



City Council Work Session/Regular Business Meeting Agenda

July 21, 2022, 6:00 p.m.

City Hall – 705 North Avenue

Council Meetings

City Hall 705 North Ave.
Council Chambers
1st and 3rd Thursdays at 6:00 P.M.

Tom Phillips, Mayor

Council Members:

Brian Baker

Ed Kuhl

David Lester

Jaki Livingston

Stephanie Riva

Luke Nelson, City Manager

Jean Kelly, Finance Director

Lindsey Offenburger, City Clerk

Kerri Keyte, Human Resources Director

Jenn Porter, Fire Chief

Greg Staples, Police Chief

Wayne Schwartz, Public Works Director

Robin Leaper, Parks & Recreation
Director

Luke Parris, Community Development
Director

Hollie Zajicek, Economic Development
Director

Jean Strable, Library Director

Jim Dougherty, City Attorney

Council Chambers is open to the public and in-person participation is encouraged. If you are unable to attend in person, you may join via Zoom with this information: <https://us02web.zoom.us/j/3333539902?pwd=VkfUYWhSOWNyWHVhSnMxdGE4VXY3QT09>; or by Phone at 1-312-626-6799; Meeting ID: 333-353-9902; Password: 973952

Any questions regarding the meeting may be addressed to the City Clerk, Lindsey Offenburger, via email at loffenburger@norwalk.iowa.gov prior to the beginning of the meeting.

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Approval of agenda
- 4) **Dedicated Work Session** (this is a dedicated work session for the Mayor and City Council. It is expected to last one hour.)
 - a) Temporary Sign Code Enforcement (Elliot)
- 5) **Welcome of guests and public comment. (3 minute limit, no action)**
- 6) **Consent agenda**
 - a) June 30, 2022 [Minutes](#) of the special City Council meeting
 - b) July 7, 2022 [Minutes](#) of the regular City Council meeting
 - c) [Expenditures](#)
 - d) Renewal Class C [Liquor License](#) with Outdoor Service and Sunday Sales for Outskirtz - September 1, 2022 - August 31, 2023
 - e) [Resolution](#) to approve Pay Estimate No. 3 to Sternquist Construction for Sunset Drive/IA Hwy 28 and North Avenue Intersection Improvements Project
 - f) [Resolution](#) setting August 4, 2022 for a Public Hearing regarding a Zoning Amendment to change 1010 Sunset Drive from R-2 One and Two Family Residential to C-3 Highway Service Commercial
 - g) [Resolution](#) approving new Job Descriptions for Chief Building Official, Building Inspector I, and Building Inspector II
 - h) [Resolution](#) accepting the Certificate of Completion for the Windflower and Sharon Heights Neighborhood Drainage Improvements Project and release of Retainage to Progressive Structures
 - i) [Resolution](#) approving Pay Estimate No. 8 to S.M. Hentges & Sons, Inc. for Northwest Service Trunk Sewer Extension Project
 - j) [Resolution](#) to approve purchase of Track Loader
 - k) Street Closure [Application](#) for City of Norwalk Color Run - July 25, 2022
 - l) [Resolution](#) approving Intergovernmental Agreement for the operations of Image Trend (joint Fire & EMS Records Management System) by the cities of Clive, Grimes, Johnston, Norwalk, Urbandale, Waukee & Windsor Heights
 - m) [Resolution](#) approving updated Firefighter Paramedic Job Description
 - n) [Monthly Reports](#)
 - o) [Correspondence](#)
- 7) **Old and New Business for Consideration, Discussion and Possible Action**
 - a) [Resolution](#) authorizing and approving a Loan Agreement, providing for the issuance of \$18,935,000 General Obligation Corporate Purpose Bonds, Series 2022A and providing for the levy of taxes to pay the same
 - b) [Resolution](#) approving City Attorney Contract

- c) [Resolution](#) to approve the first reading of an Ordinance to amend the Municipal Code of the City of Norwalk, Iowa by amending Chapter 103 relating to the regulation of industrial wastewater and commercial wastewater
- d) Final reading of an [Ordinance](#) creating a new Chapter 89, Cross Connections and Backflow Prevention, to the Norwalk Municipal Code

8) Council Inquiries & Staff Updates

- a) Comprehensive Plan Update (Luke Parris)

9) Adjournment