



Council Meetings
City Hall 705 North Ave.
Council Chambers
1st and 3rd Thursdays at 6:00 P.M.

Tom Phillips, Mayor

Council Members:
Brian Baker
Jason Brown
Ed Kuhl
Jaki Livingston
George Meinecke

Luke Nelson, City Manager

Jean Kelly, Finance Director

Lindsey Offenburger, City Clerk

Kerri Keyte, Human Resources Director

Jenn Porter, Fire Chief

Greg Staples, Police Chief

Wayne Schwartz, Public Works Director

Robin Leaper, Parks & Recreation
Director

Luke Parris, Community Development
Director

Hollie Zajicek, Economic Development
Director

Jean Strable, Library Director

Jim Dougherty, City Attorney

City Council Regular Business Meeting Agenda
May 2, 2024, 6:00 p.m.
City Hall – 705 North Avenue

Council Chambers is open to the public and in-person participation is encouraged. If you are unable to attend in person, you may join via Zoom with this information:

<https://us02web.zoom.us/j/83662468225>

or by Phone at 1-312-626-6799; Meeting ID: 836-6246-8225

Any questions regarding the meeting may be addressed to the City Clerk, Lindsey Offenburger, via email at loffenburger@norwalk.iowa.gov prior to the beginning of the meeting.

- 1) **Call to order**
- 2) **Pledge of Allegiance**
- 3) **Approval of agenda**
- 4) **Presentations**
 - a) Grandstay Hotel Developers
- 5) **Proclamations**
 - a) [Municipal Clerks Week](#) - May 5-11, 2024
 - b) [Public Service Week](#) - May 5-11, 2024
 - c) [Economic Development Week](#) - May 6-10, 2024
 - d) [National Police Week](#) - May 12-18, 2024
- 6) **Welcome of guests and public comment. (3 minute limit, no action)**
- 7) **Consent agenda**
 - a) [Expenditures](#)
 - b) [Tax Abatements](#)
 - c) April 18, 2024 [Minutes](#) of the Regular City Council Meeting
 - d) April 23, 2024 [Minutes](#) of the Special City Council Meeting
 - e) Special Event [Application](#) - For The Love of Norwalk Family Fair & 5K
 - f) [Resolution](#) to approve Change Order No. 15 and Change Order No. 16 for sheet metal work at the City State Bank Norwalk Fieldhouse
 - g) [Resolution](#) to approve Change Order No. 17 to add a floor drain in concessions area at the City State Bank Norwalk Fieldhouse
 - h) [Resolution](#) approving the FY25 Salary Matrix
 - i) [Resolution](#) approving a Field Ride-Along Agreement with Des Moines Area Community College
 - j) [Resolution](#) accepting the Dunn Property Plat 1 Public Infrastructure and releasing the Performance Surety
 - k) [Resolution](#) accepting a grant from Warren County Philanthropic Partnership
 - l) [Resolution](#) setting May 16, 2024 for a Public Hearing for the Fiscal Year 2024 Budget Amendment
 - m) [Resolution](#) approving the Promissory Note & Mortgage, and Contract for the Norwalk Rehabilitation Program Project for 609 Snyder Avenue
 - n) [Resolution](#) approving the Promissory Note & Mortgage, and Contract for the Norwalk Rehabilitation Program Project for 4469 Oakcreek Drive
 - o) [Resolution](#) approving AIA Documents C132 and A232 with KEM Contracting for the City Hall Remodel Project (Construction Manager and General Conditions of the Contract Agreements)

- p) [Resolution](#) confirming and levying assessments for Curb Stop/Water Line Repairs for property located at 4726 Devlin Drive
 - q) [Resolution](#) confirming and levying assessments for Curb Stop/Water Line Repairs for property located at 4644 Wakonda Drive
 - r) [Resolution](#) accepting a Sanitary Sewer Temporary Construction Easement and a Sanitary Sewer Perpetual Easement for the Maple Heights Sanitary Sewer Project
 - s) [Resolution](#) accepting Perpetual Sanitary Sewer Easements and Temporary Easements for Construction for the North River Sewer Interceptor Project
 - t) [Resolution](#) approving an Agreement for Payment of excess amount for loss of future use of property regarding the North River Sewer Interceptor Project
 - u) [Resolution](#) approving an Agreement obtaining funding through the Iowa Department of Transportation's "Revitalize Iowa's Sound Economy" (R.I.S.E.) Program for the Delaware Street Extension Project
 - v) [Correspondence](#)
- 8) Old and New Business for Consideration, Discussion and Possible Action**
- a) [Resolution](#) initiating a zoning amendment, referring the proposal to the Norwalk Planning & Zoning Commission and setting a Public Hearing regarding the proposal to rezone 912 North Ave. from R-4 High Density Residential to Infill Planned Unit Development with R-4 uses
 - b) Final Reading of an [Ordinance](#) amending the Comprehensive Plan of the City of Norwalk, Iowa by changing land at 8800 County Line Rd/Gracie Ln from Future Agricultural Reserve to Commercial Industrial Flex
 - c) Final Reading of an [Ordinance](#) amending the Official Zoning Map of the City of Norwalk, Iowa by rezoning 8800 County Line Rd/Gracie Ln from RE-1 Single Family Rural Estates to C-1 Community Commercial
 - d) Final Reading of an [Ordinance](#) amending the Zoning Ordinance of the City of Norwalk, Iowa related to the regulations, definitions, and terminology for the City's Floodplain Development Regulations
 - e) Final Reading of an [Ordinance](#) amending the Official Zoning Map of the City of Norwalk, Iowa by amending the Hughes Century Crossing Planned Unit Development Land Use Parcel E allowing 7.73 acres north of Chatham Ave. and East 18th St. to permit those Uses as allowed in Land Use Parcel G and to permit Water Tower as a Principal Use
- 9) Future Agenda Items** (the purpose of this is for Council to give direction to staff by way of motion to have items placed on future agendas. This is not for discussion of the merits of the subject matter.)
- 10) Council Inquiries & Staff Updates**
- a) 2028 Norwalk [Strategic Vision Update](#) (Luke N)
 - b) Sewer Capacity [Update](#) (Luke N)
 - c) Summary of 2023-2024 [Winter Operations Costs](#) (Wayne)
- 11) Adjournment**