



### Council Meetings

City Hall 705 North Ave.  
Council Chambers  
1st and 3rd Thursdays at 6:00 P.M.

**Tom Phillips, Mayor**

### Council Members:

**Brian Baker**  
**Jason Brown**  
**Ed Kuhl**  
**Jaki Livingston**  
**George Meinecke**

Luke Nelson, City Manager

Jean Kelly, Finance Director

Lindsey Offenburger, City Clerk

Kerri Keyte, Human Resources Director

Jenn Porter, Fire Chief

Greg Staples, Police Chief

Wayne Schwartz, Public Works Director

Robin Leaper, Parks & Recreation  
Director

Luke Parris, Community Development  
Director

Hollie Zajicek, Economic Development  
Director

Jean Strable, Library Director

Jim Dougherty, City Attorney

### Regular Business Meeting Agenda

May 1, 2025, 6:00 p.m.

City Hall – 705 North Avenue

Council Chambers is open to the public and in-person participation is encouraged. If you are unable to attend in person, you may join via Zoom by clicking [here](#).

Or join by Phone at 1-312-626-6799; Meeting ID: 846-0450-2348 Passcode: 321654

Any questions regarding the meeting may be addressed to the City Clerk, Lindsey Offenburger, via email at [loffenburger@norwalk.iowa.gov](mailto:loffenburger@norwalk.iowa.gov) prior to the beginning of the meeting.

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Approval of agenda
- 4) Welcome of guests and public comment. (3 minute limit, no action)
- 5) Proclamations
  - a) [Municipal Clerks](#) Week
  - b) [Public Service](#) Week
  - c) [Economic Development](#) Week
  - d) [National Police](#) Week
- 6) Consent agenda
  - a) [Expenditures](#)
  - b) April 17, 2025 [Minutes](#) of the Regular City Council Meeting
  - c) Renewal Class C Retail [Alcohol License](#) for Gus & Lisa's Pub & Pizza
  - d) New Class C Retail [Alcohol License](#) for The Flamingo Lounge
  - e) Renewal Class E Retail [Alcohol License](#) for Kum & Go #240
  - f) Renewal Class C Retail [Alcohol License](#) for Tacos Andreas
  - g) Renewal Class E Retail Alcohol License for Kum & Go #28
  - h) [Resolution](#) setting May 15, 2025 for a public hearing regarding the Fiscal Year 2025 Budget Amendment
  - i) [Resolution](#) setting the date of Beggar's Night as October 31st
  - j) [Resolution](#) to approve Renewal Agreement with OneNeck to provide WebEx Calling
  - k) [Resolution](#) to approve the FY26 Wage Matrix
  - l) [Resolution](#) approving Supplemental Agreement for snow removal on Highway 28 with the Iowa Department of Transportation
  - m) [Resolution](#) approving execution of an Agreement with Trane U.S. Inc. for HVAC Building Automation System for the City State Bank Norwalk Fieldhouse
  - n) [Resolution](#) approving a revised 28E Agreement with the Consolidated Suburban Emergency Response Team
  - o) [Resolution](#) to approve Pay Estimate No. 4 to Northern Lines Contracting, Inc. for the North River Interceptor Extension - Phase 1 Project
- 7) Old and New Business for Consideration, Discussion and Possible Action
  - a) Public Hearing regarding Public Works & Parks Storage Building
  - b) [Resolution](#) approving plans, specifications, form of contract and estimate of cost for the Public Works & Parks Storage Building Project
  - c) [Resolution](#) awarding Contract for the Public Works & Parks Storage Building Project
  - d) [Resolution](#) approving Contract and Bond for the Public Works & Parks Storage Building Project

- e) [Resolution](#) approving Supplemental Agreement No. 1 for additional engineering services for the Public Works & Parks Storage Building Project
  - f) [Discussion](#) and possible action regarding an extension of wall for Highway 28 Beautification Project
  - g) [Resolution](#) approving the Site Plan of Norwalk High School Baseball & Softball
  - h) First Reading of an [Ordinance](#) providing for the elimination of dog park passes and providing for penalties for violating dog park rules
  - i) Second Reading of an [Ordinance](#) amending Utility, Garbage and Recycling Rate Increases
  - j) Second Reading of an [Ordinance](#) amending Chapter 75 and 177 of the Norwalk Code related to Off Road Utility Vehicles
- 8) Future Agenda Items** (the purpose of this is for Council to give direction to staff by way of motion to have items placed on future agendas. This is not for discussion of the merits of the subject matter.)
- 9) Council Inquiries & Staff Updates**
- 10) Closed Session pursuant to Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation**
- 11) Adjournment**