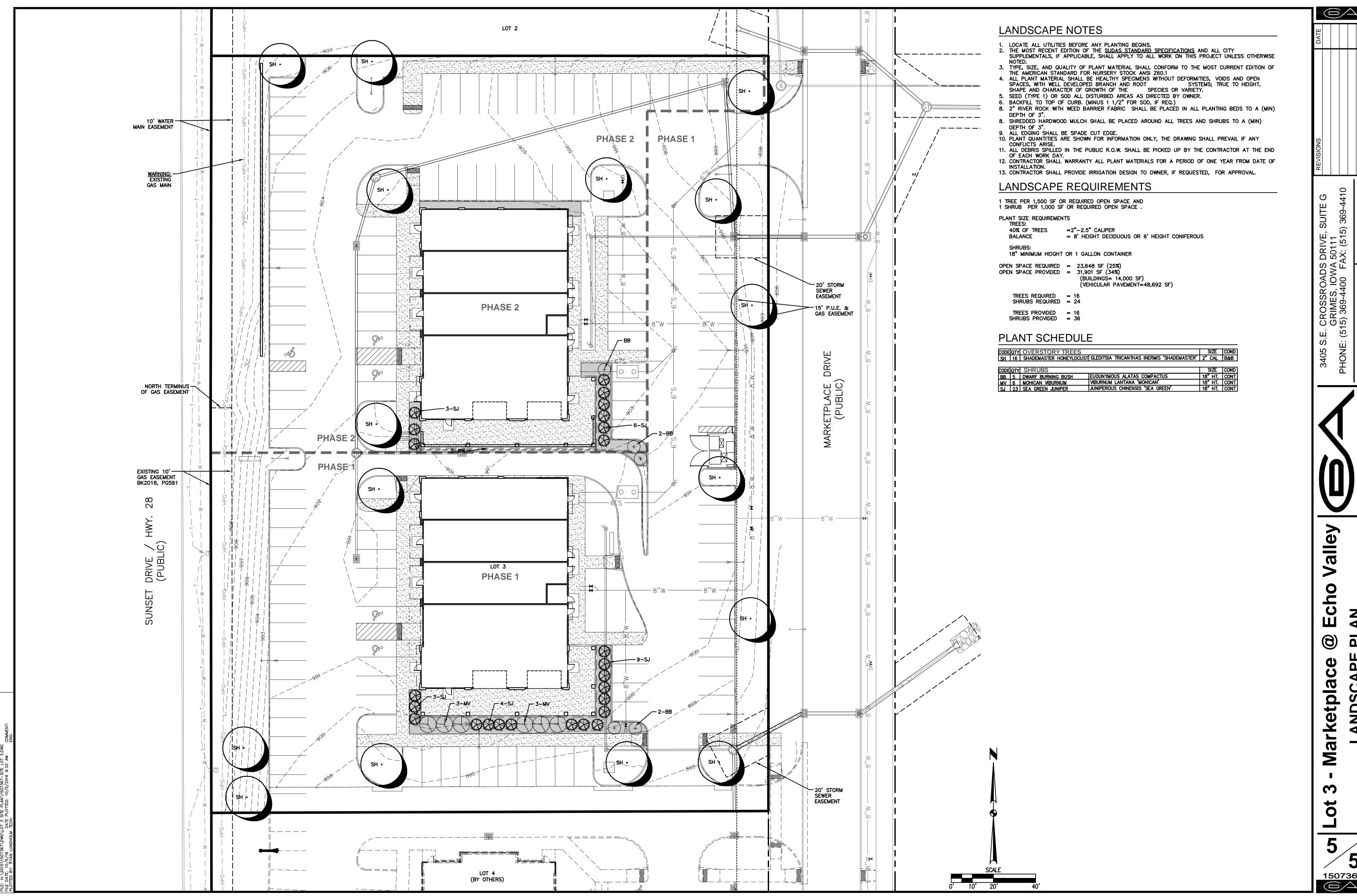


IVE, S 111 (515)

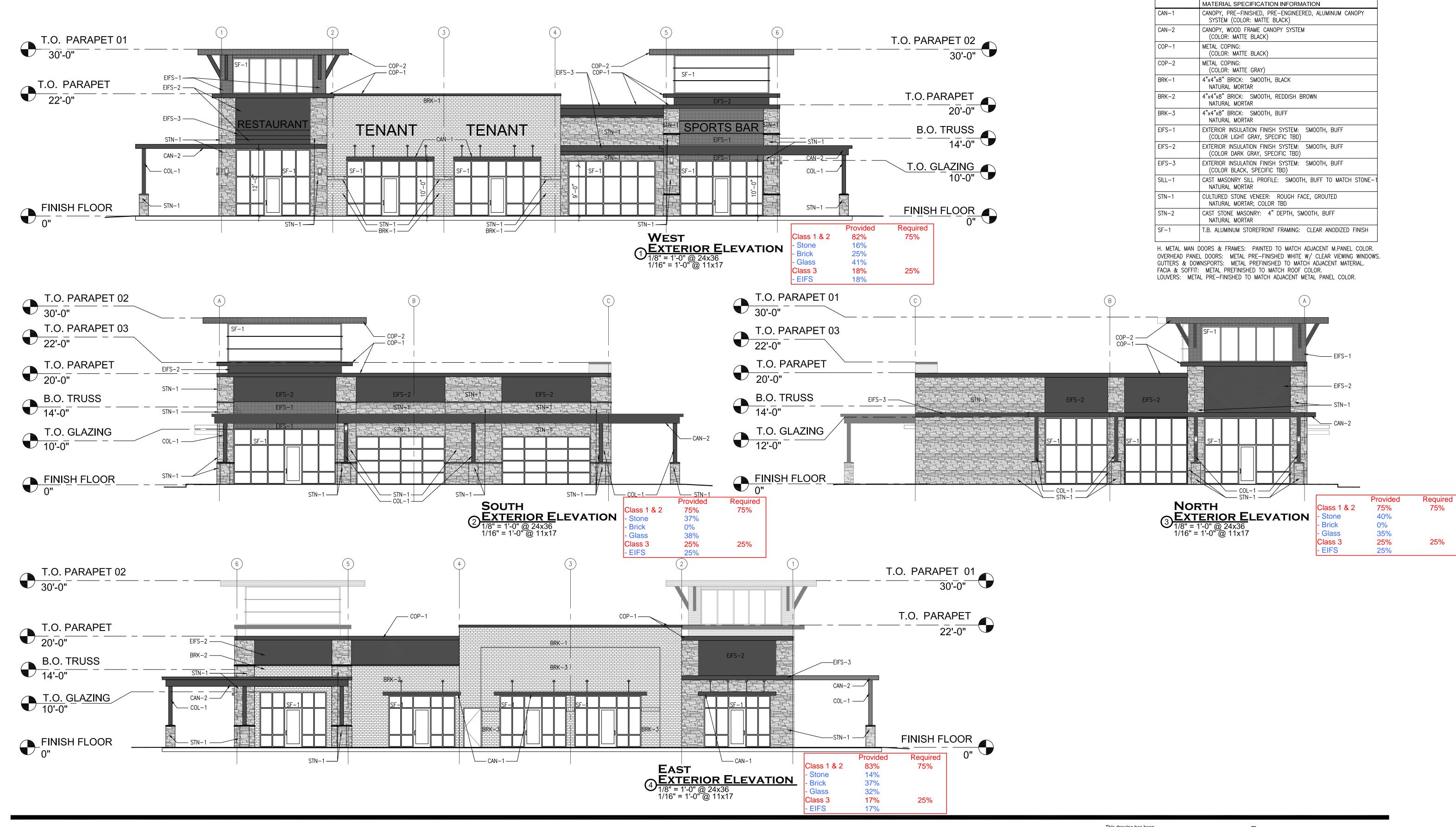
CF GF 5)

C Z **(B)** rketplace GRADING





LANDSCAPE



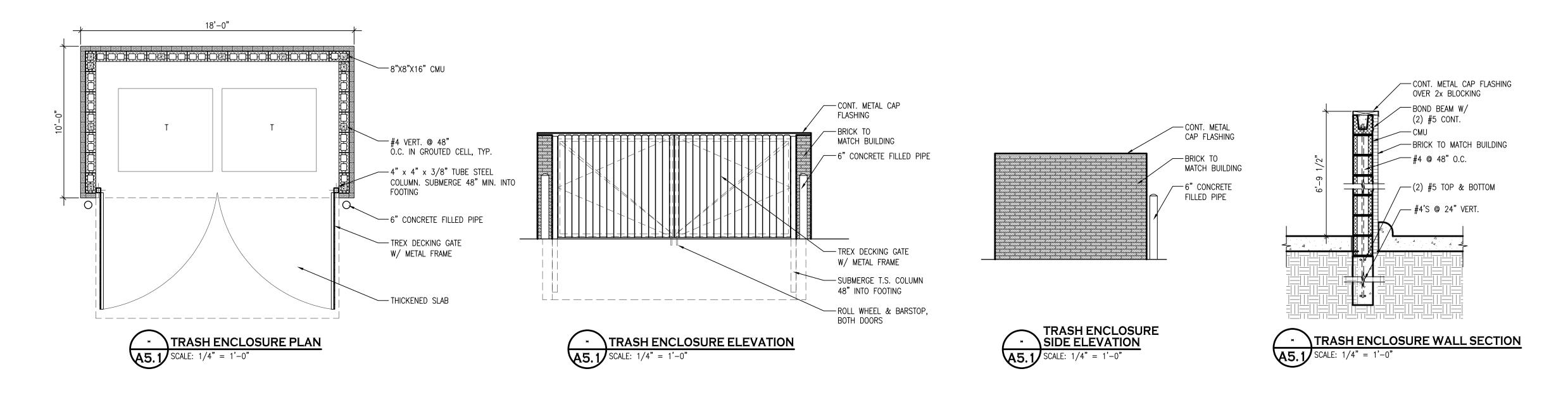
THE MARKET PLACE AT ECHO VALLEY
NORWALK, IOWA
10-05-2016





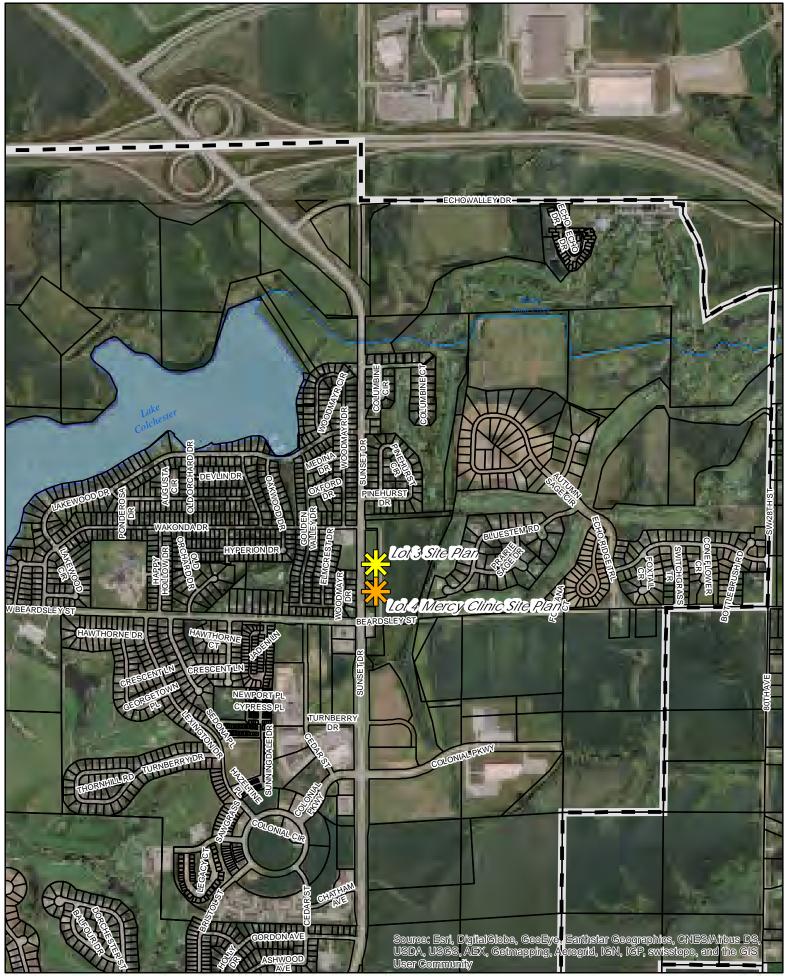
EXTERIOR MATERIAL LEGEND

MAT. LABEL | MATERIAL DESCRIPTION











REQUEST: Request from United Properties to approve the Mercy Clinic

Site Plan for Lot 4 of the Marketplace at Echo Valley

MEETING DATE: October 10, 2016

STAFF CONTACT: Luke Parris, AICP

City Planner

APPLICANT(S): United Properties LC Civil Design Advantage, LLC

4521 Fleur Drive, Suite C 34-5 SE Crossroads Dr. Suite G

Des Moines, Iowa 50321 Grimes, Iowa 50111

GENERAL DESCRIPTION: This request is for the development of professional office

buildings, which will be space for a Mercy Clinic. The site is zoned C-2 as part of the Echo Valley Community PUD. The development is on lot 4 of the Marketplace at Echo Valley.

IMPACT ON This site plan is the second in the Marketplace at Echo Valley.

NEIGHBORHOOD: The rest of the Marketplace at Echo Valley is undeveloped,

except for a recently submitted plan for a multi-tenant shopping complex to the north. Adjacent uses across lowa Highway 28 to the west are single family homes that back up to the Highway and the New Life Lutheran Church that should

not be impacted by the development.

VEHICULAR &The site has access to the newly developed Marketplace **PEDESTRIAN TRAFFIC:**Drive via a southern access driveway and a northern access

driveway that is shared with the proposed multi-tenant site to

the north.

Internally, the site provides access roads around the building. Cross access is provided via driveway stubs on both the north

and south end of the site.

Sidewalks are provided throughout the site to provide

pedestrian access. A sidewalk ramp is shown at the northern access drive that provides access to the trail on the east side

of Marketplace Drive.

PARKING: The City's parking standards requires 1 parking space for

every 275 square feet of building footprint for a professional office building. On this site, 54 spaces would be required and 90 space are actually provided. The parking standards also require a minimum of 4 handicap parking spaces. The site plan identifies 4 handicap spaces and shows their locations.

OPEN SPACE & LANDSCAPING:

Site zoned C-2 Commercial are required to maintain a minimum of 25% of the site as open space. For this site, 48% (35,511 square feet) of the land is maintained as open space.

For landscaping, the site is required to provide 13 trees and 19 shrubs. The site provides 14 trees and 80 shrubs.

SIGNAGE:

The site plan shows a monument sign located along lowa Highway 28 that is 15 feet from the lot line. This exceeds the required minimum setback of 10 feet for a monument sign. Further details on signage will be reviewed by City staff through the sign permitting process.

ARCHITECTURAL STANDARDS:

The City's architectural standards require that buildings in the C-2 district be composed of 75% class 1 or class 2 materials, no more than 25% class 3 materials, and no more than 10% class 4 material.

The site plan includes building elevations that identify materials to be used on the building façade. Class 1 and Class 2 materials identified are glass, face brick, decorative masonry and limestone on each exterior elevation, all of which meet or exceed the 75% requirement. Fiber cement board panels are identified as a class 3 material on each external elevation, all of which do not exceed the 25% requirement.

DRAINAGE:

The site includes an on-site system to collect storm water runoff from the parking and building. The City Engineer has reviewed the system and determined that it is sized appropriately. The system collects storm water and discharges off-site to the east onto the undeveloped Outlot X of the Marketplace at Echo Valley where it is detained in temporary detention basins. Staff raised concerns about this process and the developer has proposed the following solutions to be implemented as a maintenance agreement to be filed with the final plat:

- Use the existing temporary basins as-is to meet the detention requirements for Lots 3 & 4.
- Calculations show the volume of detention required is equivalent to the volume provided in the temporary basins even though there is not a direct relationship of the drainage areas from the lots to each of the basins (volume is provided regardless of where the storm water is derived). So – no additional calculations are required as long as the following is done:
- United Properties will maintain these basins until other arrangements are made, i.e. development of Outlot

'Χ'.

- If Outlot 'X' is not developed within 10 years United Properties shall convert these temporary basins into permanent detention basins.
- If lots 1, 2, or 5 are developed before Outlot 'X' they
 would need to prepare additional detention
 calculations and increase the temporary basin
 volumes or add additional temporary basins or convert
 to permanent basins.
- All temporary basins shall be converted to permanent detention basins that meet City requirements no later than October 2026.

UTILITIES: WATER, SANITARY SEWER, STORM SEWER. Adequate services are provided to the site and detailed on the site plan.

STAFF ANALYSIS:

Overall the site plan meets or exceeds the City's requirements for development of a C-2 parcel. The staff raised concerns over the temporary detention basin on Outlot X. The developer proposed several measures that addressed the staff concerns. Staff is comfortable with the solution as long as the proper agreement is filed with the Final Plat of the Marketplace at Echo Valley.

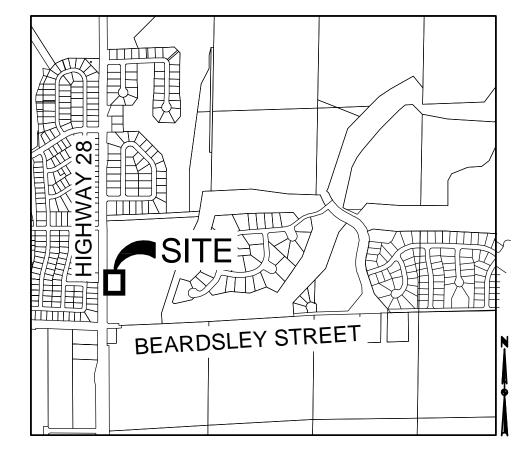
STAFF RECOMMENDATION:

Therefore, staff recommends that the request for the Mercy Clinic Site Plan for Lot 4 of the Marketplace at Echo Valley be approved with the following conditions:

- That the final plat approval includes the necessary agreements to implement the developer solution to the temporary drainage basins.
- That the site development and building construction follow all City code regulations.
- That any significant modifications to the site plan be reviewed and approved by the Planning & Zoning Commission and City Council.

NORWALK, IOWA

NOT TO SCALE



OWNER / APPLICANT

UNITED PROPERTIES INVEST CO LC C/O MICHAEL COPPOLA 4521 FLEUR DRIVE, SUITE C DES MOINES, IOWA 50321

ENGINEER

CIVIL DESIGN ADVANTAGE, LLC CONTACT: KEITH WEGGEN 3405 SE CROSSROADS DRIVE, SUITE G GRIMES, IOWA 50111 PH. (515) 369-4400 FX. (515) 369-4410

SURVEYOR

CIVIL DESIGN ADVANTAGE, LLC CONTACT: MIKE BROONER 3405 SE CROSSROADS DRIVE, SUITE G GRIMES, IOWA 50111 PH. (515) 369-4400 FX. (515) 369-4410

ARCHITECT

S V P A ARCHITECTS INC. 1466 28TH STREET, SUITE 200 WEST DES MOINES, IOWA 50266 PH. (515) 327-5990

SUBMITTAL DATES

-SITE PLAN SUBMITTAL TO CITY #1: 09/23/16 -SITE PLAN SUBMITTAL TO CITY #2: 10/05/16

LEGAL DESCRIPTION

LOT 4, MARKETPLACE AT ECHO VALLEY, IN THE CITY OF NORWALK, WARREN COUNTY, IOWA

ZONING

ECHO VALLEY COMMUNITY PLANNED UNIT DEVELOPMENT

PROJECT SITE ADDRESS

9421 MARKETPLACE DRIVE

PROPOSED USE

PROFESSIONAL OFFICE SPACE

DEVELOPMENT SUMMARY

1.71 ACRES (74,285 SF) MIN LOT AREA: 20,000 SF MIN LOT WIDTH: FRONT SETBACK: SIDE SETBACK: REAR SETBACK: **HEIGHT:**

- * 20' MINIMUM SEPARATION BETWEEN BUILDINGS IN A COMPLEX.
- ** PRINCIPAL STRUCTURE MAY BE 45' IN HEIGHT BUT NOT EXCEED 3 FLOORS ABOVE GRADE.

BM#1
BURY BOLT ON HYDRANT NE CORNER OF BEARDSLEY STREET AND
MASTELLER ROAD. ELEVATION=895.14

BM#2: BURY BOLT HYDRANT ON WEST SIDE OF ECHO RIDGE TRAIL 500'+/-

NORTH OF BEARDSLEY STREET. ELEVATION=936.02

= 54

= 90

PARKING: 1 SPACE PER 275 SF TOTAL REQUIRED

DATE OF SURVEY

SEPTEMBER, 2015

BENCHMARKS

TOTAL PROVIDED

INDEX OF SHEETS

DESCRIPTION

- COVER SHEET
- DIMENSION PLAN
- GRADING PLAN
- UTILITY PLAN
- LANDSCAPE PLAN

NOTES

- 1. NO LOTS SHALL HAVE DIRECT ACCESS TO HIGHWAY 28 OR BEARDSLEY
- 2. ANY USE OF A PUBLIC UTILITY EASEMENT BY A PARTY OTHER THAN THE CITY OF NORWALK IS SUBORDINATE TO THE CITY'S USE OF THE EASEMENT FOR A DESIGNATED CITY UTILITY PURPOSE. ANY PARTY OTHER THAN THE CITY USING THE PUBLIC UTILITY EASEMENT MUST RELOCATE THEIR FACILITIES AT NO COST TO THE CITY TO ACCOMMODATE THE CITY'S USE OF ITS DESIGNATED UTILITY.



www.iowaonecall.com Know what's below.

ANY UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD

UTILITY WARNING

SURVEY AND RECORDS OBTAINED BY THIS SURVEYOR. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN COMPRISE ALL THE UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UTILITIES SHOWN ARE IN THE EXACT LOCATION SHOWN.

CIVIL DESIGN ADVANTAGE

3405 SE CROSSROADS DR. SUITE G, GRIMES, IOWA 50111 PH: (515) 369-4400 Fax: (515) 369-4410 PROJECT NO. 1507367

GENERAL LEGEND

PROPOSED PROJECT BOUNDARY LOT LINE SECTION LINE CENTER LINE RIGHT OF WAY PERMANENT EASEMENT — — P/E— — — — — TEMPORARY EASEMENT TYPE SW-501 STORM INTAKE TYPE SW-503 STORM INTAKE TYPE SW-505 STORM INTAKE TYPE SW-506 STORM INTAKE ST TYPE SW-513 STORM INTAKE TYPE SW-401 STORM MANHOLE TYPE SW-402 STORM MANHOLE TYPE SW-301 SANITARY MANHOLE STORM/SANITARY CLEANOUT WATER VALVE FIRE HYDRANT ASSEMBLY DETECTABLE WARNING PANEL 000000000 ST-10 STORM SEWER STRUCTURE NO. (L-10) STORM SEWER PIPE NO. SANITARY SEWER STRUCTURE NO. P-10 SANITARY SEWER PIPE NO. SANITARY SEWER WITH SIZE SANITARY SERVICE STORM SEWER STORM SERVICE

WATERMAIN WITH SIZE

SAWCUT (FULL DEPTH)

WATER SERVICE

SILT FENCE

EXISTING

SANITARY MANHOLE

WATER VALVE BOX FIRE HYDRANT WATER CURB STOP WELL STORM SEWER MANHOLE STORM SEWER SINGLE INTAKE STORM SEWER DOUBLE INTAKE FLARED END SECTION RD ROOF DRAIN / DOWNSPOUT DECIDUOUS TREE CONIFEROUS TREE DECIDUOUS SHRUB $\overline{\Box}$ CONIFEROUS SHRUB (") ELECTRIC POWER POLE GUY ANCHOR STREET LIGHT - POWER POLE W/ TRANSFORMER UTILITY POLE W/ LIGHT ELECTRIC BOX ELECTRIC TRANSFORMER ELECTRIC MANHOLE OR VAULT TRAFFIC SIGN TELEPHONE JUNCTION BOX TELEPHONE MANHOLE/VAULT TELEPHONE POLE GAS VALVE BOX CABLE TV JUNCTION BOX TV CABLE TV MANHOLE/VAULT MAIL BOX **BENCHMARK** SOIL BORING UNDERGROUND TV CABLE FIBER OPTIC —— — FO— — —— UNDERGROUND TELEPHONE OVERHEAD ELECTRIC ____ OE__ __ UNDERGROUND ELECTRIC ————E——— FIELD TILE — — — TILE — — — SANITARY SEWER W/ SIZE -----8"S -----

____15<u>" R</u>CP____

_____8"W ____

CLINIC

ME

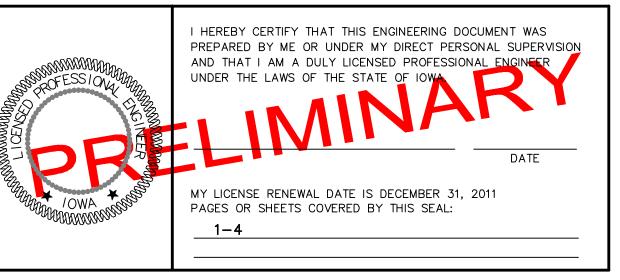
REFER TO GEOTECHNICAL REPORT FOR GEOTECHNICAL REQUIREMENTS.

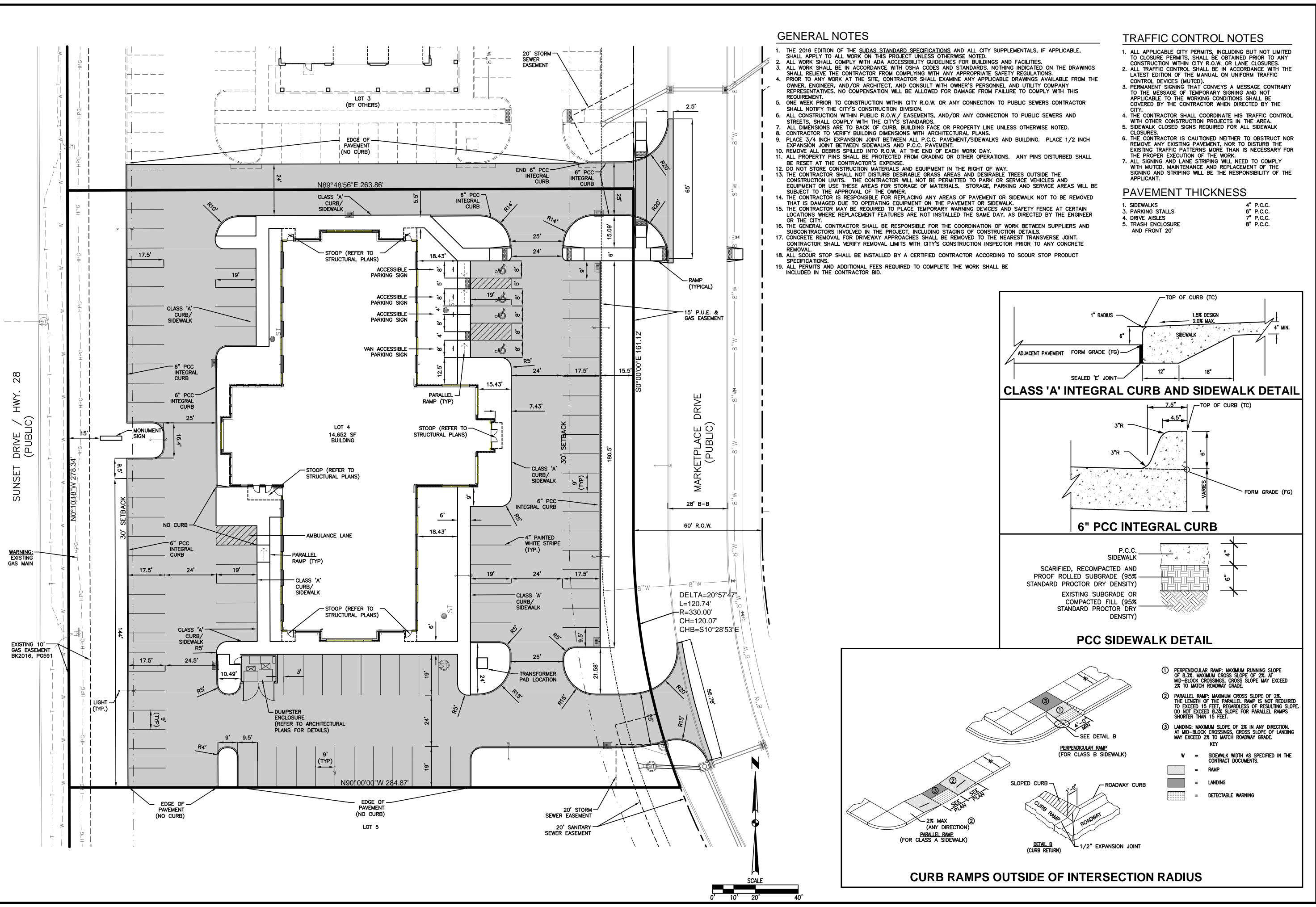
ALL CONSTRUCTION MATERIALS, DUMPSTERS, DETACHED TRAILERS OR SIMILAR ITEMS ARE PROHIBITED ON PUBLIC STREETS OR WITHIN THE PUBLIC R.O.W.

STORM SEWER W/ SIZE

WATER MAIN W/ SIZE

THE MOST RECENT EDITION OF THE SUDAS STANDARD SPECIFICATIONS, THE PUBLIC RIGHTS-OF-WAY ACCESSIBILITY GUIDELINES (PROWAG) AND ALL CITY SUPPLEMENTALS, IF APPLICABLE, SHALL APPLY TO ALL WORK ON THIS PROJECT UNLESS OTHERWISE NOTED.



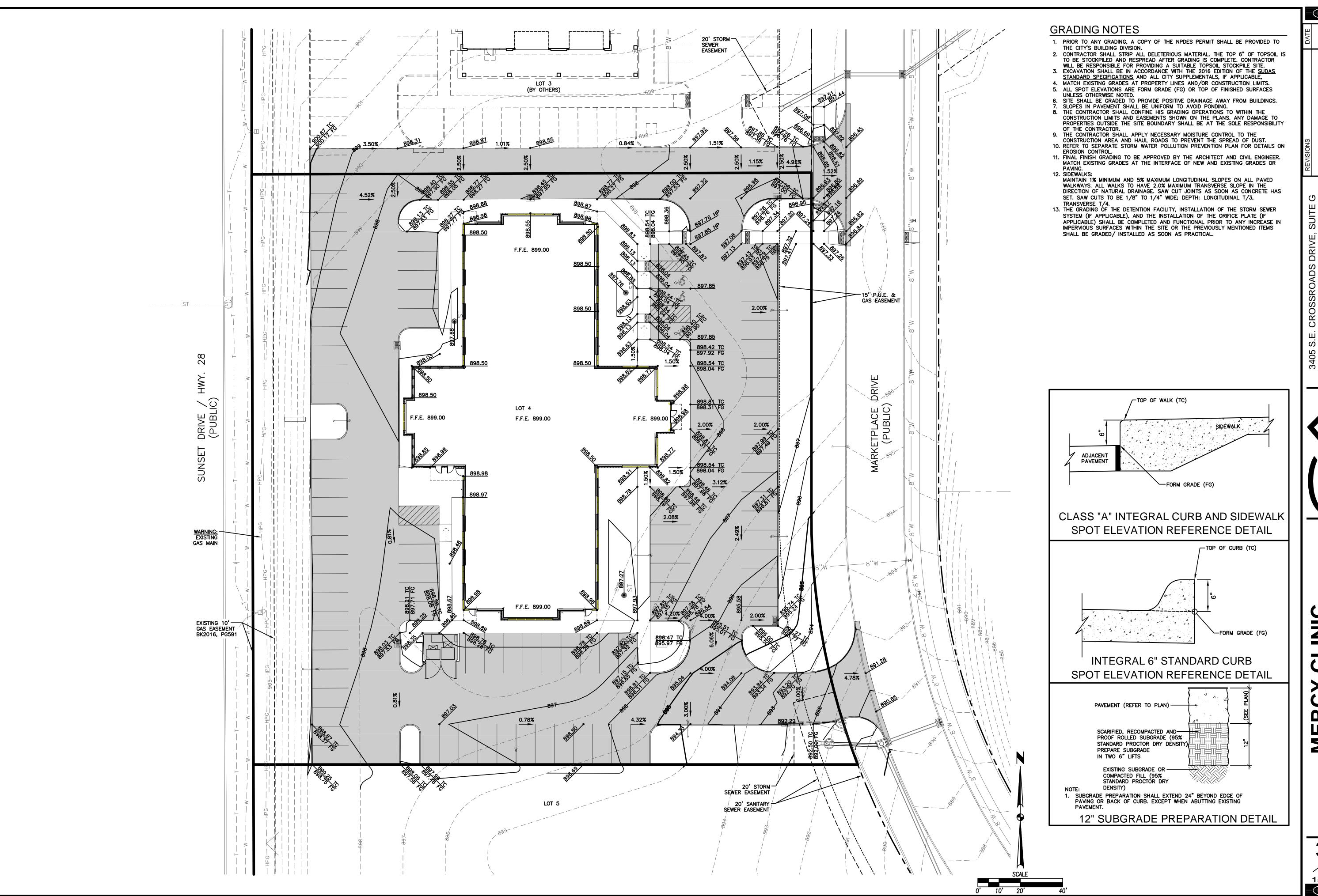


05 S.E. CROSSROADS DRIVE, S GRIMES, IOWA 50111 NE: (515) 369-4400 FAX: (515)

DESIGN ADVANTAGE

ORWALK, IOWA

MERCY CLINIC DIMENSION PLAN



SITE PLAN SUBMITTAL #2 10/05/16 SITE PLAN SUBMITTAL #1 09/23/16

SSROADS DRIVE, SUITE G
AES, IOWA 50111
59-4400 FAX: (515) 369-4410
TECH:

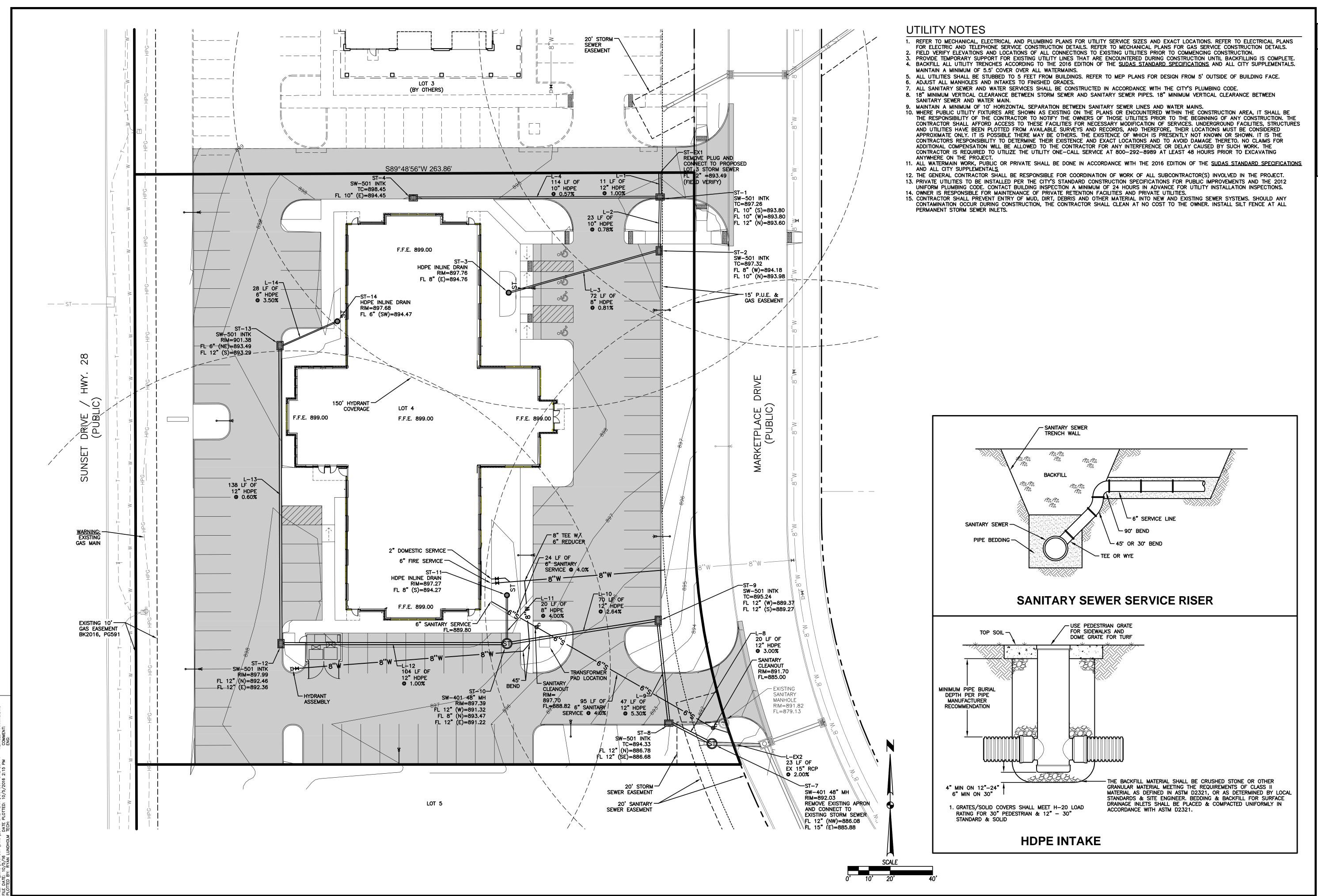
3405 S.E. CROSSROA GRIMES, IC PHONE: (515) 369-4400

CIVIL DESIGN ADVANTA

RWALK, IOWA

LINIC PLAN

MERCY CLINGRADING PLAI



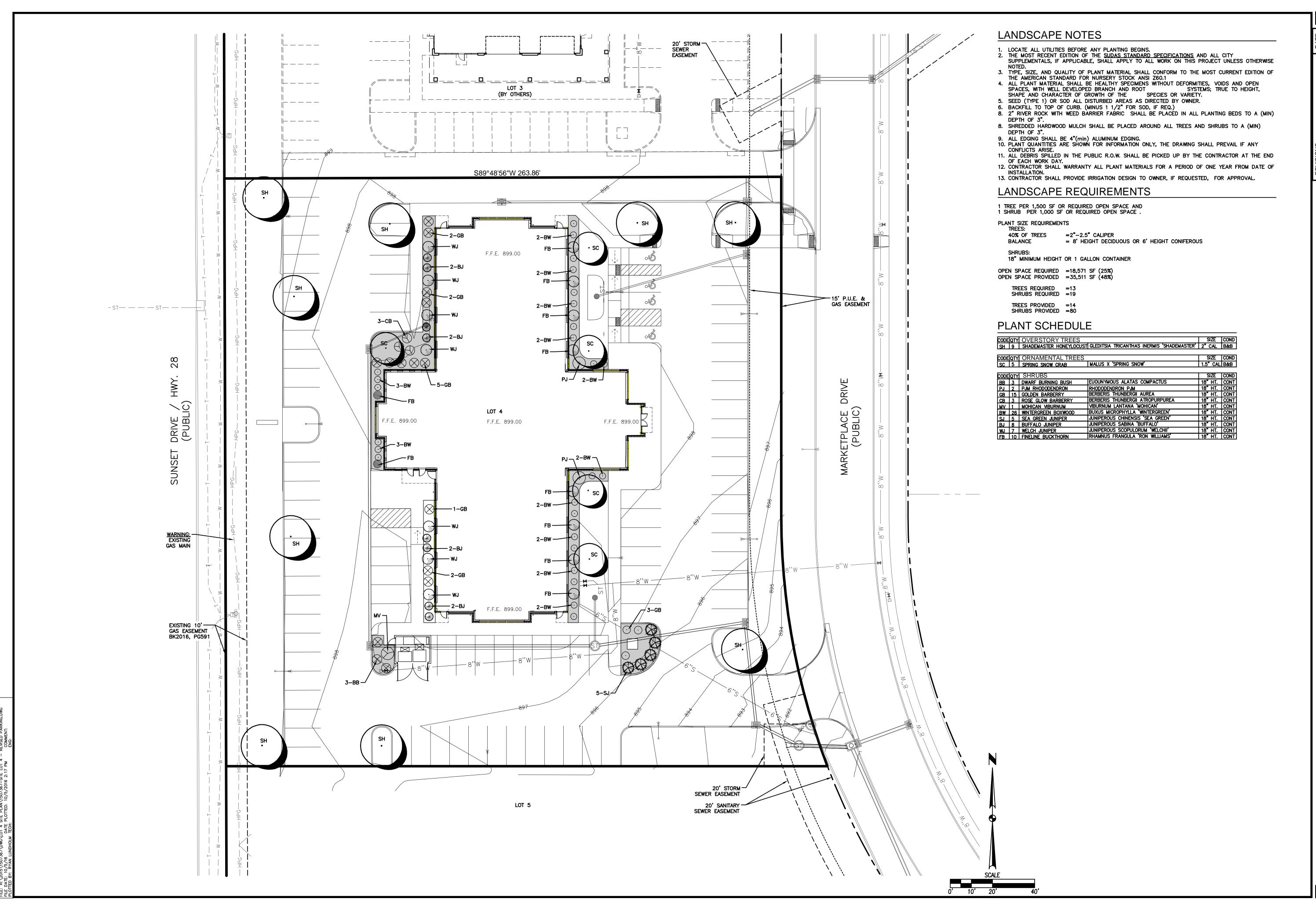
OSSROADS DRIVE, SUITE G
IMES, IOWA 50111
369-4400 FAX: (515) 369-4410
TECH:

3405 S.E. CROSSROAD: GRIMES, IOW. PHONE: (515) 369-4400 F

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DRWALK, IOWA

MERCY CLINIC



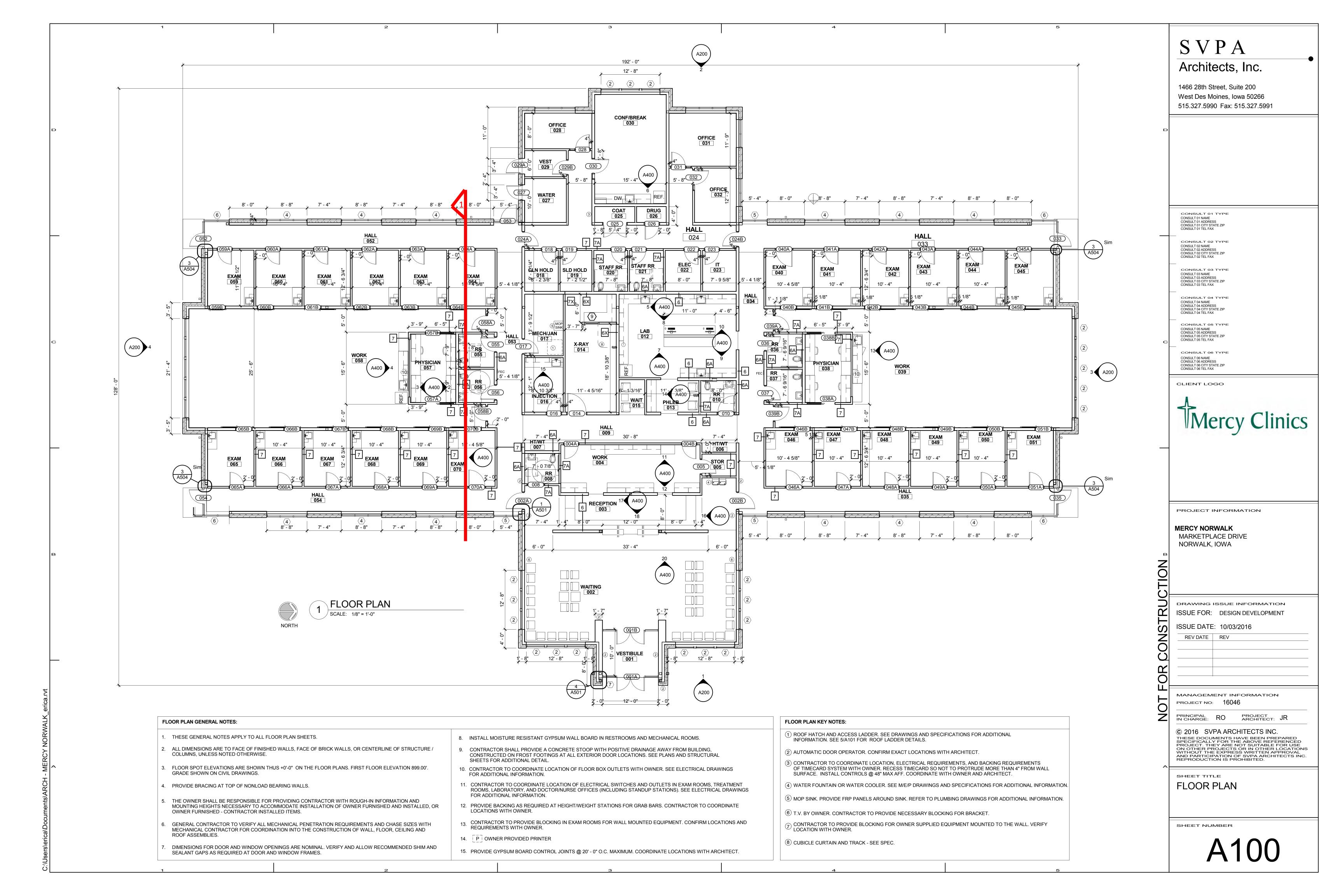
SITE PLAN SUBMITTAL #2 10/05/16 SITE PLAN SUBMITTAL #1 09/23/16

S.E. CROSSROADS DRIVE, SUITE G GRIMES, IOWA 50111 (515) 369-4400 FAX: (515) 369-4410 R: TECH:

IL DESIGN ADVANTAGE

NORWALK, IOWA

MERCY CLINIC LANDSCAPE PLAN







SVPA

Architects, Inc.

1466 28th Street, Suite 200 West Des Moines, Iowa 50266 515.327.5990 Fax: 515.327.5991

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CLIENT LOGO



PROJECT INFORMATION

MERCY NORWALK MARKETPLACE DRIVE NORWALK, IOWA

DRAWING ISSUE INFORMATION ISSUE FOR: DESIGN DEVELOPMENT

ISSUE DATE: 10/03/2016

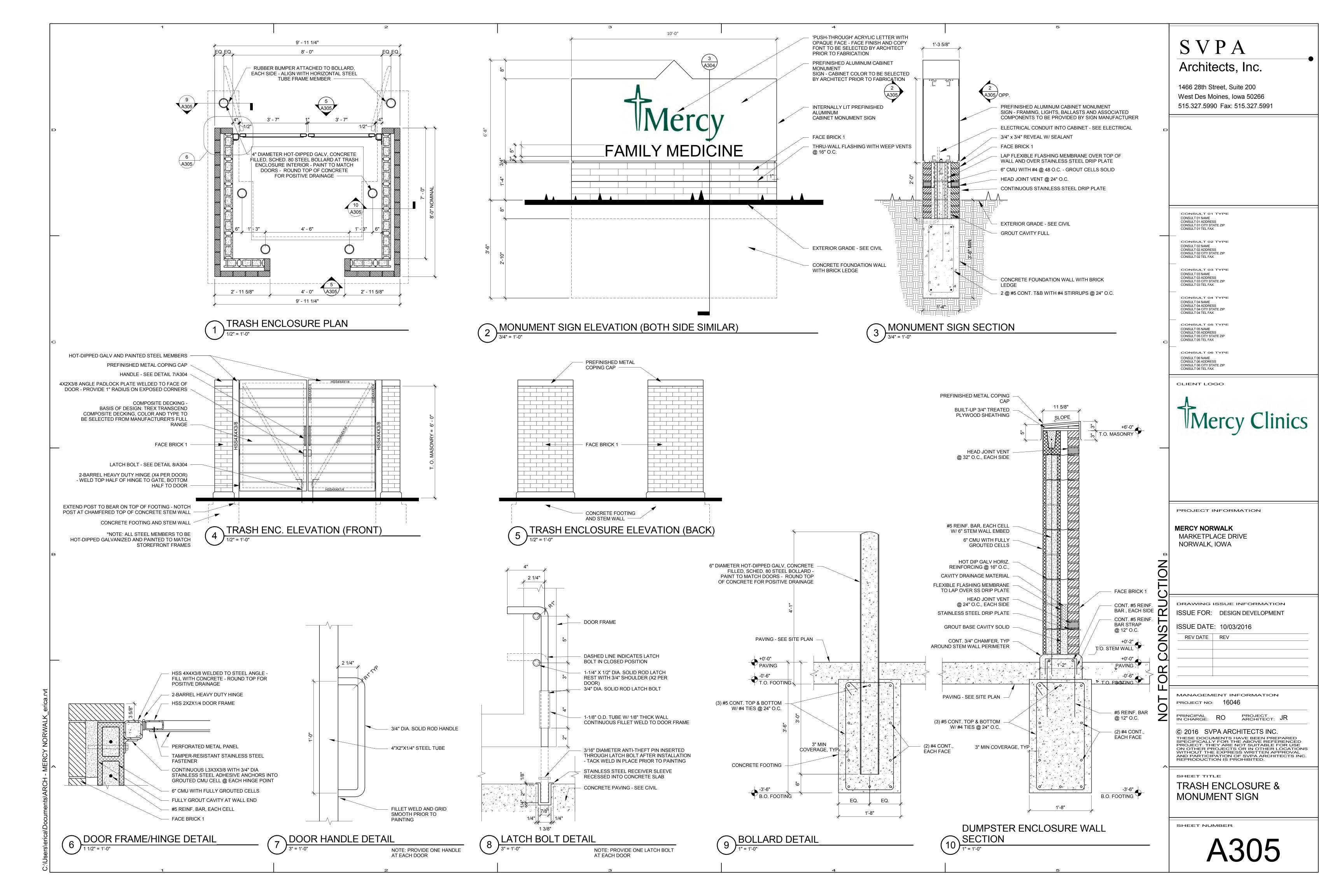
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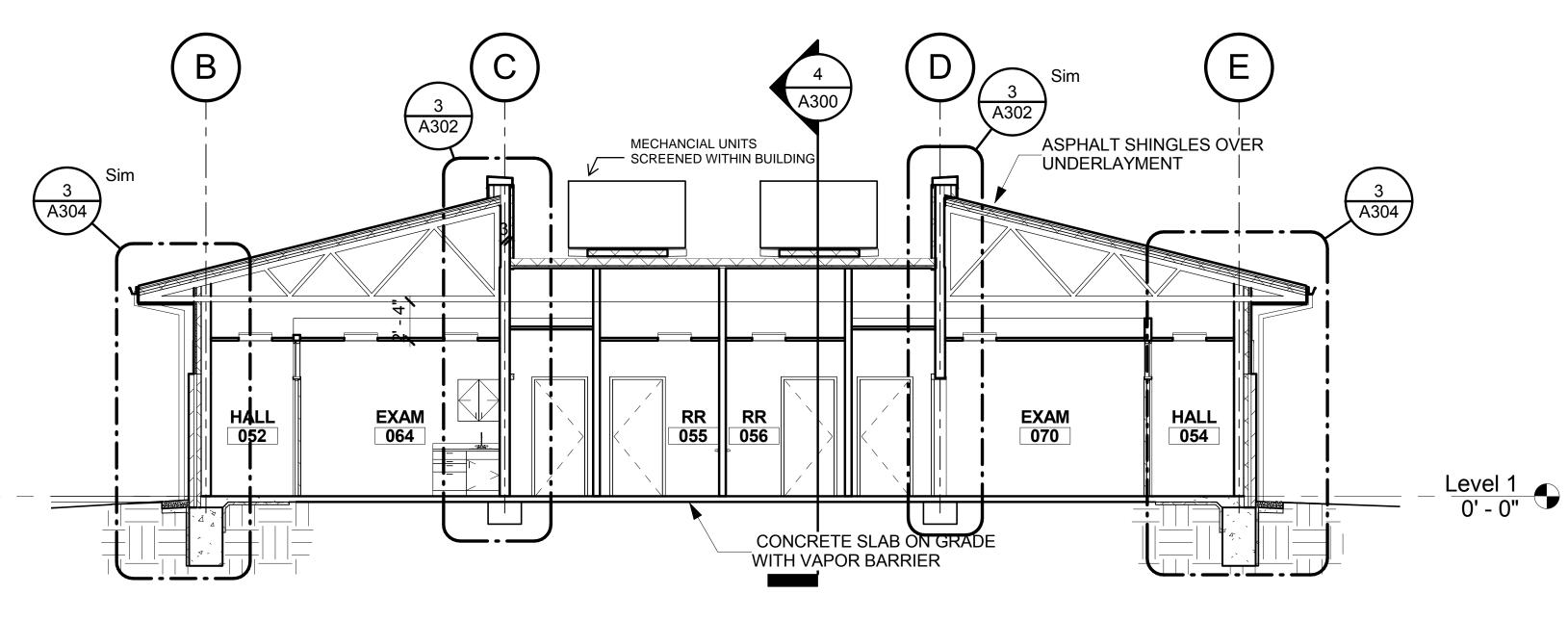
MANAGEMENT INFORMATION PROJECT NO: 16046

PRINCIPAL RO

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SHEET TITLE **EXTERIOR VIEWS**





SECTION 1

ITEM: Discussion on parkland dedication requirements.

MEETING DATE: October 10, 2016

STAFF CONTACT: Luke Parris, AICP

City Planner

SUMMARY: At recent Planning and Zoning Commission and City Council

meetings, the topic of parkland dedication and a park master plan have been discussed. The current subdivision ordinance spells out the parkland dedication process. In

summary, the process is as follows:

 New residential developments are required to dedicate parkland to the City that is consistent with the City's Comprehensive Plan and the City's Comprehensive Park Plan.

- If land proposed for development includes a park identified in the City's Plans, then the developer must show that park on their master plan or plat.
- If no park is proposed in the City's Plans for the developed land, then the developer shall be required to do one, or a combination, of the following:
 - Dedicate land owned outside of the planned development, as long as it is land planned as a park in the City's Plans.
 - Improve an existing City Park with the construction of park improvements, facilities, equipment, or trails, in an amount equal to the fair market value of the land needed to fulfil the parkland dedication requirement.
 - Provide a cash deposit for the implementation of park system in an amount equal to the fair market value of the land needed to fulfil the parkland dedication requirement.

For this process, the Subdivision Ordinance defines the fair market value of land as the value of the entire development, prior the initiation of construction of improvements to a subdivision. In other words, the fair market value is the cost of the undeveloped ground.

ISSUES:

Current concerns with the current process are the lack of a defined parks plan and lack of guidance on determining the fair market value of the parkland dedication requirement. The City's Comprehensive Plan does include a section on the parks system, but it only talks about future parks needs as the community grows and does not identify the location of parks. Past practice when determining the "fair market value" for the parkland dedication has been to take the purchase price the developer paid for the property and use it to determine a per acre fee. Recently, questions have been raised to if this cost is sufficient to develop our park system. We can use the recent Timber View subdivision as an example of how the current calculation would work (please note that Timber View dedicated parkland space within the development).

Purchase Price of Timber View - \$1,767,888 or \$15,024 per acre Number of Timber View Single-Family Lots – 144 units Parkland Space Required – 144 units x 783 sf = 112,752 sf or 2.59 acres

Fair Market Value of Parkland – 2.59 acres x \$15,024 per acre = \$38,888.57

QUESTIONS CONSIDERED BY COUNCIL:

Does the City need to develop a new parks plan?

 Council directed staff to research the potential cost of a comprehensive park plan and begin work on a draft RFP for the project.

Does the current calculation provide enough funds and should the calculation for fair market value for parkland dedication purposes be revised?

 Council directed staff to research other city codes to understand how different communities handle dedication requirements and to consider any minor modifications to the parkland dedication requirements that would address the concerns while a comprehensive park plan is developed.

SUMMARY OF OTHER CITY CODES:

Staff has researched and summarized 5 municipalities in the metro to determine what those entities require when a developer doesn't offer parkland dedication.

Urbandale: "If the City Council determines that a dedication of land is not feasible or practical within a new development, the developer shall construct or install park infrastructure improvements that are equal in value to that of the minimum land dedication, had a land dedication been accepted, within an existing or proposed city park that can serve the new development. The cash value of said land dedication

shall be determined by multiplying the total purchase price or cost of all the land in the proposed development by 10%. A developer may voluntarily choose to pay a fee to the city in the amount determined under this section, in lieu of constructing park infrastructure".

Ankeny: "If parkland dedication is not possible, the developer may pay to the City a cash payment as hereinafter determined, which shall be placed in a special fund by the City and shall be used solely for the acquisition and/or development of park and recreational lands to serve the residents of the City. The payment in lieu of land shall be based on the fair market value of the acres of land in the development that otherwise would have been dedicated as a park site. There may be situations when a combination of land dedication and a contribution in lieu of land are both advisable when: Only a portion of the land to be developed is proposed as the location for a park site or A major part of the local park or recreational site has already been acquired and only a small portion of land is needed from the development to complete the site".

Pleasant Hill & Johnston: "The developer may make a request to the Council that the developer be allowed to meet the requirements through other arrangements agreeable to the Council and the developer as long as such agreement provides equal value to the City in the form of a Development Agreement".

West Des Moines: "As an alternative to dedication, any person filing a development application may provide jointly with other persons for the dedication of land in an amount at least equal to the amount required (per their dedication calculations) that the alternative jointly provided will provide for a park with a total land area of at least five (5) acres and be dedicated to the City. Any entity required to comply with this requirement may present an alternate plan to the park and recreation advisory board which shall make a recommendation to be presented to the plan and zoning commission, which will then go on to City Council to be approved or rejected. Any alternate proposal must directly and proportionately benefit the development. This subsection, however, does not authorize the payment of impact fees to the city in lieu of the land dedication requirements".