



Norwalk Park and Recreation Department
 1104 Sunset Drive Norwalk, IA 50211
 515.981.9206

Park Shelter House Reservation

The park shelter house(s) may be reserved starting the first business day of the new year.

You may reserve a shelter house online on our website www.norwalkparks.org or stop by the Norwalk Parks and Recreation office during regular business hours (8:00am to 4:30pm, Monday through Friday)

The date and/or time of the reservation will not be guaranteed until payment and form have been received by the Park and Recreation Department.

The shelter house(s) may be reserved for any day of the week during the hours of 8:00am and 9:00pm (Park hours are sunrise to sunset.)

The registration fee will be returned only for the following reasons:

- a) The registrant notifies the Parks and Recreation office of the cancellation during regular business hours at least 48 hours in advance of the reservation date.
- b) The Parks and Recreation Director or designated employee cancels reservation due to unforeseen conditions, i.e., lightning, adverse weather conditions, problems with the facility, scheduling conflicts, etc.

City Park: \$15.00 for four hours; \$10.00 for each additional four hours

Billy O Phillips: \$15.00 for four hours; \$10.00 for each additional four hours

Warrior Park: \$15.00 for four hours; \$10.00 for each additional four hours

Windflower Park*: w/o kitchen \$15.00 for four hours; \$10.00 for each additional four hours

Windflower Park*: w/kitchen \$10.00 per hour, plus \$25.00 deposit; deposit will be returned if clean and no damage.

*Electric outlets only available with kitchen rental

Absolutely NO ALCOHOL or SMOKING is allowed in any of Norwalk's parks!

Please circle park you wish to reserve: City Park Billy O Phillips Park Warrior Park Windflower Park

Name: _____

Street: _____

City: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Email address: _____

Date of Reservation: _____ Day of the Week: _____

Time requested: _____ to _____

What do you want the sign to read?

(Examples: Smith Family Reunion, Tommy's 5th Birthday party, 1989 Class Reunion.)

I/We agree to leave the shelter house and picnic tables in the condition I/We found them. I/We also agree to dispose of trash in the designated trash containers.

Signature: _____ Date: _____

FOR OFFICE USE ONLY: 430.4310

Rental CK# _____ Cash CC Amount _____ Date: _____ By: _____

Deposit CK# _____ Amount _____ Date returned _____

CC # _____ Expires _____ CVC _____

Rev 02/20