

City of Norwalk Commercial Improvement and Veteran Grant Application

Select Type of Application

Today's Date

Applicant Name

Business Name

Business Address (Must be commercial-
no residential)

Address Line 1

City

State

Zip Code

Phone

Email

Project Completion or Business Opening Date (Estimated)

***Please note that in order to meet City codes and façade requirements, all physical changes to buildings must be inspected and approved by the City's building department prior to implementation. Applicants and contractors must stop into City Hall or call 515-981-9530 for more information.**

1. Brief description of business plans and the type of products or services you intend to provide:

2. Describe in detail the proposed project and how the grant funds will be used:

3. When will the project be completed or the new business opened?

5. What is the total project cost?

6. Grant amount requesting from the City of Norwalk (up to \$5,000 veterans and \$25,000 for commercial improvement)?

8. How many FT employees are currently employed by the company?

9. How many PT employees are currently employed by the company?

12. Is a local lender being used for any portion of the project financing?

☐ Yes ☐ No

Name of lending institution(s):

13. Is a local (Warren County) builder/developer/company being used for the project?

☐ Yes ☐ No

Before submitting an application, make sure you've included the following items. Have you completed or included the following:

A copy of your DD214?

Yes No

Proof of building insurance?

Yes No

Proof of building ownership (can be a copy of deed, printout from assessor's website, or other)? IF leased, approval from building owner (email or signed letter)?

Yes No

*Project must begin within 60 days of notification of award if application is selected for grant. Grant funds will be administered in reimbursement form to the applicant as invoices for completed work and proof of payments are submitted to the Economic Development Department. Payments are made bi-monthly after City Council approval.

Return completed application along with all supporting documents to:

Economic Development Department 705 North Ave. Norwalk, Iowa 50211 or email to Chris Cataldo ccataldo@Norwalk.Iowa.Gov or Hollie Zajicek HollieZ@Norwalk.Iowa.Gov