



**Norwalk Park and Recreation Commission Meeting
Wednesday, September 11, 2019
6:00 pm
Norwalk City Hall**

Members present: Robin Leaper, Stephanie Riva (Council liaison), Deb Jorgenson, Brett Cermak, Ben Palen, Jordan Bandy and Al Lammers.

Sarah Coburn, Office Coordinator, present, taking minutes.

Brett Cermak called the Park and Recreation meeting to order at 6:00 pm.

Approval of agenda: (September) Motion by Jorgenson to accept the revised agenda by striking Stephanie Opper and moving Dakota Springer's introduction, seconded by Bandy, motion carried unanimously, agenda approved.

Approval of minutes: (August) Motion by Jorgenson, seconded by Palen, motion carried unanimously, minutes approved.

Cermak states July meeting minutes will be approved in October's meeting.

Oath of Office, Al Lammers

Leaper introduces Dakota Springer, Park Technician. Springer gives an introduction on himself. Members introduce themselves.

No Public or Guest comment.

Old business:

Ice fishing - Leaper explains the fishing regulations, ran it past Lane Insurance, he added the "less than 4" thick". Motion by Palen, seconded by Bandy, motion carried unanimously, Ice fishing approved.

Naming rights - Leaper explains the policy from Des Moines, McKay does not live in Norwalk or work in Norwalk. Luke Nelson asked for Leaper to put a policy together. Cermak says no to substantial contribution. Two criteria requested, resident of the city by living or working here and the amount of citizen input. Will need a letter of request. Discussion: Riva, are most things named after someone after people dead? Cermak wants more lenient rules versus strict rules. Riva suggests it be a resident of Norwalk.

Cermak suggests guidelines put together for next meeting. Palen suggests lenient as well to allow for substantial donations.

Fall Brochure - Passed around and read. Positive feedback received.

EHP - Economic Development feels we have lots of "parties" right now and would like to push the Open House to the Spring. Cermak wants to know the hold up on opening the park. It has been seeded. Riva checked the contract on finish date, July 15, 2019. Leaper will update Commission as soon as she hears possession date.

New business:

Billy O. Parks - Monday will begin construction to put in the new section for the wheelchair swing, removing mulch, and adding poured surface. Leaper suggests to the board the Expression swing and Zero-g swing. Zero-g swing allows for disabilities and is more supportive. It would be a 2-5 year old swing. Cermak suggests the 5-12 year old swing as well. Coburn explains kids swing together at that age and keeping the swings we have for the older children. Springer will do the installation. Budget for Billy O. Phillips is presented. Approved for Geo bonds \$178,100.00 bumped down to 166,000.00, still have \$1600.00 left in the budget, even with new swings, and \$5000.00 contingency. Riva asked about additional funding that will be needed. They are now putting in drainage tiles as well. Cunningham Recreation will be heading the project. Riva suggests Wayne know that the drainage will be added because of sewer water drainage. Leaper will call Wayne. Motion by Lammers to approve the Expression swing, and Zero-g swing, seconded by Bandy, motion carried unanimously, swings approved.

Mason Bee House - Leaper presents a Mason Bee House to be placed at Brownie Park. It requires maintenance. McKay says he will maintain. Palen and Cermak are questioning due to children at the park, community that scares when they see bees, and children getting stung. Riva suggests very far away from the paths. Leaper explains they live in solitary conditions. Jorgenson mentions only female has a stinger. Jorgenson is in favor. Motion by Jorgenson to approve the Mason Bee House, no second at this time. Palen and Jorgenson have more discussion. Springer says Mason bees are more docile. Leaper asks if they want more information for the next meeting and Commission members agree to more information. Motion falls due to lack of second.

Programming presented - Coburn presents attachments with program numbers. Lammers questioned YEL! Programming in the schools and not being notified of them. Coburn explains that it had gone through the schools individually in the past. Lammers explains everything has to go through the Activities office at Norwalk Schools. Leaper presents budget numbers and admission numbers from the Norwalk Aquatic Center.

Nancy's retirement - Leaper suggests October 10, 2019. Cermak suggests sending out an email invite with RSVP. Location and time to be determined.

Agenda topics for next meeting:

Naming rights

EHP opening date

July meeting minutes

Bam Bam blast ball programming, Cermak wanting T-ball revamped

Mason bee houses

Oath of office, Bill Miller and Stephanie Oppel

Meeting Adjournment: Motion by Bandy, seconded by Jorgenson, motion carried unanimously, the meeting adjourned.