



## City Council Regular Business Meeting Agenda

August 4, 2022, 6:00 p.m.

City Hall – 705 North Avenue

### Council Meetings

City Hall 705 North Ave.  
Council Chambers  
1st and 3rd Thursdays at 6:00 P.M.

### Tom Phillips, Mayor

#### Council Members:

**Brian Baker**  
**Ed Kuhl**  
**David Lester**  
**Jaki Livingston**  
**Stephanie Riva**

Luke Nelson, City Manager

Jean Kelly, Finance Director

Lindsey Offenburger, City Clerk

Kerri Keyte, Human Resources Director

Jenn Porter, Fire Chief

Greg Staples, Police Chief

Wayne Schwartz, Public Works Director

Robin Leaper, Parks & Recreation  
Director

Luke Parris, Community Development  
Director

Hollie Zajicek, Economic Development  
Director

Jean Strable, Library Director

Jim Dougherty, City Attorney

**Council Chambers is open to the public and in-person participation is encouraged. If you are unable to attend in person, you may join via Zoom with this information: <https://us02web.zoom.us/j/3333539902?pwd=VkfUYWhSOWNyWHVhSnMxdGE4VXY3QT09>; or by Phone at 1-312-626-6799; Meeting ID: 333-353-9902; Password: 973952**

**Any questions regarding the meeting may be addressed to the City Clerk, Lindsey Offenburger, via email at [loffenburger@norwalk.iowa.gov](mailto:loffenburger@norwalk.iowa.gov) prior to the beginning of the meeting.**

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Approval of agenda
- 4) Welcome of guests and public comment. (3 minute limit, no action)
- 5) Consent agenda
  - a) [Expenditures](#)
  - b) [Tax Abatements](#)
  - c) July 21, 2022 [Minutes](#) of the regular City Council meeting
  - d) [Resolution](#) to approve street patching project
  - e) [Resolution](#) to approve Pay Estimate No. 1 to Howrey Construction for construction of the Great Western Trail Connection Project - Phase 3
  - f) [Resolution](#) authorizing the City Clerk to destroy certain records of the City of Norwalk in Accordance with the Code of Iowa
  - g) [Resolution](#) setting August 18, 2022 for a Public Hearing regarding the annexation of approximately 58.8 acres of property along Delaware St.
  - h) [Resolution](#) approving job descriptions for Economic Development Specialist and Communications & Marketing Specialist
  - i) [Resolution](#) approving new Job Description for Code Enforcement Officer
  - j) [Resolution](#) approving the appointment of Angie Croll to the Parks & Recreation Advisory Commission
  - k) [Correspondence](#)
- 6) **Old and New Business for Consideration, Discussion and Possible Action**
  - a) Public Hearing regarding a Zoning Amendment to change 1010 Sunset Drive from R-2 One and Two Family Residential to C-3 Highway Service Commercial
  - b) First Reading of an [Ordinance](#) amending the Official Zoning Map of the City of Norwalk, Iowa by rezoning 1010 Sunset Drive to C-3 Highway Service Commercial
  - c) [Resolution](#) to approve the second and waive the third reading of an Ordinance to amend the Municipal Code of the City of Norwalk, Iowa by amending Chapter 103 relating to the regulation of industrial wastewater and commercial wastewater
  - d) [Resolution](#) amending Schedule of Administrative Penalties for Violations of Industrial Pretreatment Ordinance Regulating Hauled Waste and Regulating Fat, Oil and Grease Discharge by Food Service Establishments in Chapter 103 of the Municipal Code of the City of Norwalk, Iowa
  - e) [Resolution](#) accepting infrastructure and approving the Final Plat of Blooming Heights Plat 3
  - f) [Resolution](#) officially naming Depositories for the City of Norwalk for the remainder of 2022

**7) Council Inquiries & Staff Updates**

a) Sidewalk around Gregg Young (Luke Parris)

**8) Adjournment**