



Council Meetings

City Hall 705 North Ave.
Council Chambers
1st and 3rd Thursdays at 6:00 P.M.

Tom Phillips, Mayor

Council Members:

Brian Baker
Jason Brown
Ed Kuhl
Jaki Livingston
George Meinecke

Luke Nelson, City Manager

Jean Kelly, Finance Director

Lindsey Offenburger, City Clerk

Kerri Keyte, Human Resources Director

Jenn Porter, Fire Chief

Greg Staples, Police Chief

Wayne Schwartz, Public Works Director

Robin Leaper, Parks & Recreation
Director

Luke Parris, Community Development
Director

Hollie Zajicek, Economic Development
Director

Jean Strable, Library Director

Jim Dougherty, City Attorney

Regular Business Meeting Agenda

June 5, 2025, 6:00 p.m.

City Hall – 705 North Avenue

Council Chambers is open to the public and in-person participation is encouraged. If you are unable to attend in person, you may join via Zoom by clicking [here](#).

Or join by Phone at 1-312-626-6799; Meeting ID: 846-0450-2348 Passcode: 321654

Any questions regarding the meeting may be addressed to the City Clerk, Lindsey Offenburger, via email at loffenburger@norwalk.iowa.gov prior to the beginning of the meeting.

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Approval of agenda
- 4) Welcome of guests and public comment. (3 minute limit, no action)
- 5) Presentations
 - a) Iowa Confluence (ICON) Water Trails
- 6) Consent agenda
 - a) [Expenditures](#)
 - b) May 15, 2025 [Minutes](#) of the Regular City Council Meeting
 - c) New 5-Day Special Class C Retail [Alcohol License](#) for Top It Off LLC for an event at the Norwalk Library
 - d) New Class C Retail [Alcohol License](#) for Fairfield by Marriott
 - e) New Class C Retail [Alcohol License](#) for Pin High Sports Bar
 - f) Special Event [Application](#) for a bicycle race on June 15, 2025
 - g) Special Event [Application](#) for The Love of Norwalk Family Fair & 5K on June 28, 2025
 - h) Neighborhood Block Party [Application](#) for 4704 Candlewick Drive - July 3
 - i) [Resolution](#) reappointing Sarah Smith to the Norwalk Library Board of Trustees
 - j) [Resolution](#) to approve Change Order No. 1 to expand concrete for the Public Safety Building Generator Project
 - k) [Resolution](#) to approve an Agreement with Intradyn for Cloud-Based Social Media Archiving Services
 - l) [Resolution](#) to approve Partial Pay Estimate No. 5 to Northern Lines Contracting for the North River Interceptor Extension - Phase 1 Project
 - m) Cigarette, Tobacco, Nicotine, and Vapor [Permit Applications](#) for FY2026
 - n) New Special Class C Retail [Alcohol License](#) for Flame Norwalk
 - o) [Resolution](#) approving the repair and upgrade of the Plymovent System at the Fire Station
 - p) [Resolution](#) approving Engineering Services for the 2025 Street Rehabilitation Project
 - q) [Resolution](#) reappointing Tim Cox to the Norwalk Construction Board of Appeals
 - r) [Resolution](#) approving Facade Improvement for the Public Works and Parks & Recreation Storage Building
- 7) Old and New Business for Consideration, Discussion and Possible Action
 - a) [Resolution](#) authorizing Citizen Request to plant trees at a City Stormwater Detention Area
 - b) [Resolution](#) approving City participation in the 2026 HomeShowExpo in partnership with Vista Real Estate

- c) [Resolution](#) approving amendments to the City of Norwalk Employee Handbook
 - d) [Resolution](#) to approve Highway 28 Trail Extension from Cherry Parkway to 1850 Sunset Drive
 - e) [Resolution](#) of Support of the Des Moines Area Metropolitan Planning Organization Multijurisdictional Application to the U.S. Department of Transportation's Safe Streets and Roads for All (SS4A) Grant Program
 - f) [Resolution](#) approving an Amended 28E Agreement with the Greater Des Moines Convention and Visitor's Bureau (Catch Des Moines)
 - g) [Resolution](#) approving the Site Plan Amendment of Norwalk Public Works
 - h) [Resolution](#) authorizing the Police Department to apply for COPS Grant Funding
 - i) [Resolution](#) initiating an amendment to the Norwalk Zoning Ordinance to conduct amendments related to Accessory Dwelling Units
 - j) [Resolution](#) approving a Lease and Service Agreement with Safe Haven Baby Boxes, Inc.
 - k) [Resolution](#) approving a Fiscal Year 2026 Budget Amendment for Fire Department Staffing Requests
 - l) [Discussion](#) regarding safety concerns on Hughes Drive
 - m) Final Reading of an [Ordinance](#) providing for the elimination of dog park passes and providing for penalties for violating dog park rules
- 8) Future Agenda Items** (the purpose of this is for Council to give direction to staff by way of motion to have items placed on future agendas. This is not for discussion of the merits of the subject matter.)
- 9) Council Inquiries & Staff Updates**
- a) Fireworks [Update](#) (Jim Dougherty)
- 10) Adjournment**