



Council Meetings

City Hall 705 North Ave.
Council Chambers
1st and 3rd Thursdays at 6:00 P.M.

Tom Phillips, Mayor

Council Members:

Brian Baker
Ed Kuhl
David Lester
Jaki Livingston
Stephanie Riva

Luke Nelson, City Manager

Jean Kelly, Finance Director

Lindsey Offenburger, City Clerk

Kerri Keyte, Human Resources Director

Jenn Porter, Fire Chief

Greg Staples, Police Chief

Wayne Schwartz, Public Works Director

Robin Leaper, Parks & Recreation
Director

Luke Parris, Community Development
Director

Hollie Zajicek, Economic Development
Director

Jean Strable, Library Director

Jim Dougherty, City Attorney

City Council Regular Business Meeting Agenda

October 6, 2022, 6:00 p.m.

City Hall – 705 North Avenue

Council Chambers is open to the public and in-person participation is encouraged. If you are unable to attend in person, you may join via Zoom with this information: <https://us02web.zoom.us/j/3333539902?pwd=RWJsZlRzQlBEdDEwclJTK0tOK2F0dz09> ; or by Phone at 1-312-626-6799; Meeting ID: 333-353-9902; Password: 135246

Any questions regarding the meeting may be addressed to the City Clerk, Lindsey Offenburger, via email at loffenburger@norwalk.iowa.gov prior to the beginning of the meeting.

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Approval of agenda
- 4) Welcome of guests and public comment. (3 minute limit, no action)
- 5) Presentations
 - a) Chief Porter will introduce FireFighter/Paramedic Kari Davis
 - b) Katie Routh - Culture & Diversity
- 6) Consent agenda
 - a) [Expenditures](#)
 - b) [Tax Abatements](#)
 - c) September 15, 2022 [Minutes](#) of the regular City Council meeting
 - d) 5-day Special Class C [Liquor License](#) for St. John the Apostle Catholic Church effective October 18, 2022 - October 22, 2022
 - e) [Resolution](#) setting October 20, 2022 for a Public Hearing regarding the Farms of Holland Planned Unit Development
 - f) [Resolution](#) approving the Intergovernmental Agreement creating Metropolitan Des Moines Sister Cities Commission
 - g) [Resolution](#) approving the appointment of Kyle Reeves to the Parks and Recreation Advisory Commission to fill a vacancy
 - h) [Resolution](#) approving Pay Estimate No. 3 to Howrey Construction for the Great Western Trail Phase 3 Connection Project
 - i) [Resolution](#) releasing cash surety of \$13,725 for Blooming Heights South Plat 1
 - j) [Resolution](#) releasing completion bond of \$161,563 for Sunset Estates Plat 1
 - k) [Resolution](#) ordering construction of certain public improvements (2022 PCC Street Rehabilitation), approving preliminary plans, and fixing a date for hearing thereon and taking of bids therefor
 - l) [Resolution](#) to approve the execution of easements for the Beardsley Street and IA Hwy 28 Intersection Improvements Project
 - m) [Resolution](#) approving starting wage for the newly hired part-time Firefighter/Paramedic, Nolan Brunsen
 - n) [Resolution](#) approving starting wage for the newly hired Code Enforcement Officer, Travis Brockett
 - o) [Resolution](#) approving starting wage for the newly hired Economic Development Specialist, Christopher Cataldo
 - p) [Resolution](#) approving starting wage for the newly hired Marketing & Communications Specialist, Tai Lieu
 - q) [Resolution](#) approving an Agreement with Public Consulting Group for the Norwalk Fire Department
 - r) [Resolution](#) to approve the purchase of a Public Works Street Vehicle

- s) [Resolution](#) approving the purchase of personal protective equipment
- 7) **Old and New Business for Consideration, Discussion and Possible Action**
 - a) [Resolution](#) approving an agreement for engineering services for The Ridge at Echo Valley Assessment Project
 - b) [Resolution](#) approving the Preliminary Plat of Hughes Century Crossing Plat 7
 - c) [Resolution](#) approving the Final Plat of Scooter's Addition
 - d) [Resolution](#) approving the Site Plan of Scooter's Coffee Norwalk
 - e) [Resolution](#) accepting a Hughes Century Crossing Parkland Agreement
 - f) [Resolution](#) authorizing staff to expend up to \$10,000 for sewer service repairs at the Library and City Park
 - g) [Resolution](#) approving Development Agreement with HH Norwalk, LLC for easements and stormwater management
- 8) **Council Inquiries & Staff Updates****Closed Session pursuant to Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation**
- 9) **Adjournment**