



Council Meetings
City Hall 705 North Ave.
Council Chambers
1st and 3rd Thursdays at 6:00 P.M.

Tom Phillips, Mayor

Council Members:

Brian Baker
Ed Kuhl
David Lester
Jaki Livingston
Stephanie Riva

Luke Nelson, City Manager

Jean Kelly, Finance Director

Lindsey Offenburger, City Clerk

Kerri Keyte, Human Resources Director

Jenn Porter, Fire Chief

Greg Staples, Police Chief

Wayne Schwartz, Public Works Director

Robin Leaper, Parks & Recreation
Director

Luke Parris, Community Development
Director

Hollie Zajicek, Economic Development
Director

Jean Strable, Library Director

Jim Dougherty, City Attorney

City Council Regular Business Meeting Agenda

December 15, 2022, 6:00 p.m.

City Hall – 705 North Avenue

Council Chambers is open to the public and in-person participation is encouraged. If you are unable to attend in person, you may join via Zoom with this information: <https://us02web.zoom.us/j/3333539902?pwd=RWJsZiRlQlBEdDEwclJTK0tOK2F0dz09> ; or by Phone at 1-312-626-6799; Meeting ID: 333-353-9902; Password: 135246

Any questions regarding the meeting may be addressed to the City Clerk, Lindsey Offenburger, via email at loffenburger@norwalk.iowa.gov prior to the beginning of the meeting.

- 1) **Call to order**
- 2) **Pledge of Allegiance**
- 3) **Approval of agenda**
- 4) **Presentations**
 - a) Chief Porter Presentation to Dr. Newland
- 5) **Dedicated Work Session** (this is a dedicated work session for the Mayor and City Council. It is expected to last one hour.)
 - a) Airport Avigation Easement (Luke P. & DM Airport Officials)
- 6) **Welcome of guests and public comment. (3 minute limit, no action)**
- 7) **Consent agenda**
 - a) [Expenditures](#)
 - b) [Tax Abatements](#)
 - c) December 1, 2022 [Minutes](#) of the regular City Council meeting
 - d) Renewal Special Class C Retail [Alcohol License](#) for China Dragon
 - e) Renewal Class C Retail [Alcohol License](#) for 804 Main
 - f) [Resolution](#) setting the schedule and location of Norwalk City Council Meetings for 2023
 - g) [Resolution](#) officially naming publications for the City of Norwalk for Calendar Year 2023
 - h) [Resolution](#) Setting a Date of Meeting at which it is Proposed to Approve a Development Agreement with Norwalk JV22, LLC, including Annual Appropriation Tax Increment Payments (South of Delaware on Certified Site 2.0 Property)
 - i) [Resolution](#) approving Statutory End Date for Legacy, Colonial Meadows and Norwalk Business Center (NBC) Tax Increment Financing (TIF) Collections
 - j) [Resolution](#) setting dates involved with the Community Cleanup Event for 2023
 - k) [Resolution](#) to approve Pay Estimate No. 8 and Change Order No. 5 to Sternquist Construction for Sunset Drive/IA-Hwy 28 and North Avenue Intersection Improvements Project
 - l) [Resolution](#) accepting the Certificate of Completion for Great Western Trail - Phase 2 and to approve Final Pay Estimate to Herberger Construction
 - m) [Resolution](#) appointing representatives to various Boards & Commissions for Calendar Year 2023
 - n) [Resolution](#) appointing City of Norwalk representation to the Des Moines Area Metropolitan Planning Organization (MPO)
 - o) [Resolution](#) appointing City of Norwalk representation to the Metro Waste Authority's Board of Directors

- p) [Resolution](#) to appoint a member and alternate member to the Polk County 911 Service Board
 - q) [Resolution](#) approving MidAmerican Energy Sponsorship Agreement for City Building Plaza in Norwalk Central
 - r) [Resolution](#) approving starting wage for the newly hired Circulation Supervisor, Christina Olson
 - s) [Correspondence](#)
 - t) [Monthly Reports](#)
- 8) Old and New Business for Consideration, Discussion and Possible Action**
- a) Public Hearing regarding a Rezoning Request for 1305 Sunset Drive to establish an Infill PUD
 - b) First Reading of an [Ordinance](#) amending the Official Zoning Map of the City of Norwalk, Iowa by rezoning 1305 Sunset Drive to the 1305 Sunset Drive Infill Planned Unit Development
 - c) Public Hearing on Proposed Amendment to the Norwalk Urban Renewal Area (South of Delaware on Certified Site 2.0 Property - Norwalk JV22, LLC)
 - d) [Resolution](#) to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amendment for the Norwalk Urban Renewal Area (South of Delaware on Certified Site 2.0 Property - Norwalk JV22, LLC)
 - e) First Reading of an [Ordinance](#) Providing for the Division of Taxes Levied on Taxable Property in the December, 2022 Addition to the Norwalk Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa (South of Delaware on Certified Site 2.0 Property - Norwalk JV22, LLC)
 - f) [Resolution](#) Deleting Property from the Norwalk Urban Renewal Area (Norwalk Central - Diligent Land)
 - g) First and possibly more readings of an [Ordinance](#) Deleting Property from the Tax Increment Financing District for the Norwalk Urban Renewal Area of the City of Norwalk, Iowa, Pursuant to Section 403.19 of the Code of Iowa (Norwalk Central - Diligent Land)
 - h) [Resolution](#) officially naming Depositories for the City of Norwalk for Calendar Year 2023
 - i) [Resolution](#) accepting infrastructure and approving the Final Plat of Market Place Townhomes at Echo Valley Plat 1
 - j) [Resolution](#) to request approval to extend the stormwater pipe in the right-of-way at 400 Beardsley Street
 - k) Final reading of an [Ordinance](#) amending Chapter 50, 51, 52, 135, 136, 151, 165, 175A, 175E, and 175H of the Norwalk Municipal Code to update infraction violations of various City nuisance and zoning codes
 - l) First and possibly more readings of an [Ordinance](#) adopting the Norwalk, Iowa Municipal Code 2022
- 9) Council Inquires & Staff Updates**
- a) [IMPACT Update](#) (Jean K.)
- 10) Closed Session Pursuant to Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session**
- 11) Adjournment**