



City Council Work Session/Regular Business Meeting Agenda
May 19, 2022, 6:00 p.m.
City Hall – 705 North Avenue

Council Meetings
City Hall 705 North Ave.
Council Chambers
1st and 3rd Thursdays at 6:00 P.M.

Tom Phillips, Mayor

Council Members:
Brian Baker
Ed Kuhl
David Lester
Jaki Livingston
Stephanie Riva

Luke Nelson, City Manager

Jean Kelly, Finance Director

Lindsey Offenburger, City Clerk

Kerri Keyte, Human Resources Director

Jenn Porter, Fire Chief

Greg Staples, Police Chief

Wayne Schwartz, Public Works Director

Robin Leaper, Parks & Recreation
Director

Luke Parris, Community Development
Director

Hollie Zajicek, Economic Development
Director

Jean Strable, Library Director

Jim Dougherty, City Attorney

Council Chambers is open to the public and in-person participation is encouraged. If you are unable to attend in person, you may join via Zoom with this information: <https://us02web.zoom.us/j/83307294749?pwd=aEo3NjlzODJpS3FwWmxFM2RPVnBJZz09>; or by Phone at 1-312-626-6799; Meeting ID: 833-0729-4749; Password: 973952

Any questions regarding the meeting may be addressed to the City Clerk, Lindsey Offenburger, via email at loffenburger@norwalk.iowa.gov prior to the beginning of the meeting.

- 1) **Call to order**
- 2) **Pledge of Allegiance**
- 3) **Approval of agenda**
- 4) **Dedicated Work Session** (this is a dedicated work session for the Mayor and City Council. It is expected to last one hour.)
 - a) Park & Recreation Rates/Fees Analysis
 - b) ATV/UTV/Golf Cart Discussion
 - c) Naming of City Facilities & Infrastructure
 - i) [Park Naming Policy](#)
- 5) **Welcome of guests and public comment. (3 minute limit, no action)**
- 6) **Consent agenda**
 - a) May 5, 2022 [Minutes](#) of the regular City Council meeting
 - b) [Expenditures](#)
 - c) [Tax Abatements](#)
 - d) [Resolution](#) approving Pay Estimate No. 6 to S.M. Hentges & Sons, Inc. for the Northwest Service Trunk Sewer Extension Project
 - e) [Resolution](#) setting June 2, 2022 for a Public Hearing regarding an Amendment to Chapter 175 Zoning Regulations regarding Swimming Pool Enclosures
 - f) [Resolution](#) setting June 2, 2022 for a Public Hearing regarding an amendment to the Legacy Planned Unit Development to permit patios and decks within side setbacks at Legacy Circle Villas Plat 3 Lots 1-16
 - g) [Resolution](#) reappointing Brent Hinders to the Norwalk Board of Adjustment
 - h) [Resolution](#) reappointing Nicole McGlothlin to the Norwalk Board of Adjustment
 - i) [Resolution](#) reappointing Tim Cox to the Norwalk Construction Board of Appeals
 - j) [Resolution](#) reappointing Kevin McGlothlin to the Norwalk Construction Board of Appeals
 - k) [Resolution](#) approving Deputy City Clerk Job Description and promotion of Kaylen Petullo as Deputy City Clerk
 - l) [Resolution](#) approving Accounting Specialist Job Description and promotion of Miranda Hannan as Accounting Specialist
 - m) [Resolution](#) approving first and final Commercial Grant Program Payment to Young & Co. (1400 Sunset Dr.) in the amount of \$25,836
 - n) [Resolution](#) to approve Pay Estimate No. 7 to Herberger Construction for construction of the Great Western Trail Connection Phase 2 Project
 - o) [Correspondence](#)
 - p) [Monthly Reports](#)

- 7) **Old and New Business for Consideration, Discussion and Possible Action**
 - a) First Reading of an [Ordinance](#) amending Chapter 107, Benefited Stormwater Drainage Districts, of the Norwalk Municipal Code
 - b) Public Hearing regarding establishment of Colonial Parkway Regional Stormwater Drainage District
 - c) First Reading of an [Ordinance](#) to establish Colonial Parkway Regional Stormwater Drainage District
 - d) Public Hearing regarding the FY22 Budget Amendment
 - e) [Resolution](#) approving the FY22 Budget Amendment
 - f) [Resolution](#) approving the City of Norwalk Amended Budget Transfers for Fiscal Year 2022
 - g) Discussion regarding [G.O. Financing Options](#)
 - h) [Resolution](#) setting the date for a public hearing on proposal to enter into a General Obligation Sewer Improvement Loan Agreement and to borrow money thereunder
 - i) [Resolution](#) approving Engagement Letter with Dorsey Whitney for Bond and Disclosure Counsel in connection with the 2022A Series, General Obligation Bonds not to exceed \$15,500,000
 - j) [Resolution](#) entering into an agreement with OneNeck to provide professional services for new phone system
 - k) [Resolution](#) approving wages and salary rates for City of Norwalk full-time, non-union employees for FY23
 - l) Remove from table the consideration of a resolution approving the Site Plan of Legacy Commercial Plat 10 Lot 2
 - m) [Resolution](#) approving the Site Plan of Legacy Commercial Plat 10 Lot 2
 - n) Special Event [Application](#) - 4th of July Fireworks at McAninch Park
- 8) **Council Inquiries & Staff Updates**
- 9) **Enter into Closed Session pursuant to Iowa Code Chapter 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation**
- 10) **Adjourn Closed Session**
- 11) **Enter into Closed Session pursuant to Iowa Code Chapter 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property**
- 12) **Adjourn Closed Session**
- 13) **Enter into Closed Session pursuant to Iowa Code Chapter 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property**
- 14) **Adjourn Closed Session**
- 15) **Adjournment**