



City of Norwalk Rental Housing Inspections

Tips for Successful Rental Property Inspections



Before an Inspection

- Notify your tenant(s) in writing of an upcoming inspection.
- Remind your tenant(s) of the inspection at least 48 hours prior to the scheduled inspection.
- **PRE-INSPECT** your rental units and repair potential violations prior to the scheduled inspection.
 - Use our Pre-Inspection Checklist to help avoid any violations.

Day of Inspection

- **DON'T FORGET THE KEYS!**
- **Bring Notebook and pen** to note any findings during the inspection.
- Bring tools for small jobs.
- Bring extra smoke and carbon monoxide alarms.
- Don't forget extra batteries.

After the Inspection

- When possible, make repairs immediately following the Inspection, and notify the inspector when completed to schedule a reinspect.
- If repairs are more substantial and cannot be completed immediately, create a plan with a timeline to make repairs and provide that to the inspector.

