



## City Council Work Session/Regular Business Meeting Agenda

June 16, 2022, 6:00 p.m.

City Hall – 705 North Avenue

### Council Meetings

City Hall 705 North Ave.  
Council Chambers  
1st and 3rd Thursdays at 6:00 P.M.

### Tom Phillips, Mayor

#### Council Members:

**Brian Baker**  
**Ed Kuhl**  
**David Lester**  
**Jaki Livingston**  
**Stephanie Riva**

Luke Nelson, City Manager

Jean Kelly, Finance Director

Lindsey Offenburger, City Clerk

Kerri Keyte, Human Resources Director

Jenn Porter, Fire Chief

Greg Staples, Police Chief

Wayne Schwartz, Public Works Director

Robin Leaper, Parks & Recreation  
Director

Luke Parris, Community Development  
Director

Hollie Zajicek, Economic Development  
Director

Jean Strable, Library Director

Jim Dougherty, City Attorney

**Council Chambers is open to the public and in-person participation is encouraged. If you are unable to attend in person, you may join via Zoom with this information: <https://us02web.zoom.us/j/83307294749?pwd=aEo3NjlzODJpS3FwWmxFM2RPVnBJZz09>; or by Phone at 1-312-626-6799; Meeting ID: 833-0729-4749; Password: 973952**

**Any questions regarding the meeting may be addressed to the City Clerk, Lindsey Offenburger, via email at [loffenburger@norwalk.iowa.gov](mailto:loffenburger@norwalk.iowa.gov) prior to the beginning of the meeting.**

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Approval of agenda
- 4) **Dedicated Work Session** (this is a dedicated work session for the Mayor and City Council. It is expected to last one hour.)
  - a) Naming of City Facilities & Infrastructure
    - i) [Park Naming Policy](#)
    - ii) Staff Report from CD - [Street Naming Policy](#)
  - b) Golf Cart Ordinance [Draft](#)
- 5) **Welcome of guests and public comment. (3 minute limit, no action)**
- 6) **Proclamations**
  - a) [Parks & Recreation Month](#) - July 2022
- 7) **Consent agenda**
  - a) June 2, 2022 [Minutes](#) of the regular City Council meeting
  - b) [Expenditures](#)
  - c) [Tax Abatements](#)
  - d) Cigarette, Tobacco, Nicotine and Vapor [Permit Applications](#) for FY2023
  - e) [Resolution](#) setting July 7, 2022 for a public hearing regarding a Zoning Amendment to change 10 acres south of Bluebell Drive and east of Timber View Drive from A-R Agricultural Reserve to R-1(70) Single Family Residential
  - f) [Resolution](#) appointing Carson Forst to the Norwalk Planning & Zoning Commission
  - g) [Resolution](#) approving IEDA Destination Iowa Grant Application for Norwalk Central
  - h) [Resolution](#) approving an Agreement with Municipal Collections of America to provide collection services for Norwalk municipal debts
  - i) [Resolution](#) authorizing the purchase of a Policy Management System through NeoGov
  - j) [Resolution](#) approving Pay Estimate No. 7 to S.M. Hentges & Sons, Inc. for the Northwest Service area Trunk Sewer Extension Project
  - k) [Resolution](#) to approve Pay Estimate No. 2 to Sternquist Construction for Sunset Dr/Hwy 28 and North Ave Intersection Improvements Project
  - l) [Resolution](#) reappointing Stephanie Oppel to the Park & Recreation Advisory Commission effective July 1, 2022 - June 30, 2025
  - m) [Monthly Reports](#)
  - n) [Correspondence](#)
- 8) **Old and New Business for Consideration, Discussion and Possible Action**
  - a) [Resolution](#) approving Sponsorship Agreement with Sportsman Solutions, L.C. for Norwalk Central Sports Campus

- b) Remove from table the consideration of the first reading of an Ordinance amending the Official Zoning Map of the City of Norwalk, Iowa by rezoning land south of W. Beardsley St. from A-R Agricultural Reserve to the Hackney Hills Planned Unit Development
- c) First Reading of an [Ordinance](#) amending the Official Zoning Map of the City of Norwalk, Iowa by rezoning land south of W. Beardsley St. from A-R Agricultural Reserve to the Hackney Hills Planned Unit Development
- d) Public Hearing on proposal to enter into a General Obligation Loan Agreement
- e) [Resolution](#) taking additional action on proposal to enter into a General Obligation Loan Agreement, combining Loan Agreements, setting the date for sale of General Obligation Corporate Purpose Bonds, Series 2022A, and authorizing the use of a preliminary official statement in connection therewith
- f) Public Hearing regarding the IA-28 Traffic Signalization Improvement Project
- g) [Resolution](#) approving and confirming plans, specifications, form of contract and estimate of cost for the IA-28 Traffic Signalization Improvement Project
- h) [Resolution](#) awarding contract for the IA-28 Traffic Signalization Improvement Project
- i) [Resolution](#) approving contract and bond for the IA-28 Traffic Signalization Improvement Project
- j) [Resolution](#) approving the Site Plan of Norwalk Central Sports Complex
- k) Second reading of an [Ordinance](#) amending Chapter 177 - Rates & Fees, providing for amended Water, Sewer and Solid Waste Charges
- l) Second reading of an [Ordinance](#) amending the Zoning Ordinance of the City of Norwalk regarding Swimming Pool Enclosures
- m) Second reading of an [Ordinance](#) amending the Legacy PUD within the City of Norwalk, Iowa by allowing patios and decks to encroach into residential side-yard setbacks in PUD Parcel 1
- n) Final reading of an [Ordinance](#) amending Chapter 107, Benefited Stormwater Drainage Districts, of the Norwalk Municipal Code
- o) Final reading of an [Ordinance](#) establishing the Colonial Parkway Regional Stormwater Drainage District
- p) First readings of an [Ordinance](#) amending Section 41.14, Sale of Fireworks, of the Norwalk Municipal Code
- q) First reading of an [Ordinance](#) creating a new Chapter 89, Cross Connections and Backflow Prevention, to the Norwalk Municipal Code
- r) [Resolution](#) to approve contract with Backflow Solutions, Inc.
- s) Discuss [alternate timeline](#) for street improvements (Bluestem & Prairie Sage)

**9) Council Inquiries & Staff Updates**

- a) 2022 Norwalk Clean-Up Days [Summary](#) (Wayne)

**10) Adjournment**