



Council Meetings
City Hall 705 North Ave.
Council Chambers
1st and 3rd Thursdays at 6:00 P.M.

Tom Phillips, Mayor

Council Members:
Brian Baker
Jason Brown
Ed Kuhl
Jaki Livingston
George Meinecke

Luke Nelson, City Manager

Jean Kelly, Finance Director

Lindsey Offenburger, City Clerk

Kerri Keyte, Human Resources Director

Jenn Porter, Fire Chief

Greg Staples, Police Chief

Wayne Schwartz, Public Works Director

Robin Leaper, Parks & Recreation
Director

Luke Parris, Community Development
Director

Hollie Zajicek, Economic Development
Director

Jean Strable, Library Director

Jim Dougherty, City Attorney

Regular Business Meeting Agenda
March 6, 2025, 6:00 p.m.
City Hall – 705 North Avenue

Council Chambers is open to the public and in-person participation is encouraged. If you are unable to attend in person, you may join via Zoom by clicking [here](#). Or join by Phone at 1-312-626-6799; Meeting ID: 846-0450-2348 Passcode: 321654

Any questions regarding the meeting may be addressed to the City Clerk, Lindsey Offenburger, via email at loffenburger@norwalk.iowa.gov prior to the beginning of the meeting.

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Approval of agenda
- 4) Welcome of guests and public comment. (3 minute limit, no action)
- 5) Proclamations
 - a) [National Public Safety Telecommunicators Week](#)
- 6) Consent agenda
 - a) [Expenditures](#)
 - b) [Tax Abatements](#)
 - c) February 20, 2025 [Minutes](#) of the Regular City Council Meeting
 - d) [Resolution](#) setting April 3, 2025 for a Public Hearing on the Proposed Property Tax Levy for General Fund, Liability, Property, Special Revenue Levies for Employee Benefits and Debt Service
 - e) [Resolution](#) approving expenditures for Iowa Law Enforcement Academy Training and Uniforms
 - f) [Resolution](#) ordering construction of certain public improvements (Maple Heights Sanitary Sewer Extension), approving preliminary plans, and fixing a date for hearing thereon and taking of bids therefor
 - g) [Resolution](#) to approve Pay Estimate No. 2 to Northern Lines Contracting, Inc. for the North River Interceptor Extension - Phase 1 Project
 - h) [Resolution](#) to approve Pay Estimate No. 4 to Vice Construction for the Elm Avenue Sidewalk Project
 - i) [Resolution](#) approving Commercial Improvement Grant Application for King Auto Detail - 1010 Sunset Drive
 - j) [Resolution](#) approving one-year renewal Agreement with Big Green Umbrella (Norwalk Living Magazine)
 - k) [Resolution](#) to approve Tentative Agreement and authorize the Mayor and City Manager to execute an Amended Labor Agreement with Teamsters, Local 238 - Public Works
 - l) [Resolution](#) approving engineering services for 50th Ave. Dowel Bar Retrofit Project
 - m) [Correspondence](#)
- 7) **Old and New Business for Consideration, Discussion and Possible Action**
 - a) [Resolution](#) approving a 28E Agreement to provide Fire and Emergency Medical Services to the City of Cumming
 - b) [Resolution](#) directing staff to create an Ordinance for consideration to allow Off Road Utility Vehicles (UTVs) to operate on City Roads
 - c) Discuss potential Iowa Department of Transportation [Transfer of Jurisdiction](#) for Right-of-Way adjacent to 8817, 8825, and 8833 Sunset Dr
 - d) Public Hearing for FY26 Capital Improvement Plan (CIP) Budget

- e) [Resolution](#) adopting the City of Norwalk Capital Improvement Plan (CIP) Budget for Fiscal Year 2026
- f) Public Hearing regarding a Zoning Amendment to change 1421 Sunset Drive from C-2 Community Commercial to IPUD - Infill Planned Unit Development with C-2 Uses
- g) First Reading of an [Ordinance](#) amending the Official Zoning Map of the City of Norwalk, Iowa by rezoning 1421 Sunset Drive from C-2 Community Commercial to Infill Planned Unit Development with C-2 Uses and adopting the 1421 Sunset Drive Infill Planned Unit Development
- h) Public Hearing regarding a Zoning Amendment to change 7680 County Line Road from A-R Agricultural Reserve to RE-1 Rural Estates
- i) First Reading of an [Ordinance](#) amending the Official Zoning Map of the City of Norwalk, Iowa by rezoning 7680 County Line Road from A-R Agricultural Reserve to RE-1 Single Family Rural Estates
- j) Public Hearing regarding Highway 28 Beautification Project
- k) [Resolution](#) approving plans, specifications, form of contract and estimate of cost for the Highway 28 Beautification Project
- l) [Resolution](#) awarding Contract for the Highway 28 Beautification Project
- m) [Resolution](#) approving Contract and Bond for the Highway 28 Beautification Project
- n) Public Hearing regarding Cherry Parkway Widening Project
- o) [Resolution](#) approving plans, specifications, form of contract and estimate of cost for the Cherry Parkway Widening Project
- p) Discussion regarding lowest responsible bidder and potential [resolution](#) regarding responsible bidder
- q) [Resolution](#) awarding Contract for the Cherry Parkway Widening Project
- r) [Resolution](#) approving Contract and Bond for the Cherry Parkway Widening Project
- s) [Resolution](#) approving Supplemental Agreement No. 2 for additional Engineering Services for the Cherry Parkway Widening Project
- t) Public Hearing regarding Norwalk Community Entrance Sign Project
- u) [Resolution](#) approving plans, specifications, form of contract and estimate of cost for the Norwalk Community Entrance Sign Project
- v) [Resolution](#) awarding Contract for the Norwalk Community Entrance Sign Project
- w) [Resolution](#) approving Contract and Bond for the Norwalk Community Entrance Sign Project
- x) Public Hearing regarding Main Street Water Main Replacement Project
- y) [Resolution](#) approving plans, specifications, form of contract and estimate of cost for the Main Street Water Main Replacement Project
- z) Discussion regarding lowest responsible bidder and potential [resolution](#) regarding responsible bidder
- aa) [Resolution](#) awarding Contract for the Main Street Water Main Replacement Project
- bb) [Resolution](#) approving Contract and Bond for the Main Street Water Main Replacement Project
- cc) [Resolution](#) initiating rezoning, referring the rezoning proposal to the Norwalk Planning & Zoning Commission and setting a Public Hearing regarding the proposed Zoning Amendment to the Norwalk Zoning Map by changing 818 ½ North Ave from C-4 Founders Business to R-F Founders Residential

- dd) Second Reading of an [Ordinance](#) amending the Official Zoning Map of the City of Norwalk, Iowa by amending the Maple Heights Planned Unit Development regarding location and type of residential uses
 - ee) Second Reading of an [Ordinance](#) amending the Master Plan and Rules, Regulations, and Guidelines for the Orchard Hills Planned Unit Development as contained in Ordinance 04-05
 - ff) Second Reading of an [Ordinance](#) amending Chapter 92, Water Rates and Chapter 177, Rates & Fees providing for Amended Secondary Water (Irrigation) Rates
 - gg) Final Reading of an [Ordinance](#) granting to MidAmerican Energy Company, its successors and assigns, the Right and Non-Exclusive Franchise to acquire, construct, erect, maintain and operate in the City of Norwalk, Iowa, a Natural Gas System and to furnish and sell Natural Gas to the City and its inhabitants and authorizing the City to collect Franchise Fees for a period of 25 years
 - hh) Final Reading of an [Ordinance](#) granting to MidAmerican Energy Company, its successors and assigns, the Right and Non-Exclusive Franchise to acquire, construct, erect, maintain and operate in the City of Norwalk, Iowa, an Electric System and to furnish and sell Electric Energy to the City and its inhabitants and authorizing the City to collect Franchise Fees for a period of 25 years
 - ii) Final Reading of an [Ordinance](#) amending the Code of Ordinances of the City of Norwalk, Iowa to adopt the Norwalk Technology & Industry Overlay District
- 8) Future Agenda Items** (the purpose of this is for Council to give direction to staff by way of motion to have items placed on future agendas. This is not for discussion of the merits of the subject matter.)
- 9) Council Inquiries & Staff Updates**
- 10) Closed Session pursuant to Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session**
- 11) Adjournment**